



Live Well. Health Matters.

POLICY TITLE: BROWN ACT COMPLIANCE
POLICY NUMBER: 2005
COMMITTEE APPROVAL DATE: 06/30/2019
BOARD APPROVAL DATE: 11/20/2019
WRITTEN/REVISED BY: T. BAKALY
SUPERSEDES: N/A

POLICY:

2005 It is the policy of the Beach Cities Health District (“District”) to comply with the Brown Act, commonly referred to as California’s “Open Meetings Laws” in 1964. The Brown Act is contained in Government Code section 54950 et seq. The Brown Act is broadly construed and compliance is constitutionally mandated. This policy is also referenced in the District’s Board Member Orientation Handbook.

GUIDELINES:

2005.1 All meetings of the Board of Directors shall comply with the Brown Act.

2005.1.1 Meetings occur whenever the majority of the Board of Directors meets to discuss District business.

2005.1.2 Members of the Board includes newly elected and appointed officials prior to assuming office.

2005.1.3 All Board meetings shall be open and freely accessible to the public, including those with disabilities.

2005.1.4 Meetings through the use of intermediaries, serial communications, or emails are prohibited.

2005.1.5 The Board shall only take action during a properly noticed meeting.

2005.2 Committees created by formal action of the Board shall comply with the Brown Act.

2005.2.1 This applies to all committees except certain ad hoc committees that are advisory, consist solely of members of the Board that are less than a quorum and not standing committees.