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POLICY TITLE: APPOINTMENT OF PROPERTIES COMMITTEE COMMUNITY ADVISORS
POLICY NUMBER: 2215

COMMITTEE APPROVAL DATE:	12/01/2025	**WRITTEN/REVISED BY**:	T. BAKALY
BOARD APPROVAL DATE:	01/28/2026	**SUPERSEDES:**	07/26/2023

POLICY:

2215 It is the policy of the Board of Directors of the Beach Cities Health District ("District") to encourage community participation in District activities through the appointment of Community Advisors to serve on the Properties Committee, a standing committee of the Board. This policy is also referenced in the District's Board Advisor Orientation Handbook.

GUIDELINES:

2215.1 The District's Bylaws call for the appointment of six to eight Community Advisors to serve on the Properties Committee, at the discretion of the Board. Community Advisors serve two-year terms and may be reappointed upon completion of each term up to a maximum of three consecutive terms.

2215.2 Community Advisors shall have the right to receive Committee agendas and non-confidential materials, attend Committee meetings in open session and to deliberate with the Committee in the same manner as Members of the Committee; however, they shall not be deemed Members of the Committee, shall have no voting rights and shall not attend closed sessions. No Advisor shall have the power or authority to commit the Board in any manner. Advisors shall not be counted in determining a quorum of the Committee.

2215.3 All Community Advisors shall be recommended by the committee Chair and approved by the Board of Directors for a two-year term in June of each year, and will serve without compensation. The term will begin on July 1 or the date of the Board meeting when the Community Advisor is approved and end on June 30. Community Advisors may be reappointed for a second and third two-year term. After the third consecutive term, the Community Advisor shall be required to take at least one year off before reapplying to serve on the same committee or another committee.

2215.4 Selection of Community Advisors shall be from a pool of candidates that have been recommended by Board advisors, staff, Community Advisors and solicited from the community at large.

2215.5 The Chair of the Properties Committee shall present the nominees to the Board for approval either at the Regular Meeting of the Board of Directors each June or as a vacancy occurs on the committee. In the case of a vacancy of a Community Advisor on the committee, the newly appointed Community Advisor will serve the unexpired two-year term of the Advisor being replaced and up to two additional terms.

2215.6 All candidates for Community Advisor positions shall be residents of the beach cities who do not serve on the District board, complete an application and submit a resumé or curriculum vitae.

2215.7 At the Chair's discretion, candidates may be interviewed or screened prior to selection.

2215.8 Community Advisors must complete District orientation.

2215.9 Community Advisors shall attend committee meetings. If a Community Advisor misses two consecutive meetings, the Chairperson has the discretion to remove the advisor from the committee.

2215.10 The Chief Executive Officer is the only person authorized to make exceptions to this policy.