

Request for Proposals

Project #2026.3-CHF

Center for Health & Fitness — Audio - Video

Questions & Answers

- 1. Is there's an opportunity to be involved from a design and RFP support standpoint, or if the current effort is focused solely on installation teams.**

The RFP requires equipment, design and coordination (all-in-one-solution).

- 2. Who will be responsible for providing and installing the conduit/raceway for the AV low-voltage cables?**

CHF's contractor and electrical subcontractor will be providing the conduits. By that time, there should be existing conduit/raceways available.

- 3. Who will be responsible for the high-voltage electrical work required to support the AV systems?**

Nothing in the scope should include high voltage electrical work. Standard 120v outlets should be available.

- 4. Who will be responsible for drywall patching, painting, and fire-blocking after installation?**

We are remodeling the entire floor and looking to finalize any additional wiring needs before the walls are finished. Most of the sound system should be routed through drop ceiling tiles in the fitness exercise rooms or open ceiling in the exercise and common areas.

- 5. How will labor and material cost increases be handled in the event of project delays outside of our control?**

It will be evaluated on a case-by-case basis. We will pursue legal action on fraudulent offers.

- 6. Will there be free parking available for contractor vehicles, and what is the distance from the parking area to the job site building?**

There is free parking. A parking structure is adjacent to the 510 building.

7. Will there be a designated, secure storage location or space provided on-site for our racks, equipment, and materials?

The site would still be in construction phase and will not be open to the public.

8. Can you confirm if this project is strictly subject to Prevailing Wage requirements?

All work on site is subject to prevailing wage.

9. What is the approved payment method and billing schedule for this project?

The District can do a 10% equipment deposit and full payment of equipment and installation at completion.

10. Is there an estimated ceiling price or budget threshold available for the audio-video scope of work?

Please provide different options in your proposal and give us a recommended solution.

11. What are the permitted daily working hours for the installation phase anticipated between January and February 2027?

We expect the working hours for the installation phase will be Monday – Friday, 7am – 6pm, Saturday 9am – 5pm.

12. Are there any specific forms that require notarization within the proposal submission?

No, required notarization for the proposal submission

13. Is this project enrolled in any Special Programs, such as an Owner-Controlled Insurance Program (OCIP)?

No.

14. Could you provide a specific weighted breakdown or rubric for how the Evaluation Criteria will be scored?

Bids will be evaluated and scored on the following areas:

- Vender Experience & Qualifications – Demonstrated experience
- Technical Compliance – How well does the proposal meet the design and equipment specs
- Pricing & Cost Transparency – Evaluation of total cost and breakdown

- Solution Quality and Design Approach – Beyond meeting the minimum specs, is the bid thoughtfully designed
- Installation Standards – Ability to deliver cleanly and professionally

15. Are there any Trade Agreements Act (TAA) compliance requirements (FAR 52.225-5) for the hardware being proposed?

No

16. Are there any specific set-aside requirements (e.g., Small Business, Disabled Veteran) for this contract?

Not for this contract.

17. Are Bid Bonds, Performance Bonds, or Payment Bonds required for this project?

Not for this contract unless Proposals are materially larger than expected.

18. What is the required duration for the maintenance period following the final sign-off?

No requirement. Please provide options.

19. What is the frequency required for the maintenance (once a year, bi-yearly, quarterly, or monthly)?

No requirement. Please provide options.

20. What are the specific requirements for the warranty?

Parts and labor should be covered for at least one year.

21. What is the required response time via email/call?

Answer

22. What is the required on-site response time?

Answer

23. Will remote access to the AV system be permitted? If so, what are the requirements, access methods, and approval processes?

This is not a requirement but can be permitted. It would have to be discussed with the District's IT Team.

24. What are the expectations for ongoing support and training after the initial system setup is complete?

A one-time training should be provided on how to work the system. Documentation will also need to be provided.

25. The scope mentions five live streaming cameras must be hard-mounted and secure. Is there a preferred streaming software platform (e.g., Zoom, Microsoft Teams) that these cameras must seamlessly integrate with?

CHF is currently using MindBody to stream their classes. Windows PC compatibility required.

26. The scope requires at least eight gooseneck style microphones. Will the board meeting table or room furniture be provided with pre-cut grommet holes for these microphones and their associated cabling?

The room will need to be converted into a board room. The furniture will not be permanently affixed.

27. Will the district's IT department furnish the necessary network switches and IP addresses for the networked AV components, or should the AV contractor provide a dedicated, standalone AV network?

Network connections will be provided by the District.

28. Are there any existing Owner Furnished Equipment (OFE) items to be integrated, or is this an entirely contractor-furnished system?

Entirely contractor furnished

29. Please provide a CAD drawing or a clearer floor plan for reference.

CAD files won't be provided at this time. Once a vendor is selected, a cad waiver will be provided to be signed, and the architect will share the drawings.

30. For background music coverage in all common areas:

31. Where will the main source be located?

Likely inside the network room but open to suggestions.

32. Where will the main equipment room for this system be?

Likely inside the network room but open to suggestions.

33. Regarding “Public Address capabilities to entire facility” — please confirm whether “entire facility” refers only to the rooms under this bid scope, or all building spaces even non mentioned.

All rooms under this bid.

34. Confirm that each of the five (5) exercise rooms will include: One livestreaming camera, Audio input, Wireless microphone

Yes.

35. Clarify the destination and purpose of the livestreaming camera outputs.

The trainer/instructor is going to livestream the class, the current livestreaming services is through MindBody.

36. How will the livestreaming be handled? Is there an existing PC or system for broadcast/streaming?

Currently, a Windows PC is being used to stream.

37. For the exercise room supporting board meetings: Will there be display requirements can you share the size and quantity?

There should be a wall mounted TV in each of the rooms.

38. Will audio control be required for each room?

Yes.

39. Is an automation/control system needed?

No.

40. Should ceiling subwoofers be included in all rooms?

Put it in the proposal as an option.

41. Can any existing conduit be reused, or will the client provide new conduits?

All new conduits.

42. Are the room ceilings plenumrated?

Rooms with dry wall ceiling and or Acoustical Ceiling tile and grid will have plenum area.

43. The specification states: “...must be given on how to turn on/off, select presets (Music, Music + Mic, Mic Only), and adjust volume.” Please confirm this presets and features applies to each room individually.

Yes, for each individual room.

44. Is music playback the primary purpose of the new speaker system — for exercise sessions and instructor audio? Thus each room needs Subwoofer?

Yes. Subwoofer can be optional.

45. Will any existing equipment be integrated into the new system?

No

46. Is there an existing source/player for the music, and if so, who will control it and how?

From a 3.5mm audio jack. The site manager should have control.

47. Who will handle electrical works? (Should be answered above) Who will handle repairs and retouch of walls and ceilings?

Electrical Subcontractor

48. Do you have spare ceiling tiles in needed?

All A/V work to be completed during construction to avoid ceiling tile damage. The A/V project will happen with the tenant improvement project, since this is a new buildout, we will not have spare ceiling tiles or expect to need them. If there is a reason you think you would need spare tiles, please put the reason in your bid.