Live Well. Health Matters.

POLICY TITLE: 5040
POLICY NUMBER: GRANTS FOR NON-PROFIT AGENCIES

COMMITTEE APPROVAL DATE: 12/1/2025 **WRITTEN/REVISED BY**: K. LAWSON
BOARD APPROVAL DATE: 01/28/2026 **SUPERSEDES:** 11/20/2024

POLICY:

5040 It is the policy of the Beach Cities Health District ("District") to promote health and wellness in the communities of Hermosa Beach, Manhattan Beach and Redondo Beach. In order to accomplish this goal, Beach Cities Health District provides funding to non-profit agencies (i.e., 501(c)3 status) through grants that provide health-related programs that address unmet and underserved health needs in those communities. Grants are time-limited and project or program-based. Grants are awarded based upon evidence of program effectiveness, financial need of the applicant, existing need of the program and alignment with District health priorities, mission and strategic goals.

GUIDELINES:

5040.1 The funding allocation is approved by the board of Directors as part of the annual District budget process.

5040.2 Grants may be awarded to non-profit agencies for specific programs or program areas that fall under District health priorities, mission and strategic goals, and within its funding allocations as approved by the Board through the budget process. The number of grant recipients will depend on the funding allocation and number of qualified grant applicants and their funding requests.

5040.3 All grants are on a performance reimbursement basis.

5040.4 Recipients will submit to an annual review conducted by District staff which will include details on outcome metrics.

5040.5 Recipients should not assume that there exists an entitlement to financial assistance nor that similar funding will be available in future years. Though grant recipients are eligible to re-apply for grant funding in future fiscal years provided that they are in good standing, recipients shall not assume that past funding guarantees funding in future years.

5040.6 A grant application form shall be made available to applicants. Grant applications will open for a competitive process and may be submitted prior to the adoption of the following year's fiscal budget. Grant awards will be considered by the Board of Directors through the annual District budget process. The Board of Directors reserves the right to decline or accept applications upon fair consideration in accordance with these policies. Once applications are approved, the Board reserves

the right to determine the amount of funding to be awarded. In addition, the Board reserves the right to seek additional information as necessary to make their funding determinations.

5040.7 If the fiscal year's total grant budget has not been fully allocated after the competitive process, staff may choose to open the remaining grant funds for an additional competitive process in the same fiscal year.

5040.8 Grant applications may be deemed ineligible for consideration of District funding if funds have been designated for any of the following:

5040.8.1 Endowments
5040.8.2 Sponsorships of charitable events
5040.8.3 Expenses related to fundraising or lobbying of public officials or other political purposes
5040.8.4 Organizations intending to "pass-through" or re-grant District funds to other organizations
5040.8.5 Basic research, defined herein as the pursuit of knowledge without immediate practical program or human applications
5040.8.6 Sectarian purposes
5040.8.7 Individuals
5040.8.8 Replacements funds so that a project's current funding can be shifted to other programs of the applicant

5040.9 Applicants associated with foundations that are sponsored or controlled by existing District grant recipients are not eligible to apply for additional funding.

5040.10 Individual meetings regarding grant applications between a grant applicant and District Board members, CEO or District staff outside of the District's established grant awards process are prohibited.

5040.11 Grant awards shall be posted on the District's website.

5040.12 This policy shall be reviewed annually.

EXCEPTIONS:

5040.13 The Chief Executive Officer is the only person authorized to make exceptions to this policy.