

Beach Cities Health District

Serving the residents of Hermosa Beach, Manhattan Beach and Redondo Beach, California

Fiscal Year 2017–18 Budget

The funding to create a healthy beach community.

Adopted May 27, 2017



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**Beach Cities Health District
District Officials
July 2017**



Michelle Bholat
M.D.
President



Noel Chun
M.D.
President Pro



Vanessa Poster
Secretary -
Treasurer



Jane Diehl
Director



Vish Chatterji
Director

BOARD OF DIRECTORS

Michelle Bholat, M.D., President
Noel Chun, M.D. President Pro-Tem
Vanessa Poster, Secretary-Treasurer
Jane Diehl, Director
Vish Chatterji, Director

ELECTED

11/14
11/06, 11/10, 11/14
11/96, 11/00, 11/04, 11/08, 11/12
11/14
06/17

DISTRICT EXECUTIVE LEADERSHIP

Tom Bakaly, Chief Executive Officer
William Kim, M.D., Chief Medical Advisor
Jackie Berling, Chief Wellness Officer
Monica Suua, Chief Financial Officer

FINANCE DEPARTMENT

Juliana Jenkins, Sr. Accountant
Patty Cortez, Payroll Accountant
Charlnisha Garnett, Staff Accountant

Live Well. Health Matters.



This is the 10th consecutive year this award was achieved by Beach Cities Health District. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education and professional development.

BCHD FY2017-18 Budget



Budget Message

May 17, 2017

FY2017-18 BUDGET MESSAGE

This budget serves the Beach Cities Health District’s vision “A healthy beach community” and mission “To enhance community health through partnerships, programs and services for people who live and work in Hermosa, Manhattan and Redondo Beach.” by focusing on the board-approved strategic health priorities. In this message, you will read about the district-wide FY17-18 budget; the supporting financial statements provides more detail. This report highlights issues and opportunities facing the agency, identifies material changes from last year’s budget, discusses steps to improve our capacity to deliver services and discloses major assumptions. The purpose of this message is to clearly summarize the complex and detailed information contained throughout the budget documents. Refer to the Table of Contents located after the cover page for guidance to read about specific topics and department services. This District Budget becomes the guide for services and financial activity for the year July 1st 2017 through June 30th, 2018.

The balanced approach taken by the Board, CEO and Finance staff provides services in the current year, maintains the necessary infrastructure of capital assets and provides security to grow our ability to pay for services keeping pace with inflation.

This year’s budgeted revenue increases 4% compared to prior year, funding all existing services within a balanced budget. The District’s budget this year projects services at a total delivery cost of \$11.7 million on a property tax base of \$3.4 million. This leveraging is made possible by the diversified portfolio of the District’s other funding streams of leases, user fees, public-private partnership revenues and investment income.

Beach Cities Health District will leverage \$3.4 million from Property Taxes to provide \$11.7 million in services and investments to the community in 2017-18

Revenue Comparison to Prior Year Budget

	FY17-18		FY16-17		Variance	
	<u>Budget</u>		<u>Budget</u>			
Property Tax	3,378,000	28%	3,232,000	27%	146,000	5%
Leases	3,208,000	26%	2,967,000	25%	241,000	8%
User Fees	2,762,000	23%	2,765,000	24%	(3,000)	0%
Partnership	1,862,000	15%	1,762,000	15%	100,000	6%
Interest	976,000	8%	976,000	8%	-	0%
Other	17,000	0%	54,000	0%	(37,000)	-69%
Total Revenue	\$ 12,203,000	100%	\$ 11,756,000	100%	\$ 447,000	4%

Budget Summary

The District Budget increased revenues are from the economics of recovering property values, continued growing income from long-term tenant leases, long-term partnership revenue and from small recoveries from low interest rates. Having this well diversified portfolio of revenues, allows the District to have a balanced budget and at the same time invest in the enterprise to ensure long-term growth and preservation of the District’s principal or Net Position.

Financial highlights of the FY2017-18 budget are:

- 1) Increased funding of \$447,000 through property taxes, leases and partnerships. All of which are adding to the estimated operating surplus.
- 2) Maintains and builds on existing programs and services in the community
- 3) Includes several new initiatives focusing in preventive health.
- 4) Focuses on retaining talented staff with competitive compensations and benefits.
- 5) Includes continued investments in building improvements and IT infrastructure.
- 6) Using a modified accrual method of accounting to be consistent with best practices for governmental entities, the governmental accounting standards board (GASB), and generally accepted governmental accounting standards (GAGAS)

Comparison to Prior Year Budget			
	FY17-18	FY16-17	
	Budget	Budget	Variance
Revenues	\$ 12,203,000	\$ 11,756,000	\$ 447,000 4%
Expenditures	(11,702,000)	(11,632,000)	(70,000) -1%
Net Operating Income	\$ 501,000	\$ 124,000	\$ 377,000 304%
Capital Investments	(3,300,000)	(1,590,000)	(1,710,000) -108%
	<u>\$ (2,799,000)</u>	<u>\$ (1,466,000)</u>	<u>\$ (1,333,000) -48%</u>
Healthy Living Campus	(1,905,000)	(1,742,000)	(163,000) -9%
Net Income / <Loss>	<u>\$ (4,704,000)</u>	<u>\$ (3,208,000)</u>	<u>\$ (1,496,000) -32%</u>

Program accomplishments this budget provides are:

- Continued investments in the Blue Zones Community Certification in the cities of Hermosa Beach, Manhattan Beach and Redondo Beach. The Blue Zones Certification represents the culmination of concerted efforts across the multiple sectors, from schools to restaurants to worksites, to build a community where the healthy choice is the default choice.
- In FY17-18 BCHD will partner with a team of neurologists and embark on a three year academic research initiative to explore the link between Blue Zones’ lifestyle and its effect on cognitive health.

Population Served in the Beach Cities

<i>City</i>	<i>Population</i>	<i>%</i>
Redondo Beach	67,511	55%
Manhattan Beach	35,534	29%
Hermosa Beach	19,725	16%
	<u>122,770</u>	100%
<i>Age Category</i>	<i>Population</i>	<i>%</i>
Youth	26,342	21%
Adult	81,745	67%
Senior	14,683	12%
	<u>122,770</u>	100%

Per US Census Bureau, 2010-2014

- Partnership with local school districts to create healthy school environments where our youngest residents develop into physically, socially, and emotionally healthy adults, prepared to become contributing members of society.
- The budget includes resources to expand initiatives like the School Gardens, Substance Use Prevention and Walking School Bus programs.
- Promote active independent aging and strategies that make our community become more age-friendly through professional care management, volunteer programs, and evidence-based home- and community-based programs and services.
- Ensure access to health care and increase health literacy for qualifying beach cities residents through assistance with enrollment in Covered California and maintains services for the uninsured or underinsured.
- Increased focus on volunteerism and engaging the Beach Cities Corporate partners in service projects managed by the District. In 2016, BCHD engage over 1,000 volunteer moments and launched its first Corporate Volunteer Day with 15 companies participating.
- Increase youth physical activity at our AdventurePlex facility, making fitness fun and serving over 3,000 through summer camp and 31,000 through drop-in play over the year.
- Continue to deliver community fitness center services, enrolling over 700 new members delivering over 7,200 exercise class encounters, and over 7,600 personal training sessions, Pilates, Yoga and many our group exercise classes, measurably improving active aging.
- Embarks on a new initiative at Center for Health and Fitness to achieve accreditation by Medical Fitness Association (MFA) by the fall of 2018.
- Automate Beach Cities Health District’s employee wellness programing, service delivery and program evaluation.

In 2016, the Board, community and staff met, collaborated and adopted seven specific health priorities that guides the District’s strategic decisions and help us focus on preventative health programs which support its vision of “A Healthy Beach Community.”

2016-2019: Health Priorities		
YOUTH	ADULTS	ADULTS 65+
Nutrition and Exercise	Nutrition and Exercise	Nutrition and Exercise
Mindfulness, Social Emotional Learning and Stress Reduction	Mindfulness, Social Emotional Learning and Stress Reduction	Mindfulness, Social Emotional Learning and Stress Reduction
Substance Use Prevention	Substance Abuse Prevention	Substance Abuse Prevention
Support Evidence-Based Tobacco Control Policies	Support Evidence-Based Tobacco Control Policies	Support Evidence-Based Tobacco Control Policies
Bullying Prevention	End of Life Planning	Dementia

Economic Issues Facing the District

After years of slight decline in the average assessed valuation by the Los Angeles County Tax Assessor following 2008-09, property tax remitted to BCHD has started increasing steadily since 2012-13, and is continuing to trend positively. The current year property tax receipts are 3% better than FY16-17 budget and FY17-18 is forecasted to be 3% better than current year actual receipts.

The depressed interest rate market continues to affect the District’s Interest Revenue. District investments continue to mature only to be re-invested at current, lower, rates, which lowers the average portfolio yield. Interest on Notes Receivable related to leases from Lazar Ducot, and Beach Cities Child Development Center are at contracted rates, 7.94% and 7%, respectively. The average portfolio return is currently at 1.60% (2015 was 1.21%) and is slowly trending upward.

Budget and Comprehensive Annual Financial Reporting Awards

The District is committed to excellence in our financial management resulting in transparency to our residents and taxpayers in the way we steward public funds.

Beach Cities Health District has received the Meritorious Operating Budgeting Award for nine consecutive years from the California Society of Municipal Finance Officers

This award program is designed to recognize those agencies whose budget and financial reports meet certain state-wide standards considered to be of the highest quality. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.



District Funding

Funding sources come from five main categories: Property Taxes (28 percent), User Fees (23 percent), Lease revenue (26 percent), Partnership Revenue (15 percent), and Interest on Investments (8 percent).

Property Tax actual remittances are increasing slightly, 2017-18 over prior year is forecasted to increase 3 percent over prior year budget and 5% over prior year estimated actual receipts, based on consultant-provided data and the experience and forecasts of our overlapping cities.

Diversified Funding Sources

	FY17-18 Budget	
Property Tax	3,378,000	28%
Leases	3,208,000	26%
User Fees	2,762,000	23%
Partnership	1,862,000	15%
Interest	976,000	8%
Other	17,000	0%
Total Revenue	\$ 12,203,000	100%

Lease revenues are projected on the basis of existing leases. The increase for FY2017-18, as shown at table to right, is a combination of increased rent at the 514 Prospect main campus, less two known vacancies.

We are actively searching for a new tenant for the vacant space on the 3rd floor located at 514 N. Prospect Avenue. Charles Dunn Real Estate Services, Inc., serves as the property management company. The District is happy to report the addition of two new tenants, CA State University Domingo Hills (CSDUH), and Safetybelt USA. The major tenant rent increase is from Silverado Senior Living, who has been a tenant since 2006.

The FY17-18 budget includes upcoming major investment in building improvements, like roof replacements, elevator renovations, etc. which will safeguard long-term consistency of lease revenue.

User Fee revenue is projected on the basis of historic usage trends of actual services with an objective incorporated for outreach to new service recipients. User fees are comprised of fees from direct users of Center for Health & Fitness and Adventure Plex. User Fee revenues are estimated to decrease by \$3,000 or 0.1 percent over 2016-17 Budget. Adventure Plex decreases by \$40,000 or 2.9 percent and Center for Health & Fitness increases by \$37,000 or 2.6 percent. The Adventure Plex decrease comes after two years of improved revenues from newly opened Toddler Town last fiscal year, and increased popularity and promotions of youth camps. The one-time visits at Adventure Plex was over-estimated and was replaced by Toddler Town visits. The high degree of continued user-fee participation is an indicator that residents find value in the health services offered by the District.

Partnership revenue is comprised of the District’s 80% joint venture partnership with Sunrise Senior Living, in Hermosa Beach, and 5% joint venture partnership with Beach District Surgery Center at 514 N. Prospect. Both are also tenants of Beach Cities Health District. Due to the volatile nature of the Sunrise Senior Living operations, last year’s budget was over-stated and had to be adjusted downward by \$400,000. FY17-18 budget assumes a flat projection to FY16-17 actual results, which have improved and picked up at least \$100,000 against the adjustment. Resulting in a \$100,000 or 6% increase over restated prior year budget. The Surgery Center is budgeted to be flat year-over-year averaging \$15,500 per month based on historical and current results.

Investment revenue is a function of two lease-related notes receivable, a portfolio of actively traded investments and LAIF (Local Agency Investment Fund) with short term investments. The interest income from lease-related notes are recorded per amortization schedules and are therefore predictable. Maturing bonds in the portfolio are subject to reinvestment risk at the prevailing market rates. The investment portfolio is managed by PFM Asset Management, the District’s investment advisor. Last year’s budget included a 1.45% average return on district

Lease Revenue Sources				
	FY17-18 Budget	FY16-17 Budget	Variance	
514 Prospect Campus				
Silverado Senior Living	\$ 877,000	\$ 732,000	\$ 145,000	20%
Surgery Center	500,000	495,000	5,000	1%
Cancer Care	378,000	369,000	9,000	2%
UCLA	320,000	311,000	9,000	3%
BC Child Development	166,000	160,000	6,000	4%
Pacific South Bay Dialysis	75,000	73,000	2,000	3%
CSDUH	38,000	-	38,000	100%
Other - smaller spaces	29,000	9,000	20,000	222%
	\$ 2,383,000	\$ 2,149,000	\$ 234,000	11%
Off-campus				
1837 PCH (Sunrise)	280,000	280,000	-	0%
2114 Artesia (SBFHC)	181,000	178,000	3,000	2%
601 PCH (Leap & Bound)	164,000	160,000	4,000	3%
	\$ 625,000	\$ 618,000	\$ 7,000	1%
Parking Lease				
Ducot Parking Lease	200,000	200,000	-	0%
Total Lease Revenue	\$ 3,208,000	\$ 2,967,000	\$ 241,000	8%

Investment Earnings				
	FY17-18 Budget	FY16-17 Budget	Variance	
Portfolio Interest	\$ 457,000	\$ 408,000	\$ 49,000	12%
LAIF	13,000	8,000	5,000	63%
Ducot NR	495,000	545,000	(50,000)	-9%
BC Child Development NR	11,000	15,000	(4,000)	-27%
Total Interest Revenue	\$ 976,000	\$ 976,000	\$ -	0%

investments up from prior year rate of 1.21%. The FY17-18 budget includes continued slow growth to around 1.84% or 2 basis points, resulting in a 12% or about \$49,000 increase in interest income. The decrease in interest from the long-term Lazar-Ducot and Beach Cities Child Development Center note receivable is the normal shift in the amortization from interest to principal from the fixed payment schedule. These factors, combined, is resulting in a flat budget compared to FY16-17 budget.

Commitment to Existing Services

The Beach Cities Health District is one of the largest preventative health agencies in the nation, serving the communities of Hermosa Beach, Manhattan Beach and Redondo Beach. This budget ensures the delivery of evidence-based preventative health programs and services to improve physical, social and emotional health across the lifespans of youth to adults to 65 plus adult residents. The programs and services reflects the mission and vision of the District. Based on the Health Priorities established for 2016-2019, the District manages the following departments within a General Government Fund. The BCH staff operates more than 30 different types of programs and services in the schools and community, employs around 170 employees, full-time and part-time, and now engages more than 1,000 volunteers.

Lifespan Services – Youth Services and School Health

BCHD has moved toward an outcomes-focused funding model with our local school districts. The model aligns with a shared vision of “Whole School, Whole Community, Whole Child” and aims to create a health-promoting school environment. This vision includes nutrition, physical activity promotion, stress reduction, mindfulness, and substance use and bully-prevention. By focusing on these health behaviors, we hope to impact the lives of the students, administrators, teachers, custodial and maintenance staff, school counselors, school nurses, nutrition services workers, and family through our services and collaborations with our community partnerships. The FY17-18 budget includes funds for enhancements and expansion of the School Gardens, Walking School Bus program and Substance Use Prevention program.

Lifespan Services – Blue Zones Project

The Blue Zones Project® has evolved through several phases from implementation to certification and continuous improvement with milestones, like 1) creating general awareness and buy-in, 2) solidifying key partnerships, 3) increasing community engagement, and, 4) fully integrating into BCHD operations. Last year the District focused on engaging and activating our whole community. We want to “be where residents are” and create opportunities to build social connectedness. Last year the Beach Cities received the Blue Zone Community Certification which creates a foundation to further measurable health outcomes in the community. To solidify and further enhance this commitment, the FY17-18 budget includes funds to explore the link between the Blue Zones lifestyle and effect on cognitive health (dementia and brain health) through academic research with a team of neurologists.

Lifespan Services - Community Services

Community Services continues to expand its work through its role as a Covered California enrollment entity. Certified enrollment specialists work closely with beach cities residents to help them navigate the local health care and social service system and provide health literacy education. Our work supporting active, independent aging has also advanced through the implementation of new evidence-based programs and services in the community, including Tai Chi, Memory Club, Powerful Tools for Caregivers and chronic disease self-management. Many other programs and services are focused on adults, and plus 65 adults, like Active Aging Week, Community Fitness Classes, Nutrition classes, Mindfulness and LiveWell, DieWell workshops,

etc. The Community Services department also partners with several local agencies, like the Gathering Place, Salvation Army Meals on Wheels, Perry Park Senior Nutrition Program, Saint Andrew's Homeless, and Cancer Support Community.

Fitness Services – AdventurePlex

AdventurePlex's health priorities focuses on "Nutrition and Exercise" to increase physical activity, promote healthy eating and prevent obesity. The Manhattan Beach facility offer drop in play for children and families 7 days per week to increase physical activity using the "we make fitness fun" model. It offers a variety of classes and activities for children and families each quarter of the year and ongoing special events for children and families that introduce AdventurePlex facility and programs. Throughout the year, staff manages camps (accredited by the American Camp Association) for children and youth. The BCHD camps offers a healthy recreational fitness alternative to the camps prevalent in the South Bay when schools are not in session. Last year, AdventurePlex introduced several comprehensive and very successful toddler and parent programs, including a state of the art imaginative play area for children ages 0-5. Toddler Town provides a safe and stimulating environment for toddlers, ages 0-5, to engage in child-directed "pretend-play," fostering positive parent-child interaction. AdventurePlex is unique in the community for commitment to credentialed staff and supervision.

AdventurePlex revenues are budgeted to decrease by \$40,000 compared to prior year budget but are staying even with current year's income. Due to the launch of "Toddler Town" opening, some regular one-time visits were displaced and not fully replaced by new customers. Overall, expenses are forecast to decrease by \$14,000. The decrease is possible due to first year of staffing Toddler Town was over-estimated.

Fitness Services – Center for Health & Fitness

The Center for Health and Fitness (CHF) is a community-based, health and fitness facility that emphasizes rehabilitation for individuals with chronic illnesses and cancer and general fitness for adults, and plus 65 adults. The Center welcomes underactive, first-time or inconsistent exercisers of all ages and offers very competitive monthly memberships to the general public. Programs offered include Pilates, yoga, and group exercise classes, specialized personal training, small group training, nutrition, massage and classes for Silver Sneakers. The Silver Sneakers program now boasts more than 700 active members each month. In FY17-18, CHF is introducing a new medical exercise training program led by medical exercise specialists and create partnerships with local physicians and health providers.

The Center also celebrates and recognizes its members and their achievements. In May 2017, the District held its sixth Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.

User fee revenues are budgeted to increase by \$37,000 compared to prior year budget, primarily due to growth in memberships. Expenses are forecasted to increase by \$61,000 due to increased operating costs, especially in laundry services due to both rate hikes and increase in members.

Administrative Support Services

Administrative support services is comprised of Executive, Human Resources, Communications, IT, Finance, and Property. Human Resources includes Volunteer Management; Property also includes the administration of Prospect One Corp., a Special Revenue Fund.

Support Departments – Volunteer Services

The District is recognizing that volunteering enhances social, emotional wellbeing and reduces stress, all specific BCHD health priorities. Therefore, the District has more than ever started to fund more to expand volunteer programs, like Corporate Volunteer Day, Walking School Bus volunteering. Annually the District engages more than 1,000 people, participates in over 25 volunteer programs and contributes an estimated 36,000 hours of service to the beach cities community. There are opportunities for groups and individuals to utilize their gifts, talents, and passions throughout a variety of District programming, including volunteering with youth, adults and with seniors.

Special Revenue Fund

Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, a 501.C.3 entity. The entity was established to construct and operate medical office building space on the main campus of the District at 514 N. Prospect. At this time there is no activity in this fund.

Capital Investment Expenditures

The District defines Capital Investment Expenditures as improvements that have a useful life exceeding one year and cost more than \$5,000. This represents a very conservative approach replacing only infrastructure elements that cannot be deferred. A Capital Expenditure Budget will be represented in a separate document from the Operational Budget.

The District continues to invest in IT to enhance automation and efficiencies. FY17-18 budget includes replacing old workstations, and a document management solution. The health and fitness locations will be upgrading mainly floors and signage. Major building improvements are schedule for FY2017-18, some of which were approved in the FY16-17 budget, like the main breaker upgrade, new cooling tower, and two elevator modernizations. New improvements included in the capital budget are domestic hot water tank, roof replacement, and major building upgrades for HVAC, electrical and plumbing systems.

The District is also embarking on investing in a major overhaul of the entire 514 N. Prospect Ave. campus, including some older adults housing. The project is in its planning phase and will include the Board, the staff, the community residents, City officials and local businesses.

To get the project started, the District conducted a demand study that showed significant unmet need in the Beach Cities for residential older adult living. After Board, staff and community discussions a vision has emerged to have a "Healthy Living Campus", establishing a hub of wellbeing. The project is its early stages and will be ongoing for several years to come.

Conclusion

The Beach Cities Health District FY17-18 recommended budget projects the following overall revenues and expenses:

- Revenues \$12.2 million; up 4% vs. FY16-17 Budget (3% vs. Actual)
- Operating Expenditures \$11.7 million; up 1% vs. FY16-17 Budget (3% vs. Actual)
- Capital Expenditures \$3.3 million (\$1.1 million from FY16-17)
- Healthy Living Campus \$1.9 million (\$1.4 million from FY16-17)

In FY2017-18 the District is continuing to innovate and build on the many successful programs of the current year mentioned in this budget message. Finally, before we move on to FY17-18, we

want to recognize two more exciting events of the current year for the District. One was hosting a visit in June 2016 by the United States Surgeon General, Dr. Vivek Murthy (now a former Surgeon General). He was here to learn about the positive impact Blue Zones Project is having on community health in the Beach Cities.

Another notable accomplishment was the recognition of the Beach Cities as a Blue Zone community in a special edition of the National Geographic.

The Board and staff are very proud to serve the Beach Cities Hermosa, Manhattan and Redondo Beach, and believe our FY17-18 budget will continue preserving and enhancing our vision of a “Healthy Beach Community”.

This budget:

- Achieves a revenue improvement of \$447,000 or 4 percent over last year’s budget.
- Funds a slightly increased operating expense budget of \$70,000 or 1.0 percent over last year’s budget.
- Provides for expenditures of \$11.7 million to deliver preventative health and wellness services on a property tax base of \$3.4 million
- For every \$1.00 in property taxes, BCHD provides \$3.50 of services and investments annually back to the Beach Cities community (not including capital investments).

We believe that last point exemplifies the excellent value our residents, taxpayers and voters receive from Beach Cities Health District on their investment in health paid through their property tax bill.

Live well, health matters.

Tom Bakaly
CEO
Beach Cities Health District

Monica Suua
CFO
Beach Cities Health District

BCHD FY2017-18 Budget

Budget Adoption Resolution

RESOLUTION NO. 540

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEACH CITIES HEALTH DISTRICT
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2017 - 2018

WHEREAS, a preliminary budget for Fiscal Year 2017-18, July 1, 2017 to June 30, 2018, has been prepared by the Chief Executive Officer and staff; and

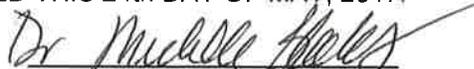
WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2017-18.

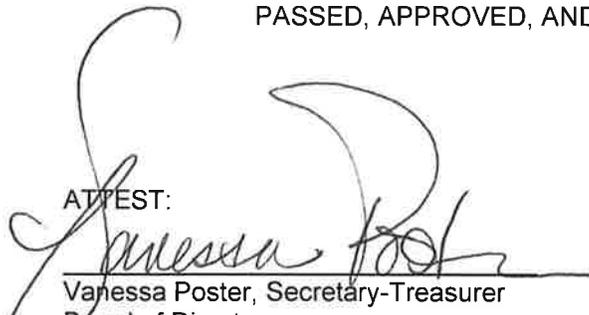
NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for FY 2017-18.
2. That the amounts designated in the final FY 2017-18 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall not be increased except as provided herein. Capital budget appropriation is authorized to completion of project, not limited to spending within fiscal years.
3. That the following controls are hereby placed on the use and transfer of budgeted funds:
 - (a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.
 - (b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$10,000 shall require approval by the Board.
 - (c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.
 - (d) Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget and capital budget.
4. That this resolution shall become effective as of, on and after the 1st day of July, 2017.

PASSED, APPROVED, AND ADOPTED THIS 24th DAY OF MAY, 2017.


Dr. Michelle Bholat, President
Board of Directors
Beach Cities Health District

ATTEST:


Vanessa Poster, Secretary-Treasurer
Board of Directors
Beach Cities Health District

**Beach Cities Health District
District Total Rollup
Budget 2017-18**

	Budget FY17-18	<i>Adjusted</i> Budget FY16-17	Budget FY16-17	Budget FY15-16	Budget FY14-15	Budget FY13-14
Property Tax Revenue	3,378,704	3,231,756	3,231,756	3,091,224	2,838,000	2,676,000
Lease Revenue	3,208,014	2,967,155	2,967,155	2,949,918	2,723,555	2,515,835
Interest Revenue	975,812	975,681	975,681	931,990	935,239	986,442
Limited Partnership Revenue	1,861,600	1,761,600	2,161,600	2,322,000	2,224,300	2,185,700
User Fees Revenue	2,762,203	2,764,853	2,764,853	2,397,952	2,579,033	2,640,466
Other Revenue	17,000	54,500	54,500	59,379	84,300	139,524
TOTAL REVENUE	12,203,333	11,755,545	12,155,545	11,752,463	11,384,427	11,143,967
Cost Of Goods Sold	36,320	33,252	33,252	30,242	61,929	135,882
Payroll	5,980,373	5,853,685	5,853,685	5,712,152	5,798,336	5,604,771
General & Administrative	472,758	444,381	444,381	454,195	479,913	518,753
Human Resources Related	285,143	282,041	282,041	252,349	257,377	177,822
Information Systems	171,818	163,989	163,989	144,584	127,535	207,062
Community Relations	575,147	526,469	526,469	525,496	699,066	626,798
Facilities Expenses	859,968	1,061,171	1,011,771	905,528	504,251	370,029
Professional Services	1,569,700	1,495,451	1,551,851	1,220,272	1,112,849	1,177,446
Interest and Other	367,507	402,495	402,495	449,683	446,391	476,715
Funds & Grants	1,383,398	1,368,743	1,368,743	1,358,040	1,451,049	1,367,495
TOTAL OPERATING EXPENSES	11,702,132	11,631,677	11,638,677	11,052,541	10,938,696	10,662,773
NET INCOME (LOSS) BEFORE CAPEX	501,201	123,868	516,868	699,922	445,731	481,194
Capital Expenditures	5,205,006	3,331,187	2,892,521	916,000	445,700	244,200
NET INCOME (LOSS)	(4,703,805)	(3,207,319)	(2,375,653)	(216,078)	31	236,994

BCHD FY2017-18 Budget

Health Priorities

Health Priorities 2016–2019



YOUTH

ADULTS

OLDER ADULTS

Nutrition and exercise

Nutrition and exercise

Nutrition and exercise

Mindfulness, social-emotional learning and stress reduction

Mindfulness, social-emotional learning and stress reduction

Mindfulness, social-emotional learning and stress reduction

Substance use prevention

Substance abuse prevention

Substance abuse prevention

Support evidence-based tobacco control policies

Support evidence-based tobacco control policies

Support evidence-based tobacco control policies

Bullying prevention

End-of-life planning

Dementia programing

BCHD

FY2017-18 Budget

District Profile / Demographics

Profile/Demographics

Established

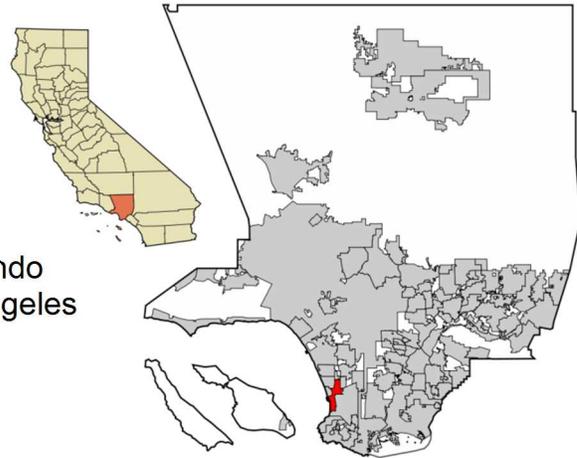
The Beach Cities Health District is a public government agency, one of 78 California Health Districts, in operation since 1955. In 1993, the District changed its name from the South Bay Hospital District to the Beach Cities Health District.

Governing Body

Board of Five Directors

Cities Served

Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red in the CA and Los Angeles County map).



Location

The Beach Cities Health District administrative office is located in Redondo Beach, CA approximately 18 miles Southwest of Los Angeles and 5 miles South of Los Angeles Airport (LAX). Services are distributed throughout the District.

POPULATION SERVED IN THE BEACH CITIES

<i>City</i>	<i>Population</i>	<i>%</i>
Redondo Beach	67,511	55%
Manhattan Beach	35,534	29%
Hermosa Beach	19,725	16%
	122,770	100%

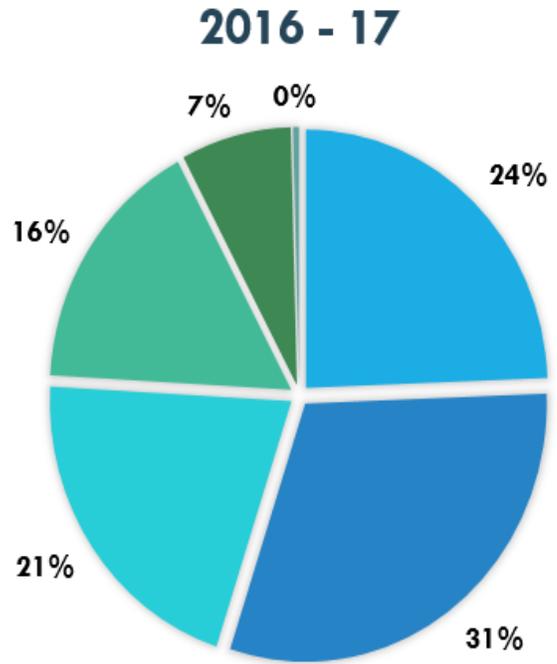
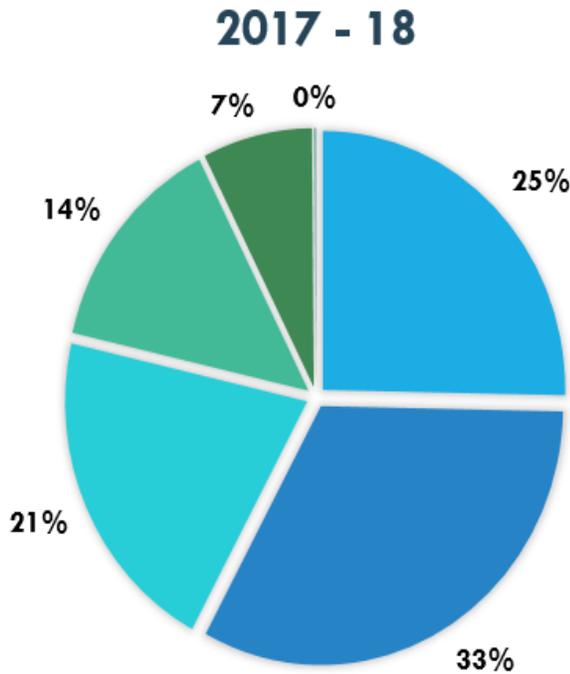
<i>Age Category</i>	<i>Population</i>	<i>%</i>
Youth	26,342	21%
Adult	81,745	67%
Senior	14,683	12%
	122,770	100%

US Census Bureau, 2010-2014 American Community Survey 5-year estimates

BCHD FY2017-18 Budget

Summary Charts

Revenues



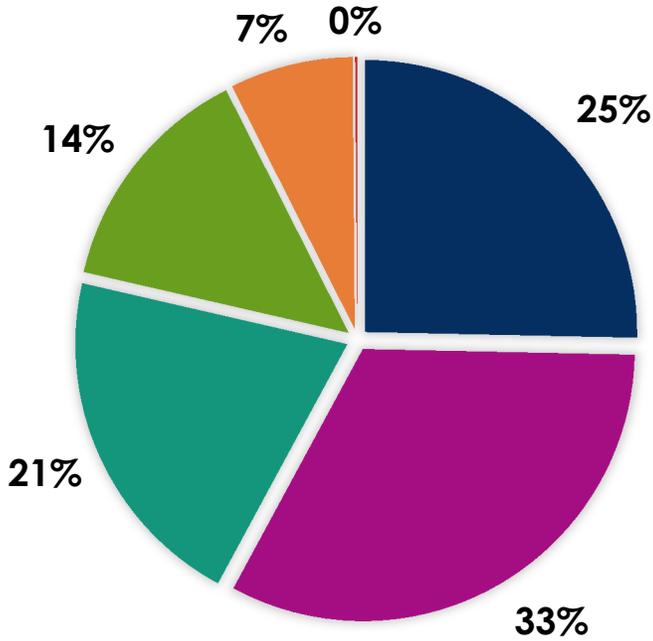
FY17-18 Budget

Property Tax	3,379,000	25%	
Leases	4,344,000	33%	
User Fees	2,762,000	21%	
Partnership	1,862,000	14%	
Interest	976,000	7%	
Other	17,000	0%	
Total Revenue	\$ 13,340,000	100%	

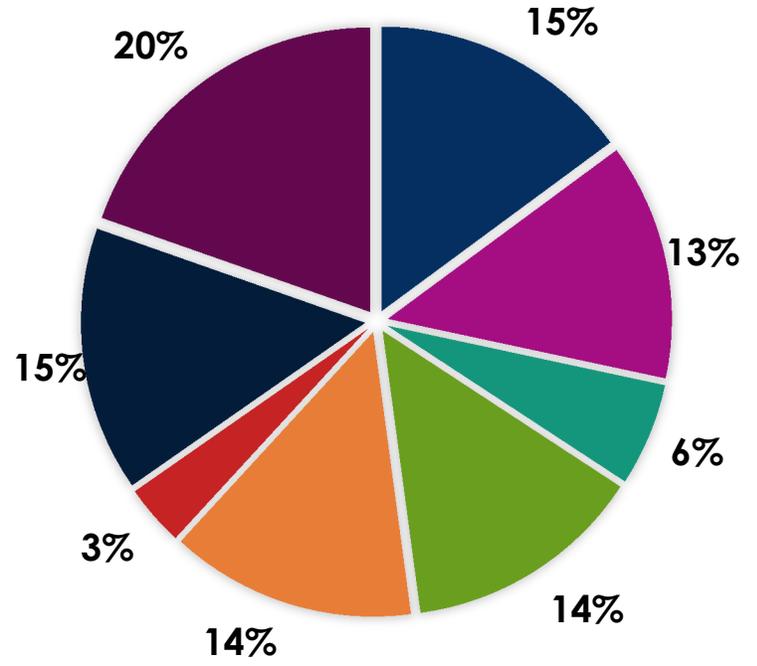
FY16 - 17 Budget

Property Tax	3,231,000	24%	
Leases	4,060,000	31%	
User Fees	2,765,000	21%	
Partnership	2,162,000	16%	
Interest	976,000	7%	
Other	55,000	0%	
Total Revenue	\$13,249,000	100%	

REVENUES



EXPENSES

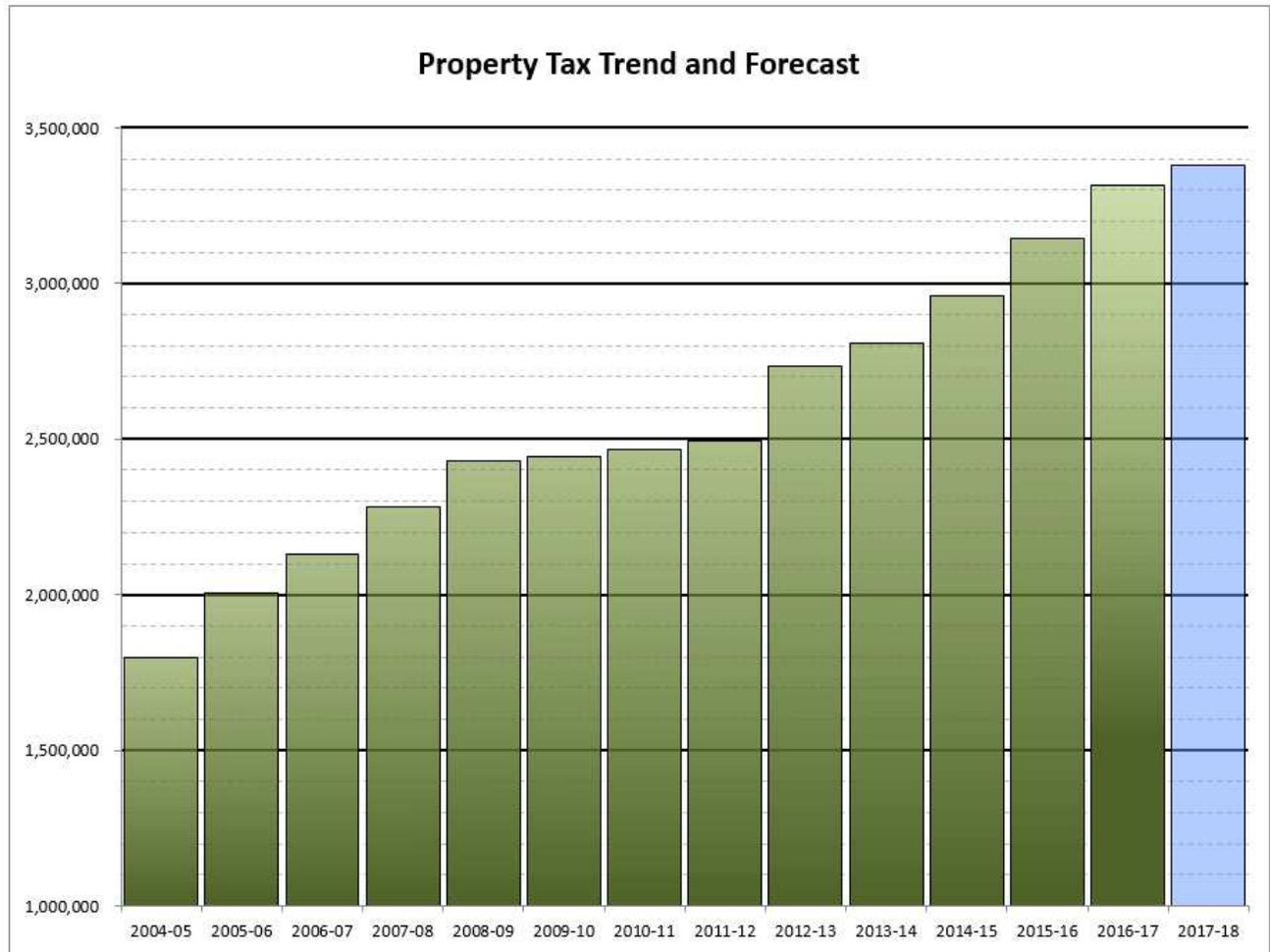


REVENUES

Property Tax	3,379,000	25%	
Leases	4,344,000	33%	
User Fees	2,762,000	21%	
Partnership	1,862,000	14%	
Interest	976,000	7%	
Other	17,000	0%	
Total Revenue	\$ 13,340,000	100%	

EXPENSES

Community services	1,907,000	15%	
Youth Services	1,725,000	13%	
Blue Zones	751,000	6%	
Center for Health & Fitness	1,748,000	14%	
Adventure Plex	1,789,000	14%	
Other Programs & Services	445,000	3%	
Support Services	1,928,000	15%	
Property Operations	2,514,000	20%	
Total Expenses	\$ 12,807,000	100%	

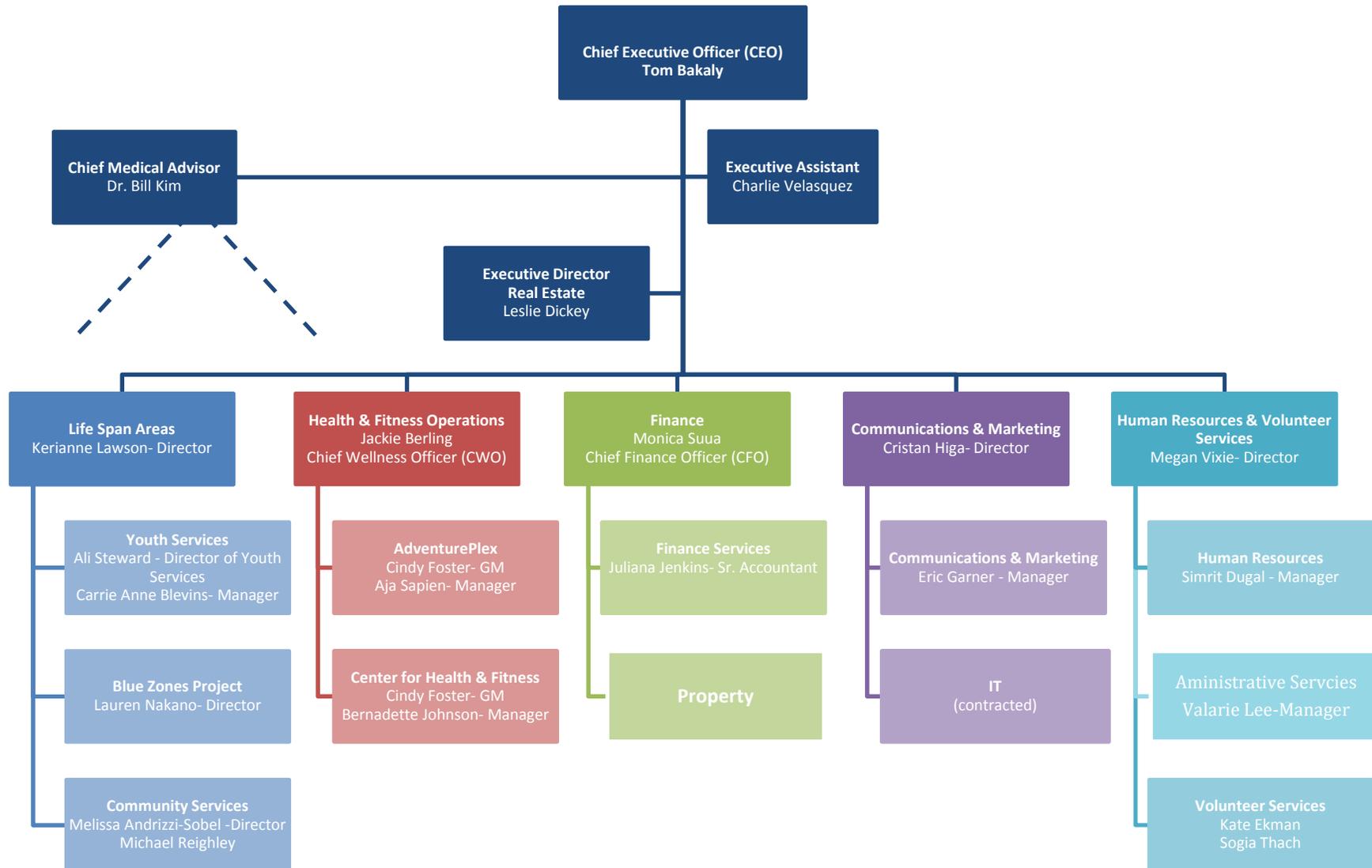


		<u>\$</u>	<u>\$ incr</u>	<u>% incr</u>
2004-05	Actual	1,754,000		
2005-06	Actual	1,868,000	114,000	6.5%
2006-07	Actual	2,041,000	173,000	9.3%
2007-08	Actual	2,164,000	123,000	6.0%
2008-09	Actual	2,324,000	160,000	7.4%
2009-10	Actual	2,321,000	(3,000)	-0.1%
2010-11	Actual	2,349,000	28,000	1.2%
2011-12	Actual	2,497,000	148,000	6.3%
2012-13	Actual	2,735,000	238,000	9.5%
2013-14	Actual	2,807,000	72,000	2.6%
2014-15	Actual	2,960,000	153,000	5.5%
2015-16	Actual	3,146,000	186,000	6.3%
2016-17	Actual	3,317,000	171,000	5.4%
2017-18	Budget	3,379,000	62,000	1.9%

BCHD FY2017-18 Budget

Personnel

DISTRICT OVERALL



Beach Cities Health District
 FY17-18 Payroll Wage Budget
 Department Expense & Average FTEs

	Salaries FY18	FTE FY18	Budget FY17	Budget FY16	Budget FY15	Budget FY14	Budget FY13	
Support Services								
Executive/Admin/Work Well	\$450,018	4.18	3.60	3.95	2.17	2.00	3.00	Aministration assistance added hours from RE
Real Estate - Management	66,970	0.45	1.10	1.90				Assistance moved to administration
Finance	384,946	4.68	4.50	4.50	7.50	7.43	6.86	Added accounting clerk offset by retired staff
IT	12,588	0.20	0.20					
HR	170,461	2.50	1.50	3.00	3.00	5.00	5.00	Added an HR assistance staff
Volunteer Department	165,162	2.69	2.50					Added assistance from interns
Health Promotion	407,958	6.28	5.63	5.50	5.00	3.00	3.00	Part-time staff for office assistance, and community outreach
\$	1,658,103	20.99	19.03	18.85	17.67	17.43	17.86	
Lifespan Services								
Lifespan Admin	\$172,449	2.00	3.00	2.00	0.89	0.75	0.75	No replacement for research assistance
Youth Services	341,178	4.80	4.75	5.13	4.58	8.14	7.76	Hours added for Garden services
Blue Zones Project	282,652	4.00	4.00	5.00	5.00	6.00	2.00	
Community Services	599,762	9.85	10.17	11.50	12.25	10.33	10.50	In-take service assistance not replaced.
\$	1,396,041	20.65	21.92	23.63	22.72	25.22	21.01	
District Services Total								
	\$3,054,144	41.64	40.95	42.48	40.39	42.65	38.87	
Real Estate - Capital	220,113	1.50	0.80					New Healthy Living Campus investments
Fitness Centers								
AdventurePlex	\$701,401	21.20	23.48	19.66	20.10	21.89	20.60	Prior year was budgeted at a hire FTE than needed
Center for Health & Fitness	\$945,725	16.80	17.88	16.67	19.44	16.12	17.50	Prior year was budgeted at a hire FTE than needed
\$	1,647,126	38.00	41.36	36.33	39.54	38.01	38.10	
District Total								
	\$4,921,383	81.14	83.10	78.80	79.93	80.66	76.97	

Beach Cities Health District
 Budget 17-18 - Personnel - FTE summary

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Avg.
Executive Admin														
170 Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 Executive Assistant to CEO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 Assistant to CEO-Special Projects	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	2.08	24.96	2.08
Work Well														
140 Chief Wellness Officer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
140 Data & Operations Specialist	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
Real Estate														
170 Executive Real Estate - CAPITAL	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
170 Communications Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
170 Project Manager - CAPITAL	-	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	6.00	0.50
	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	25.20	1.50
710 Executive Real Estate - Off Campus	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
	6.4%	6.6%	6.6%	6.9%	6.9%	6.9%	6.9%	7.6%	6.7%	6.8%	6.8%	6.8%		
730 Executive Real Estate - 514 Prospect	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
730 Administrative Services Manager	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	4.20	0.35
Finance														
120 Payroll/Payables Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Sr. Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	7.00	0.58
120 Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Data & Operations Specialist	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
120 Staff Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Temp Finance Assitant	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
	5.10	5.10	5.10	5.10	5.10	5.10	5.10	4.10	4.10	4.10	4.10	4.10	56.20	4.68
Human Resources														
110 Director of Human Resources	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
110 Talent Management Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
110 HR Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	30.00	2.50
Volunteer Services														
150 Talent Management Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
150 Talent Management Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
150 Director of Human Resources	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
150 Policy Intern (temp)	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	2.30	0.19
	2.69	2.69	2.69	2.69	2.69	2.69	2.69	2.69	2.69	2.69	2.69	2.69	32.30	2.69
Administration														
125 Administrative Services Manager	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80

Beach Cities Health District
 Budget 17-18 - Personnel - FTE summary

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Avg.
125 Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	21.60	1.80
IT														
130 Data & Business Ops Analyst	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
Health Promotion (Communications/WorkWell)														
160 Events & Communications Associate	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Director of Communications	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Sr. Graphic Designer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Communications Manager	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
160 Sr. Communications Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Admin.Asst.II-Health Promotion/Communication	0.73	0.73	0.73	0.73	0.73	0.73	0.73	0.73	0.73	0.73	0.73	0.73	8.70	0.73
160 Admin.Asst.II-Health Promotion/Communication	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	7.80	0.65
160 MSR - CHF & APLEX	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.57	0.06	0.06	0.42	0.06	1.56	0.13
160 Instructor - No Increase	0.06	0.06	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.35	0.03
	6.24	6.24	6.21	6.21	6.21	6.21	6.21	6.71	6.21	6.21	6.56	6.21	75.40	6.28
Lifespan Services - Admin														
405 Director of Life Span Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
405 Project Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	24.00	2.00
Lifespans- Youth Services														
410 Director, Youth Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 LiveWell Programs Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 School Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Health Educator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Garden Coordinator	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
	4.80	4.80	4.80	4.80	4.80	4.80	4.80	4.80	4.80	4.80	4.80	4.80	57.60	4.80
Lifespans- Blue Zones Project														
800 Director, Blue Zones Project	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Grocery & Restaurant Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Community Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Community Policy Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	48.00	4.00
Lifespans- Community Services														
200 Administrative Assistant II	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.56	0.63
200 Care Management Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
200 Director, Community Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00

Beach Cities Health District
 Budget 17-18 - Personnel - FTE summary

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Avg.
200 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
200 Instructor	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	1.44	0.12
200 Instructor	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
200 instructor	-	-	-	-	-	-	-	-	-	-	-	-	-	-
200 Intake Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Intake Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Community Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	9.85	9.85	9.85	9.85	9.85	9.85	9.85	9.85	9.85	9.85	9.85	9.85	118.20	9.85

Fitness Centers - Admin

605 Chief Wellness Officer	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
605 Data & Operations Specialist	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00

Fitness Centers - Center for Health & Fitness

611 Clubhouse Staff	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
611 Clubhouse Staff	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.30	0.28
611 Clubhouse Staff	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.30	0.28
611 Clubhouse Staff	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.30	0.28
611 General Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
611 Instructor	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	2.16	0.18
611 Instructor	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
611 Instructor	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.36	0.28
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	-	-	-	-	-	-	-	-	-	-	-	-	-	-
611 Instructor	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
611 Instructor	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.42	0.04
611 Instructor	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	1.92	0.16
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	2.52	0.21
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.90	0.08
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
611 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05

Beach Cities Health District
 Budget 17-18 - Personnel - FTE summary

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Avg.
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Instructor	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Member Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Member Services Lead- CHF	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Member Services Representative- CHF	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
611 Member Services Representative- CHF	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
611 Member Services Representative- CHF	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	3.48	0.29
611 Member Services Representative- CHF	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
611 Member Services Representative- CHF	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
611 Member Services Representative- CHF	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
611 Member Services Representative- CHF	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
611 Member Services Representative- CHF	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
611 CHF Programs Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
612 Medical Exercise Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
612 Medical Exercise Training	-	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	-	0.25	0.02
612 Medical Exercise Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
612 Medical Exercise Training	-	-	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	0.25	0.02
612 Medical Exercise Training	-	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	-	0.25	0.02
612 Medical Exercise Training	-	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	-	0.25	0.02
612 Medical Exercise Training	-	-	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	0.25	0.02
612 Medical Exercise Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	-	-	-	-	-	-	-	-	-	-	-	-	-	-
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML2- Floor Time	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
612 Personal Trainer ML2- Floor Time	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
612 Personal Trainer-ML 1 Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
612 Personal Trainer--ML1 Training	0.49	0.49	0.49	0.49	0.49	0.49	0.49	0.49	0.49	0.49	0.49	0.49	5.88	0.49
612 Personal Trainer--ML1 Training	0.39	0.39	0.34	0.39	0.34	0.39	0.34	0.39	0.34	0.39	0.34	0.39	4.43	0.37
612 Personal Trainer--ML1 Training	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	7.44	0.62
612 Personal Trainer--ML1 Training	0.75	0.75	0.70	0.75	0.70	0.75	0.70	0.75	0.70	0.75	0.70	0.75	8.75	0.73
612 Personal Trainer--ML1 Training	0.18	0.18	0.18	0.13	0.18	0.13	0.18	0.13	0.18	0.13	0.18	0.13	1.91	0.16
612 Personal Trainer--ML2 Training	0.60	0.60	0.60	0.55	0.60	0.55	0.60	0.55	0.60	0.55	0.60	0.55	6.95	0.58
612 Personal Trainer--ML2 Training	0.77	0.77	0.72	0.77	0.72	0.77	0.72	0.77	0.72	0.77	0.72	0.77	8.99	0.75
612 Small Group Training	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	3.84	0.32
612 Small Group Training	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
612 Small Group Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
612 Small Group Training	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	3.24	0.27
612 Small Group Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
612 Small Group Training	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
612 Small Group Training	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02

Beach Cities Health District
 Budget 17-18 - Personnel - FTE summary

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Avg.
612 Small Group Training	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	1.92	0.16
613 Instructor	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	1.32	0.11
613 Instructor	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
613 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
613 Instructor	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
613 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
613 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.66	0.06
613 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
613 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
613 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
613 Instructor	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	1.32	0.11
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	2.28	0.19
614 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
614 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.66	0.06
614 Instructor	-	-	-	-	-	-	-	-	-	-	-	-	-	-
614 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	1.08	0.09
614 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
614 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
615 CHF Programs Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
615 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
615 Well Being Assessment	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
615 Well Being PT Session	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
	16.30	16.30	16.30	16.30	16.30	16.30	16.30	16.30	16.30	16.30	16.30	16.30	195.60	16.30
Fitness Centers - AdventurePlex														
631 Adventure Staff (Adventure Leader)	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.84	0.07
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
631 Adventure Staff (Adventure Leader)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10

Beach Cities Health District
 Budget 17-18 - Personnel - FTE summary

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Avg.
631 Adventure Staff (Adventure Leader)	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)			-	-	-	-	-	-	-	-	-	-	-	-
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.84	0.07
631 Adventure Staff (Adventure Leader)			-	-	-	-	-	-	-	-	-	-	-	-
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
632 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.15	0.11	0.15	0.13	0.13	0.13	0.13	0.13	0.12	1.73	0.14
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	-	-	0.12	0.15	0.13	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.30	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.15	0.10	0.15	0.10	0.10	0.10	0.10	0.10	0.12	1.57	0.13
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	-	-	-	-	-	-	-	-	-	0.12	0.57	0.05
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.15	0.13	0.15	0.15	0.15	0.15	0.15	0.15	0.12	1.87	0.16
632 Adventure Staff (Outdoors)	0.23	0.22	-	-	-	-	-	-	-	-	-	0.12	0.57	0.05
633 AdventurePlex Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
634 AdventurePlex Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
631 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
632 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
631 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
633 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
634 Assistant Camp Director	1.00	1.00	-	-	0.13	0.28	0.15	-	-	-	-	0.65	3.21	0.32
634 Assistant Camp Director	1.00	1.00	-	-	0.13	0.28	0.15	-	-	-	-	0.65	3.21	0.32

Beach Cities Health District
 Budget 17-18 - Personnel - FTE summary

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total	Avg.
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	-	-	0.13	0.28	0.15	-	-	-	-	0.50	2.66	0.27
634 Camp Staff (Year 2)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.27
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.27
634 Camp Staff (Year 2)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3 or more)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3 or more)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3 or more)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
633 Events Specialist	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	8.88	0.74
633 Events Specialist	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	8.88	0.74
631 General Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
632 Instructor- Group Exercise II	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
632 Instructor- Group Exercise II	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
631 Member Services Representative - Aplex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Aplex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Aplex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Aplex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Aplex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Aplex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Specialist	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	8.88	0.74
635 Toddler Town - Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
635 Toddler Town - Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Attendent	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
635 Toddler Town Events - High Performer	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - High Performer	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - High Performer	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - High Performer	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - High Performer	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - High Performer	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - On Schedule	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - On Schedule	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - On Schedule	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - On Schedule	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
635 Toddler Town Events - On Schedule	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
	30.41	30.30	16.91	17.09	18.43	20.81	18.79	17.98	16.54	17.50	16.54	24.53	245.83	20.70

BCHD FY2017-18 Budget

Community Funded Services

Beach Cities Health District
 Contract Services & Case Management Services
 Budget FY 2017-18

Account	Description	FY 17-18 BUDGET	FY 16-17 BUDGET	FY 15-16 BUDGET	FY 14-15 BUDGET	FY 13-14 BUDGET
Contract Services - Senior						
1-200-200-5930-07	City of RB Senior/Adult Disabled Health Fair	-	4,483	4,483	4,483	4,483
1-200-200-5930-24	South Bay Adult Care Center	9,324	9,324	9,324	9,324	9,324
1-200-200-5930-29	The Center for the Partially Sighted	-	4,372	4,373	4,373	4,373
1-200-200-5930-31	The Salvation Army Meals on Wheels	58,032	58,032	58,045	58,045	58,045
1-200-200-5930-33	YMCA - Senior Nutrition	25,000	25,000	25,000	20,000	20,000
1-200-200-5930-34	RB Sr. Aid Program	-	-	4,872	4,410	4,124
	Senior Subtotal	<u>92,356</u>	<u>101,211</u>	<u>106,097</u>	<u>100,635</u>	<u>100,349</u>
Contract Services - Youth						
1-400-410-5930-10	HBCSD - Healthy Schools	94,091	94,091	101,000	110,000	109,134
1-400-410-5930-11	HBCSD - School Based	6,000	6,000	6,000	6,000	
1-400-410-5930-15	MBUSD - Healthy Schools	189,520	189,520	196,429	275,000	273,912
1-400-410-5930-16	MBUSD - School Based	21,000	21,000	21,000	21,000	
1-400-410-5930-20	RBUSD - Healthy Schools	361,091	361,091	368,000	368,000	242,895
1-400-410-5930-21	RBUSD - School Based	36,000	36,000	36,000	36,000	
1-400-410-5930-22	RBUSD - SARB 16	14,892	14,892	14,892	14,892	14,892
	Youth Subtotal	<u>722,594</u>	<u>722,594</u>	<u>743,321</u>	<u>830,892</u>	<u>640,833</u>
Contract Services - Sr/CHC						
1-400-405-5930-39	South Bay Families Connected	40,000	30,000	-	-	-
1-200-200-5930-02	City of HB Paramedic services	21,840	21,840	21,840	21,840	21,840
1-200-200-5930-03	City of MB Paramedic services	29,364	29,364	29,364	29,364	29,364
1-200-200-5930-04	City of RB Paramedic services	48,000	48,000	48,000	48,000	48,000
1-200-200-5930-08	City of RB Police Dept.DV Program	39,816	39,816	17,100	17,100	17,100
1-200-200-5930-05	SB Youth Project Touch	-	-	-	-	32,991
1-200-200-5930-28	St. Andrew's ChurchHomeless/Needy	2,616	2,618	2,616	2,616	2,616
1-200-200-5930-30	Hospice Fndation/ The Gathering Place	40,800	40,800	40,800	40,800	40,800
1-200-200-5930-32	Wellness Community/Cancer Support	45,408	45,396	45,402	45,402	45,402
	Health Connection Subtotal	<u>267,844</u>	<u>257,834</u>	<u>205,122</u>	<u>205,122</u>	<u>238,113</u>
Contract Services - Board						
1-100-170-5930-00	MicroGrant	45,000	45,000	45,000	45,000	45,000
	Board subtotal	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
	Grants total	<u>1,127,794</u>	<u>1,126,639</u>	<u>1,099,540</u>	<u>1,181,649</u>	<u>1,024,295</u>
Case Managed Services - Senior						
1-200-200-5935-00	Senior Health Fund	1,127,794	1,126,639	1,126,639	-	
		<u>237,000</u>	<u>222,000</u>	<u>218,400</u>	<u>203,300</u>	<u>190,000</u>
		<u>237,000</u>	<u>222,000</u>	<u>218,400</u>	<u>203,300</u>	<u>190,000</u>
Case Managed Services - Sr/CHC						
1-200-200-5936-50	Adult Medical	6,204	6,204	26,200	26,200	65,200
1-200-200-5936-65	Adult Individual	-	-	-	16,000	40,000
1-200-200-5937-50	Child Medical	3,000	3,000	3,000	3,000	7,500
1-200-200-5937-65	Child Individual	-	-	-	10,000	25,000
1-200-200-5937-70	Child Dental	2,400	2,400	2,400	2,400	6,000
		<u>11,604</u>	<u>11,604</u>	<u>31,600</u>	<u>57,600</u>	<u>143,700</u>
	Case Management Total	<u>248,604</u>	<u>233,604</u>	<u>250,000</u>	<u>260,900</u>	<u>333,700</u>
		<u>1,376,398</u>	<u>1,360,243</u>	<u>1,349,540</u>	<u>1,442,549</u>	<u>1,357,995</u>

BCHD FY2017-18 Budget



District-wide Financial Summaries



Live Well. Health Matters.

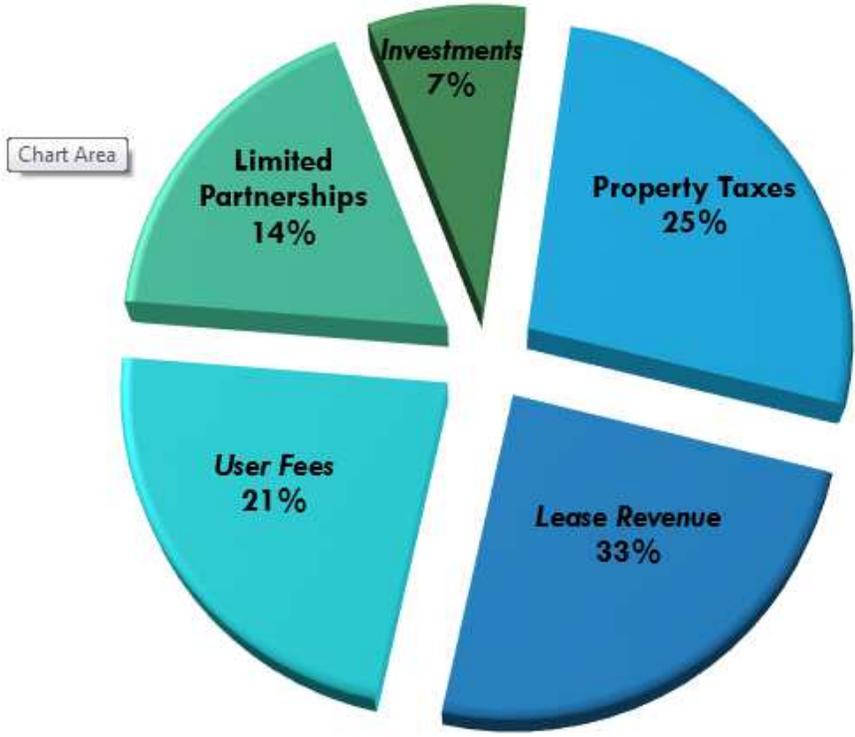
**Beach Cities Health District
District Total Rollup
Budget 2017-18**

		Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14
---	4020- Property Tax Revenue	3,378,704	3,231,756	105%	3,091,224	2,838,000	2,676,000
	TOTAL TAX REVENUE	3,378,704	3,231,756	105%	3,091,224	2,838,000	2,676,000
---	4110- Lease Revenue	3,208,014	2,967,155	108%	2,949,918	2,723,555	2,515,835
---	4140- Interest Revenue	975,812	975,681	100%	931,990	935,239	986,442
---	4150- Limited Partnership Revenue	1,861,600	2,161,600	86%	2,322,000	2,224,300	2,185,700
	TOTAL INVESTMENT REVENUE	6,045,426	6,104,436	99%	6,203,908	5,883,094	5,687,977
---	4210 Revenue - Classes / Group	132,818	132,419	100%	200,360	636,242	596,661
---	4220 Membership Revenue	830,099	886,057	94%	856,719	872,875	806,445
---	4230 Individual/Consult/Single-Day	1,314,338	1,260,719	104%	893,198	859,260	880,966
---	4250 Childcare Revenue	10,399	12,800	81%	12,727	16,459	20,172
---	4260 Food/Beverage Revenue	23,802	40,348	59%	33,932	110,031	242,134
---	4270 Camp Revenue	381,410	350,680	109%	324,226	-	-
---	4280 Facility Rental	54,898	74,624	74%	67,695	73,185	84,235
---	4290 Retail Revenue	14,440	7,206	200%	9,095	10,981	9,853
	TOTAL USER FEES REVENUE	2,762,204	2,764,853	100%	2,397,952	2,579,033	2,640,466
---	4390- Misc. Revenue	-	-	-	-	-	55,252
---	4310- Memorial Donations Revenue	7,000	8,500	82%	8,500	8,620	8,620
---	4320- Grants	10,000	46,000	22%	50,879	75,640	75,640
---	4999- Transfers in (out)	-	-	-	-	40	12
	TOTAL OTHER REVENUE	17,000	54,500	31%	59,379	84,300	139,524
	TOTAL REVENUE	12,203,334	12,155,546	100%	11,752,463	11,384,427	11,143,967
---	5610- COGS - Cost of Goods Sold - non-food	16,850	13,782	122%	13,490	9,873	23,874
---	5620- Cafe Supplies - cost of good sold - food	19,470	19,470	100%	16,752	52,056	112,008
	TOTAL COST OF GOODS SOLD	36,320	33,252	109%	30,242	61,929	135,882
---	5010- Salaries - Reg FT-Ben	3,379,661	3,325,496	102%	3,480,349	3,453,294	3,282,744
---	5015- Salaries - Reg PT - Ben	1,020,731	370,935	275%	381,649	325,644	266,820
---	5018- Salaries - Reg PT - PERS-only	-	89,999	0%	7,354	69,172	60,445
---	5020- Salaries - Reg PT - no Ben	-	477,138	0%	389,851	381,693	441,912
---	5025- Salaries - Temporary PT - No Ben	-	24,960	0%	32,175	-	-
---	5030- Salaries - Instructors - no Ben	300,878	322,866	93%	281,090	314,818	340,811
---	5035- Cafeteria Plan Contribution	494,014	459,556	107%	455,597	443,592	436,914
---	5040- Payroll Taxes	337,098	328,182	103%	348,448	295,015	287,976
---	5050- LTD Insurance Premiums	10,577	8,880	119%	8,701	8,844	9,444
---	5055- Pension Benefits	414,714	414,233	100%	279,337	442,414	426,105
---	5060- Unemployment Benefits	20,000	29,000	69%	45,000	60,000	50,000
---	5065- Employee Incentive Bonus	-	-	-	-	-	100
---	5070- Employee Service Awards Expense	2,700	2,440	111%	2,600	3,850	1,500
	TOTAL PAYROLL	5,980,373	5,853,685	102%	5,712,151	5,798,336	5,604,771
---	5210- Consumables (food used as supplies)	25,956	21,778	119%	27,392	20,530	18,350
---	5215- Insurance - General	216,985	235,162	92%	249,364	257,141	250,484
---	5220- Employee Travel/Parking	35,908	34,836	103%	33,120	33,380	39,656
---	5222- Client transportation	13,930	16,125	86%	16,125	16,125	16,125
---	5225- Office Supplies	22,300	17,950	124%	28,936	25,875	34,006
---	5227- Gym/Locker room Supplies	30,842	28,164	110%	17,904	22,027	14,249
---	5228- Program Supplies	69,793	55,712	125%	51,715	70,254	95,733
---	5229- Janitorial supplies	53,805	33,694	160%	28,699	33,141	32,020
---	5230- Other Supplies	3,240	960	338%	940	1,440	18,130
	TOTAL GEN & ADMIN EXPENSES	472,759	444,381	106%	454,195	479,913	518,753
---	5110- Employee Retention & Recognition	10,936	6,625	165%	2,345	7,833	8,561
---	5111- Employee Wellness	50,664	35,612	142%	35,100	48,800	23,300
---	5115- ADP Payroll Processing Fees	60,132	58,440	103%	70,000	54,500	30,366
---	5120- Education & Training Seminars	46,372	22,439	207%	23,483	63,220	44,851
---	5125- Insurance - Worker's Comp	58,577	77,222	76%	90,300	36,276	35,616
---	5130- Recruitment	29,849	53,227	56%	12,557	18,916	13,458
---	5140- Tuition Reimbursement	15,836	17,799	89%	8,000	15,372	11,300
---	5145- Uniforms	12,777	10,677	120%	10,564	12,460	10,370
	TOTAL HUMAN RESOURCES EXPENSES	285,143	282,041	101%	252,349	257,377	177,822
---	5311- IT Server Equipment	7,000	4,500	156%	2,000	-	5,000
---	5312- IT Workstations	5,200	10,000	52%	10,000	9,000	14,700
---	5313- Presentational Equipment	2,000	500	400%	-	2,000	1,800
---	5314- Phone Equipment	6,000	6,600	91%	6,900	2,300	4,900
---	5315- IT Repair & Maint Parts	1,240	1,440	86%	1,188	1,500	720
---	5316- IT Website / Internet Equipment	2,353	-	-	3,000	-	36,500
---	5317- IT Monitors & Printers	1,000	500	200%	1,400	2,160	11,160
---	5320- IT Network Expense	2,200	-	-	2,200	-	2,200
---	5330- IT Software Expense	144,825	140,449	103%	117,896	110,575	130,082
	TOTAL MIS EXPENSES	171,818	163,989	105%	144,584	127,535	207,062

**Beach Cities Health District
District Total Rollup
Budget 2017-18**

	Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14	
--- 5410- Advertising	141,670	139,200	102%	161,168	177,488	138,311	
--- 5415- Community Education Materials	2,004	2,004	100%	2,000	14,000	20,000	
--- 5420- Community Outreach	32,443	59,850	54%	44,050	76,500	85,910	
--- 5425- Internet / Intranet / Website	18,000	11,860	152%	10,000	40,000	6,600	
--- 5430- Dues & Memberships	28,157	23,061	122%	23,085	26,693	26,517	
--- 5435- Educational Materials	2,243	2,043	110%	2,043	21,164	5,373	
--- 5440- Mailing Services	9,050	11,675	78%	11,362	18,367	21,055	
--- 5445- Management of Volunteers	17,940	11,824	152%	10,782	9,980	9,380	
--- 5450- Meetings	37,950	21,640	175%	23,760	16,954	23,204	
--- 5455- Postage	68,490	60,125	114%	63,050	80,011	84,997	
--- 5460- Printing	159,226	137,967	115%	132,988	156,005	139,032	
--- 5465- Promotional Items/Materials	57,830	44,500	130%	38,950	59,050	62,300	
--- 5470- Subscriptions	143	719	20%	2,258	2,854	4,119	
TOTAL COMMUNITY RELATIONS E	575,146	526,469	109%	525,496	699,066	626,798	
--- 5510- Building Maintenance & Repair	165,821	295,708	56%	375,631	136,270	111,958	
--- 5515- Equipment/Furniture < \$5,000	62,796	71,154	88%	18,685	28,097	42,137	
--- 5520- Equipment/Facility Lease	150,756	173,820	87%	176,880	173,480	136,578	
--- 5525- Equipment/General Maintenance & R	120,884	137,770	88%	25,271	66,921	39,040	
--- 5530- Landscape Maintenance	80,291	82,267	98%	87,787	73,287	65,580	
--- 5540- Electricity	441,500	472,260	93%	495,600	476,167	433,424	
--- 5542- Gas	144,840	144,840	100%	128,645	135,055	135,296	
--- 5544- Water	104,400	104,400	100%	85,684	85,902	86,500	
--- 5546- Waste Removal	14,944	14,945	100%	13,792	13,677	12,380	
--- 5548- Telephone	56,940	7,140	797%	49,250	68,448	49,600	
--- 5550- Plant Service	7,140	53,484	13%	7,040	7,200	7,215	
--- 5565- Janitorial Services	233,280	177,600	131%	164,880	124,000	107,700	
--- 5599- BOE allocation to tenants	(723,624)	(723,617)	100%	(723,617)	(884,253)	(857,379)	
TOTAL FACILITIES EXPENSES	859,968	1,011,771	85%	905,528	504,251	370,029	
--- 5710- Accounting Services	36,500	20,000	183%	24,048	21,048	19,356	
--- 5715- Banking Services	101,200	90,000	112%	96,000	96,000	86,000	
--- 5720- Election Expense	-	145,000	0%	-	48,000	48,000	
--- 5725- Laundry Services	101,962	86,914	117%	55,680	50,638	40,212	
--- 5730- Legal Services	79,996	76,500	105%	77,500	74,000	57,500	
--- 5740- Outside Services	500,892	476,427	105%	486,888	418,570	545,442	
--- 5744- Outside Service-Research	150,000	25,596	586%	50,000	75,000	75,000	
--- 5746- Outside Services - H&F	123,763	100,961	123%	93,573	88,596	60,309	
--- 5747- Outside Services - Property	74,000	60,000	123%	60,000	-	48,000	
--- 5748- Engineering/Maintenance Services	276,790	273,479	101%	145,633	-	-	
--- 5755- Service Contracts	115,178	188,456	61%	122,030	204,565	182,342	
--- 5760- Taxes & Licensing	9,420	8,518	111%	8,920	36,432	15,285	
TOTAL PROFESSIONAL SERVICES	1,569,701	1,551,851	101%	1,220,272	1,112,849	1,177,446	
--- 5910- Prospect South Bay	60,000	63,600	94%	55,000	51,720	57,816	
--- 5910- Interest Expense	307,507	338,895	91%	394,683	394,683	418,899	
TOTAL OTHER	367,507	402,495	91%	449,683	446,391	476,715	
--- 5930- Grant Expense	1,127,794	1,126,639	100%	1,099,540	1,181,649	1,024,295	
--- 5935- Health Fund	248,604	233,604	106%	250,000	260,900	334,700	
--- 5940- Holiday Assistance	7,000	8,500	82%	8,500	8,500	8,500	
TOTAL FUNDS & GRANTS	1,383,398	1,368,743	101%	1,358,040	1,451,049	1,367,495	
TOTAL OPERATING EXPENSES	11,702,133	11,638,677	101%	11,052,540	10,938,696	10,662,773	
NET INCOME (LOSS) BEFORE CAPEX	501,201	516,869		699,923	445,731	481,194	
--- 6020- Capital Expenditure - MIS	42,000	56,000	75%	-	35,200	-	
--- 6030- Capital Expenditure - FF&E	13,224	21,029	63%	-	62,000	-	
--- 6040- Capital Expenditure - Parking	-	-	-	83,000	39,500	20,800	
--- 6050- Capital Expenditure - Building	5,149,782	2,815,492	183%	833,000	309,000	223,400	
TOTAL CAPITAL EXPENDITURE	5,205,006	2,892,521	180%	916,000	445,700	244,200	
NET INCOME (LOSS)	(4,703,805)	(2,375,652)		(216,077)	31	236,994	

BCHD FY2017-18 Budget



Funding Sources

The District Funding

Beach Cities Health District (BCHD) is one of the largest preventive health agencies in the nation, and has served the communities of Hermosa Beach, Manhattan Beach and Redondo Beach since 1955. When the District originally started, it was funded by property taxes, plus its income from operating a hospital. Later when the District transitioned into the preventive health arena, the funds available were invested and diversified into operating health and fitness facilities, owning and leasing property, joining a couple of partnerships, and keeping a portfolio of investments. With the income and user fees from these various sources the District can offer an extensive range of dynamic health and wellness programs, with innovative services and facilities to promote health and prevent diseases in every lifespan—from pre-natal and children to families and older adults.

The portion of each income stream (noted below by “%”) relative to total District income stays relatively consistent year-over year. There has been some swings for example from the financial recession in 2008-2009 when property tax income was 20% and investment income was 15% of total District income to a current property tax portion of 25% and investment income of 7% of total District income. The diversified portfolio helps the District maintain services through different economic challenges facing the nation, the state and the Beach Cities jurisdiction.

Property Taxes (25%). The District shares on average 0.00871% of the 1% property tax collected by the state of California from the three Beach Cities (Hermosa, Manhattan and Redondo Beach). For budgeting purposes, the District uses input from a reputable consulting firm to estimate annual property taxes for Secured, Unsecured and HOX (homeowner tax exemptions) apportionments. “2016, the year that will be influencing the 2017-18 property values was a year where we saw continued increases in median sale prices and increases in values due to the restoration of previously reviewed and reduced values per Proposition 8”, per Hdl Coren & Cone. Therefore, conservatively the District increased property taxes by 5% for the fiscal 2017-18 budget compared to prior year budget, and 2% over estimated actual property taxes to be received for fiscal 2017-18.

Lease Revenue (33%). The District manages twelve tenants, nine of which are located at 514 Prospect Avenue in Redondo Beach, often referred to as the District “Campus”. The other three tenants are located “Off-campus” at three different properties owned by the District across the Beach Cities. The main contributor to the 8% or \$241,000 increase in Lease revenue come from one of the larger tenants. They came off of a rent abatement period in FY2017-18 resulting in 5% (\$150,000) of the 8% increase. In addition, while one smaller tenant left, two smaller new tenants came on board adding another \$42,000 to Lease revenue. The remaining increase is normal rent increases according to contracts in place for the other tenants. The District is actively looking for a few more tenants to fill up all the available rental space.

User Fees (21%). The Districts owns and operates two facilities, Adventure Plex (“APlex”) and Center for Health and Fitness (“CHF”). APlex is mainly focused on toddlers and youth with activities such as toddler and small children play, camps, and special events. CHF

is focused on adults and older adults and operates a fitness club with “gym memberships”, personal training, group classes, etc. User fees are based on attendance and memberships. Both variables are budgeted based on current trends and programs offered that are further described and reviewed in pages 59-68. For FY17-18 the Health and Fitness Operation is estimating to remain flat to FY16-17 budget and 1% over FY16-17 actual results. As prior year included a substantial boost in revenues from the introduction of a Toddler play area, current year revenues are estimated to mature and stay flat. User fees from both centers combined covers the basic cost of operating the facilities with some support from other funding sources to cover for advertisements, building maintenance and capital outlays.

Limited Partnerships (14%). The District has invested in two partnerships; Sunrise Beach Cities Assisted Living, L.P. with an 80% joint venture investment and Beach District Surgery Center, L.P. with a 5% joint venture investment. Both entities are also tenants of the District. FY17-18 partnership revenues are estimated to increase by 6% against FY16-17 and remain flat compared to actual FY16-17 results. Due to the sometimes fluctuating results from operations at senior housing, the strategy is to be conservative and not estimate any major increases in revenue compared to the trend in actual results.

Investments (7%). The District receives Investment Income from two types of sources, Notes Receivables and a cash Investment Portfolio. Notes Receivables account for around 52% of the investment income. The Notes Receivable portion decreases each year according to the amortization schedules that goes through 2024. The cash investment portfolio is about \$26 million of which \$2.3 million on average is deposited in the CA State Pool “LAIF” (Local Agency Investment Fund). LAIF has investments with maturities of 6 months or less and is used for the purpose of providing sufficient funds to pay for the District’s current expenditures. The average yield for LAIF investments as of April 2017 were 0.884% and is showing a steady while slow increase in yield from 0.262% since January of 2015. The remaining District portfolio has an average yield to maturities at cost of around 1.65% and is invested in various securities from US Treasury Notes to Corporate notes in accordance with the annually Board approved District investment policy and in accordance with the California Government Code and State Treasurer.

BCHD FY2017-18 Budget



Capital Expenditures



Live Well. Health Matters.

BCHD Department	Capital Investment	FY17-18 Budget
Information Technology	IT Workstations	\$ 22,000
Finance	Document & Project Management	20,000
Center for H & F	Pilates Room - Floor & Mirrored Wall	8,698
Center for H & F	Club House - Floor	6,000
Adventure Plex	Inflatable Play House	6,224
Adventure Plex	Outside Signage	7,000
Adventure Plex	Sport Court Floor	7,335
	Sub-Total	\$ 77,257
Property	CDRE 514 Building Improvements	300,100
Property	514 Building Improvements	1,250,000
Property	Del Amo Office Upgrade	200,000
Property	601 PCH Improvements ¹	400,000
Property	2114 Artesia Improvements ¹	100,000
	Sub-Total	\$ 2,250,100
	Sub-Total	\$ 2,327,000
Property	Healthy Living Campus	603,300
Total Beach Cities Health District New Capital Investments		\$ 2,930,300
Beach Cities Health District - Carry-Over Capital Investments		2,297,306
Total District Capital Investements		\$ 5,227,606

1) Building improvements at 601 PCH, and 2114 Artesia will be set-up as tenant improvement loans to the current tenants, Leap & Bound, and South Bay Family Health Clinic, respectively.

BCHD

FY2017-18 Budget

Department, Account and Control Structure Overview

Department Overview and Account and Control Structure

The 2017-2018 Budget is comprised of the following programs and departments, organized to roll up for manager-level and director-level budgetary control.

LifeSpans Services

- 405 LifeSpans Services Administration
 - 200 Senior Services
 - 410 Youth/School Services
 - 800 Blue Zones Project

Fitness Centers

- 605 Fitness Administration
 - Total Fitness Operations
 - Center for Health and Fitness
 - 611 Center for Health & Fitness
 - 612 Personal Training
 - 613 Pilates
 - 614 Yoga
 - 615 Fee Based
 - AdventurePlex
 - 631 Operations
 - 632 Programs
 - 633 Events
 - 634 Camps
 - 635 Toddler Town

Administration

- Human Resources
 - 110 Human Resources
 - 150 Volunteer Management
 - 125 Administration
- Communications/IT
 - 160 Communication and Marketing
 - 130 Information Systems
- Work Well 140
- Executive
 - 170 Executive Admin
 - 175 BOD
- Finance 120

Property

- 700 Prospect One
- 710 Outlying Properties
- 720 Prospect Parking
- 730 514 Campus

BCHD FY2017-18 Budget



LifeSpan Services Overview & Financial Summary

Program Description

Lifespan Services Department

Lifespan Services is formed of the following sub-departments:

- Youth Services
- Blue Zones Project
- Community Services
- Community Grants
- Research & Evaluation

Lifespan Services Administration

Provides strategic direction, management and evaluation for BCHD programs and services that support health and wellness across the lifespans. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the uninsured and aging population.

Lifespan Administration Services Organization

Lifespan administration services include Director of Lifespans departments, the Chief Medical Advisor, Project Manager and the Program Evaluation Specialist. The Chief Medical Advisor provides strategic direction and oversight for all health related programs at the District. In addition, the Chief Medical Advisor advises on the development and implementation of the Community Health Snapshot and the District three (3) year Health Priorities. The Project Manager and Program Evaluation Specialist collect data and measure and perform analysis of the data that is used to evaluate effectiveness of programs in the District for relevance and future improvements and updates.

Beach Cities Health District
LifeSpan - 200,405,410, 800
Budget 2016-17

	Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14
--- 4020- Property Tax Revenue	-	-	-	-	-	-
TOTAL TAX REVENUE	-	-	-	-	-	-
--- 4110- Lease Revenue	-	-	-	-	-	-
--- 4120- Revenue - POC	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-
--- 4140- Interest Revenue	-	-	-	-	-	-
--- 4150- Limited Partnership Revenue	-	-	-	-	-	-
TOTAL INVESTMENT REVENUE	-	-	-	-	-	-
--- 4210- Revenue - Classes / Group	-	-	-	-	-	2,200
--- 4220- Membership Revenue	-	-	-	-	-	-
--- 4230- Individual/Consult/Single-Day	-	-	-	-	-	-
--- 4250- Childcare Revenue	-	-	-	-	-	-
--- 4260- Food/Beverage Revenue	-	-	-	-	-	-
--- 4270- Equipment Sales Revenue	-	-	-	-	-	-
--- 4280- Facility Rental	-	-	-	-	-	-
--- 4290- Retail Revenue	-	-	-	-	-	-
TOTAL USER FEES REVENUE	-	-	-	-	-	2,200
--- 4390- Revenue (discontinue unless misc)	-	-	-	-	-	37,832
--- 4310- Memorial Donations Revenue	7,000	8,500	82%	8,500	8,620	8,620
--- 4320- Grants	10,000	46,000	22%	50,879	75,640	75,640
--- 4999- Transfers in (out)	-	-	-	-	5,127,076	5,271,300
TOTAL OTHER REVENUE	17,000	54,500	31%	59,379	5,211,336	5,393,392
TOTAL REVENUE	17,000	54,500	31%	59,379	5,211,336	5,395,992
--- 5610- COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-
--- 5620- Cafe Supplies - cost of good sold - food	-	-	-	-	-	-
TOTAL COST OF GOODS SOLD	-	-	-	-	-	-
--- 5010- Salaries - Reg FT-Ben	1,248,860	1,261,639	99%	1,424,892	1,402,670	1,487,751
--- 5015- Salaries - Reg PT - Ben	112,875	105,822	107%	53,514	51,678	58,056
--- 5018- Salaries - Reg PT - PERS-only	-	-	-	-	-	-
--- 5020- Salaries - Reg PT - no Ben	-	-	-	26,034	41,268	36,052
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	-
--- 5030- Salaries - Instructors - no Ben	34,306	34,091	101%	12,222	12,222	3,000
--- 5035- Cafeteria Plan Contribution	201,123	196,740	102%	203,976	197,148	187,284
--- 5040- Payroll Taxes	97,312	97,000	100%	116,028	101,780	106,981
--- 5050- LTD Insurance Premiums	3,930	3,720	106%	3,329	2,496	2,664
--- 5055- Pension Benefits	134,848	123,875	109%	105,846	134,924	143,422
--- 5060- Unemployment Benefits	-	-	-	-	-	-
--- 5065- Employee Incentive Bonus	-	-	-	-	-	100
--- 5070- Employee Service Awards Expense	-	-	-	-	-	-
--- 5057- Vacation/Sick Leave	-	-	-	-	-	-
TOTAL PAYROLL	1,833,254	1,822,887	101%	1,945,841	1,944,186	2,025,310
--- 5210- Consumables (food used as supplies)	13,220	11,770	112%	9,900	1,450	9,150
--- 5215- Insurance - General	-	-	-	-	-	-
--- 5220- Employee Travel/Parking	9,170	11,104	83%	16,820	16,320	23,106
--- 5222- Client transportation	-	-	-	-	-	-
--- 5225- Office Supplies	4,508	3,800	119%	5,760	5,400	10,490
--- 5227- Gym/Locker room Supplies	-	-	-	-	-	-
--- 5228- Program Supplies	31,508	21,833	144%	20,340	18,340	48,910
--- 5229- Janitorial supplies	-	-	-	-	-	-
--- 5230- Other Supplies	-	-	-	-	-	-
TOTAL GEN & ADMIN EXPENSES	58,406	48,507	120%	52,820	41,510	91,656
--- 5110- Employee Retention & Recognition	1,000	500	200%	500	72	1,272
--- 5111- Employee Wellness	-	-	-	-	-	-
--- 5112- Employee Assistance	-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	-	-	-	-	-	-
--- 5120- Education & Training Seminars	10,174	5,600	182%	4,500	35,916	9,766
--- 5125- Insurance - Worker's Comp	6,254	8,244	76%	13,616	8,844	8,328
--- 5130- Recruitment	1,004	936	107%	2,940	10,996	5,196
--- 5140- Tuition Reimbursement	2,000	3,327	60%	-	3,372	4,000
--- 5145- Uniforms	1,300	1,600	81%	2,000	3,000	5,160
TOTAL HUMAN RESOURCES EXPE	21,732	20,207	108%	23,556	62,200	33,722
--- 5311- IT Server Equipment	-	-	-	-	-	-
--- 5312- IT Workstations	-	-	-	-	-	4,500
--- 5313- Presentational Equipment	-	-	-	-	-	-
--- 5314- Phone Equipment	-	-	-	300	300	300
--- 5315- IT Repair & Maint Parts	-	-	-	-	-	-
--- 5316- IT Website / Internet Equipment	-	-	-	-	-	35,000

Beach Cities Health District
LifeSpan - 200,405,410, 800
Budget 2016-17

		Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14	
---	5317-	IT Monitors & Printers	-	-	-	-	9,000	
---	5320-	IT Network Expense	-	-	-	-	-	
---	5330-	IT Software Expense	18,900	24,268	78%	27,096	29,259	
		TOTAL MIS EXPENSES	18,900	24,268	78%	27,396	27,176	78,059
---	5410-	Advertising	-	-	-	-	60,000	
---	5415-	Community Education Materials	2,004	2,004	100%	2,000	14,000	20,000
---	5420-	Community Outreach	11,105	12,280	90%	400	1,600	69,010
---	5425-	Internet / Intranet / Website	3,000	-	-	-	-	-
---	5430-	Dues & Memberships	428	2,028	21%	1,495	2,849	3,443
---	5435-	Educational Materials	1,500	1,500	100%	1,500	3,500	2,756
---	5440-	Mailing Services	-	-	-	-	-	10,000
---	5445-	Management of Volunteers	-	-	-	5,196	5,700	6,100
---	5450-	Meetings	9,400	3,510	268%	4,540	2,400	8,400
---	5455-	Postage	1,576	1,296	122%	1,428	2,720	21,825
---	5460-	Printing	18,885	2,300	821%	6,320	5,400	60,000
---	5465-	Promotional Items/Materials	3,450	2,000	173%	2,000	2,000	23,750
---	5470-	Subscriptions	-	-	-	50	849	949
---	5499-	Business Promotion Allocation	-	-	-	-	224,243	-
		TOTAL COMMUNITY RELATIONS E	51,348	26,918	191%	24,929	265,261	286,233
---	5510-	Building Maintenance & Repair	-	-	-	-	-	-
---	5515-	Equipment/Furniture < \$5,000	1,004	1,089	92%	1,085	1,585	9,285
---	5520-	Equipment/ Lease	-	-	-	-	-	-
---	5525-	Equipment/General Maintenance & R	-	-	-	-	-	-
---	5530-	Landscape Maintenance	-	-	-	-	-	-
---	5540-	Electricity	-	-	-	-	-	-
---	5542-	Gas	-	-	-	-	-	-
---	5544-	Water	-	-	-	-	-	-
---	5546-	Waste Removal	-	-	-	-	-	-
---	5548-	Telephone	-	-	-	-	-	350
---	5550-	Plant Service	540	540	100%	540	-	-
---	5565-	Janitorial Services	-	-	-	-	-	-
---	5598-	Internal BOE allocation	-	-	-	-	31,314	21,720
---	5599-	BOE allocation to tenants	-	-	-	-	-	-
		TOTAL FACILITIES EXPENSES	1,544	1,629	95%	1,625	32,899	31,355
---	5710-	Accounting Services	-	-	-	-	-	-
---	5715-	Banking Services	-	-	-	-	-	-
---	5720-	Election Expense	-	-	-	-	-	-
---	5725-	Laundry Services	-	-	-	-	-	-
---	5730-	Legal Services	-	-	-	-	-	-
---	5740-	Outside Services	258,208	239,047	108%	169,916	156,284	318,957
---	5744-	Outside Service-Research	150,000	-	-	50,000	75,000	75,000
---	5746-	Outside Services - H&F	-	-	-	-	-	-
---	5747-	Outside Services - Property	-	-	-	-	-	-
---	5748-	Engineering/Maintenance Services	-	-	-	-	-	-
---	5750-	Research Services	-	-	-	-	-	-
---	5755-	Service Contracts	1,008	12,508	8%	2,672	2,672	5,183
---	5760-	Taxes & Licensing	-	-	-	830	830	830
		TOTAL PROFESSIONAL SERVICES	409,216	251,555	163%	223,418	234,786	399,970
---	5910-	Prospect South Bay	-	-	-	-	-	-
---	5920-	Interest Expense	-	-	-	-	-	-
---	5999-	Indirect Admin Services	-	-	-	-	1,197,288	1,127,868
		TOTAL OTHER	-	-	-	-	1,197,288	1,127,868
---	5930-	Grant Expense	1,082,794	1,081,639	100%	1,054,540	1,136,649	979,295
---	5935-	Health Fund	248,604	233,604	106%	250,000	260,900	333,700
---	5940-	Holiday Assistance	7,000	8,500	82%	8,500	8,500	8,500
		TOTAL FUNDS & GRANTS	1,338,398	1,323,743	101%	1,313,040	1,406,049	1,321,494
		TOTAL OPERATING EXPENSES	3,732,798	3,519,714	106%	3,612,625	5,211,355	5,395,667
		NET INCOME (LOSS) BEFORE CAPEX	(3,715,798)	(3,465,214)	107%	(3,553,246)	(19)	(75)
---	6010-	Capital Expenditure - Fitness Equip	-	-	-	-	-	-
---	6020-	Capital Expenditure - MIS	-	20,000	0%	-	-	-
---	6030-	Capital Expenditure - FF&E	-	-	-	-	-	-
---	6040-	Capital Expenditure - Parking	-	-	-	-	-	-
---	6050-	Capital Expenditure - Building	-	-	-	-	-	-
		TOTAL CAPITAL EXPENDITURE	-	20,000	0%	-	-	-
		NET INCOME (LOSS)	(3,715,798)	(3,485,214)	107%	(3,553,246)	(19)	(75)

BCHD FY2017-18 Budget



LifeSpan Services Success in the Schools

- **All beach cities children and adolescents will develop into physically, socially, and emotionally health adults, educationally prepared to become contributing members of society**

Service Accomplishments

Lifespan Services – Youth Services

Health Priorities:

- Nutrition & exercise
- Mindfulness, social-emotional learning and stress reduction
- Substance Use prevention
- Support evidence-based tobacco control policies
- Bullying prevention

Beach Cities Health District is partnering with Hermosa Beach City School District, Manhattan Beach Unified School District and Redondo Beach Unified School District to create health-promoting school and community environments for students and families. Key stakeholders include students, administrators, teachers, staff, families and community partnerships. Local schools have adopted the Whole Schools, Whole Community, Whole Child (WSCC) model, which focuses on improving each child's cognitive, physical, social, and emotional development through integration and collaboration.

Program Goals:

LiveWell Tots (preschool)

- Improve the early childhood healthy eating environment
- Promote a positive relationship with fresh fruits and vegetables
- Increase the knowledge of nutrition and healthy behaviors

LiveWell Kids Nutrition & Garden (elementary schools – HBCSD, RBUSD)

- Increase access to, and consumption of, healthy foods
- Increase the knowledge of nutrition and healthy behaviors

MindUp (elementary schools – HBCSD, MBUSD, RBUSD)

- Nurture optimism and happiness in the classroom
- Help eliminate bullying and aggression
- Increase empathy and compassion, while resolving peer conflicts in schools

Walking School Bus (elementary schools – HBCSD, MBUSD, RBUSD)

- Create safe and walkable routes to schools
- Promote physical and social engagement for youth and families

Classroom Activity Breaks (elementary schools – RBUSD)

- Promote “brain breaks” in the school environment
- Increase physical activity minutes during the school day

Project Alert (middle school – HBCSD, RBUSD) and Second Step (6th grade – MBUSD)

- Motivate students against drug use
- Provide skills and strategies to resist drugs
- Establish new non-use attitudes and beliefs

Prior Year Accomplishments / FY2016-17 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2015-16	FY2016-17	FY2017-18
LiveWell Tots - # of children reached	582	650	650
LiveWell Kids - # of children reached	6,000	5,600	5,700
MindUp - # of children reached	8,297	10,426	10,600
Walking School Bus – registered children	650	460	500
Classroom Activity Breaks - # of children reached	2,525	4,107	4,608
Project Alert - # of children reached	2,480	1,794	1,850
Second Step - # of children reached	2,480	476	1,443

Department Description

Lifespan Services – Youth Services

Youth Services delivers and supports the following programs:

- **Health Priority: Nutrition & Physical Activity**
 - LiveWell Tots
 - LiveWell Kids – Nutrition & Garden
 - Walking School Bus and Walk to School Wednesday
 - Classroom Activity Breaks
 - Alliance for a Healthier Generation – Healthy Schools Program
- **Health Priorities: Mindfulness, social-emotional learning and stress reduction and Bullying Prevention**
 - MindUP
 - High School Purpose Series
- **Health Priority: Substance Use Prevention**
 - Project Alert
 - Second Step
 - Families Connected Speaker Series

Youth Services Administration

Provides strategic direction, management and evaluation for all BCHD youth-related programs and services to measurably improve the health and well-being of Beach Cities children and support healthy families. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the youth population.

Youth Services Organization

Youth Services staff work closely with school administration and staff, parents and community partners to build healthy school and community environments for students and families. Youth Services staff deliver nutrition education training for more than 400 parent volunteers and more than 60 early childcare providers, reaching thousands of children each year. BCHD has partnered with local schools to implement School Wellness Councils and health-promoting events. Additionally, staff support schools in implementing and sustaining programs like the Walking School Bus and Classroom Activity Breaks. Finally, BCHD collaborates with schools to advance social-emotional well-being and support substance use prevention by implementing evidence-based programs (e.g., MindUP, Project Alert, Second Step).

BCHD

FY2017-18 Budget



LifeSpan Services

Blue Zones Project

- **The Blue Zones Project by Healthways, in partnership with Beach Cities Health District, is a community-wide approach to creating healthier and more productive citizens. It uses permanent, evidence-based environmental and policy changes to motivate residents to adopt and maintain healthier lifestyles.**

Department Description

Lifespan Services – Blue Zones Project (Adult Services)

In 2010, the “Beach Cities” of Hermosa Beach, Manhattan Beach and Redondo Beach partnered with Healthways|Blue Zones to launch the Blue Zones Project™. This multi-sector, community-wide effort aims to measurably improve health through programs, policy changes, built environment improvements, and social networks. Beach cities residents have benefitted from improved health and well-being as seen by an unparalleled increase in the Gallup|Healthways Well-Being Index® (WBI). In 2013, Blue Zones Project transitioned into a fully operational, fully funded program of the Beach Cities Health District.

Blue Zones Project and Adult Services Administration

Provides strategic direction, management and evaluation for the Blue Zones Project and other community wellbeing programs and services. This administrative function, in accordance with public health practice standards, seeks to measurably improve the health and well-being of beach cities residents.

Blue Zones Project and Adult Services Organization

Adult Services is organized to support the Beach Cities’ maintenance of Blue Zones Project Community Certification™. Certification provides best practices and actions that specific community environments (sectors) can take to make the healthy choice the easy choice. There are 6 sectors in the Certification framework:

- Individuals (personal pledges)
- Restaurants
- Grocery Stores
- Schools (see Youth Services)
- Worksites
- Community Policy

Staff work with key community stakeholders, from city managers to restaurateurs to residents, support the health and well-being of our community by creating opportunities to eat healthy and live actively. Staff collaborate with partners to identify and implement programs and services (e.g., Mindfulness Workshop) that will improve results on Gallup|Healthways Well-Being Index® (WBI®).

Service Accomplishments

Lifespan Services – Blue Zones Project (Adult Services)

Health Priorities:

- Nutrition and exercise
- Preventing drug abuse and excessive alcohol use
- Mindfulness, social-emotional learning and stress reduction
- Support evidence-based tobacco control policies
- End-of-life planning

Program Goals:

1. Integrate Blue Zones Project™ into Beach Cities Health District operations;
2. Increase positive health behaviors and measurably improve the health and well-being of beach cities residents;
3. Increase knowledge and awareness of the Blue Zones Project;
4. Increase beach cities residents engagement in the Blue Zones Project;
5. Create positive, memorable encounters that support the objectives of the Blue Zones Project; and,
6. Maintain 100 Blue Zones Designated restaurants

Prior Year Accomplishments / FY2016-17 Objectives:

- Achieved Blue Zones Certification
- Provided technical assistance and advocacy support to Hermosa Beach and Manhattan Beach (Hermosa Beach considering Tobacco Retail Licensing [TRL]; Manhattan Beach considering TRL and Smoke Free Policies for Multi Unit Housing)
- Support Hermosa Beach’s successful application for Strategic Growth Council funding for General Plan and Coastal Land Use Updates
- Coordinate multi-city relationship with CalTrans and Metro to secure funding

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
Completed Blue Zones Personal Pledge	21,194	24,330	25,000
Organizational Partnerships	76	80	n/a
Purpose Workshops participants	300	630	250
Blue Zones Designated/ Choose HealthLA Restaurants	91	100	100
Built Environment Projects	14	10	13

BCHD

FY2017-18 Budget



LifeSpan Services

Community Services

- **Beach Cities Health District has a variety of programs and services to help Beach Cities residents lead healthy lives, including health referrals and resources to help adults and families navigate the array of services available to them in the South Bay and the greater Los Angeles area.**

Program Description

Lifespan Services – Community Services

Community Services is formed of the following subdivisions:

- Care Management
- Volunteer Coordination
- Information and Referral
- Community-based programs and services

Community Services Administration

Provides strategic direction, management and evaluation for BCHD programs and services that support independent living for disabled and older adults as well as ensure health care access for all Beach Cities residents. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the uninsured and aging population.

Community Services Organization

Community Services staff work closely with the cities of Hermosa Beach, Manhattan Beach, and Redondo Beach, the local health care and social services system, non-profit organizations, and residents to create an age-friendly community. Care management is staffed by professional social workers who, with a team of more than 150 trained and supervised volunteers, help individuals live at home as long as safely possible, while supporting independence and improving quality of life. BCHD has established a health fund for income qualifying disabled and older residents who need additional services to support their independence and well-being

In 2013, BCHD became a certified enrollment entity with Covered California, the nation's largest state health insurance marketplace. Staff are certified enrollment counselors who support residents select, enroll, and navigate a health insurance benefit. BCHD has established a health fund for income qualifying children, adults, and families who do not qualify for health insurance.

BCHD delivers community-based, evidence-based programs to promote healthy aging. Programs include physical activity classes (e.g., Tai Chi, Adaptive Strength Training, Agility Balance Coordination, Chair Yoga, Mindfulness), senior nutrition classes, chronic disease self-management (i.e., Healthier Living) and caregiver support (i.e., Powerful Tools for Caregivers and Memory Cub).

Service Accomplishments

Community Services Department

Health Priorities:

- Nutrition and exercise
- Mindfulness, social-emotional learning and stress reduction
- Substance abuse prevention
- Support evidence-based tobacco control policies
- Dementia programming

BCHD Community Care Services promotes access to health care and health-promoting programs and services for individuals and families living in the Beach Cities, including disabled and older adults.

Program Goals:

Care Management

- Improve the ability for the Beach Cities' older and disabled adults to continue living in their home
- Reduce injuries and accidents that cause severe disability in older adults
- Improve quality of life for older and disabled adults, and their caregivers
- Increase access to care management services while achieving high provider, volunteer and client satisfaction

Volunteer Programs

Conversation Companions

- Provide companionship and social support to clients

Brain Buddies

- Provide companionship and social support to clients with memory impairment

Errand Assistance

- Assist clients with errands to support independent living

MoveWell

- Maintain or enhance physical function of frail older adults by helping clients

Support Line

- Provide additional support by initiating wellbeing checks

Covered California

- Increase the number of insured Beach Cities residents
- Improve health literacy

Prior Year Accomplishments / FY2015-16 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2015-16	FY2016-17	FY2017-18
Number of Care Management Clients	430	430	430
Care Manager visits with Clients (Home or Office)	1,350	1,242	1,350
Volunteer visits with clients	3,340	2,900	3,200
Officer of the Day Requests	1,917	1,372	1,400
Covered California Counseling	568	325	400

BCHD FY2017-18 Budget



Fitness Centers Financial Summary

Service Accomplishments

Fitness Administration and Wellness Services

2016 – 2019 Health Priority Served:

- Nutrition and Exercise for our Adult population
- Mindfulness, Social Emotional Learning & Stress Reduction

Program Goals:

- Prepare Center for Health and Fitness for accreditation by Medical Fitness Association (MFA) in the Fall of 2018.
- Automate Beach Cities Health District’s employee wellness programming, service delivery and program evaluation.

Prior Year Accomplishments:

- Implemented corporate wellness software, powered by CoreHealth.
- Incorporated Health Risk Assessment (HRA) into wellness programming.

FY2017-2018 Objectives

- Pilot an 18-month wellness program utilizing the wellness software with an external employer.

Implement the following MFA Standards:

- Medical Oversight
- Risk Management & Emergency-Response Policies
- Programs and Services

**Beach Cities Health District
Fitness Centers Rollup
Budget 2016-17**

	Budget FY17-18	Budget FY16-17	% Var Bud 16 Bud 15	Budget FY15-16	Budget FY14-15	Budget FY13-14
--- 4020- Property Tax Revenue	-	-	-	-	-	-
TOTAL TAX REVENUE	-	-	-	-	-	-
--- 4110- Lease Revenue	-	-	-	-	-	-
--- 4120- Revenue - POC	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-
--- 4140- Interest Revenue	-	-	-	-	-	-
--- 4150- Limited Partnership Revenue	-	-	-	-	-	-
TOTAL INVESTMENT REVENUE	-	-	-	-	-	-
--- 4210 Revenue - Classes / Group	132,818	132,419	100%	200,360	636,242	594,461
--- 4220 Membership Revenue	830,099	886,057	94%	856,719	872,875	806,445
--- 4230 Individual/Consult/Single-Day	1,314,338	1,260,719	104%	893,198	859,260	880,966
--- 4250 Childcare Revenue	10,399	12,800	81%	12,727	16,459	20,172
--- 4260 Food/Beverage Revenue	23,802	40,348	59%	33,932	110,031	242,134
--- 4270 Camp Revenue	381,410	350,680	109%	324,226	-	-
--- 4280 Facility Rental	54,898	74,624	74%	67,695	73,185	84,235
--- 4290 Retail Revenue	14,440	7,206	200%	9,095	10,981	9,853
TOTAL USER FEES REVENUE	2,762,204	2,764,853	100%	2,397,952	2,579,034	2,638,266
--- 4390- Revenue (discontinue unless misc)	-	-	-	-	-	17,420
--- 4310- Memorial Donations Revenue	-	-	-	-	-	-
--- 4320- Grants	-	-	-	-	-	-
--- 4999- Transfers in (out)	-	-	-	-	1,252,536	975,576
TOTAL OTHER REVENUE	-	-	-	-	1,252,536	992,996
TOTAL REVENUE	2,762,204	2,764,853	100%	2,397,952	3,831,570	3,631,262
--- 5610- COGS - Cost of Goods Sold - non-food	16,850	13,782	122%	13,490	9,873	23,874
--- 5620- Cafe Supplies - cost of good sold - food	19,470	19,470	100%	16,752	52,056	112,008
TOTAL COST OF GOODS SOLD	36,320	33,252	109%	30,242	61,928	135,882
--- 5010- Salaries - Reg FT-Ben	567,597	537,636	106%	466,451	578,125	435,371
--- 5015- Salaries - Reg PT - Ben	817,697	807,082	101%	301,342	273,966	208,764
--- 5018- Salaries - Reg PT - PERS-only	-	-	-	7,354	69,172	33,829
--- 5020- Salaries - Reg PT - no Ben	-	-	-	363,817	340,425	405,860
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	-
--- 5030- Salaries - Instructors - no Ben	261,832	288,775	91%	268,868	302,596	331,811
--- 5035- Cafeteria Plan Contribution	112,662	100,848	112%	95,720	103,518	114,174
--- 5040- Payroll Taxes	122,867	125,375	98%	106,352	105,584	95,555
--- 5050- LTD Insurance	2,552	1,656	154%	1,764	2,028	2,472
--- 5055- Pension Plan Contribution	83,600	84,841	99%	55,493	82,121	60,767
--- 5060- Unemployment Benefits	-	-	-	-	-	-
--- 5065- Employee Incentive Bonus	-	-	-	-	-	-
--- 5070- Employee Service Awards Expense	-	-	-	-	-	-
--- 5057- Vacation/Sick Leave	-	-	-	-	-	-
TOTAL PAYROLL	1,968,807	1,946,213	101%	1,667,161	1,857,535	1,688,603
	71%	70%		70%	72%	64%
--- 5210- Consumables (food used as supplies)	492	492	100%	492	2,580	1,500
--- 5215- Insurance - General	41,592	41,312	101%	61,267	48,797	48,102
--- 5220- Employee Travel/Parking	-	-	-	-	900	750
--- 5222- Client transportation	13,930	16,125	86%	16,125	16,125	16,125
--- 5225- Office Supplies	6,586	6,766	97%	5,756	6,493	8,750
--- 5227- Gym/Locker room Supplies	30,842	28,164	110%	17,904	22,027	14,249
--- 5228- Program Supplies	32,385	32,883	98%	30,375	51,914	46,823
--- 5229- Janitorial supplies	22,605	13,294	170%	15,259	12,513	12,516
--- 5230- Other Supplies	-	-	-	-	-	16,640
TOTAL GEN & ADMIN EXPENSES	148,432	139,036	107%	147,178	161,349	165,455
--- 5110- Employee Retention & Recognition	2,825	2,825	100%	1,485	3,901	3,429
--- 5111- Employee Wellness	-	-	-	-	-	-
--- 5112- Employee Assistance	-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	-	-	-	-	-	-
--- 5120- Education & Training Seminars	8,953	4,775	187%	6,363	9,454	7,500
--- 5125- Insurance - Worker's Comp	47,555	62,686	76%	64,367	16,992	17,460
--- 5130- Recruitment	2,511	3,751	67%	2,177	2,280	2,622
--- 5140- Tuition Reimbursement	-	-	-	4,000	-	-
--- 5145- Uniforms	7,877	7,077	111%	6,564	6,560	3,310
TOTAL HUMAN RESOURCES EXPE	69,721	81,114	86%	84,956	39,187	34,321
--- 5311- IT Server Equipment	-	-	-	-	-	-
--- 5312- IT Workstations	5,200	-	-	-	-	-
--- 5313- Presentational Equipment	-	-	-	-	-	-
--- 5314- Phone Equipment	-	-	-	-	-	-
--- 5315- IT Repair & Maint Parts	-	-	-	-	-	-
--- 5316- IT Website / Internet Equipment	-	-	-	3,000	-	-

**Beach Cities Health District
Fitness Centers Rollup
Budget 2016-17**

	Budget FY17-18	Budget FY16-17	% Var Bud 16 Bud 15	Budget FY15-16	Budget FY14-15	Budget FY13-14
--- 5317- IT Monitors & Printers	-	-	-	-	-	-
--- 5320- IT Network Expense	-	-	-	-	-	-
--- 5330- IT Software Expense	61,792	61,397	101%	58,320	44,699	60,643
TOTAL MIS EXPENSES	66,992	61,397	109%	61,320	44,699	60,643
--- 5410- Advertising	-	-	-	-	-	-
--- 5415- Community Education Materials	-	-	-	-	-	-
--- 5420- Community Outreach	1,100	1,100	100%	1,100	1,100	1,100
--- 5425- Internet / Intranet / Website	-	-	-	-	-	-
--- 5430- Dues & Memberships	2,824	2,074	136%	2,074	3,658	3,658
--- 5435- Educational Materials	243	243	100%	243	864	417
--- 5440- Mailing Services	-	-	-	-	-	-
--- 5445- Management of Volunteers	-	-	-	766	-	-
--- 5450- Meetings	-	-	-	-	-	-
--- 5455- Postage	1,171	1,044	112%	1,013	646	1,200
--- 5460- Printing	5,216	8,297	63%	6,088	4,654	1,800
--- 5465- Promotional Items/Materials	-	-	-	-	-	-
--- 5470- Subscriptions	143	143	100%	143	421	277
--- 5499- Business Promotion Allocation	-	-	-	-	191,776	165,178
TOTAL COMMUNITY RELATIONS E	10,697	12,901	83%	11,427	203,119	173,630
--- 5510- Building Maintenance & Repair	24,941	25,713	97%	22,470	31,270	29,458
--- 5515- Equipment/Furniture < \$5,000	33,100	39,040	85%	16,600	25,212	25,548
--- 5520- Equipment/Lease	60,900	60,900	100%	64,164	64,164	68,986
--- 5525- Equipment/General Maintenance & R	17,895	16,671	107%	21,771	20,521	34,240
--- 5530- Landscape Maintenance	8,367	8,367	100%	8,367	8,367	7,980
--- 5540- Electricity	50,000	50,000	100%	50,000	45,725	44,340
--- 5542- Gas	840	840	100%	2,045	2,647	2,394
--- 5544- Water	-	-	-	-	-	-
--- 5546- Waste Removal	2,856	2,856	100%	2,748	2,676	3,180
--- 5548- Telephone	-	-	-	-	-	-
--- 5550- Plant Service	1,500	1,500	100%	1,500	1,500	1,500
--- 5565- Janitorial Services	120,000	120,000	100%	94,800	-	-
--- 5598- Internal BOE allocation	-	-	-	-	191,865	185,429
--- 5599- BOE allocation to tenants	-	-	-	-	-	-
TOTAL FACILITIES EXPENSES	320,399	325,887	98%	284,465	393,947	403,055
--- 5710- Accounting Services	-	-	-	-	-	-
--- 5715- Banking Services	-	-	-	-	-	-
--- 5720- Election Expense	-	-	-	-	-	-
--- 5725- Laundry Services	101,962	86,914	117%	55,680	50,638	40,212
--- 5730- Legal Services	-	-	-	-	-	-
--- 5740- Outside Services	11,754	1,560	753%	480	-	-
--- 5744- Outside Service-Research	-	-	-	-	-	-
--- 5746- Outside Services - H&F	123,763	100,961	123%	93,573	88,596	60,309
--- 5747- Outside Services - Property	-	-	-	-	-	-
--- 5748- Engineering/Maintenance Services	-	-	-	-	-	-
--- 5750- Research Services	-	-	-	-	-	-
--- 5755- Service Contracts	72,994	75,648	96%	82,858	27,768	23,773
--- 5760- Taxes & Licensing	968	968	100%	968	968	968
TOTAL PROFESSIONAL SERVICES	311,441	266,051	117%	233,559	167,970	125,262
--- 5910- Prospect South Bay	-	-	-	-	-	-
--- 5920- Interest Expense	-	-	-	-	-	-
--- 5999- Indirect Admin Services	-	-	-	-	873,852	772,704
TOTAL OTHER	-	-	-	-	873,852	772,704
--- 5930- Grant Expense	-	-	-	-	-	-
--- 5935- Health Fund	-	-	-	-	-	-
--- 5940- Holiday Assistance	-	-	-	-	-	-
TOTAL FUNDS & GRANTS	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	2,932,809	2,865,851	102%	2,520,308	3,803,587	3,559,554
NET INCOME (LOSS) BEFORE CAPEX	(170,605)	(100,998)		(122,356)	27,983	71,709
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	-	6,000	0%	-	-	-
--- 6030- Capital Expenditure - FF&E	13,224	16,029	83%	-	-	-
--- 6040- Capital Expenditure - Parking	-	-	-	-	-	-
--- 6050- Capital Expenditure - Building	22,033	20,343	108%	168,000	28,000	71,700
TOTAL CAPITAL EXPENDITURE	35,257	42,372	83%	168,000	28,000	71,700
NET INCOME (LOSS)	(205,862)	(143,370)		(290,356)	(17)	9

BCHD

FY2017-18 Budget



Fitness Centers

Success at AdventurePlex

- **Named best indoor play facility**
- **Named best land camp**
- **Making fitness fun and learning fun**
- **More than 30,000 kids/year**

Department Description

Fitness Services - AdventurePlex

AdventurePlex is geared to challenge children - physically, mentally and intellectually - with non-stop activities in a safe, structured environment. It provides a fun place to play, with an Adventure Play Structure full of mazes, tunnels and slides; an outdoor rock climbing wall and ropes course; gymnasium; arts & crafts rooms; Toddler Town and catering provided by Fresh Brothers Pizza.

Operations Department

The Operations Department oversees all of the AdventurePlex facility operations, including:

- Customer drop in play and Membership services.

The Operations Department is headed by the Manager.

Programs Department

The Programs Department oversees the programs, classes and fitness portions of the AdventurePlex facility, including:

- Implementation and management of classes and teambuilding.
- Ropes course and rock wall operations.

The Programs Department is headed by the Manager.

Events Department

The Events Department oversees the special events, birthday parties and rentals for AdventurePlex, including:

- Development, sales, facilitation and follow up of AdventurePlex events.

The Events Department is headed by the Manager.

Camps Department

The Camp department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.

The Camp Department is headed the Manager.

Toddler Town

The Toddler Town department oversees the planning and operations for all AdventurePlex Toddler Town activities, including:

- Design and management of the AdventurePlex operations for toddler farm to table activities, toddler classes and toddler birthday parties.

The Toddler Town Department is headed the Manager.

Service Accomplishments

Fitness Services - AdventurePlex

2016 – 2019 Health Priority Served:

- Nutrition and Exercise for our Youth population.

Program Goals:

- Offer drop in play for children and families 7 days per week to increase physical activity using the “we make fitness fun” model
- Offer a variety of classes and activities for children and families each quarter of the year
- Offer ongoing special events for children and families that introduce AdventurePlex facility and programs
- Offer accredited seasonal camps for children throughout the year offering a health and fitness alternative to the camps prevalent in the South Bay when schools are not in session
- Offer comprehensive toddler and parent programming and a state of the art imaginative play area for children ages 0-5

Prior Year Accomplishments:

- Named best birthday party facility and best land camp in the Easy Reader Best of the Beach awards for 2016.

FY 2017-18 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2015-2016	FY2016-2017	FY2017-2018
Drop in Play	26,283	31,466	31,500
Class Participants	1,559	1,550	1,550
Birthday Parties	419	389	400
Campers	2,743	3,007	3,100

BCHD

FY2017-18 Budget



Fitness Centers

Center for Health & Fitness

- **17,000 sq. ft. Medical Fitness facility, including yoga, pilates and massage**
- **Integrates physical activities and nutrition with healthy lifestyles**
- **Over 3,000 members and guests**
- **Evidence-based weight management and small group training success**

Department Description

Center for Health and Fitness

Center for Health and Fitness (CHF) provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health.

Operations Department

The Operations Department oversees all of the CHF facility operations, including:

- Membership services, including recruitment, retention and childcare.

The Operations Department is headed by the General Manager and supported by the Member Services Manager.

Personal Training Department

The Personal Training (PT) Department oversees all personal training, including:

- Highly educated and skilled trainers implementing complimentary fitness assessments and orientation sessions to help develop a personalized exercise program for each member.

The PT Department is headed by the Programs Manager.

Pilates Department

The Pilates Department oversees the implementation of Pilates, including:

- Certified Pilates instructors providing classes to our membership.

The Pilates Department is headed by the Programs Manager.

Yoga Department

The Yoga department oversees the implementation of Yoga, including:

- Certified Yoga instructors providing classes to our membership.

The Yoga Department is headed by the Programs Manager.

Fee Based Services Department

The Fee Based Services department oversees the specialty classes, services and massage, including:

- Certified instructors, massage therapists and a Registered Dietician.

The Fee Based Services Department is headed by the General Manager.

Service Accomplishments

Fitness Services - Center for Health & Fitness

2016 – 2019 Health Priority Served:

- Nutrition and Exercise for our Adult and Adult 65+ populations.

Program Goals:

- Continue to offer a variety of classes and programs for adults in the Beach Cities which enhance active aging.
- Continue to provide personal training services by degreed and nationally certified personal trainers.
- Continue to implement programming with outcomes measurements to track improvements in member’s health and fitness parameters.
- Implement a Medical Exercise Training program led by Medical Exercise Specialists and create partnerships with local physicians and health providers.

Prior Year Accomplishments:

- Physician referrals from Cancer Care for CHF membership, personal training and nutrition services.
- Sixth Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.
- Silver Sneakers Fitness Program, with more than 700 active members each month.
- Small Group Training and Well-Being Lifestyle & Weight Management programming sustained with statistically significant measureable outcomes.

FY2017-2018 Objectives

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2015-2016	FY2016-2017	FY2017-2018
New Membership	888	972	727
Personal Training Sessions	6,356	7,227	7,250
Pilates, Yoga and Fee-Based Class Participants	10,899	7,644	7,650

BCHD FY2017-18 Budget

Administrative Departments

**Beach Cities Health District
Support Services Rollup
Budget 2016-17**

	Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14
--- 4020- Property Tax Revenue	3,378,704	3,231,756	105%	3,091,224	-	-
TOTAL TAX REVENUE	3,378,704	3,231,756	105%	3,091,224	-	-

--- 4110- Lease Revenue	-	-	-	-	-	-
--- 4120- Revenue - POC	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-
--- 4140- Interest Revenue	975,812	975,681	100%	931,990	-	-
--- 4150- Limited Partnership Revenue	1,861,600	2,161,600	86%	2,322,000	-	-
TOTAL INVESTMENT REVENUE	2,837,412	3,137,281	90%	3,253,990	-	-

--- 4210 Revenue - Classes / Group	-	-	-	-	-	-
--- 4220 Membership Revenue	-	-	-	-	-	-
--- 4230 Individual/Consult/Single-Day	-	-	-	-	-	-
--- 4250 Childcare Revenue	-	-	-	-	-	-
--- 4260 Food/Beverage Revenue	-	-	-	-	-	-
--- 4270 Equipment Sales Revenue	-	-	-	-	-	-
--- 4280 Facility Rental	-	-	-	-	-	-
--- 4290 Retail Revenue	-	-	-	-	-	-
TOTAL USER FEES REVENUE	-	-	-	-	-	-

--- 4390- Revenue (discontinue unless misc)	-	-	-	-	-	-
--- 4310- Memorial Donations Revenue	-	-	-	-	-	-
--- 4320- Grants	-	-	-	-	-	-
--- 4999- Transfers in (out)	-	-	-	-	180	240,336
TOTAL OTHER REVENUE	-	-	-	-	180	240,336
TOTAL REVENUE	6,216,116	6,369,037	98%	6,345,214	180	240,336

--- 5610- COGS - Cost of Goods Sold - non-fo	-	-	-	-	-	-
--- 5620- Cafe Supplies - cost of good sold - fo	-	-	-	-	-	-
TOTAL COST OF GOODS SOLD	-	-	-	-	-	-

--- 5010- Salaries - Reg FT-Ben	1,496,234	1,432,234	104%	1,282,140	882,309	845,238
--- 5015- Salaries - Reg PT - Ben	90,159	-	-	26,793	-	-
--- 5018- Salaries - Reg PT - PERS-only	-	25,168	0%	-	-	-
--- 5020- Salaries - Reg PT - no Ben	-	24,960	0%	-	-	-
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	32,175	-	-
--- 5030- Salaries - Instructors - no Ben	4,740	-	-	-	-	6,000
--- 5035- Cafeteria Plan Contribution	174,962	152,163	115%	134,407	77,250	57,930
--- 5040- Payroll Taxes	112,344	98,739	114%	102,593	47,811	49,854
--- 5050- LTD Insurance Premiums	3,968	3,288	121%	2,743	3,156	3,156
--- 5055- Pension Benefits	189,978	196,445	97%	96,027	134,607	136,998
--- 5060- Unemployment Benefits	20,000	29,000	69%	45,000	60,000	50,000
--- 5065- Employee Incentive Bonus	-	-	-	-	-	-
--- 5070- Employee Service Awards Expense	2,700	2,440	111%	2,600	3,850	1,500
--- 5057- Vacation/Sick Leave	-	-	-	-	-	-
TOTAL PAYROLL	2,095,085	1,964,437	107%	1,724,478	1,208,983	1,150,676

--- 5210- Consumables (food used as supplies)	12,244	9,516	129%	15,400	16,500	7,700
--- 5215- Insurance - General	65,767	82,865	79%	61,482	84,212	83,025
--- 5220- Employee Travel/Parking	26,738	23,732	113%	15,150	12,650	12,450
--- 5222- Client transportation	-	-	-	-	-	-
--- 5225- Office Supplies	11,206	7,384	152%	16,920	11,950	12,570
--- 5227- Gym/Locker room Supplies	-	-	-	-	-	-
--- 5228- Program Supplies	5,900	996	592%	-	-	-
--- 5229- Janitorial supplies	2,400	2,400	100%	2,400	-	-
--- 5230- Other Supplies	3,240	960	338%	440	-	-
TOTAL GEN & ADMIN EXPENSES	127,495	127,853	100%	111,792	125,312	115,745

--- 5110- Employee Retention & Recognition	7,111	3,300	215%	360	3,860	3,860
--- 5111- Employee Wellness	50,664	35,612	142%	12,000	48,800	23,300
--- 5112- Employee Assistance	-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	60,132	58,440	103%	70,000	-	-
--- 5120- Education & Training Seminars	27,245	12,064	226%	11,320	12,600	22,285
--- 5125- Insurance - Worker's Comp	4,524	5,968	76%	11,177	6,084	5,724
--- 5130- Recruitment	26,334	48,540	54%	7,440	5,640	5,640
--- 5140- Tuition Reimbursement	13,836	14,472	96%	-	8,000	3,300
--- 5145- Uniforms	3,600	2,000	180%	2,000	2,000	1,000
TOTAL HUMAN RESOURCES EXPE	193,446	180,396	107%	114,297	86,984	65,109

--- 5311- IT Server Equipment	7,000	4,500	156%	2,000	-	5,000
--- 5312- IT Workstations	-	10,000	0%	10,000	9,000	10,200
--- 5313- Presentational Equipment	2,000	500	400%	-	2,000	1,800
--- 5314- Phone Equipment	6,000	6,600	91%	6,600	2,000	4,600
--- 5315- IT Repair & Maint Parts	1,240	1,440	86%	1,188	1,500	720
--- 5316- IT Website / Internet Equipment	2,353	-	-	-	-	1,500

**Beach Cities Health District
Support Services Rollup
Budget 2016-17**

	Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14
--- 5317- IT Monitors & Printers	1,000	500	200%	1,000	2,160	2,160
--- 5320- IT Network Expense	2,200	-	-	2,200	-	2,200
--- 5330- IT Software Expense	64,133	54,784	117%	32,280	31,000	40,180
TOTAL MIS EXPENSES	85,926	78,324	110%	55,268	47,660	68,360
--- 5410- Advertising	141,670	139,200	102%	161,168	177,488	78,311
--- 5415- Community Education Materials	-	-	-	-	-	-
--- 5420- Community Outreach	20,238	46,470	44%	42,550	73,500	15,500
--- 5425- Internet / Intranet / Website	15,000	11,860	126%	10,000	40,000	6,600
--- 5430- Dues & Memberships	24,905	18,959	131%	19,516	6,280	5,435
--- 5435- Educational Materials	500	300	167%	300	16,800	2,200
--- 5440- Mailing Services	9,050	11,675	78%	11,362	18,367	11,055
--- 5445- Management of Volunteers	17,940	11,824	152%	4,820	4,280	3,280
--- 5450- Meetings	28,550	18,130	157%	19,220	5,604	5,604
--- 5455- Postage	65,743	57,785	114%	60,359	76,525	61,612
--- 5460- Printing	135,125	127,371	106%	119,080	145,951	76,836
--- 5465- Promotional Items/Materials	54,380	42,500	128%	36,950	57,050	38,550
--- 5470- Subscriptions	-	576	0%	240	1,440	2,749
--- 5499- Business Promotion Allocation	-	-	-	-	(416,019)	(165,178)
TOTAL COMMUNITY RELATIONS E	513,101	486,650	105%	485,565	207,266	142,554
--- 5510- Building Maintenance & Repair	-	-	-	-	-	-
--- 5515- Equipment/Furniture < \$5,000	4,692	1,500	313%	1,000	1,300	1,300
--- 5520- Equipment/ Lease	3,900	29,472	13%	29,268	25,868	25,868
--- 5525- Equipment/General Maintenance & R	6,000	1,500	400%	3,500	-	-
--- 5530- Landscape Maintenance	-	-	-	-	-	-
--- 5540- Electricity	-	-	-	-	-	-
--- 5542- Gas	-	-	-	-	-	-
--- 5544- Water	-	-	-	-	-	-
--- 5546- Waste Removal	-	-	-	-	-	-
--- 5548- Telephone	56,940	53,484	106%	49,250	68,448	49,250
--- 5550- Plant Service	1,500	1,500	100%	1,400	-	-
--- 5565- Janitorial Services	-	-	-	-	-	-
--- 5598- Internal BOE allocation	-	-	-	-	-	90,537
--- 5599- BOE allocation to tenants	-	-	-	-	-	-
TOTAL FACILITIES EXPENSES	73,032	87,456	84%	84,418	95,616	166,954
--- 5710- Accounting Services	36,500	20,000	183%	21,048	-	-
--- 5715- Banking Services	101,200	90,000	112%	96,000	-	-
--- 5720- Election Expense	-	145,000	0%	-	-	-
--- 5725- Laundry Services	-	-	-	-	-	-
--- 5730- Legal Services	79,996	76,500	105%	76,500	74,000	57,500
--- 5740- Outside Services	230,930	230,720	100%	313,992	223,262	190,185
--- 5744- Outside Service-Research	-	25,596	0%	-	-	-
--- 5746- Outside Services - H&F	-	-	-	-	-	-
--- 5747- Outside Services - Property	-	-	-	-	-	-
--- 5748- Engineering/Maintenance Services	-	-	-	-	-	-
--- 5750- Research Services	-	-	-	-	-	-
--- 5755- Service Contracts	35,496	36,000	99%	24,000	29,896	21,099
--- 5760- Taxes & Licensing	4,800	3,898	123%	1,035	-	-
TOTAL PROFESSIONAL SERVICES	488,922	627,714	78%	532,575	327,158	268,784
--- 5910- Prospect South Bay	-	-	-	-	-	-
--- 5920- Interest Expense	307,507	338,895	91%	394,683	-	-
--- 5999- Indirect Admin Services	-	-	-	-	(2,098,980)	(2,089,704)
TOTAL OTHER	307,507	338,895	91%	394,683	(2,098,980)	(2,089,704)
--- 5930- Grant Expense	45,000	45,000	100%	45,000	-	-
--- 5935- Health Fund	-	-	-	-	-	1,000
--- 5940- Holiday Assistance	-	-	-	-	-	-
TOTAL FUNDS & GRANTS	45,000	45,000	100%	45,000	-	1,000
TOTAL OPERATING EXPENSES	3,929,514	3,936,725	100%	3,548,075	(2)	(110,522)
NET INCOME (LOSS) BEFORE CAPEX	2,286,602	2,432,312		2,797,139	182	350,858
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	42,000	30,000	140%	-	-	-
--- 6030- Capital Expenditure - FF&E	-	-	-	-	-	-
--- 6040- Capital Expenditure - Parking	-	-	-	-	-	-
--- 6050- Capital Expenditure - Building	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE	42,000	30,000	140%	-	-	-
NET INCOME (LOSS)	2,244,602	2,402,312		2,797,139	182	350,858

**Beach Cities Health District
Property Rollup
Budget 2016-17**

		Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14
---	4020- Property Tax Revenue	-	-	-	-	-	-
	TOTAL TAX REVENUE	-	-	-	-	-	-
---	4110- Lease Revenue	3,208,014	2,967,156	108%	2,949,918	2,723,555	2,499,168
---	4120- Revenue - POC	-	-	-	-	-	-
---	4130- Revenue - Prospect South Bay	-	-	-	-	-	-
---	4140- Interest Revenue	-	-	-	-	-	-
---	4150- Limited Partnership Revenue	-	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	3,208,014	2,967,156	108%	2,949,918	2,723,555	2,499,168
---	4210- Revenue - Classes / Group	-	-	-	-	-	-
---	4220- Membership Revenue	-	-	-	-	-	-
---	4230- Individual/Consult/Single-Day	-	-	-	-	-	-
---	4250- Childcare Revenue	-	-	-	-	-	-
---	4260- Food/Beverage Revenue	-	-	-	-	-	-
---	4270- Equipment Sales Revenue	-	-	-	-	-	-
---	4280- Facility Rental	-	-	-	-	-	-
---	4290- Retail Revenue	-	-	-	-	-	-
	TOTAL USER FEES REVENUE	-	-	-	-	-	-
---	4390- Revenue (discontinue unless misc)	-	-	-	-	-	-
---	4310- Memorial Donations Revenue	-	-	-	-	-	-
---	4320- Grants	-	-	-	-	-	-
---	4999- Transfers in (out)	-	-	-	-	(1,447,824)	(1,731,720)
	TOTAL OTHER REVENUE	-	-	-	-	(1,447,824)	(1,731,720)
	TOTAL REVENUE	3,208,014	2,967,156	108%	2,949,918	1,275,731	767,448
---	5610- COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-
---	5620- Cafe Supplies - cost of good sold - food	-	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	-	-	-	-	-
---	5010- Salaries - Reg FT-Ben	66,970	93,987	71%	254,220	193,794	164,296
---	5015- Salaries - Reg PT - Ben	-	-	-	-	-	-
---	5018- Salaries - Reg PT - PERS-only	-	-	-	-	-	26,616
---	5020- Salaries - Reg PT - no Ben	-	-	-	-	-	-
---	5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	-
---	5030- Salaries - Instructors - no Ben	-	-	-	-	-	-
---	5035- Cafeteria Plan Contribution	5,267	9,805	54%	15,882	21,396	21,396
---	5040- Payroll Taxes	4,575	7,068	65%	19,448	13,086	12,882
---	5050- LTD Insurance Premiums	127	216	59%	541	384	372
---	5055- Pension Benefits	6,288	9,072	69%	18,202	17,982	17,712
---	5060- Unemployment Benefits	-	-	-	-	-	-
---	5065- Employee Incentive Bonus	-	-	-	-	-	-
---	5070- Employee Service Awards Expense	-	-	-	-	-	-
---	5057- Vacation/Sick Leave	-	-	-	-	-	-
	TOTAL PAYROLL	83,227	120,148	69%	308,293	246,642	243,274
---	5210- Consumables (food used as supplies)	-	-	-	-	-	-
---	5215- Insurance - General	109,626	110,985	99%	126,615	124,132	119,357
---	5220- Employee Travel/Parking	-	-	-	-	660	500
---	5222- Client transportation	-	-	-	-	-	-
---	5225- Office Supplies	-	-	-	-	932	996
---	5227- Gym/Locker room Supplies	-	-	-	-	-	-
---	5228- Program Supplies	-	-	-	-	-	-
---	5229- Janitorial supplies	28,800	18,000	160%	11,040	20,628	19,504
---	5230- Other Supplies	-	-	-	-	1,440	1,490
	TOTAL GEN & ADMIN EXPENSES	138,426	128,985	107%	137,655	147,792	141,847
---	5110- Employee Retention & Recognition	-	-	-	-	-	-
---	5111- Employee Wellness	-	-	-	-	-	-
---	5112- Employee Assistance	-	-	-	-	-	-
---	5115- ADP Payroll Processing Fees	-	-	-	-	-	-
---	5120- Education & Training Seminars	-	-	-	-	2,400	2,400
---	5125- Insurance - Worker's Comp	244	324	75%	-	2,688	2,532
---	5130- Recruitment	-	-	-	-	-	-
---	5140- Tuition Reimbursement	-	-	-	-	4,000	4,000
---	5145- Uniforms	-	-	-	-	900	900
	TOTAL HUMAN RESOURCES EXPENSES	244	324	75%	-	9,988	9,832
---	5311- IT Server Equipment	-	-	-	-	-	-
---	5312- IT Workstations	-	-	-	-	-	-
---	5313- Presentational Equipment	-	-	-	-	-	-
---	5314- Phone Equipment	-	-	-	-	-	-
---	5315- IT Repair & Maint Parts	-	-	-	-	-	-
---	5316- IT Website / Internet Equipment	-	-	-	-	-	-

**Beach Cities Health District
Property Rollup
Budget 2016-17**

	Budget FY17-18	Budget FY16-17	% Var Bud 17 Bud 16	Budget FY15-16	Budget FY14-15	Budget FY13-14
--- 5317- IT Monitors & Printers	-	-	-	-	-	-
--- 5320- IT Network Expense	-	-	-	-	-	-
--- 5330- IT Software Expense	-	-	-	-	-	-
TOTAL MIS EXPENSES	-	-	-	-	-	-
--- 5410- Advertising	-	-	-	-	-	-
--- 5415- Community Education Materials	-	-	-	-	-	-
--- 5420- Community Outreach	-	-	-	-	-	-
--- 5425- Internet / Intranet / Website	-	-	-	-	-	-
--- 5430- Dues & Memberships	-	-	-	-	-	-
--- 5435- Educational Materials	-	-	-	-	-	-
--- 5440- Mailing Services	-	-	-	-	-	-
--- 5445- Management of Volunteers	-	-	-	-	-	-
--- 5450- Meetings	-	-	-	-	350	600
--- 5455- Postage	-	-	-	-	120	360
--- 5460- Printing	-	-	-	-	-	396
--- 5465- Promotional Items/Materials	-	-	-	-	-	-
--- 5470- Subscriptions	-	-	-	-	144	144
--- 5499- Business Promotion Allocation	-	-	-	-	-	-
TOTAL COMMUNITY RELATIONS EXPENSES	-	-	-	-	614	1,500
--- 5510- Building Maintenance & Repair	140,880	269,995	52%	353,161	105,000	82,500
--- 5515- Equipment/Furniture < \$5,000	24,000	29,525	81%	-	-	6,004
--- 5520- Equipment/ Lease	85,956	83,448	103%	83,448	83,448	41,724
--- 5525- Equipment/General Maintenance & Repair	96,989	119,599	81%	-	46,400	4,800
--- 5530- Landscape Maintenance	71,924	73,900	97%	79,420	64,920	57,600
--- 5540- Electricity	391,500	422,260	93%	445,600	430,442	389,084
--- 5542- Gas	144,000	144,000	100%	126,600	132,408	132,902
--- 5544- Water	104,400	104,400	100%	85,684	85,902	86,500
--- 5546- Waste Removal	12,088	12,089	100%	11,044	11,001	9,200
--- 5548- Telephone	-	-	-	-	-	-
--- 5550- Plant Service	3,600	3,600	100%	3,600	5,700	5,715
--- 5565- Janitorial Services	113,280	57,600	197%	70,080	124,000	107,700
--- 5598- Internal BOE allocation	-	-	-	-	(223,179)	(297,685)
--- 5599- BOE allocation to tenants	(723,624)	(723,617)	100%	(723,617)	(884,253)	(857,379)
TOTAL FACILITIES EXPENSES	464,993	596,799	78%	535,020	(18,211)	(231,335)
--- 5710- Accounting Services	-	-	-	3,000	-	-
--- 5715- Banking Services	-	-	-	-	-	-
--- 5720- Election Expense	-	-	-	-	-	-
--- 5725- Laundry Services	-	-	-	-	-	-
--- 5730- Legal Services	-	-	-	-	-	-
--- 5740- Outside Services	-	5,100	0%	2,500	-	-
--- 5744- Outside Service-Research	-	-	-	-	-	-
--- 5746- Outside Services - H&F	-	-	-	-	-	-
--- 5747- Outside Services - Property	74,000	60,000	123%	60,000	-	48,000
--- 5748- Engineering/Maintenance Services	276,790	273,479	101%	145,633	-	-
--- 5750- Research Services	-	-	-	-	-	-
--- 5755- Service Contracts	5,680	64,300	9%	-	144,229	132,287
--- 5760- Taxes & Licensing	3,652	3,652	100%	6,087	24,947	2,600
TOTAL PROFESSIONAL SERVICES EXPENSES	360,122	406,531	89%	217,220	169,176	182,887
--- 5910- Prospect South Bay	60,000	63,600	94%	55,000	51,720	57,816
--- 5920- Interest Expense	-	-	-	-	-	-
--- 5999- Indirect Admin Services	-	-	-	-	200,700	189,132
TOTAL OTHER	60,000	63,600	94%	55,000	252,420	246,948
--- 5930- Grant Expense	-	-	-	-	-	-
--- 5935- Health Fund	-	-	-	-	-	-
--- 5940- Holiday Assistance	-	-	-	-	-	-
TOTAL FUNDS & GRANTS	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	1,107,012	1,316,387	84%	1,253,188	808,421	594,953
NET INCOME (LOSS) BEFORE CAPEX	2,101,002	1,650,769		1,696,730	467,310	172,495
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	-	-	-	-	35,200	-
--- 6030- Capital Expenditure - FF&E	-	5,000	0%	-	62,000	-
--- 6040- Capital Expenditure - Parking	-	-	-	83,000	39,500	20,800
--- 6050- Capital Expenditure - Building	3,222,781	2,795,149	115%	665,000	281,000	151,700
TOTAL CAPITAL EXPENDITURE	3,222,781	2,800,149	115%	748,000	417,700	172,500
NET INCOME (LOSS)	(1,121,779)	(1,149,380)		948,730	49,610	(5)

Department Description
Support Departments

Support is comprised of the following component areas:

Executive. The CEO and administrative staff provide leadership and guidance to help departments and staff to maintain BCHD's mission, vision and goals. Centralized administrative services supports all district staff.

Health Promotions provides all aspects of marketing and communications to District staff and board members. The department ensures that Beach Cities Health District's programs and services are represented in a manner that conveys our preventive health mission to the community we serve. The department handles media relations, graphic design, copywriting, copyediting, marketing communications, promotions, partnerships, advertising, branding, management of bchd.org, crisis communications, audiovisual production of board meeting videos, and publishing of the District's quarterly magazine, LiveWell. Health Promotions is also responsible for community outreach, engagement and oversees the BCHD's community relations involvement and partnerships with local businesses and service organizations and through participation in community events and fairs.

Information Services maintains BCHD's hardware, software and the network, configures and troubleshoots problems with computers, printers and telephones and provides long-term strategic planning in order to support and sustain operational needs.

Financial Services. The Finance Department provides support for the general ledger, accounts payable and receivable, payroll, financial reporting, treasury and leads the annual budget process. The department protects BCHD through audit and maintaining accounting controls. Finance also provides monthly management budgetary variance reports to all departments and monthly treasury and financial results reports to the CEO and elected Board of Directors.

- BCHD budgets have earned the CSMFO Meritorious Budget award since FY2007-08 and the Outstanding Financial Reporting award for the BCHD Comprehensive Annual Financial Report for the year ended June 30, 2016. The FY2016-17 budget contemplates maintaining these levels of accounting and financial reporting.

Administration & Real Estate Management is handled by the Executive Director of Real Estate and Administration department with the support of an outside vendor. It is responsible for maintaining property management of the Beach Cities Health District and its owned and leased properties to ensure that building standards are set for safety and comfort.

Work Well. “WorkWell-LiveWell” is an employee wellness program initiative. The Health Priorities are increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases for the adult population. The employer wellness program will provide accessible structured activities that promote the five dimensions of wellbeing (Purpose, Social, Financial, Physical, and Community) as defined by the Gallup-Healthways Wellbeing Index.

Human Resources. Human Resources provides services that promote a work environment characterized by fair treatment, open communication, personal accountability, trust, mutual respect and fun! Human Resources also maintains benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, and training programs. BCHD is also proud to be recognized for its award-winning work culture by receiving national recognition as a best place to work from the American Psychological Association, Modern Healthcare, Outside Magazine, Los Angeles Business Journal and the American Heart Association.

Volunteer Management. Under supervision of Human Resources, a volunteer corps of more than 1,000 people participated in 25 volunteer programs, contributing 36,000 hours of service to the beach cities community last year. BCHD sees volunteering as a community health program in itself, as health benefits such lower rates of depressions, higher rates of life satisfaction and increased life expectancy. There are opportunities for groups and individuals to utilize their gifts, talents, and passions throughout a variety of District programming, including:

- **Volunteering With Youth** through our partnerships with beach cities elementary schools to deliver nutrition and garden education, walk students safely to school, or tend to school gardens in preparation for lesson delivery. Volunteers can also be found at AdventurePlex, our fitness center created especially for youth where kids play their way to good health.
- **Volunteering With Adults** by providing administrative support to our departments, such as staffing our front desks, serving on committees, working on special projects, supporting community events, and even helping recruit and place volunteers! Volunteers can also be found at the Center for Health & Fitness, providing a warm and welcoming experience to all members and guests.
- **Volunteering With Seniors** by keeping beach cities seniors healthy and independent in their homes for as safe and as long as possible. Volunteers can support our older adults with activities such as running errands, providing social visits, coaching seniors through simple exercises for strength and balance training, delivering emergency preparedness kits, making check-in calls to clients, or facilitating community support groups.

Administrative Services. Under supervision of Human Resources, Administrative Services strives to assist BCHD departments in all functions of administrative

coordination. From daily tasks of filing, collating, copying, and data entry, this department also assists with many special projects like preparing materials for a community event or lesson delivery in participating elementary schools. Administrative services also coordinates a group of dedicated administrative volunteers to assist in completing these help tickets for service or communicating with the general public, answering phones and handling walk-ins, to ensure community members get the correct information and assistance they need.

Support – Health Promotions

Program Goals:

- Educate and engage residents around preventive health, and deepen the community’s awareness and understanding of Beach Cities Health District and how the programs and services it provides are benefiting residents.
- Make accessing information on www.bchd.org easy and intuitive.
- Represent BCHD at community events and build/maintain relationships.
- Provide marketing and advertising support that help AdventurePlex and the Center for Health & Fitness achieve their revenue goals.

Prior Year Accomplishments:

- Completed and launched a comprehensive overhaul of bchd.org. The new web experience featured a new resource section and best practices in Responsive Web Design—honored with a Gold Award in the medical category at the AVA Digital Awards.
- Organized and executed BCHD’s first State of Our Health event in October. The event debuted BCHD’s community snapshot report and unveiled the health priorities for the next three years.
- Attended more than 100 community events to connect one-on-one with residents about Beach Cities Health District’s programs, services and facilities.
- Created and distributed FY15-16 Annual report and quarterly LiveWell publication to 65,000 homes in the Beach Cities. The report and LiveWell focused on the need in the Beach Cities, as well as the impact Beach Cities Health District’s programs and services have made in the community.
- An additional 173 news stories in local, regional and national print/online outlets.
- Provided programming for residents to build community connectedness and promote fun physical activity through Beach Cities Free Fitness Weekends and Summer Series. The Summer Series included Yoga in Manhattan Beach and Zumba in Redondo Beach. The Weekends, a partnership between 25 local fitness studios provided residents with opportunities to try new a new class at no cost.

FY2016-17 Goals:

Performance Measure	Prior Year Actual	Current Year Actual	Next Year Estimate
	FY15-2016	FY16-2017	FY17-2018
Increase Web traffic by five percent 1. BCHD.org 2. AdventurePlex.org 3. BeachCitiesGym.org	1. 69,584 2. 130,498 3. 39,070	1. 79,867 2. 121,914 3. 30,759	1. 83,860 2. 128,000 3. 32,296
Increase BCHD Facebook fans	3,176 new** 5,304**	5,676	6,000
Generate online and print media clips	166 clips	173 clips	150 clips
Produce Beach Cities Annual Report and LiveWell mailer	Complete	Complete	On target

**Merged Blue Zones Project-Beach Cities Facebook page with Beach Cities Health District page in June 2015. Merging the pages increased the number of fans from 2,180 to 4,841.

Service Accomplishments

Support - Finance Department

Accounting, Financial Reporting, Treasury, Budget & Audit

Program Goals:

- Process payroll and employee benefits bi-weekly
- Provide program managers, department heads, CEO and Board of Directors monthly budget-to-actual variance reports
- Prepare and recommend for approval the annual budget and annual audited financial statements
- Build automations and efficiencies

Prior Year Accomplishments:

- Implemented a Purchasing Program managed on-line.
- Enhanced monthly financial reporting by implementing preliminary reviews by management.
- Enhanced management ability to review results, by providing trend and transaction detail reports
- Produced FY2015-16 Comprehensive Annual Financial Report (CAFR), submitted to California Society of Municipal Finance Officers for review and received
- Produced FY2016-17 annual budget, submitted to California Society of Municipal Finance Officers for review and received 10th consecutive annual award for meritorious budgeting

FY2017-18 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2015-16	FY2016-17	FY2017-18
Produce CAFR, submit for peer review, receive recognition for meritorious financial reporting	Award received for 6 th time	Award received for 7 th time	Award submittal
Produce Budget, submit for peer review, receive recognition for meritorious budgeting	Award received for 9 th consecutive year	Award received for 10 th consecutive year	Award submittal
Complete independent audit with unqualified opinion	Audit completed, unqualified opinion	Audit completed, unqualified opinion	Unqualified audit opinion expected
Automation to enhance finance department effectiveness and efficiencies	Implemented an on-line Budgeting tool	Automated purchasing card process.	Implement Accounts Payable on-line workflow approval process.

Support – Real Estate Services

Real Estate Services

Program Goals:

- Manage off-campus district properties
- Oversight of 514 Prospect campus building that is managed by Charles Dunn Real Estate Services
- Lease management, approximately \$3.0 million of District funding
- Electrical & Mechanical systems and property management for 160,000 sq. ft. main building
- Capital budget and capital project management

Prior Year Accomplishments:

- Renovated the Chillers
- Upgraded to a new Fire Life Safety System
- Installed new Heat Exchanged
- Continued investments in future Healthy Living Campus

FY2017-18 Objectives:

Budget Year Project Plans:

- Two Elevator Upgrades and Modernization
- Implement a new Cooling Tower
- Install a new roof
- Replace Hot Water Tank
- Continued investments in future Healthy Living Campus

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2015-16	FY2016-17	FY2017-18
Sq. Ft. Managed	246,000	246,000	246,000
Lease Revenue	\$2,914,877	\$3,017,695	\$3,208,014
Capital Expenditures	\$1,344,677	\$837,451	\$5,227,606

Service Accomplishments

Work Well

2016 – 2019 Health Priority Served:

- Nutrition and Exercise for our Adult population
- Mindfulness, Social Emotional Learning & Stress Reduction

Program Goals:

- Automate Beach Cities Health District’s employee wellness programing, service delivery and program evaluation.

Prior Year Accomplishments:

- Implemented corporate wellness software, powered by CoreHealth.
- Incorporated Health Risk Assessment (HRA) into wellness programming.

FY2017-2018 Objectives

- Pilot an 18-month wellness program utilizing the wellness software with an external employer.

Service Accomplishments

Support - HR Department

Human Resources, Volunteer Services, Administrative Services

Program Goals:

- Consults with departments to provide guidance and support around knowledge management, change management, strategic redirection, management development, and succession planning.
- Develops and maintains workforce planning strategy that links to the District's overall strategic plan and business strategy.
- Enhances and maintains a competitive compensation and benefits package to retain top caliber talent.
- Oversees the development, implementation and evaluation of District-wide training and recognition programs to ensure employees are constantly increasing their human capital and thus providing increased value to the District.
- Administers performance management systems (e.g., performance reviews, career growth and development, conflict management, grievance procedures) so employees know what is expected of them and assure their behavior is in line with District goals.
- Implements and promotes programs and services that sustains and enhances employee morale (e.g., Employee Opinion Survey).
- Oversees the District's volunteer services program, implementing and evaluating a comprehensive workforce planning strategy, engaging and recognizing volunteer contributions effectively and on a regular basis, and developing strong relationships with the community in an effort to make the District the volunteer organization of choice.
- Oversee the District's Administrative Services department, completing all requests for assistance and service from BCHD departments, managing to daily needs of the facility and its machines, and handling any questions or needs of the general public.
- Partners with Chief Wellness Officer to promote and support the District's employee wellness program in order to enhance the District's overall benefits package and workplace culture.

Prior Year Accomplishments:

- Implemented new performance appraisal system based on competencies
- Conducted scan of BCHD's benefit programs, adding pet insurance to offerings
- Enhanced recruiting and onboarding procedures for new employees (e.g., revised job descriptions to include competencies, updated orientation videos, included panel interviews with cross-departmental interviewers, created onboarding checklists, implemented 90-day survey process)
- Implemented changes for Sick Leave law and Affordable Care Act requirements
- Launched Employee Opinion Survey (last completed in 2013), disseminated results organization-wide, and worked with departments to review their department's results and create action items around how to improve efficiency and/or work culture.
- Received recognition as best places to work from: American Psychological Association, Los Angeles Business Journal, Modern Healthcare, Outside Magazine and American Heart Association
- Coordinated efforts with Communications Department for BCHD's 60th Anniversary event

- Oversaw the recruitment and hiring of 318 volunteers (including 34 interns), totaling 573 volunteers contributing 33,510 hours of service (\$789,497 monetary value).

FY2016-17 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2015-16	FY2016-17	FY2017-18
Review and update the volunteer workforce planning document; implement new strategies for strengthening the program	N/A	<ul style="list-style-type: none"> • Completed workforce planning document including internal and external environmental scans, return on investment of programs, program metrics, and volunteer need forecasting • Hosted day-long Volunteer Summit with department managers to discuss future of volunteer services and changing from internal support function to community health program • Restructured Volunteer Services department to include two Purpose & Engagement Coordinators to centralize all volunteer services under HR 	
Develop targeted strategy for community partnerships for the purpose of volunteer recruitment.	Currently partnering with 58 organizations for volunteer recruitment	<ul style="list-style-type: none"> • Dedicated one Purpose & Engagement Coordinator to focus on corporate partnerships • Launched first inaugural Beach Cities Volunteer Day with 15 corporations participating; completed projects at all 9 LiveWell Kids gardens • Integrated volunteer opportunities in quarterly Partner newsletter to community and corporate partners via Communications department • Developed contact management list with Blue Zones Project and Communications to track partner interactions 	Host Beach Cities Volunteer Day with additional organizations and community groups.
Explore other benefits that could potentially be offered to employees to enrich our benefits package	Added pet insurance to current offerings	<ul style="list-style-type: none"> • Created Downshift Room that can be used for meditation, quiet workspace, or breaks • Created space for new mothers to pump or breastfeed 	Implement paid maternity/paternity leave benefit

or workplace culture (e.g., sabbaticals, outdoor work spaces, paid maternity leave)		<ul style="list-style-type: none"> Added outdoor work space to be used as second workspace or meeting room 	
Oversee recruitment and hiring of new employees	Hired 49 (6 full time, 43 part time) employees	<ul style="list-style-type: none"> Hired 40 employees (5 full time, 35 part time) 	Dependent on need
Oversee volunteer engagement	Engaged over 1,000 volunteers	<ul style="list-style-type: none"> Engaged more than 800 new volunteers 	Dependent on need
Enhance performance appraisal process	Implemented performance appraisal process to include competencies	<ul style="list-style-type: none"> Implemented six-month goal review process as a mid-point check-in for managers and employees 	
Enhance workplace safety practices		<ul style="list-style-type: none"> Oversaw active shooter training for Safety Committee and training for employees during Open Enrollment Worked with Workers Comp provider to offer workplace ergonomics training and assessments 	
Participate in Best Places to Work in Los Angeles by LA Business Journal	Award received for 1 st time	<ul style="list-style-type: none"> Award received for 2nd time (30^h in medium-sized workplaces) 	Award expected
Participate in Best Places to Work in Healthcare by Modern Healthcare	Award received for 4 th time	<ul style="list-style-type: none"> Award received for 5th time (19th in Provider category; 48th Overall) 	Award expected
Participate in Best Places to Work by Outside Magazine	Award received for 4 th time	<ul style="list-style-type: none"> Award received for 5th time (65th Overall) 	Award expected
Participate in Fit Friendly Worksite from American Heart Association	Award received for 3 rd time	<ul style="list-style-type: none"> Award received for 4th time (Platinum Award) 	Award expected

BCHD

FY2017-18 Budget

Budget Timeline

And Accounting Basis

Budget Process and Timeline

December. The budget process begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets and requests Department feedback on the prior year process. Department Directors provide insight on how the Finance Department can better serve their areas in the upcoming year. Finance schedules in-service training and Q&A sessions.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison, multiplying current actual activity by two gives a rudimentary starting point.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February, followed by initial revenue projections. Once initial expense projections are submitted from Directors, the initial consolidation can be assembled.

March. Each Department's budget reviewed with the Finance Director in early March. The CEO is given a first-look of the consolidation in Mid-march and a period of review and adjustments follows from then until April.

April. Successive iterations of review and corrections continue seeking to balance the budget and maximize services allocating all available resources.

May. Finance Committee, comprised of two board members, several appointed community members, the Finance Director and the Treasurer of one of the three Beach Cities, reviews prior to recommendation to the Board of Directors. The District Board of Directors is presented the budget for the May Board meeting.

Following completion of their review, adjustment and approval by resolution, the approved budget is sent to staff for implementation.

Accounting Basis

BCHD's budget and financial reporting is prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and collectible within the current fiscal year. Expenditures are generally recorded when the liability is incurred.

BCHD FY2017-18 Budget

Description of Funds

DESCRIPTION OF FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Fund. All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes governmental activities such as Community Services, Community-Based Services, Property Management, Health & Fitness and District Administrative Departments.

Special Revenue Fund. Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in the current fiscal year was comprised solely of interest income.

BCHD FY2017-18 Budget

Fund Summary

**Beach Cities Health District
Budget 2017-18
Fund Summary**

	Budget FY18	Est. Actual FY17	Increase (Decrease)	Actual FY16	Actual FY15	Actual FY14	Actual FY13
Tax Revenue	3,378,704	3,317,178	61,526	3,145,703	2,960,181	2,806,501	2,734,979
Lease Revenue	4,344,133	4,142,653	201,480	4,244,939	4,479,867	2,874,045	2,591,094
Interest Revenue	975,812	1,055,253	(79,441)	1,301,865	917,677	1,235,885	1,037,688
Partnership Revenue	1,861,600	2,001,129	(139,529)	2,083,332	1,919,408	2,134,248	1,574,326
User Fee Revenue	2,762,203	2,708,773	53,430	2,572,774	2,376,262	2,512,897	2,417,327
Other Revenue	17,000	26,100	(9,100)	75,955	110,180	170,706	239,430
TOTAL REVENUES	13,339,452	13,251,086	88,366	13,424,567	12,763,575	11,734,282	10,594,844
OPERATING EXPENSES			<u>(Inc.) / Dec</u>				
Payroll & Benefits	5,980,373	5,725,869	(254,504)	5,392,860	5,420,574	5,464,969	5,133,437
Funds & Grants	1,383,398	1,379,888	(3,510)	1,269,787	1,345,957	1,309,116	1,501,649
Professional Services	1,569,700	1,488,570	(81,130)	1,349,459	1,274,264	1,233,726	1,484,011
General & Administrative	472,758	445,667	(27,091)	428,946	389,892	483,255	465,278
Facilities	1,583,592	1,428,406	(155,186)	1,627,570	1,457,272	538,505	333,023
Community Relations	575,147	555,155	(19,992)	538,321	748,104	558,702	321,082
Human Resources	285,143	249,717	(35,426)	255,180	281,259	194,802	184,585
Cost of Goods Sold	36,320	35,656	(664)	32,958	47,843	117,052	137,891
Info Systems	171,818	148,806	(23,012)	157,465	118,294	166,911	112,203
Other	28,612	59,085	30,473	59,445	58,475	45,471	51,895
Debt Retirement & Interest	720,002	720,002	-	720,000	720,000	720,000	743,713
Capital Outlays	5,227,606	837,451	(4,390,155)	1,344,677	573,916	964,399	278,386
TOTAL OPERATING EXPENSES	18,034,469	13,074,272	(4,960,197)	13,176,669	12,435,850	11,796,908	10,747,153
NET INCOME (LOSS)	(4,695,017)	176,814	(9,378,981)	247,899	327,725	(62,626)	(152,309)
FUND BALANCE as of July 1	40,589,253	40,412,439		40,164,540	39,836,815	39,899,441	40,114,387
FUND BALANCE as of June 30	35,894,236	40,589,253		40,412,439	40,164,540	39,836,815	39,962,078

**Beach Cities Health District
Budget 2017-18
General Fund**

	Budget FY18	Est. Actual FY17	Increase (Decrease)	Actual FY16	Actual FY15	Actual FY14	Actual FY13
Tax Revenue	3,378,704	3,317,178	61,526	3,145,703	2,960,181	2,806,501	2,734,979
Lease Revenue	4,344,133	4,142,653	201,480	4,244,939	4,479,867	2,874,045	2,591,094
Interest Revenue	975,812	1,055,253	(79,441)	1,301,865	917,677	1,235,885	1,022,267
Partnership Revenue	1,861,600	2,001,129	(139,529)	2,083,332	1,919,408	2,134,248	1,574,326
User Fee Revenue	2,762,203	2,708,773	53,430	2,572,774	2,376,262	2,512,897	2,417,327
Other Revenue	17,000	26,100	(9,100)	75,955	110,180	170,706	239,430
TOTAL REVENUES	13,339,452	13,251,086	88,366	13,424,567	12,763,575	11,734,282	10,579,423
OPERATING EXPENSES			<u>(Inc.) / Dec</u>				
Payroll & Benefits	5,980,373	5,725,869	(254,504)	5,392,860	5,420,574	5,464,969	5,133,437
Funds & Grants	1,383,398	1,379,888	(3,510)	1,269,787	1,345,957	1,309,116	1,501,649
Professional Services	1,569,700	1,488,570	(81,130)	1,349,459	1,274,264	1,233,726	1,484,011
General & Administrative	472,758	445,667	(27,091)	428,946	389,892	483,255	465,278
Facilities	1,583,592	1,428,406	(155,186)	1,627,570	1,457,267	538,505	333,013
Community Relations	575,147	555,155	(19,992)	538,321	748,104	558,702	321,082
Human Resources	285,143	249,717	(35,426)	255,180	281,259	194,802	184,585
Cost of Goods Sold	36,320	35,656	(664)	32,958	47,843	117,052	137,891
Info Systems	171,818	148,806	(23,012)	157,465	118,294	166,911	112,203
Other	28,612	59,085	30,473	59,445	58,475	45,471	51,895
Debt Retirement & Interest	720,002	720,002	-	720,000	720,000	720,000	743,713
Capital Outlays	5,227,606	837,451	(4,390,155)	1,344,677	573,916	964,399	278,386
TOTAL OPERATING EXPENSES	18,034,469	13,074,272	(4,960,197)	13,176,669	12,435,845	11,796,908	10,747,143
NET INCOME (LOSS)	(4,695,017)	176,814	(9,378,981)	247,899	327,730	(62,626)	(167,720)
FUND BALANCE as of July 1	39,382,492	39,205,678		38,957,779	38,630,049	38,692,675	38,923,032
FUND BALANCE as of June 30	34,687,475	39,382,492		39,205,678	38,957,779	38,630,049	38,755,312

Beach Cities Health District
Budget 2017-18
Special Revenue Fund
 "Prospect One Fund"

	Budget FY18	Est. Actual FY17	Increase (Decrease)	Actual FY16	Actual FY15	Actual FY14	Actual FY13
Tax Revenue	-	-	-	-	-	-	-
Lease Revenue	-	-	-	-	-	-	-
Interest Revenue	-	-	-	-	-	-	15,421
Partnership Revenue	-	-	-	-	-	-	-
User Fee Revenue	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	15,421
OPERATING EXPENSES							
Payroll & Benefits	-	-	-	-	-	-	-
Funds & Grants	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-
General & Administrative	-	-	-	-	-	-	-
Facilities	-	-	-	-	5	-	10
Community Relations	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-
Cost of Goods Sold	-	-	-	-	-	-	-
Info Systems	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Debt Retirement & Interest	-	-	-	-	-	-	-
Capital Outlays	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	-	-	-	-	5	-	10
NET INCOME (LOSS)	-	-	-	-	(5)	-	15,411
FUND BALANCE as of July 1	1,206,761	1,206,761		1,206,761	1,206,766	1,206,766	1,191,355
FUND BALANCE as of June 30	1,206,761	1,206,761		1,206,761	1,206,761	1,206,766	1,206,766

BCHD FY2017-18 Budget

Glossary of Budget Terms

Glossary of Budget Terms

Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.

Accrual Basis - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accounting System- aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

Accrued Interest - Interest earned but not yet received.

Allocate - to distribute according to a plan or set apart for a special purpose. Examples: a. spread a cost over two or more accounting periods; b. charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Appropriation – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

Auditor's Report – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

Available Fund Balance --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

Balance Sheet- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

Beginning Fund Balance – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

Board of Directors – The District’s equivalent of a City Council, comprised of five elected officials.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Budget – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

Budget Message - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government’s experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Comparisons. Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

Business-type activities. One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

Cash – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

Cash Basis - a basis of accounting under which transactions are recognized only when cash changes hands.

Capital Assets. Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

Capital Budget – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

Capital Improvement Project (CIP) – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

CEO – Chief Executive Officer, the District's equivalent of a City Manager or an Executive Director.

Comprehensive Annual Financial Report (CAFR) - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

Constant Maturity Treasury (CMT) Index - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

Cost reimbursement basis – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

Current financial resources measurement focus – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

Deferred Revenue. Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Deficit. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

Depreciation. (1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and

obsolescence. (2) The portion of the cost of a capital asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Designation – a portion of the fund balance that is set aside for a specific use, still spendable.

Designated unreserved fund balance – Management’s intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District’s self-imposed limitations on the use of otherwise spendable resources.

Direct Expense – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

Economic Resources Measurement Focus – The intent to report all inflows, outflows and balances affecting or reflecting an entity’s net assets. Used for proprietary and fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

Enterprise Fund – The fund type used to report activities for which fees are charged to external users for goods and services.

Expenditure – The cost of services rendered or goods received.

Financial Audit. An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

Finding – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

Fiscal Year – The 12-month period of time from July 1st to June 30th.

Fixed Asset – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

Fixed Costs. Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or

attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance. The difference between fund assets and fund liabilities of governmental funds.

General Fund – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Conventions, norms, rules and procedures that serve as a the standard for fair presentation of financial statements.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Governmental Activities – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Inventory. (1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices. (2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

Investments. Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

Investment Revenue – The interest income received from a portfolio of investments.

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Matching Principle - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

Miscellaneous Income - is that income realized that is not directly related to the sale of standard products and services.

Modified Accrual Basis accounting is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Note Payable. In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

Note Receivable. A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

Operating budget – the financial plan, excluding capital expenditures, for the District's provision of services.

Other Post-Employment Benefits (OPEB). Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

Overhead - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

Par Value - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Pass-through Grants. Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Prepaid Expenses - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Property Tax – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

Property Tax Increment – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

Reserve – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

Revenue – Source of income, such as from taxes, user fees, or interest.

Safekeeping - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

Special District. An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

Special Revenue Fund – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

Unqualified Opinion. An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

Unrealized Gains and Losses. A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

Unrealized Revenues. A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

Unrestricted Net Assets. That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

BCHD FY2017-18 Budget

Acronyms

Glossary of Acronyms

The Operating Budget of the Beach Cities Health District is available to the public; the related terminology below is provided to clarify references throughout the budget documents.

BCHD – Beach Cities Health District
BOD – Board of Directors
BOE – Building Operating Expenses
BSC – Breastfeeding Support Center
CAPEX or Capex – Capital Expenditures
CAFR - Comprehensive Annual Financial Report
CBS – Community-Based Services
CCS – Community Care Services
CEO – Chief Executive Officer
CHF – Center for Health and Fitness
CIP – Capital Improvement Plan
FASB – Financial accounting standards board
FY – Fiscal Year.
G&A – General and Administrative
GAAP – Generally Accepted Accounting Principals
GASB – Government Accounting Standards Board.
H&F – Health & Fitness
HB – Hermosa Beach
HE – Health Education
HRC – Health Resource Center
IS – Information Systems
LAIF – Local Agency Investment Fund.
LIFO – Last in first out
MB – Manhattan Beach
MIS – Management of Information Systems
MRC – Medical Reserve Corps
OPEB – Other Post-employment Benefits
OSHA – Occupational Safety and Health Act
PERS – Public employee retirement system
POC – Prospect One Corporation
RB – Redondo Beach
VC – Vitality City / Blue Zones project with HealthWays
YTD – Year to Date