



FISCAL YEAR FY2023-24 BUDGET

Meeting the Evolving Health Needs of the Beach Cities

Adopted June 28, 2023

Serving the residents of Hermosa Beach,
Manhattan Beach and Redondo Beach, California



MISSION

To enhance community health through partnerships, programs and services for people who live and work in Hermosa, Manhattan and Redondo Beach.

VISION

A healthy beach community.

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DISTRICT OFFICIALS

Board of Directors



Vanessa I. Poster

President

Appointed in Lieu of
Election 11/12
Elected: 11/96, 11/00,
11/04, 11/08, 11/16, 11/20
Term Expires: 12/24



**Martha B. Koo
M.D.**

President pro tem

Elected: 11/20
Term Expires: 12/24



Jane Ann Diehl

Board Member

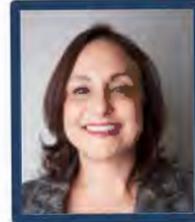
Appointed in Lieu of
Election 11/14
Elected: 11/16, 11/20
Term Expires: 12/24



**Noel Lee Chun
M.D., Q.M.E.**

Board Member

Appointed in Lieu of
Election 11/10
Elected: 11/06, 11/14,
11/18, 11/22
Term Expires: 12/26



**Michelle Anne
Bholat M.D. MPH**

Secretary/Treasurer

Elected: 11/14, 11/18, 11/22
Term Expires: 12/26

District Executive Leadership



Tom Bakaly, Chief Executive Officer



William Kim, M.D., Chief Medical Advisor



Cristan Mueller, Chief Marketing & Communications Officer



Kerianne Lawson, Chief Programs Officer



Ali Steward, Chief Partnership Development Officer



Monica Suua, Chief Financial Officer



Megan Vixie, Chief Engagement Officer

Finance Department

Yuliya Pigrish, Controller
Cindy Sheu, Senior Accountant
Jamie Fresques, Senior Staff Accountant
Anni Bolsajian, Finance Technician
DeeAnn Davis, Accounting Assistant

Profile, Demographics and Statistics

Established

Beach Cities Health District is a public government agency, one of 76 Health Districts in California, and in operation since 1960. In 1993, the District changed its name from South Bay Hospital District to Beach Cities Health District.



Governing Body

Board of Five Directors.

Cities Served

Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red on the Los Angeles County maps).

Location

The Beach Cities Health District's administrative office is located in Redondo Beach, CA, approximately 18 miles southwest of Los Angeles, and 5 miles south of Los Angeles Airport (LAX). Services are distributed throughout the District.

Vision

A healthy beach community.

Mission

To enhance community health through partnerships, programs and services for people who live and work in Hermosa Beach, Manhattan Beach, and Redondo Beach.

Beach Cities Health District (BCHD) is a healthcare district focused on preventive health and serves the communities of Hermosa Beach, Manhattan Beach, and Redondo Beach. Established in 1955 as a public agency, it offers an extensive range of dynamic health and wellness programs, with innovative services and facilities to promote health and prevent diseases across the lifespan. BCHD also operates AdventurePlex, a health and fitness facility where kids play their way to good health, and the Center for Health & Fitness, a comprehensive fitness center that is the only Medical Fitness Association-certified facility in California.

Profile, Demographics and Statistical Analysis

**There are 76 Health Districts in California; most are hospitals.
BCHD is one of 16 Community-based Health Districts.**



- Palos Verdes Health District
- Eden Township Healthcare District
- Sequoia Healthcare District
- Los Medanos Healthcare District
- Peninsula Healthcare District
- Redbud Healthcare District
- Grossmont Healthcare District
- Fallbrook Healthcare District
- Camarillo Healthcare District
- Desert Healthcare District
- Petaluma Healthcare District
- Del Norte Healthcare District
- Marin Healthcare District
- Corning Healthcare District
- Mount Diablo Healthcare District
- Beach Cities Health District

Beach Cities Health District is a public government agency in Southern California and part of the greater South Bay area.



Source: <https://www.achd.org/achd-message>

Profile, Demographics and Statistics - Continued

POPULATION SERVED IN THE BEACH CITIES:

City	Population	%
Hermosa Beach	18,985	16%
Manhattan Beach	34,137	28%
Redondo Beach	68,918	56%
	122,040	100%

Age Category	Population	%
Youth (Under 18)	18,537	15%
Adult (18-64)	86,269	71%
Senior (65+)	17,233	14%
	122,040	100%

Source: US Census Bureau

[U.S. Census Bureau QuickFacts: United States](#)



CITY	AGE YOUTH (UNDER 18)	AGE ADULT (18-64)	AGE SENIOR (65+)	TOTAL
Hermosa Beach	1,082	15,264	2,639	18,985
Manhattan Beach	1,673	27,105	5,360	34,137
Redondo Beach	15,782	43,901	9,235	68,918
TOTAL	18,537	86,269	17,233	122,040
	15%	71%	14%	100%

Source: US Census Bureau

[U.S. Census Bureau QuickFacts: Hermosa Beach city, California; Redondo Beach city, California](#)

**Other Principal Employers in
Beach Cities District Vicinity 2022-2023 ***

	<u>Total Employment</u>	<u>% of Total Employment</u>
Hermosa Beach	11,710	17.59%
Manhattan Beach	17,267	25.94%
Redondo Beach	<u>37,596</u>	<u>56.47%</u>
	66,573	100.00%
<hr/>		
Northrop Grumman	9,561	14.36%
Redondo Beach Unified School District	986	1.48%
Skechers USA, Inc.	727	1.09%
Skechers Retail Store	148	0.22%
Manhattan Beach Unified School District	405	0.61%
Target Corporation	241	0.36%
Kinecta Federal Credit Union	550	0.83%
City of Redondo	423	0.64%
City of Manhattan Beach	309	0.46%
City of Hermosa	189	0.28%
Cheesecake Factory	261	0.39%
United States Postal Service	98	0.15%
Marriott Manhattan Beach	233	0.35%
Macy's	242	0.36%
Silverado Beach Cities	140	0.21%
Civic Financial Services	133	0.20%
24 Hour Fitness	24	0.04%
Ralph's Grocery	167	0.25%
Hermosa Beach City School District	58	0.09%
Albertsons Companies, Inc. (Vons retail store)	31	0.05%
Other Employers	<u>51,647</u>	<u>77.58%</u>
<hr/>		
Total Employees	66,573	100.00%

*Latest available

**Direct and Overlapping Property Tax Rates
Current and Prior Years**

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
City of Hermosa Beach Residents - Total**	1.040540%	1.038968%	1.035651%	1.036693%	1.04137%	1.06494%	1.05167%	1.06475%	1.06624%	1.04898%
City of Hermosa Beach *	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Overlapping - Hermosa Beach Residents										
Los Angeles County *	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
Hermosa Beach Unified School District	0.018550	0.017970	0.014729	0.015746	0.014928	0.040245	0.025942	0.039696	0.039111	0.025213
El Camino Community College District	0.018490	0.017498	0.017422	0.017447	0.022942	0.021199	0.022229	0.021555	0.023624	0.020267
Metro Water District	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500
City of Redondo Beach Residents - Total**	1.1036%	1.1134%	1.1178%	1.1127%	1.1172%	1.1110%	1.1066%	1.1093%	1.1114%	1.1113%
City of Redondo Beach *	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City of Redondo Direct Rate	0.1875%	0.1578%	0.1580%	0.1581%	0.1583%	0.15871%	0.15883%	0.16317%	0.16331%	0.16263%
Redevelopment Agency	-	-	-	-	-	-	-	-	-	-
Overlapping - Redondo Beach Residents										
Los Angeles County *	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
Flood Control	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
Metropolitan Water District	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500	0.003500
El Camino Community College District	0.018490	0.017500	0.017420	0.017450	0.022940	0.021200	0.022230	0.021550	0.023620	0.020070
Redondo Beach Unified School District	0.081620	0.092420	0.096890	0.091740	0.090790	0.086300	0.080860	0.084280	0.084300	0.087689
City of Manhattan Beach Residents - Total	1.15891%	1.16402%	1.09278%	1.08753%	1.09412%	1.11931%	1.11857%	1.11721%	1.11560%	1.11456%
City of Manhattan Beach *	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City of Manhattan Beach Direct Rate	0.1595%	0.1601%	0.1606%	0.1613%	0.1619%	0.1625%	0.1629%	0.1633%	0.1456%	0.1457%
Overlapping - Manhattan Beach Residents										
Los Angeles County *	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
Colleges & School Districts	0.155410	0.1605200	0.0892800	0.0840300	0.0906200	0.1158100	0.1150700	0.1137100	0.1121000	0.1110600
Metro Water District	0.003500	0.0035000	0.0035000	0.0035000	0.0035000	0.0035000	0.0035000	0.0035000	0.0035000	0.0035000
Flood Control District	0.000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000	0.0000000

* Property Tax Assessment for Beach Cities Health District is included in Los Angeles County Property Tax since 2008 rolled into the 1% General Levy

**2022 Numbers are estimates and not reflected in report as of time of publishing.

Source: Comprehensive Annual Financial Reports of City of Hermosa Beach, City of Manhattan Beach, City of Redondo Beach

Demographic Statistics Current and Last Ten Years

Calendar Year	Population			Population Beach Cities Total (1)	Per Capita Personal Income			Per Capita Beach Cities Personal Income Average	Total Beach Cities Income (in thousands) (1) * (2)	Unemployment Rate*			Beach Cities Unemployment Rate Average
	City of Redondo Beach (1)	City of Hermosa Beach (1)	City of Manhattan Beach (1)		City of Redondo Beach (2)	City of Hermosa Beach (2)	City of Manhattan Beach* (2)			City of Redondo Beach (3)	City of Hermosa Beach (3)	City of Manhattan Beach (3)	
2012	67,007	19,574	35,423	122,004	44,474	42,564	80,467	55,835	6,812,093	11.2%	4.9%	3.2%	6.4%
2013	67,396	19,653	35,619	122,668	46,530	42,564	82,687	57,260	7,024,011	9.2%	4.5%	2.6%	5.4%
2014	67,717	19,750	35,633	123,100	49,400	46,530	80,386	58,772	7,234,833	7.7%	3.6%	3.4%	4.9%
2015	68,095	19,772	35,297	123,164	53,521	49,400	82,335	61,752	7,605,623	6.9%	3.1%	2.7%	4.2%
2016	68,844	19,801	35,488	124,133	57,160	53,521	83,689	64,790	8,042,577	5.0%	2.2%	2.1%	3.1%
2017	68,907	19,616	35,991	124,514	60,087	55,624	86,192	67,301	8,379,917	4.7%	1.9%	2.6%	3.1%
2018	68,677	19,673	35,922	124,272	63,913	58,419	89,306	70,546	8,766,893	4.1%	2.2%	3.4%	3.2%
2019	68,473	19,847	35,991	124,311	60,087	62,224	94,473	72,261	8,982,879	4.0%	2.2%	3.2%	3.1%
2020	66,994	19,614	35,058	122,462	62,528	65,094	97,557	85,235	10,438,008	13.6%	10.2%	7.3%	10.4%
2021	71,560	19,451	35,503	126,514	67,466	68,272	99,805	78,514	9,933,162	7.4%	7.0%	5.2%	6.5%
2022	68,918	18,985	34,137	122,040	69,805	68,272	94,213	77,430	9,449,557	7.4%	7.0%	5.2%	6.5%

* Unemployment rate for 2022 was not available. An average was used.

Source: Comprehensive Annual Financial Reports of City of Hermosa Beach, City of Manhattan Beach, City of Redondo Beach
[U.S. Census Bureau QuickFacts: Redondo Beach city, California](#); [Manhattan Beach city, California](#); [Hermosa Beach city, California](#); [United States](#)

BCHD FY2023-24 BUDGET

AWARDS





Press Release Reference: BCHD Honored for Budget Presentation

[Press Release JUNE2023 Final](#)

The panel of judges included this comment: “**Beach Cities Health District budget document for FY2023 is well put together and has originality. Photo images throughout the budget document really gives a sense of community.**”

**

The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education, and professional development.

**

Beach Cities Health District has received 18 consecutive years of Operating Budget Excellence Awards:

- For 13 consecutive fiscal years 2007-2008 through 2021-2022, Beach Cities Health District received the Budget Meritorious Award.
- For 5 consecutive fiscal years Beach Cities Health District achieved the higher standard CSMFO Award.

**

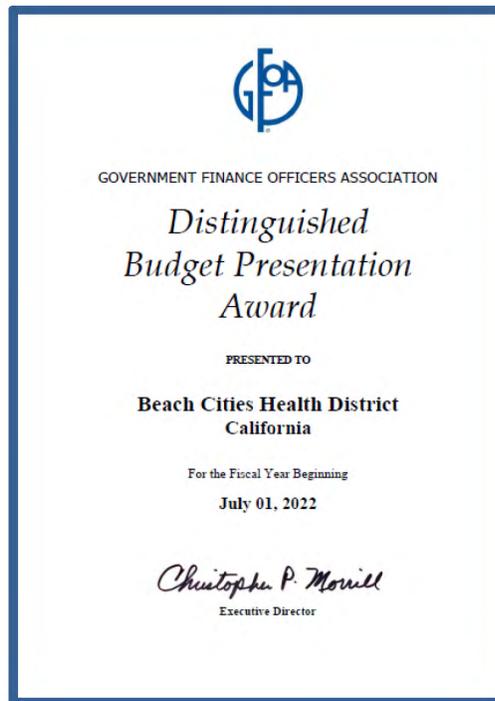
The effort to seek and attain the Excellence Awards reflects the District’s commitment to meet the highest standards of governmental budgeting and reporting.

Government Finance Officers Association

Government Finance Officers Association of the United States and Canada presented a Distinguished Budget Presentation Award to Beach Cities Health District, California for the Annual Budget of the fiscal year beginning July 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the Government Finance Officers Association to determine eligibility for another award.

Beach Cities Health District aspires to continually provide the highest quality document while exhibiting full transparency budgeting that are reflected by the guidelines established from the National Advisory Council on State and Local Budgeting, and the Government Finance Officers Association's best practices on budgeting.



Beach Cities Health District is honored to have been awarded the Distinguished Budget Presentation Award for our FY 22-23 Budget.

**

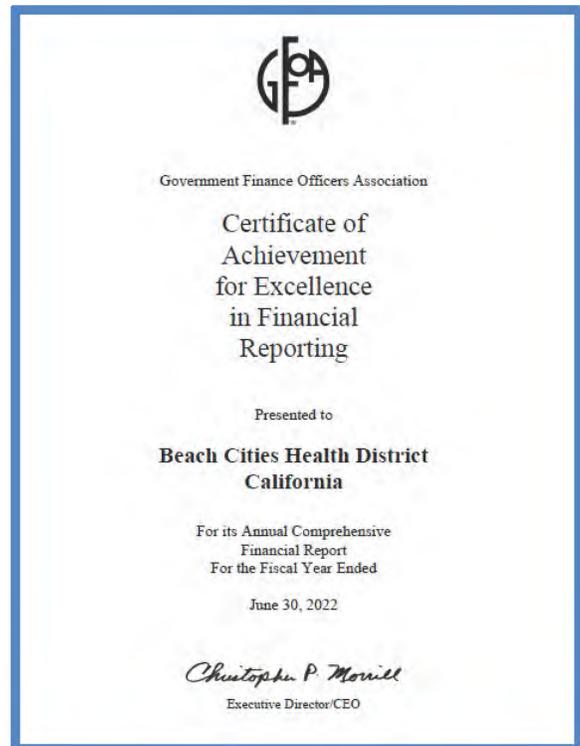
The effort to seek and attain the Distinguished Budget Presentation Award reflects the District's commitment to meet the highest standards of government budgeting and reporting.

Government Finance Officers Association Annual Comprehensive Financial Report (ACFR)

Beach Cities Health District is honored to have been awarded the Annual Comprehensive Financial Report (ACFR), for comprehensive annual financial reporting for the fiscal year ended June 30, 2022.

Government Finance Officers Association established the ACFR program in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles. Preparation of this comprehensive annual report, and in the spirit of full transparency and disclosure, Government Finance Officers Association has awarded BCHD on achievement of this highest form of recognition in governmental accounting and financial reporting.

Beach Cities Health District aspires to continually provide the highest quality documents while exhibiting full transparency budgeting that are reflected by the guidelines established from the National Advisory Council on State and Local Budgeting, and the Government Finance Officers Association's best practices on budgeting.



**

The effort to seek and attain the ACFR Award reflects the District's commitment to meet the highest standards of government budgeting and reporting.

BEACH CITIES HEALTH DISTRICT

AWARDS & SUCCESSES



Recognized for the 12th time, BCHD ranked 3rd in 2022 in the Provider/Insurer category.



CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

For its Comprehensive Annual Financial Report For the Fiscal Year Ended June 30, 2022

DISTINGUISHED BUDGET PRESENTATION AWARD

For the 2022-23 Fiscal Year



HEALTHCARE DISTRICT OF THE YEAR 2021

The District of the Year Award honors healthcare districts that implemented one or more initiatives to improve the health and well-being of their community.



OPERATING BUDGET EXCELLENCE AWARD

For the 2022-23 Fiscal Year

BUDGET MERITORIOUS AWARD

For Fiscal Years 2007-2008 through 2021-2022

Yuliya Pigrish, BCHD Finance Controller awarded Certificate for Grateful Appreciation of Distinguished Contribution to CSMFO and the Municipal Finance Profession for service as an award reviewer for the 2022 Award Season.



Monica Suua, BCHD CFO named Public Service CFO Finalist in 2021 and 2023



Special District Leadership Foundation (SDLF) presented BCHD a Transparency Certificate of Excellence in recognition of its outstanding efforts to promote transparency and good governance in 2021.



ADVENTUREPLEX voted South Bay's Best – "Kids Camp" and "Kids Entertainment" in 2023



ADVENTUREPLEX accredited by the American Camp Association



BLUE ZONES

live longer, better

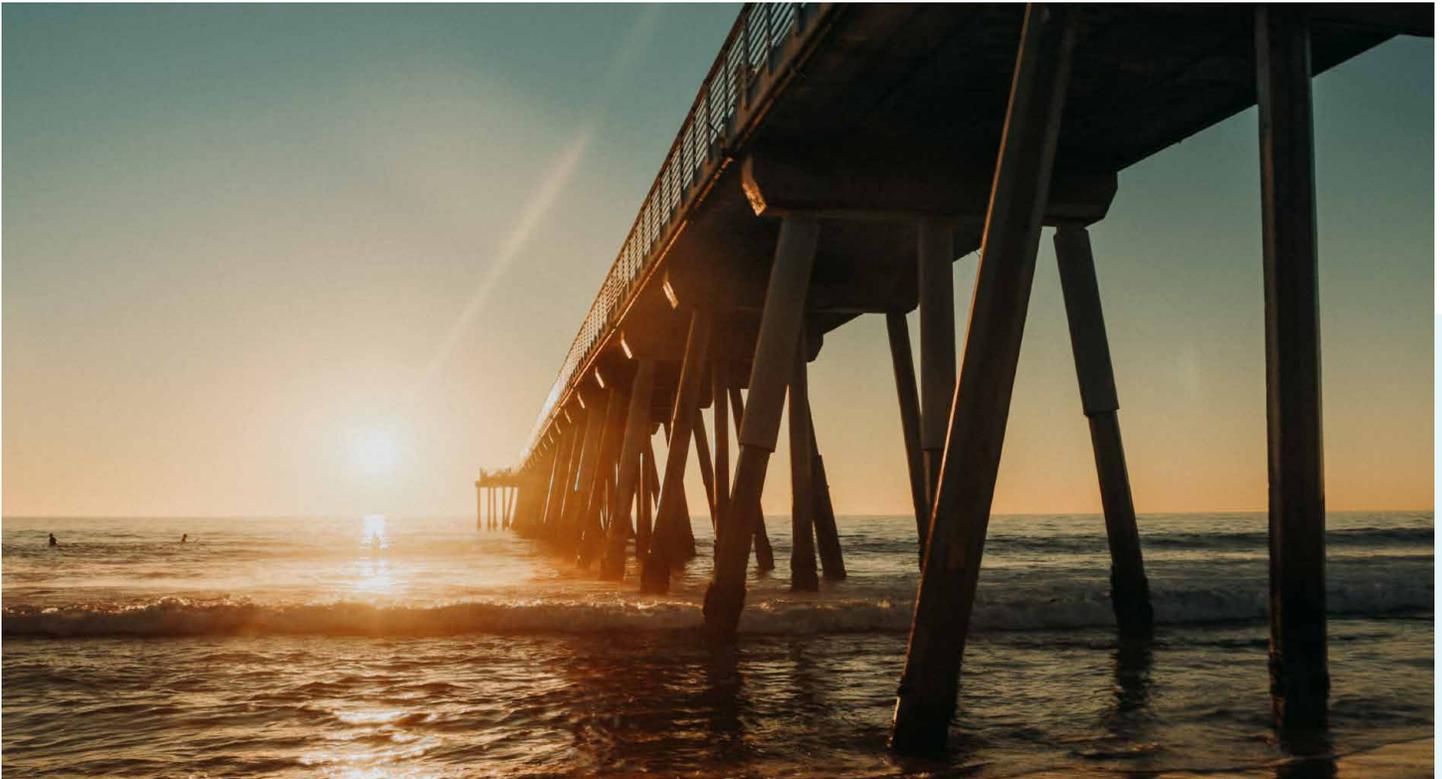
The Beach Cities have been a nationally certified Blue Zones Community® since 2016, and has been published in BMJ Open on the impacts of the District's efforts in the community.



The Center for Health and Fitness is the only certified medical fitness facility in the state of California.

BCHD FY2023-24 BUDGET

BUDGET MESSAGE



BUDGET MESSAGE
FY 2023 - 2024

Executive Summary

To ensure a robust and transparent budget process, Beach Cities Health District (BCHD) starts its budget preparations early in the year with several public meetings, allowing many opportunities for public input and engagement in developing the District Budget. The Board approved a balanced budget June 28, 2023.



Before the proposed FY23-24 Budget was balanced and finalized, the District staff used the Priority Based Budget (PBB) process to prioritize programs and services, evaluate trade-offs and close a \$900,000 budget gap.

To be able to make reductions and add new revenue for \$900,000 to address the budget gap, the District kicked off the budget process in February 2023 with a Board Study Session, where staff asked the following Policy questions and received directions in four major areas affecting programs and services:

Should the District:

1. Provide direct service or issue grants?
 - o Prioritize District provided services over grants.
2. Invest in a nationally recognized survey instrument to measure health outcomes?
 - o Continue with at least a bi-annual robust survey instrument.
3. Charge or increase User Fees rather than provide below-market services?
 - a. Increase fees, whenever, as often as annually, and wherever possible.
4. Invest in applying for program grants and other funding opportunities?
 - a. Should be a high priority to ensure continued grant funding support.

The District is facing a \$900,000 budget deficit due to current economic pressures including inflation and a competitive job market, causing increased costs and pressure to keep salaries and benefits at market. In addition, the aftermath of COVID-19 recovery is causing diminished income from user fees and limited partnerships, and the District's owned asset, its 60-year-old Medical Office Building, is incurring major cost increases in utilities and maintenance.

Based on direction from the Board, District staff used the Priority Based Budget (PBB) process that has been implemented in the last few years to analyze program and service alignments with the District’s mission and performance measures and attributes:

HEALTH PRIORITY ALIGNMENT	<ul style="list-style-type: none"> Program components are aligned with a health priority; which was identified as a “need” based on the Community Health Report
GAP IN SERVICE	<ul style="list-style-type: none"> BCHD provides a program that other organizations may or may not provide
LEVEL OF SERVICE	<ul style="list-style-type: none"> High touch/low touch- the intensity of resources needed
REACH	<ul style="list-style-type: none"> Quantify how many are reached and benefit from the program and services
VALUE	<ul style="list-style-type: none"> Measurable outcomes; evidence-based impact/ success
EFFICIENCY	<ul style="list-style-type: none"> Net cost per reach

The following actions were taken to close the \$900,000 gap, illustrated below by PBB alignment score.

Budget Cost Reductions / Revenue Improvements

Non-Profit Grants - (\$100,000)	73
Micro Enrichment Grants - (\$20,000)	
Care Management – (\$210,000)	67
Youth Services – (\$54,100)	
Juvenile Diversion (50,000)	53
Health Promotions & Communications Net – (\$69,000)	77
Health & Fitness Operations Net Fee increase & Cost Savings – (\$272,000)	65

Board Elections - (\$313,000)
No Inc Medical Benefits - (\$15,500)
No CEO 3% Increase - (\$10,000)
Net Other Reductions - (\$36,400)
Total - (\$1,150,000)*

Budget Cost Increases (above avg. 3% inc.)

Survey Instrument - \$130,000	80
allcove - \$120,000	63
Total - \$ 250,000	

Total Gap Closed - (\$ 900,000)

Least <60	Less 61-76	More 77-88	Most 89-100
Alignment			

*) Reductions without election expense \$837,000, or Close Gap of \$717,000 Gap
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The approved FY23-24 budget resulted in a 2% revenue increase compared to the prior year's budget and a 4% increase compared to the prior year's actual, due to some recovery of members and rate increases in User Fees at the Health & Fitness operations, contractual tenant increases, including a couple new short-term tenants, and continued strong increase in Property Tax income.

	FY23-24	FY22-23	Variance		FY22-23 (Pre-Audit)	FY21-22	FY20-21	FY19-20
	BUDGET				ACTUALS			
TOTAL REVENUES	14,828,000	14,533,000	295,000	2%	14,210,000	12,783,000	12,669,000	14,320,000
TOTAL EXPENSES	14,908,000	14,851,000	57,000	0%	14,645,000	13,452,000	13,810,000	13,810,000
	(80,000)	(318,000)	238,000	75%	(435,000)	(669,000)	(1,141,000)	510,000
COVID-19 Relief Funds								
FEMA	80,000	318,000	(238,000)	-75%	507,000	785,000	309,000	
AChD/CSDA						1,131,000		
District Schools						176,000		
CalVax						20,000		
BOD Assigned COVID Fund							300,000	
OPERATING INCOME *	\$ -	\$ -	\$ -	0%	\$ 72,000	\$ 1,443,000	\$ (532,000)	510,000

*) Before non-cash items & GASB adjustments

While the first draft of the FY23-24 Budget had about a 6% or \$900,000 increase in expenditures, the actions and cuts resulted in an increase of 0.4% or \$57,000 in expenditures. The administrative overhead expenditures were reduced due to the previous year's election cost of \$300,000, with the savings absorbed by increases in Properties expenditure. Costs in Operations could not grow, and many trade-offs had to be made guided by Policy directions from the Board and program and service performance measures (i.e., attributes) identified in the PBB process, like cuts to non-profit grants, reducing 1.5 FTE (Full-Time Equivalent) in staff, pivoting services, like the Juvenile Diversion Program to allcove Beach Cities youth mental health services, etc. to ensure a balanced budget.

While the District's revenue trend is recovering from the COVID-19 pandemic of 2020-2022, User Fees and Partnership income are still behind 2018-2019 income levels and the diminished economic value from its main Campus because of reductions in Lease income due to the loss of major tenants, the District is having to rely more on its receipt of Property Taxes and Other sources, like internally sourced grants.

	2023-2024 BUDGET		2018-2019 ACTUAL	
Leases	5,024,000	34%	5,326,000	35%
Property Tax	5,003,000	34%	3,793,000	25%
User Fees (Health & Fitness Operations)	1,789,000	12%	2,826,000	19%
Partnership	1,735,000	12%	2,071,000	14%
Other (Interest, Grants, Donations, etc.)	1,356,000	9%	1,036,000	7%
Total Revenue	14,908,000		15,052,000	

In FY22-23, the District was fortunate to be awarded a \$6.3M infrastructure grant from the California Department of Health Care Services' (DHCS) Behavioral Health Continuum Infrastructure Program (BHCIP), in addition to the \$1M federal Omnibus Bill grant received FY21-22, to open the allcove Beach Cities youth wellness center, temporarily housed in the old Hospital building, focusing on mental and behavioral health. Combined with many other BCHD achievements in FY22-23, like training 167 staff and community members in Mental Health First Aid and Suicide Prevention, providing 23,533 hours of volunteer engagement opportunities valued at \$879,000 of cost savings, and the continuing recovery in Health and Fitness Operations, sets the course for the new FY23-24 budget year.

Based on the health priority needs in the Community, the FY23-24 budget continues its investment in preventive health programs and services:

FY23-24 Program Operations Big Picture Delivery Highlights

Program Unit	Staff Focus	Program Highlights (https://www.bchd.org/impact)
allcove	To build-up the Program	Expand service stream offerings to more young people ages 12-25.
Adventure Plex	Build customer base on strong programs.	Reintroduce memberships. Continue to focus on camps, parties, outdoor programming, drop-in play and leases. Support community and school events.
Center for Health & Fitness	Renew MFA & grow basic members, while ensure senior insurance access.	Medical Fitness Association recertification. Support community events and classes.
Community Services	Partnerships & continue strong programs	Increase partnerships with local senior centers and senior housing complexes, offer a variety of cognitive health programming
Health Promotions	Showcase key health improvements in the Community	Celebrating 25 Year of Preventive Health Success in the Beach Cities
Volunteer Services	Purposeful programming	Provide purposeful volunteer and engagement opportunities.
Work Well	Worksite Offerings	Internal and Community Work Well programs and challenges. Enhancing program offerings to support worksites.
Well Being Services	Mental health programming	Mental Health and Happiness Initiative expansion. Mental Health First Aid and Suicide Prevention training for public and community groups
Youth Services	District resources for programming	Implement push-in model of resources into school campuses focused on mental health and substance use.

The FY23-24 operating and capital investments align resources according to the District's long-term strategies:

- Providing purposeful engagement and preventive health programs and services.
- Continue to invest in health and sustainability grants.
- Move from pre-development to pre-construction of Phase I of the Healthy Living Campus:
 - Start construction of the permanent new building for allcove Beach Cities, establishing youth mental and behavioral health as a District core service.
 - Finalize partnerships to replace its largest income-producing asset, the 60-year-old Medical Office building, which funds about 15-20% of the District programs and services.

FY23-24 Budget Overview

The District budget serves BCHD’s vision of “A *healthy beach community*” and mission “*To enhance community health through partnerships, programs and services for people who live and work in Hermosa Beach, Manhattan Beach and Redondo Beach,*” by focusing on board-approved health priorities identified and updated every three years, based on a data-driven strategic planning process that analyzes the community needs assessment using various health data sources like the California Healthy Kids Survey, Gallup-Sharecare Well-Being Index (WBI), Los Angeles County Health Survey, U.S. Census Bureau, etc., to establish the [District’s Health Priorities](#). In February 2022, the Board approved the updated Health Priorities shown below.



**Physical and
Brain Health**



Mental Health



**Public Health
and Safety**



Substance Use

The purpose of this Budget Message is to provide an Executive Summary, then summarize the District’s FY23-24 revenues and expenditures and the resulting fund financial position, including ongoing capital investments that provide for the District’s long-term ability to deliver services and programs, highlighting major challenges, trends, and changes in this year’s budget.

It reviews the District’s FY23-24 priority programs and services, identifying shifts, funding sources, and expenditures supporting those priorities. Further, this message highlights the economic and legislative matters affecting the District. This is followed by a summary of the long-term financial outlook and strategies and how those are tied to the District’s health goals and community impact.

This message also presents the District’s commitment to transparency and excellence throughout the organization, from financial reporting, programs, and service deliveries to worksite culture.

The District developed the FY23-24 budget collaboratively with involvement from the Board, Community, and BCHD Staff, holding six public meetings between January and June 2023. The Priority Based Budget (PBB) was updated by all departments, budgeting costs for each program and service. Each program and service will be re-scored in Q1 of 2024 based on collected performance outcomes and agreed-upon attributes to drive future trade-off discussions for budgeting and strategic development of the District. The scores collected from Q1 2023 set the basis for the FY23-24 Budget trade-offs made to develop a balanced budget.

With a collaborative budget process, the District can maximize synergies among departments to ensure staff collectively stay on course with the BCHD strategic plan. The District's Strategic Plan is developed around four strategies:

A. PROGRAMS & SERVICES

Provide all residents with enhanced health services of demonstrated effectiveness ranging from prevention and education to intervention.

B. PEOPLE & PARTNERSHIPS

Improve the capacity of the district and its partners to assess and respond to individual and environmental factors that affect community health.

C. TRANSPARENCY

Further the District's standing as a trusted and valued community resource.

D. PHYSICAL ASSETS, INFRASTRUCTURE & FINANCIALS

Develop and manage District assets to increase value and maximize efficiencies.

The annual budget executes the strategic plan with its programs, services, and capital investments, that are tied to the Health Priorities to achieve the District's vision of "a healthy beach community."

More detailed information and data about the District, its health priorities, and priority programs and services are contained throughout the budget report. District-wide and department financial statements, capital investments, Healthy Living Campus development, performance measures, accomplishments, a long-term financial outlook, a risk-assessment presentation and the District's 2022-25 3-Year Strategic Plan provide more detailed information supporting the message.

The District's Annual Budget presented herein is the guide for the execution of programs and services and financial investments for the year July 1, 2023 through June 30, 2024.

FY23-24 Budget Financial Summary

The FY23-24 budget provides for programs and services in the current year and invests in the necessary infrastructure of capital assets to provide security to maintain and improve the District's ability to deliver and pay for future programs and services.

This year's budgeted revenue increased 0.4% to \$14.9 million compared to the prior year's \$14.8 million, including minor COVID-19 reimbursements. The District's budget this year projects programs, services and building operations for a total delivery cost of \$14.9 million on a property

Beach Cities Health District will leverage \$5.0 million from Property Taxes to provide \$14.9 million in programs, services and investments to the community in 2023-24

tax base that increased from \$4.7M to \$5.0 million. The return on each \$1.00 in property tax of \$3.10 is made possible by the diversified portfolio of the District's other funding sources of leases, user fees, public-private partnerships, investment income and grants. As discussed in the Executive Summary, the reliance on property taxes has been increasing due to shifts in revenues caused by the COVID-19 pandemic and declining income from the District's old infrastructure.

Beach Cities Health District	FY 23-24 BUDGET		FY22-23 BUDGET		VARIANCE	
REVENUE						
Health and Fitness	1,790,000	12%	1,701,000	11%	89,000	5%
Property Tax	5,003,000	34%	4,751,000	32%	252,000	5%
Lease	5,024,000	34%	4,765,000	32%	259,000	5%
Interest	345,000	2%	497,000	3%	(152,000)	-31%
Limited Partnership	1,735,000	12%	1,825,000	13%	(90,000)	-5%
Grants & Other	931,000	5%	994,000	7%	(63,000)	-6%
COVID-19 Funding	80,000	1%	318,000	2%	(238,000)	-75%
TOTAL REVENUES	\$ 14,908,000	100%	\$ 14,851,000	100%	57,000	0.4%
EXPENSES						
Payroll	7,396,000	50%	7,274,000	49%	(122,000)	-2%
Operations	2,987,000	20%	3,293,000	22%	306,000	9%
Facilities Operations	3,152,000	21%	2,765,000	19%	(387,000)	-14%
Senior & Community Health Funds	1,373,000	9%	1,519,000	10%	146,000	10%
TOTAL EXPENDITURES	\$ 14,908,000	100%	\$ 14,851,000	100%	(57,000)	-0.4%
Cash Operating Income	\$ -		\$ -		\$ -	
Capital Investments Spend Est.	(1,647,000)		(3,500,000)		1,853,000	-53%
Non-Cash Transactions Est.	(500,000)		(500,000)		0	0%
Net Fund Increase / <Decrease>	\$ (2,147,000)		\$ (4,000,000)		\$ 1,853,000	-46%

Having a well-diversified portfolio of revenues allows the District to leverage property tax dollars to provide residents more services, be resilient during difficult economic times and invest in and develop partners in the community to inspire collaboration and future growth. The FY23-24 District Capital Investment budget reflects the investment of the remaining Healthy Living Campus pre-development budget that will transition to a pre-construction budget and most of the financial obligations will shift to

the Developer/Partnership. Investing in the long-term income-producing assets will ensure lasting preservation of the District’s principal or net position, reduced from \$61M to \$56M, and fund balance, reduced from \$40M to \$29M between FY19-20 and FY22-23, respectively.

Capital Investment Expenditures

The District is continuing its investment in Information Technology infrastructure, moving from on-site physical servers to cloud-based technology, investing in cyber security measures and business development tools, including a public-facing Public Records Request (PRR) software to manage and provide the information requested by residents more efficiently and effectively. The approved FY23-24 Information Technology funding, including prior years’ carry-over, are:

BCHD Cloud Based Project	\$ 43,000
Workstations (Desktop, Laptops) Refresh	35,000
Multi-Year PRR SW - Metrics & Data Management	25,000
Server upgrade (firewall, Meraki: Switches Break-fixes)	23,000
Total District Information Technology Budget	\$ 126,000

The District’s Capital budget further includes investments in Community real estate assets:

Reserve for relocation of Center for Health & Fitness Operations	\$ 1,000,000
allcove Youth Wellness Center - new building (District's portion)	532,000
District Campus and other owned building contingency	225,000
Community Senior and Scout House share	150,000
School Sheds for LiveWell Kids	30,000
Total District Investment in Building Budget	\$ 1,937,000
HLC	\$ 2,264,000
Total Capital Budget, including carry-over	4,327,000

The District’s investment in community real estate assets, plus the continued investment in the Healthy Living Campus (HLC) starting with the construction of allcove Youth Wellness Center, will preserve the principal (net position) of the District and continue supporting the District’s Health Priorities, create new shared space at the Senior Community and Scout House and will ensure funding of critical preventive health programs and services in the District for years to come.

For the FY23-24 new Capital Investment budget, the Board approved an additional \$800,000 for the Healthy Living Campus (HLC) budget, resulting in a \$14,200,000 HLC budget, which in FY22-23 had been reduced by \$2.6 million from \$16,050,000 to \$13,400,000. Since FY16-17, the inception of the project, the District has invested \$11,900,000 and is expecting to spend the remaining \$2,300,000 in the next couple of years. The major obligations remaining are to pay project management fees, financial advisors, and legal fees to conclude the negotiations with the Developer/Operator.

For further information about Capital Investments and Expenditures, Healthy Living Campus and allcove Beach Cities, please see [page 92](#).

Fund Balance, Net Position, Cash Projections and Future Outlook Summary

In the FY23-24 budget, the District Fund balance is projected to decrease by \$1.7 million due to its continued investments in long-term community property assets, like the allcove Beach Cities youth center, the Scout House and development of the Healthy Living Campus.

	FY23-24	Prior 4-Year Operating Cash Income			
	Budget	FY22-23 (Pre-Audit)	FY21-22	FY20-21	FY19-20
TOTAL REVENUES	14,908,000	14,717,000	14,895,000	12,978,000	14,320,000
TOTAL EXPENSES	14,908,000	14,645,000	13,452,000	13,810,000	13,810,000
BOD Assigned COVID Fund				300,000	
NET OPERATING INCOME / <LOSS>	0	72,000	1,443,000	(532,000)	510,000
GASB 87 & 96	268,000	356,000	444,000		
Non-Operating Cash	(500,000)	(509,000)	(2,469,000)	(560,000)	590,000
Capital Investments (allcove, HLC, Operating)*	(1,500,000)	(3,215,000)	(2,645,000)	(3,500,000)	(2,528,000)
CHANGE	(1,732,000)	(3,296,000)	(3,227,000)	(4,592,000)	(1,428,000)
1. FUND BALANCE	27,001,000	28,733,000	32,029,000	35,256,000	40,148,000
2. NET POSITION - EQUITY	54,011,000	55,811,000	57,140,000	57,981,000	60,901,000
3. CASH BALANCE **	15,353,000	17,262,000	20,520,000	24,638,000	28,056,000

**) Management Reports Capital Investments Net of Grant Reimbursements, which were \$694,000 and \$95,000 for FY22-23 and FY21-22, respectively.*

****) Includes ~ \$3.6M Pension & OPEB 115 Trust Funding, plus affect of unrealized gains & losses*

As discussed in the Financial Outlook section, the District estimated in 2018 a continued decline in Fund Balance if it does not do anything or ignores the aging property at 514 N. Prospect Avenue in Redondo Beach, and by 2030 the cash balance, which in FY22-23 was 60% of Fund Balance, would be below acceptable reserve levels. The operating surplus will continue to decline due to the expiration of the notes receivable (NR) income, loss of major tenant income and high building maintenance costs. In addition, the District will have to start tending to currently deferred major building infrastructure matters to keep the building occupied, but with diminished return on the required infrastructure investments (ROI), that will lessen the District’s ability to deliver its programs and services.

As the NR will be fully amortized by December 31, 2024, next fiscal year 2024-2025 will be a year when ongoing losses will begin unless the District is able to replace approximately \$440,000 (\$220,000 affecting next year) annual NR net cash income and anticipated losses in lease income from tenant non-renewals of leases.

The following table illustrates the continued decline in fund balance, assuming current program and service levels, if the investments in the Healthy Living Campus are halted, which will also cause a major reduction in the District’s \$55 million net position, as the capital investments completed will have to be written off and major deferred building maintenance and infrastructure issues must be addressed, like the cooling tower, hot water tank storage, HVAC, boilers, etc.

Fund Balance <i>(Incl. restricted cash)</i>	Budget *	Projected without Healthy Living Campus Phase I			
	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Balance	\$ 28,733,000	\$ 27,001,000	\$ 25,196,337	\$ 23,701,337	\$ 21,692,337
<i>Operations</i>	-	(350,000)	(679,000)	(1,127,000)	(1,200,000)
<i>Non-Cash NR Amort</i>	(232,000)	(699,663)	0	0	0
<i>Capital Spend</i>	(1,500,000)	(755,000)	(816,000)	(882,000)	(800,000)
Ending Balance	\$ 27,001,000	\$ 25,196,337	\$ 23,701,337	\$ 21,692,337	\$ 19,692,337

** Beginning Fund Balance is based on actual FY22-23 pre-audited financials.*

Therefore, the District is continuing to invest in the Healthy Living Campus ([Healthy Living Campus](#)). With the California Environmental Impact Report (EIR) certified, the Phase I project of the Master Plan approved, including facilities for allcove Beach Cities, Program of All-inclusive Care for the Elderly (PACE), Residential Care for the Elderly (RCFE), and the District’s Community Services programs, selection of the preferred developer/operator and a ground lease and design/build construction agreement in place, the District is excited about the progress made and long-term outlook.

As BCHD cannot independently fund the construction and operate the programs, the District has entered a long-term ground lease for the RCFE pending due diligence, and is still in the process of negotiating the PACE development agreement, which combined will replace the rental income from the 60-year-old building.

While the negotiated deal points have not changed for the RCFE, where the District will receive an annual ground lease payment of \$1.5 million (escalated every 5 years) and be reimbursed \$8.5 million of pre-development costs offset by tenant improvement costs for its owned spaces, due to the more recent increases in construction costs and the cost of borrowing, the due diligence period has been extended to January 2024. The original estimates show after Phase I is completed, with the opening of both the RCFE and PACE, the fund balance is anticipated to improve by around \$5 million if the District moves forward with current development plans and the preferred developer/operators.

Fund Balance <i>(Incl. restricted cash)</i>	Budget *	Projected Healthy Living Campus Phase I			
	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Balance	\$ 28,733,000	\$ 27,001,000	\$ 26,601,337	\$ 29,022,337	\$ 24,951,337
<i>Operations</i>	-	(350,000)	(679,000)	(1,127,000)	0
<i>GASB, Non-Cash NR Amort</i>	(232,000)	(699,663)	0	0	0
<i>Capital Spend</i>	(1,500,000)	650,000	3,100,000	(2,944,000)	(150,000)
Ending Balance	\$ 27,001,000	\$ 26,601,337	\$ 29,022,337	\$ 24,951,337	\$ 24,801,337

** Beginning Fund Balance is based on actual FY22-23 pre-audited financials.*

The District’s Principal Preservation Policy #6130 demonstrates the Board’s commitment to continue investments in long-term capital investments that generate income. This policy requires any surplus funds available (after sufficient funds are reserved) to be used to maintain the District’s Programs and Services by ensuring unrestricted reserves equal a minimum of 50% of operating expenditures, a designated “Committed Fund Balance” to be used for long-term protection of District assets and provide continued return on investments.

Major Changes and Impacts in the Annual Budget Funding Sources and Expenditures

The District has four major sources of funding: Property Lease Income; User Fees from Health and Fitness Operations; Property Taxes and Limited Partnerships; plus interest income and more recently, growing funding from grants. All are accounted for in the General Fund.

To demonstrate how the District’s programs and services are funded, the summary operating statements below are broken up into two parts: “District Health Programming” and “Other Revenue Sources.” The District Health Programming section illustrates the costs of the District’s primary activities, net of direct revenues associated with those activities; This is followed by the section illustrating Other Revenues Sources, required to maintain the current level of programs and services.

	FY23-24 Budget	FY22-23 Budget	Variance \$	Variance %
District Health Programming				
Revenues □				
Allcove, JDP, DFC - Grants □	875,000	938,000	(63,000)	(7%)
Community Services □	47,000	47,000	0	%
Life Span Revenue - Total □	922,000	985,000	(63,000)	(7%)
Expenses □				
Community Services (incl. Testing Exp.) □	1,415,000	1,647,000	232,000	16%
Allcove, JDP, DFC - Expenditures □	1,296,000	1,072,000	(224,000)	(17%)
Health Grants, Well Being, Youth, etc.	2,271,000	2,602,000	331,000	15%
Direct Life Span Expenses □	4,982,000	5,321,000	339,000	7%
Other Programs & Services □				
Com, IT, Volunteer, Partnership	2,225,000	2,041,000	(184,000)	(8%)
Support Services □	2,212,000	2,424,000	212,000	10%
Net Program Costs □	(8,497,000)	(8,801,000)	304,000	(4%)
Revenues - CHF □	1,009,000	1,077,000	(68,000)	(7%)
Revenues - APLEX □	781,000	623,000	158,000	20%
Health & Fitness Operations Revenues □	1,790,000	1,700,000	90,000	5%
Expenses - CHF □	1,272,000	1,206,000	(66,000)	(5%)
Expenses - APLEX □	832,000	806,000	(26,000)	(3%)
Health & Fitness Operations Expenses □	2,104,000	2,012,000	(92,000)	(4%)
Expenses - Fitness Administration □	160,000	179,000	19,000	12%
Net Health & Fitness Operations □	(474,000)	(491,000)	17,000	4%
Total Net District Programming □	(8,971,000)	(9,292,000)	321,000	3.6%

The next section, Other Revenue Sources, illustrates the sources of District funds to operate its programs and services.

	FY23-24 Budget	FY22-23 Budget	Variance \$	Variance %
Other Revenue Sources				
Property Tax	5,003,000	4,751,000	252,000	5%
Interest	345,000	498,000	(153,000)	(44%)
Limited Partnership	1,735,000	1,825,000	(90,000)	(5%)
FEMA and Other Income	89,000	327,000	(238,000)	(267%)
Total Other Fund Income	7,172,000	7,401,000	(229,000)	(3%)
Real Property Operations				
Campus Revenues	4,296,000	4,026,000	270,000	6%
Campus Expenses	3,013,000	2,645,000	(368,000)	(12%)
Net Income - Campus	1,283,000	1,381,000	(98,000)	(8%)
Off-Campus Revenues	729,000	739,000	(10,000)	(1%)
Off-Campus Expenses	210,000	229,000	19,000	9%
Net Income - Off-Campus Properties	519,000	510,000	9,000	2%
Property Net Funds	1,802,000	1,891,000	(89,000)	(5%)
TOTAL REVENUES	14,908,000	14,851,000	57,000	.4%
TOTAL EXPENSES	14,908,000	14,851,000	(57,000)	(.4%)
OPERATING INCOME	0	0	0	%

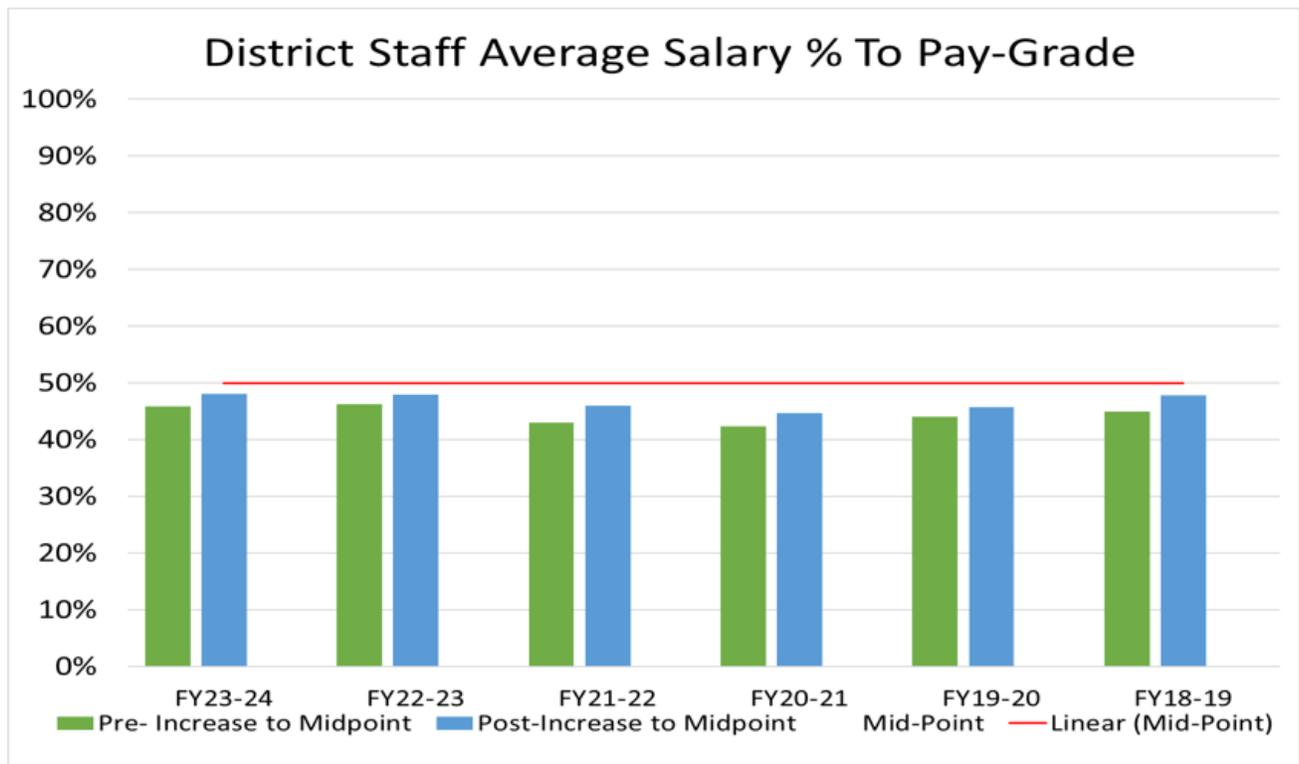
In FY23-24, two of the four sources of funding are still experiencing effects from the COVID-19 Pandemic. As recovery is still happening in Health & Fitness Operations User Fees and Joint Venture Income, the FY23-24 budget shows improvements in the Health & Fitness Operations, but Partnership Income had to be further reduced when FY22-23 actual results fell short of the FY22-23 budget. Both sources of income are still short in revenues compared to FY18-19 (pre-pandemic) levels of \$2.8M and \$2M, respectively for Health & Fitness Operations and Limited Partnerships.

With the loss of revenues at the Health & Fitness Centers and Limited Partnerships, Property Tax income has increased as a portion of total revenues and remains strong in the District. In addition, in the past couple of years, the District was successful in being awarded two major operating grants for funding youth health and wellness programming: (1) A five-year, \$125,000 annual grant for Drug-Free (DFC) Communities support program from the Department of Health and Human Services (HHS) awarded in 2019 and ending in 2025; and (2) A four-year, \$2 million grant awarded in 2020 with distribution of funds started in FY22-23, for the allcove Beach Cities youth wellness center from the California Mental Health Services Oversight and Accountability Commission. This shift towards operating programs that are grant-supported has created a need for organizational infrastructure to ensure sustainability of such programs. Thus, last budget year the District pivoted from a Chief Operations & Innovation Officer position to Chief of Partnerships Development, who will explore and pursue grant opportunities.

Total revenue fund sources are increasing by \$57,000, or 0.4%, due to ongoing strong Property Taxes, improved Health & Fitness Operations revenues, and a couple of new, short-term leases at the Campus.

To maintain the balanced budget, expenditures were held to \$57,000, or a 0.4% increase. This was made possible with every department at BCHD making some cuts, plus the major cuts identified during the Priority Based Budget analysis, which included cutting Grants to other Non-Profit organizations, absorbing the Juvenile Diversion program into the allcove Beach Cities program, etc. as illustrated in the executive summary.

To keep pace with inflation, maintain market wage rates and be competitive and not lose staff, the District included a 3% merit increase. Even with this 3% merit increase, the District continues to trail average rate of pay in its industry and similar organizations.

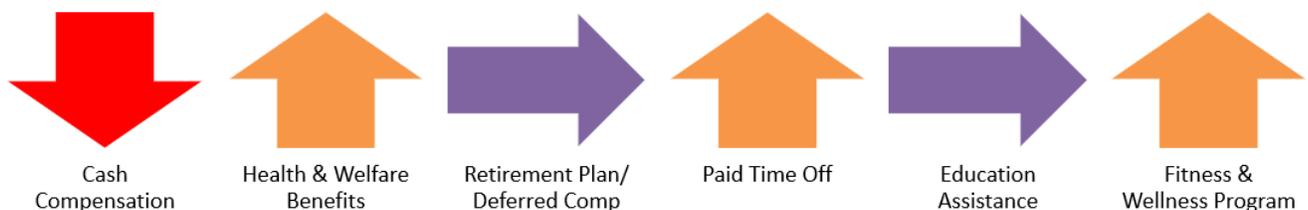


To ensure a strong workforce, the District continues to provide a competitive Total Compensation package that are at or above market in many areas:

A "Total Comp" Perspective

BCHD salaries are collectively under the average of the pay grade, benefits offered are at or above market.

Elements of Total Compensation: (BCHD compared to market practices)



Due to the cuts in 1.5 FTE and no increases in Medical benefit subsidies, total District payroll and benefits were held to a 2% increase and 50% of District total operating expenditures. In addition, savings from a non-election year helped offset the investment in a survey tool to measure health statistics in the Community, like obesity and smoking rates, eating and exercise habits, feelings of depression, etc.

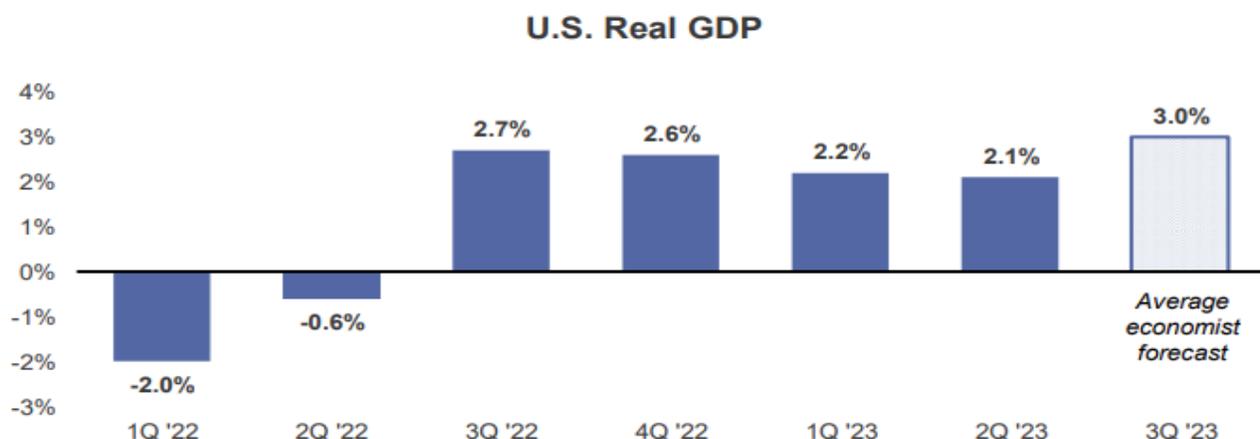
In FY23-24, the District’s building operations budget had to be increased by 12% due to more maintenance requirements, higher utilities and insurance costs compared to prior year budget.

Economic Conditions, Issues and Trends Facing the District

The District is affected by global, national, and state economic trends like any other organization, but due to its diversified funding sources and the resilient local economy, the District has been able to minimize deficits and maintain a balanced budget. However, the COVID-19 Pandemic has caused more long-term diminished income from its revenue sources than anticipated. Recovery at both its Health & Fitness Operations and joint ventures has been slower, not only because the Pandemic lasted longer than anticipated, but also due to a shift in the behavior of customers. Many members of the Health & Fitness facility are choosing virtual events and are hesitant to be close to others -- especially indoors -- thus memberships have been slow to recover. Senior living facilities have had to make many adjustments and accommodations at their facilities to ensure proper safety measures for their fragile populations and filling facilities is taking longer.

With the assistance of its investment portfolio advisors, PFM Asset Management LLC, the District is closely monitoring and adjusting to current global, national, and state economic trends that are seeing improvements and stabilization on a GDP basis. The current GDP is now, in 2023, trending towards the normal average of about 3% compared to the unprecedented levels of 2020 and 2021 data:

U.S. GDP - Historical Data			
Year	GDP	Per Capita	Growth
2021	\$22,996.10B	\$69,288	5.67%
2020	\$20,893.74B	\$63,028	-3.40%



But with other economic trends like interest rate hikes and high inflation, the District’s financial projections have been affected and the comment from last year remains the same with the exception that we are now seeing stabilized economic growth.

“With a shrinking economy and accelerated cost increases, the District is especially concerned about the effect on costs for the Healthy Living Campus, as construction and labor costs are increasing and interest rates in the capital market to finance large projects are on the rise too.”

Also, the District’s local property market is anticipated to be holding strong, per HdL Coren & Cone:

*“The Proposition 8 value reviews, those reductions initiated by Assessor’s offices during the last economic downturn between 2008 and 2012 are fully restored in many counties. There may be additional homes or commercial properties added to the Prop 8 properties under review if the sale prices once again are reported below those seen in past years when higher than normal price changes reported due to multiple offers being received for properties offered for sale and before the interest rate hikes began last year. We have seen this cycle before and will monitor it should assessors proactively reduce homes purchased at those higher prices over the past couple of years. **In the Beach Cities Health District more than 97.5% of the number of homes initially reduced have been fully restored and 61% of the outstanding homes were reviewed for upward adjustments in 2022 [versus 96% in 2021].**”*

HdL Coren & Cone provides the following updated five-year Priority Net Taxable Value maintaining a 5% average trend increase year-over-year:

Dist Wide Value Change	2023-24	2024-25	2025-26	2026-27	2027-28	5 Year
District Net Taxable	\$53,574,329,609	\$56,307,448,456	\$58,646,242,113	\$61,229,645,649	\$63,988,771,725	16%
	7%	5%	4%	4%	5%	5%
Prior Year Value Change	6%	5%	5%	5%	n/a	5%

While the current national and world economic, social, and political trends are in flux, BCHD is planning for the long term and will continue its focus on delivering a balanced budget and ensuring funding for the District’s programs and services for the next 60 years.

Legislative Matters Facing the District

In FY 22-23, BCHD focused on the following legislative issues:

- BCHD continued to identify and pursue state legislative solutions to address and fund seismic improvements for healthcare districts, hospitals, and former hospital buildings. We engaged in a Seismic Workgroup with the Association of California Healthcare Districts and worked with our contract lobbyists to develop frameworks that would work for all healthcare districts.
- In September 2022, BCHD underwent our Municipal Services Review and Sphere of Influence Update through the Los Angeles County Local Area Formation Commission (LAFCO). The review authorized the functions and classes of services that BCHD provides to the community. The Commission amended BCHD’s Sphere of Influence to be coterminous with our jurisdictional boundaries, given there are no plans to expand our jurisdiction in the foreseeable future. The report concluded that BCHD operates in a transparent manner.

- BCHD tracked and analyzed numerous Surplus Land Act bills through the state legislature, including SB 757 (Caballero) to ensure that proposed bills would not negatively impact the District. Legislation around the Surplus Land Act has been ongoing for the past few years and requires local agencies to offer their surplus land to affordable housing developers and other entities before disposing of their land.
- BCHD requested Community Project Funding through the Labor-Health and Human Services Appropriation bill through Senator Padilla and Senator Feinstein. The \$1.3 million request was for pre-construction activities for our Program for All-Inclusive Care for the Elderly (PACE).
- In partnership with our school districts, we met with state elected officials to discuss legislative solutions to address e-bike safety in our community. BCHD supported SB 381 (Min), which would conduct a study on e-bikes to inform efforts to improve safety for riders and pedestrians. This bill is in alignment with the built environment and traffic safety priorities of our Blue Zones Project programs and our Streets for All initiative.
- BCHD continued engaging with elected officials to share our successes. We were able to get Congressman Ted Lieu and Los Angeles County Supervisor Holly J. Mitchell to attend and speak at BCHD's "covefest" event in January 2023, to celebrate the grand opening of allcove Beach Cities.

In FY23-24, the District will continue to monitor funding opportunities for our programming and other policy priorities that impact the District related to community health, local government, and finance and taxation.

Commitment to Excellence and Transparency

The District is not only committed to excellence and transparency for financial audit and budget reporting but throughout the District, including staff conduct and responsibilities, Board action and accountability, offering transparency to our residents and taxpayers in the way we steward public funds.

Through the years, Beach Cities Health District has received the Excellence in Operating Budgeting and the Distinguished Budget Presentation awards from the California Society of Municipal Finance Officers, California's premier statewide association for public sector finance professionals, and the Government Finance Officers Association (GFOA), nationally recognized for public financial officials throughout the United States and Canada, respectively. ([BCHD Budget Reports.](#))

The District's Annual Comprehensive Financial Report ([Audited Financial Reports](#)) has also been honored for Excellence in Financial Reporting by the GFOA.

The award programs are designed to recognize those agencies whose budget and financial reports meet certain statewide and national standards considered to be of the highest quality. The effort to seek and attain these awards reflects the District's commitment to meeting the highest standards of governmental budgeting and reporting.

As each award is annual and valid for the fiscal year ([see Awards page 8.](#)) the District renews its applications annually, and each year makes updates and improvements based on feedback received from all stakeholders.

In addition, the District maintains its Transparency of Excellence Certificate with the California Special Districts Association (CSDA) and is designated a “Certified Healthcare District” by the Association of California Healthcare Districts (ACHD). The ACHD promotes governance, requiring demonstrated compliance to a core set of accountability and transparency standards, like Brown Act/ethics training, annual audit requirements, etc. This core set of ACHD standards is considered Best Practices in Governance for California Healthcare Districts [Transparency Web-Page](#).

Award-winning Work Culture

BCHD strives to provide the same culture at work that the District promotes in the community, which includes competitive compensations and benefits plus a healthy workplace. We are dedicated to creating a diverse, equitable, inclusive, and healthy workforce by building an organization of talented, dedicated, and professional employees who take innovative approaches to fulfilling our mission according to our team leadership philosophy:

Our mission-driven team focuses on collaboration and continued learning to build a culture of wellness, compassion, and fun.

Every three to five years, the District completes a compensation study to ensure the District offers compensation at or around the mid-point (average of the market pay rates) for tenured staff and employees performing according to the District’s expectations and core values:

Accountability, Compassion, Integrity, and Excellence.

To allow management and staff to measure, evaluate and plan the wellness of the workforce, the District applies for different work culture awards ranging from the healthcare industry nationwide to local workplace awards in Los Angeles ([see Awards page 15](#).)

In July 2020, the District convened an internal task force to review and address historical, systematic, and institutional racism in response to the social unrest experienced in this country. The task force developed a Diversity, Equity, and Inclusion (DEI) advocacy statement that was adopted by the Board at their June 23, 2021, meeting and is reviewed, updated and re-approved annually.

At Beach Cities Health District (BCHD) our mission is to enhance community health, which can only be accomplished through our commitment to social equity and opposition to all forms of racism and discrimination.

We promote equitable health and well-being in our community by providing an inclusive work and volunteer environment, by providing equitable health programming, and by regularly examining how our programs can be designed to break down systemic barriers.

We believe that our focus on programs that address preventive health where people live, work, and play enables our community members of all demographics, identities, pronouns, ages, abilities, and socioeconomic status to thrive.

Commitment to Programs & Services to Improve Health in the Beach Cities

Beach Cities Health District (BCHD) is a healthcare district focused on preventive health and serves the communities of Hermosa Beach, Manhattan Beach, and Redondo Beach. Established in 1955 as a public agency, it offers an extensive range of dynamic health and wellness programs, with innovative services and facilities to promote health and prevent diseases across the lifespan. Its legal mandate is *“To Promote Public Health & General Welfare.”*

Why is preventive health care so important?

- Preventive health and early intervention can drastically increase your lifespan. For example, children who have obesity are more likely to become adults with obesity.
- Adult obesity is associated with an increased risk of serious health conditions including heart disease, type 2 diabetes, and cancer.
- Children who are obese are more likely to have high blood pressure and high cholesterol, increased risk of type 2 diabetes, asthma, sleep apnea, joint problems, fatty liver disease and more.
- Childhood obesity is also related to psychological problems (e.g., anxiety and depression), low self-esteem and lower self-reported quality of life and social problems such as bullying and stigma.

In accordance with its legal mandate to promote public health and general welfare through preventive health programs, the District staff operates more than 40 programs and services in schools and throughout the community.

As physical health is not the only determinant of health and general welfare, the District also incorporates many programs that touch on Social Determinants of Health. Social determinants of health are conditions in the places where people live, learn, work, and play that affect a wide range of health risks and outcomes illustrated below.

 Health Care Access & Quality	 Education Access & Quality	 Social & Community Context	 Neighborhood & Built Environment	 Economic Stability
<ul style="list-style-type: none"> • Access to Health Care • Access to Primary Care • Health Literacy 	<ul style="list-style-type: none"> • High School Graduation • Enrollment in Higher Education • Language and Literacy • Early Childhood Education & Development 	<ul style="list-style-type: none"> • Social Cohesion • Civic Participation • Discrimination • Incarceration 	<ul style="list-style-type: none"> • Access to Foods that Support Healthy Eating Patterns • Quality of Housing • Crime & Violence • Environmental Conditions 	<ul style="list-style-type: none"> • Poverty • Employment • Food Insecurity • Housing Instability
<ul style="list-style-type: none"> • Certified enrollment agency for CoveredCA • Care Management • Health Promotion 	<ul style="list-style-type: none"> • Youth Services Programs (e.g. LiveWell Tots & Kids, MindUp) 	<ul style="list-style-type: none"> • Blue Zones Project • WorkWell • Volunteer Programs 	<ul style="list-style-type: none"> • Blue Zones Project • Tobacco Control Policies 	

The District’s programs and services integrate both physical and social determinants of health with the Health Priorities identified in the Community as the strategic guideposts. Many of the programs and services touch the community in all lifespans with some examples shown below.

Health across the Lifespan

Different programs addressing same priorities depending on phase of life



The District employs around 150 employees, full-time and part-time, and generally engages more than 1,000 individual volunteers to operate, manage and support all its programs and services.

Volunteers at the District take on many roles, from volunteering at the Health and Fitness Centers to student internships, errand volunteers, older adult brain buddies, etc. Annual service hours on average total around 28,000 hours from roughly 1,000 volunteers. The District values its volunteers highly and shows its appreciation with its annual Volunteer Recognition Brunch.

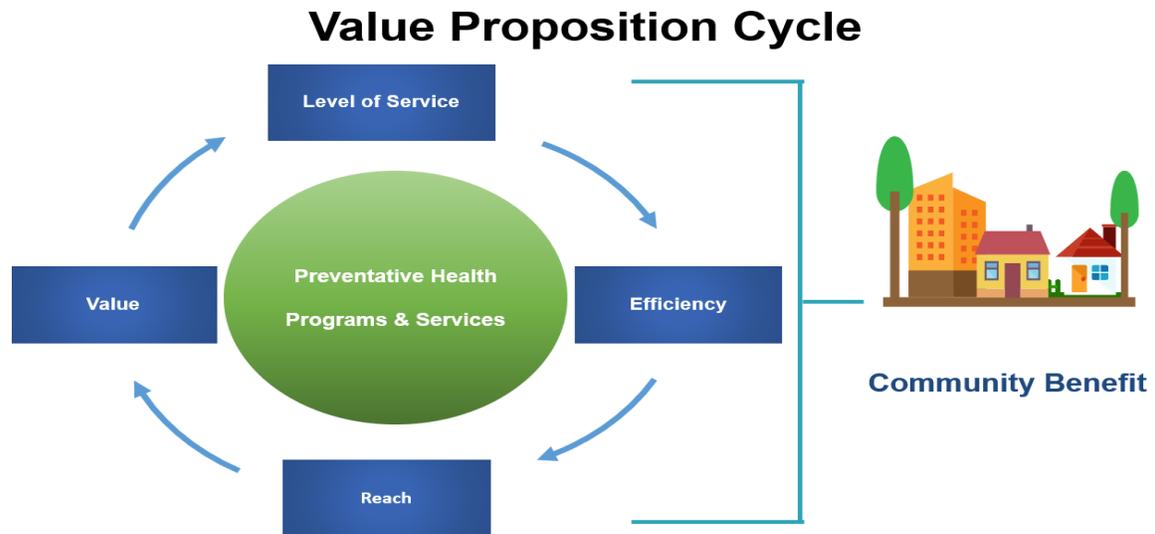
The District also recognizes that the act of volunteering provides many health benefits, like greater life satisfaction and lower rates of depression, longer life expectancy, etc.

The District manages all its departments, operations, support, and administration via the General Fund. All operations are in three main departments as shown below in the General Fund.



Beach Cities Community Public Health Impacts by Priority Based Budgeting

Ultimately what matters is the impact Beach Cities Health District has on those in the community it serves and the greater impact on public community health creating a Healthy Beach Community. This value proposition is illustrated as follows showing the Priority Based Budgeting (PBB) attributes identified around the circle to be measured and evaluated against the performance standards of each program.



Philosophy

- The underlying philosophy: how a government entity should invest resources to meet its stated objectives
- Resources should be allocated according to how effectively a program or service achieves the goals and objectives that are of most significant value to the community
- Helps us to better articulate why the services we offer exist, what price we pay for them, and, consequently, what value they offer residents
- Creates a more transparent budget – about what we do
- Clarifies trade-offs between different spending options, service delivery and what residents pay

District PBB is a process to apply solutions to “health” problems and causes of those problems identified in the District’s Health Priorities and further allows for measuring the difference the programs are making in the District Community, like improved BMI, etc.



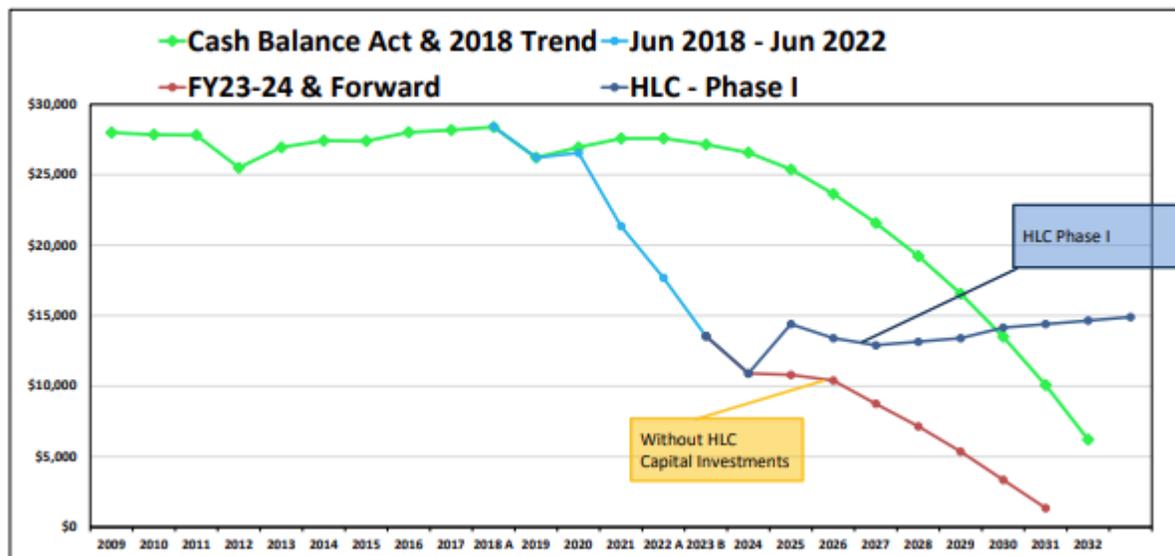
The District uses several evaluation tools to measure its Community impact and changes in health indicators in the community at large and its schools, including the California Healthy Kids Survey, Gallup-Sharecare Well-Being Index (WBI), Los Angeles County Health Survey and more.

For more information see page XX: Priority Based Budget by Programs and Health Priorities

Looking Forward and Conclusion

The District continues to plan for the long-term financial outlook, knowing that the 514 N. Prospect Avenue medical office building, which funds about 15-20% of the District programs and services but is over 60 years old, has reached the end of its useful and economic life. Since 2018, the District has been projecting diminishing cash balance and has been investing in the development of the Healthy Living Campus (HLC), which is projected to stabilize the District’s cash position and ensure future funding of its programs and services:

As of February 22, 2023



The main focus of the District in FY23-24 is to move from pre-development to the pre-construction phase for the Healthy Living Campus, and with the successful opening of the temporary location of allcove Beach Cities youth wellness center in November 2022, start the construction of allcove’s permanent location in Q4.

BCHD’s FY23-24 Budget continues to provide critical health information, programs and services that improve physical and mental health. It is aligned with the District’s mission to achieve its vision:

Mission:

“To enhance community health through partnerships, programs and services for people who live and work in Hermosa, Manhattan and Redondo Beach”

Vision:

“A Healthy Beach Community.”

The Board and staff are honored to serve the cities of Hermosa Beach, Manhattan Beach, and Redondo Beach, and believe the FY23-24 budget and plans for the Healthy Living Campus will continue to preserve and enhance the value of each property tax dollar spent.

We believe this exemplifies the excellent value residents, taxpayers and voters receive from Beach Cities Health District for their investment in health through their property tax bill.



For example: For a household that has a \$1.2 million home and pays \$12,000 in Property Taxes \$105.60 goes to BCHD annually.

Live well, health matters.

Tom Bakaly
CEO

Monica Suua
CFO

BCHD FY2023-24 BUDGET

BUDGET ADOPTION RESOLUTION



RESOLUTION NO.590

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEACH CITIES HEALTH DISTRICT
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2023 – 2024

WHEREAS, a preliminary budget for Fiscal Year 2023-24, July 1, 2023 to June 30, 2024, has been prepared by the Chief Executive Officer and staff; and

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2023-24.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for FY 2023-24.

2. That the amounts designated in the final FY 2023-24 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated, and such appropriation shall not be increased except as provided herein. Capital budget appropriation is authorized to completion of project, not limited to spending within fiscal years.

3. That the following controls are hereby placed on the use and transfer of budgeted funds:
(a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenditures, and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.

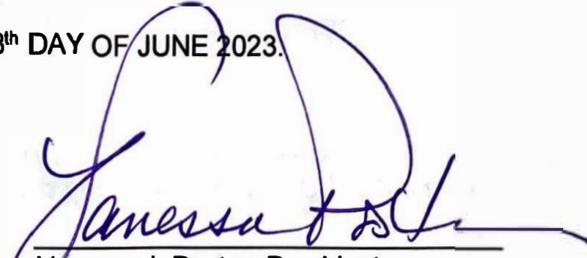
(b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single increase in the overall budget in excess of \$10,000 shall require approval by the Board.

(c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.

(d) Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget and capital budget.

4. That this resolution shall become effective on the date of adoption date.

PASSED, APPROVED, AND ADOPTED THIS 28th DAY OF JUNE 2023.



Vanessa I. Poster, President
Board of Directors
Beach Cities Health District

ATTEST:



Michelle Anne Bholat, M.D., MPH Secretary / Treasurer
Board of Directors
Beach Cities Health District

EXHIBIT A

**Beach Cities Health District
District Total Rollup Budget
2023-24**

	Budget FY23-24	Budget FY22-23	\$ Variance	%	Budget FY21-22	Adjusted Budget FY20-21
Property Tax Revenue	5,002,800	4,750,560	252,240	5%	4,499,541	4,179,531
Lease Revenue	4,162,409	3,881,416	280,993	7%	3,838,806	4,176,829
Tenant BOE Reimbursements	861,854	883,605	(21,751)	-2%	787,805	962,374
Interest Revenue	344,930	497,561	(152,631)	-31%	677,328	838,751
Limited Partnership Revenue	1,735,000	1,825,000	(90,000)	-5%	1,898,874	1,670,562
User Fees Revenue	1,789,467	1,700,680	88,787	5%	1,331,778	182,885
Grant revenue	855,600	985,412	(129,812)	-13%	274,815	172,315
Other Revenue	155,516	326,500	(170,984)	-52%	225,000	25,000
TOTAL REVENUE	14,907,576	14,850,734	56,842	0%	13,533,947	12,208,247
Payroll	7,395,834	7,274,256	(121,578)	-2%	6,837,703	6,462,429
Program Costs	175,206	137,499	(37,707)	-27%	144,468	188,279
Human Resources Related	184,592	202,389	17,797	9%	186,192	214,984
Information Systems	324,651	305,568	(19,083)	-6%	325,091	225,298
Community Relations	387,245	489,928	102,683	21%	483,839	503,678
Facilities Expenses	1,883,572	1,593,999	(289,573)	-18%	1,440,139	1,354,918
Professional Services	1,916,092	2,156,780	240,688	11%	1,568,394	2,029,542
Interest and Other	1,267,884	1,171,249	(96,635)	-8%	1,100,564	1,141,438
Funds & Grants	1,372,500	1,519,066	146,566	10%	1,447,558	1,555,009
TOTAL OPERATING EXPENSES	14,907,576	14,850,734	(56,842)	-0.4% #	13,533,947	13,675,575
BCHD OPERATING SURPLUS / (Deficit)	-	-	-	0%	-	(1,467,328)
Capital Investment Expenditures	(1,647,000)	(5,100,000)	3,453,000	-68%		
FUND CASH BALANCE CHANGE	(1,647,000)	(5,100,000)	3,453,000	68%		
Non-Cash NR Amortization	(500,000)	(618,530)	118,530	-19%		
FUND BALANCE CHANGE	(2,147,000)	(5,718,530)	3,571,530	62%		
New - Capital Expenditures	315,000	1,223,000				
New - allcove Beach Cities	532,498	314,000				
New - Healthy Living Campus	800,000	(2,650,000)				
TOTAL NEW CAPITAL INVESTMENT BUDGET	1,647,498	(1,113,000)				





2022-2025 BCHD Health Priorities

The BCHD Health Priorities for the strategic planning period 2022-2025 are:



Mental Health

- Decrease anxiety, depression and suicidal ideation across the lifespan
- Decrease bullying across the lifespan
- Decrease isolation and loneliness across the lifespan
- Increase access to early intervention mental health services for youth
- Increase stress management across the lifespan to decrease stress



Physical and Brain Health

- Increase exercise participation across the lifespan
- Increase fruit and vegetable consumption across the lifespan
- Promote brain health across the lifespan
- Promote healthy sleep across the lifespan
- Reduce percentage of children and adults who are overweight and obese



Public Health and Safety

- Improve emergency preparedness
- Increase community access to and education about preventive health programs and services
- Increase community awareness and education, for the public and partner organizations, regarding social determinants of health and health equity
- Increase community capacity to respond to public health crises (e.g. COVID-19)
- Improve biking and walking infrastructure
- Increase equitable and inclusive delivery of BCHD programs and services
- Reduce homelessness



Substance Use

- Continue to reduce the percentage of adult smokers
- Reduce alcohol use, drug consumption and vaping in youth
- Reduce the number of victims of accidents involving alcohol/substance use
- Reduce substance use among adults

Objectives are included as examples of planning goals and are not meant to be an exhaustive list.

BCHD FY2023-24 BUDGET

PRIORITY BASED BUDGET BY PROGRAMS AND HEALTH PRIORITIES



Beach Cities Health District Programs & Services

Every three years, Beach Cities Health District assesses the overall health of the Beach Cities using a variety of data sources to prepare a Community Health Report. This report guides our strategic planning process with the indication of health priorities and provides an opportunity to evaluate current programming. It focuses on evidence-based public health practices, which the Centers for Disease Control and Prevention defines as the integration of science-based interventions with community preferences for improving population health.

The 2022-2025 Health Priorities are:



Mental Health

Objectives

- Decrease anxiety, depression and suicidal ideation across the lifespan
- Decrease bullying across the lifespan
- Decrease isolation and loneliness across the lifespan
- Increase access to early intervention mental health services for youth
- Increase stress management across the lifespan to decrease stress

Programs

- LiveWell Kids Program
- Beach Cities Partnership for Youth Coalition
- Youth Advisory Council
- School Wellness Councils
- allcove Beach Cities
- Worksite Wellness
- Moais
- Mindfulness Drop-In
- Mental Health & Happiness
- Built Environment
- Care Management
- Assistance, Information & Referrals
- Covered California
- Volunteer Programs
- Holiday Gift Bag Project
- Beach Cities Volunteer Day
- Center for Health & Fitness
- AdventurePlex



Physical and Brain Health

Objectives

- Increase exercise participation across the lifespan
- Increase fruit and vegetable consumption across the lifespan
- Promote brain health across the lifespan
- Promote healthy sleep across the lifespan
- Reduce percentage of children and adults who are obese or overweight

Programs

- LiveWell Kids Program
- School Wellness Councils
- School Gardens
- allcove Beach Cities
- Worksite Wellness
- Blue Zones Project Restaurants and Grocery Stores
- Moais
- Built Environment
- Care Management
- Assistance, Information & Referrals
- Covered California
- Volunteer Programs
- Holiday Gift Bag Project
- Beach Cities Volunteer Day
- Center for Health & Fitness
- AdventurePlex



Public Health and Safety

Objectives

- Improve emergency preparedness
- Increase community access to and education about preventive health programs and services
- Increase community awareness and education, for the public and partner organizations, regarding social determinants of health and health equity
- Increase community capacity to respond to public health crises (e.g. COVID-19)
- Improve biking and walking infrastructure
- Increase equitable and inclusive delivery of BCHD programs and services
- Reduce homelessness

Programs

- School Wellness Councils
- allcove Beach Cities
- Built Environment
- Care Management
- Assistance, Information & Referrals
- Covered California
- Volunteer Programs
- Drug-Free Communities Grant



Substance Use

Objectives

- Continue to reduce the percentage of adult smokers
- Reduce alcohol use, drug consumption and vaping in youth
- Reduce the number of victims of accidents involving alcohol/substance use
- Reduce substance abuse among adults

Programs

- Beach Cities Partnership for Youth Coalition
- Drug-Free Communities Grant
- Youth Advisory Council
- School Wellness Councils
- allcove Beach Cities
- Worksite Wellness
- Tobacco Control Policy
- Care Management
- Assistance, Information & Referrals
- Covered California
- Volunteer Programs
- AdventurePlex

To learn more about the health priorities and to view the full Community Health Report, visit bchd.org/healthreport

Priority Based Budgeting

What is Priority Based Budgeting (PBB)?

Priority Based Budgeting (PBB) Is a process used to understand community values and budget accordingly, while providing flexibility to meet the changing needs of the community. PBB’s underlying philosophy is that resources should be invested to meet the stated objectives of the program. This means resources are allocated according to how effectively a program/ service achieves the goals of the most significant value to the community.



Attribute Definitions & Questions for Further Analysis

Part of the PBB process is to review each program or service and score it based on a set of attributes that demonstrate the District’s return on investment. Through the strategic planning process, the following attributes below are what each program or service is measured against:

District Priority Based Operating Budget – Attributes



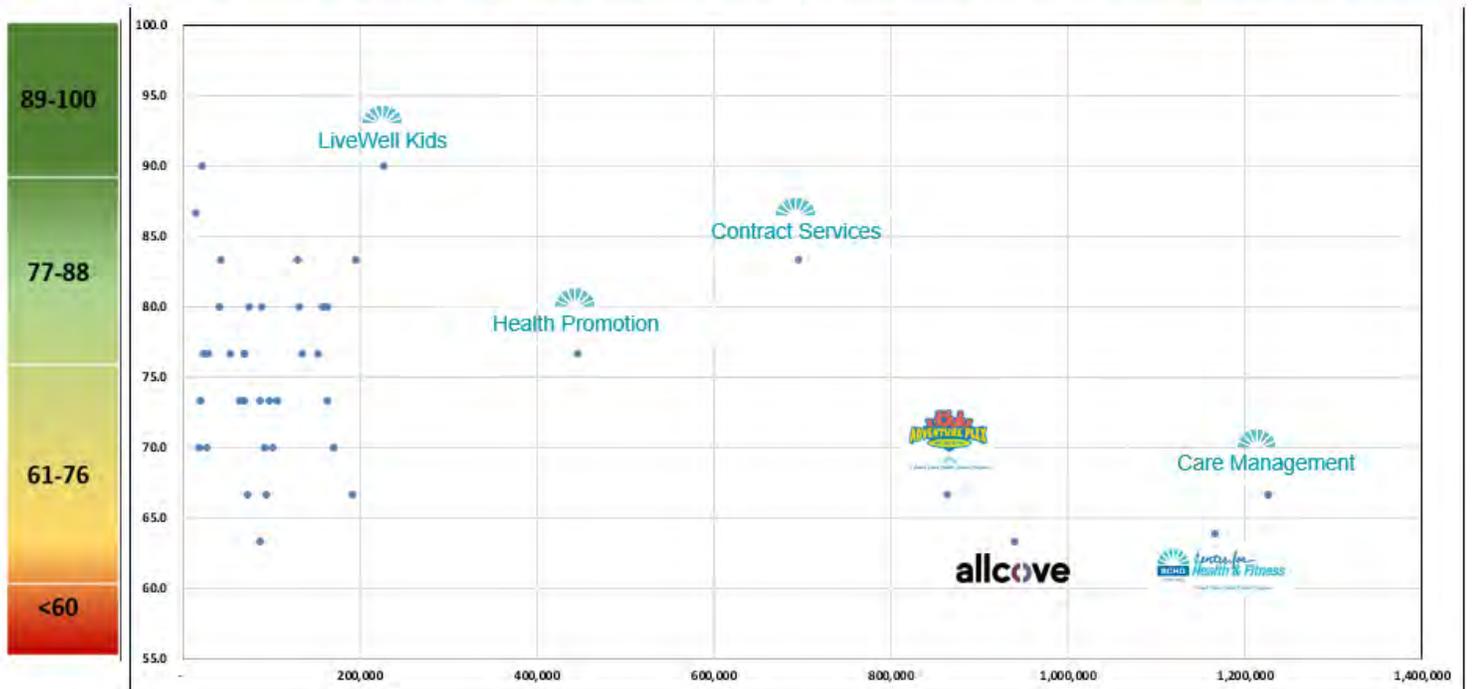
FY23-24 Program Score:

23-24 Program Score		
Score Description	Score Range	# Programs in Range
Below Expectation	<50	0
Meeting Expectation	51-69	8
Exceeds Expectation	70-89	31
Above and Beyond Expectation	90-100	2

FY23-24 Current Scores

The following graph provides the rankings of the programs and services that were reviewed in the FY23-24 budget planning process. Note, the purpose of ranking is not to automatically eliminate low-ranking programs, but to move into further analysis (as outlined above) based on the attributes to see whether adjustments, reductions or improvements can be made to increase the District’s measurable impact.

**FY23-24 Proposed Operating Budget
Programs & Services by Average PBB Score & Dollar Fully Loaded Costs**



FY23-24 Investment by Health Priority:



Mental Health

- Decrease anxiety, depression and suicidal ideation across the lifespan
- Decrease bullying across the lifespan
- Decrease isolation and loneliness across the lifespan
- Increase access to early intervention mental health services for youth
- Increase stress management across the lifespan to decrease stress

Physical and Brain Health

- Increase exercise participation across the lifespan
- Increase fruit and vegetable consumption across the lifespan
- Promote brain health across the lifespan
- Promote healthy sleep across the lifespan
- Reduce percentage of children and adults who are obese or overweight

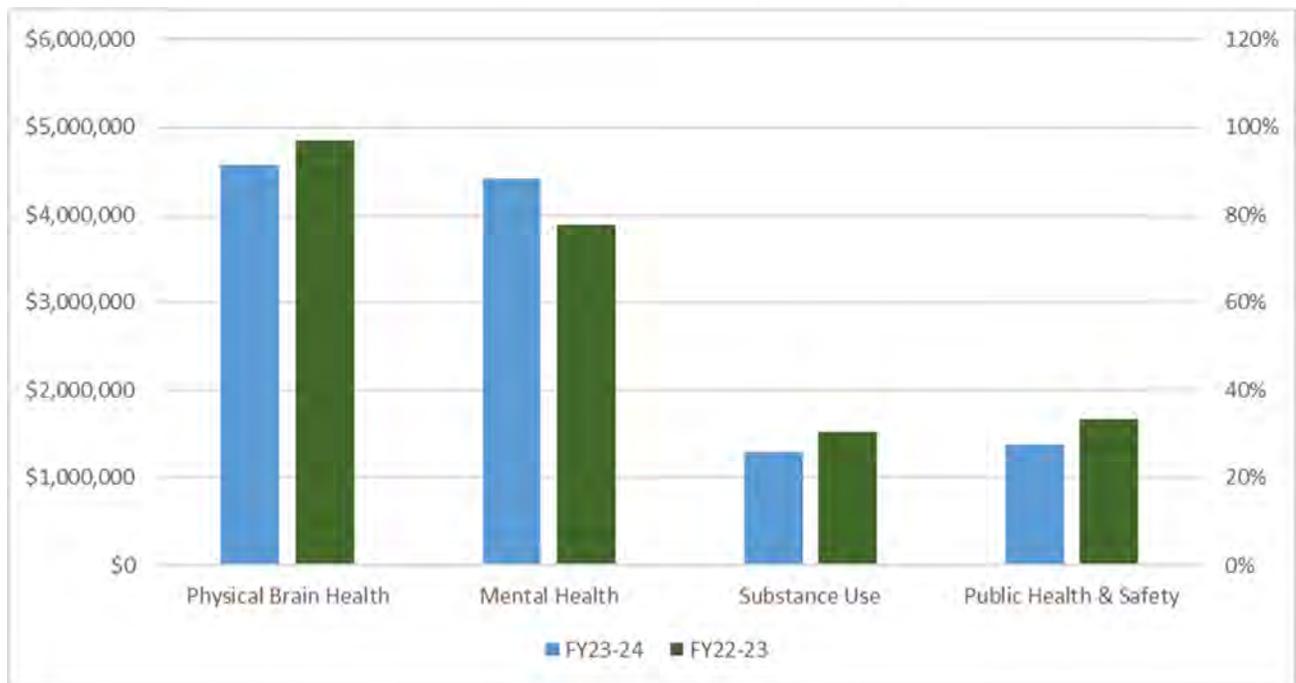
Public Health and Safety

- Improve emergency preparedness
- Increase community access to and education about preventive health programs and services
- Increase community awareness and education, for the public and partner organizations, regarding social determinants of health and health equity
- Increase community capacity to respond to public health crises (e.g. COVID-19)
- Improve biking and walking infrastructure
- Increase equitable and inclusive delivery of BCHD programs and services
- Reduce homelessness

Substance Use

- Continue to reduce the percentage of adult smokers
- Reduce alcohol use, drug consumption and vaping in youth
- Reduce the number of victims of accidents involving alcohol/substance use
- Reduce substance abuse among adults

Objectives are included as examples of planning goals and are not meant to be an exhaustive list.



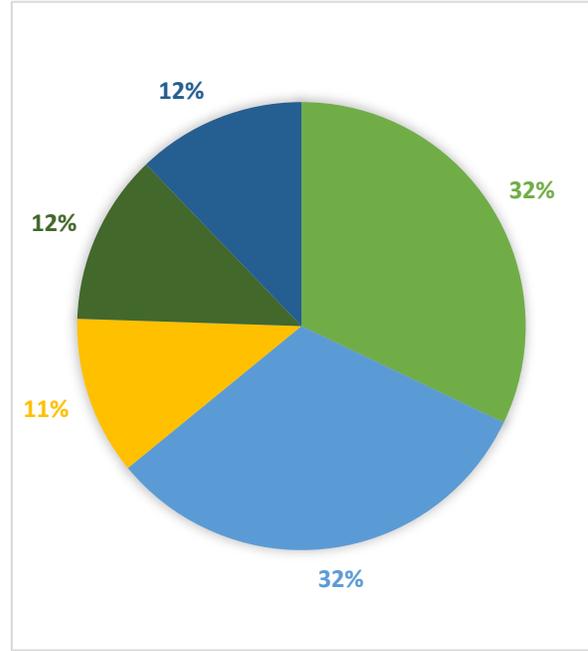
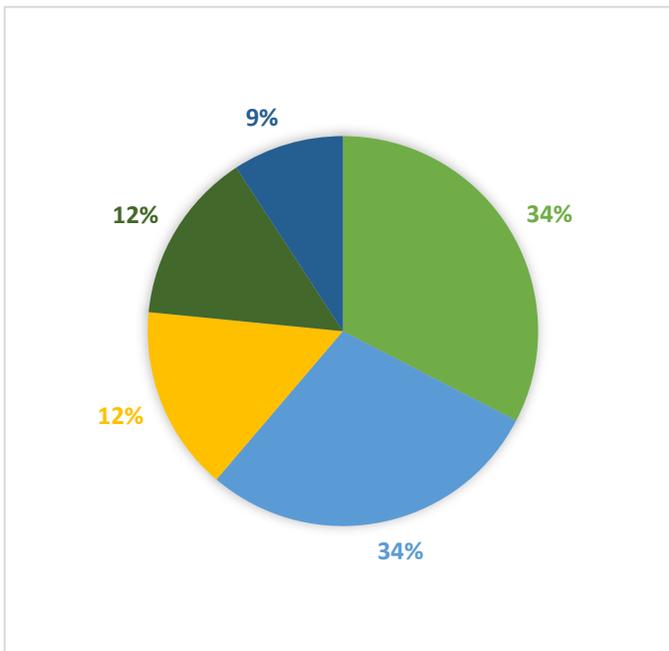
BCHD FY2023-24 BUDGET

SUMMARY FINANCIAL CHARTS & TRENDS



BUDGET REVENUES

<u>2023-2024</u>				<u>2022-2023</u>			
Leases	5,024,000	34%		Leases	4,765,000	32%	
Property Tax	5,003,000	34%		Property Tax	4,751,000	32%	
User Fees	1,789,000	12%		User Fees	1,701,000	11%	
Partnership	1,735,000	12%		Partnership	1,825,000	12%	
Other (Interest, Grants, etc.)	1,356,000	9%		Other (Interest, Grants, etc.)	1,809,000	12%	
Total Revenue	\$ 14,907,000	100%		Total Revenue	\$ 14,851,000	100%	



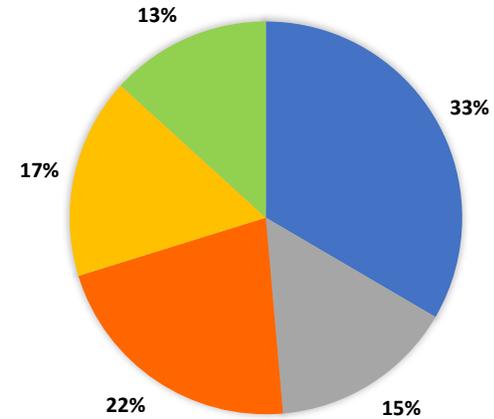
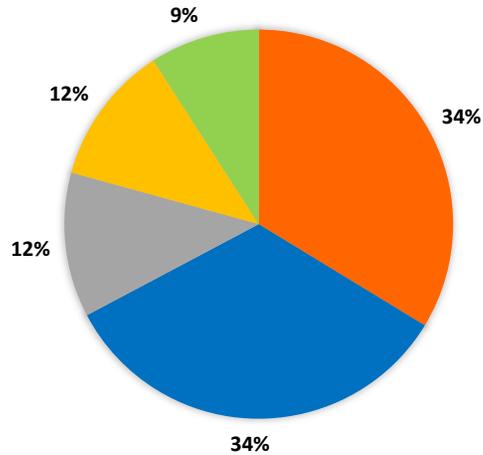
FY 2023-2024

BUDGET REVENUES

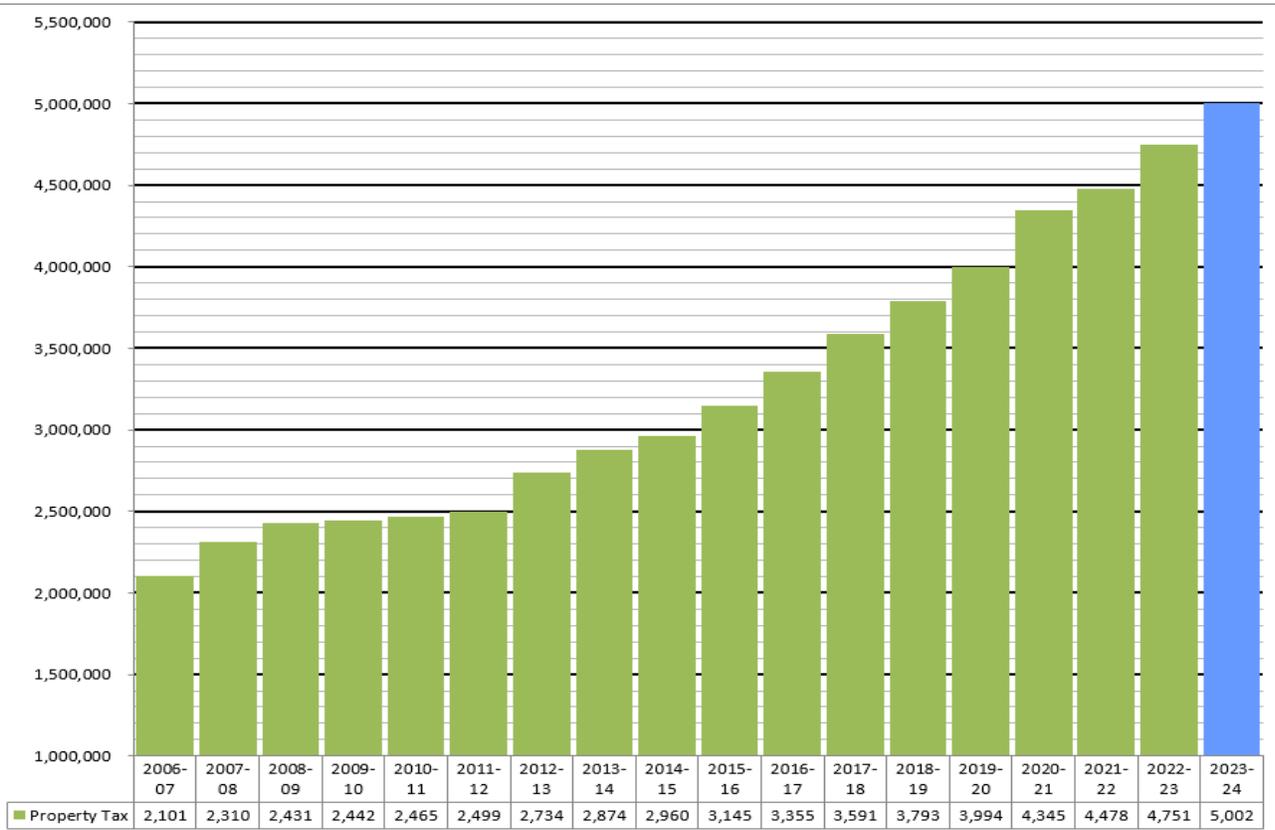
Leases	5,024,000	34%	
Property Tax	5,003,000	34%	
User Fees	1,790,000	12%	
Partnership	1,735,000	12%	
Other (Interest, Grants, etc.)	1,356,000	9%	
Total Revenue	\$ 14,907,000	100%	

BUDGET EXPENSES

Life Spans Services (CCS, YS, WBS, WW)	4,983,000	33%	
Health and Fitness (CHF & APLEX)	2,264,000	15%	
Property Operations	3,223,000	22%	
Support Services (G&A)	2,465,000	17%	
Other Programs (IT, Volunteer, Health Prom, Int)	1,973,000	13%	
Total Expenses	\$ 14,907,000	100%	



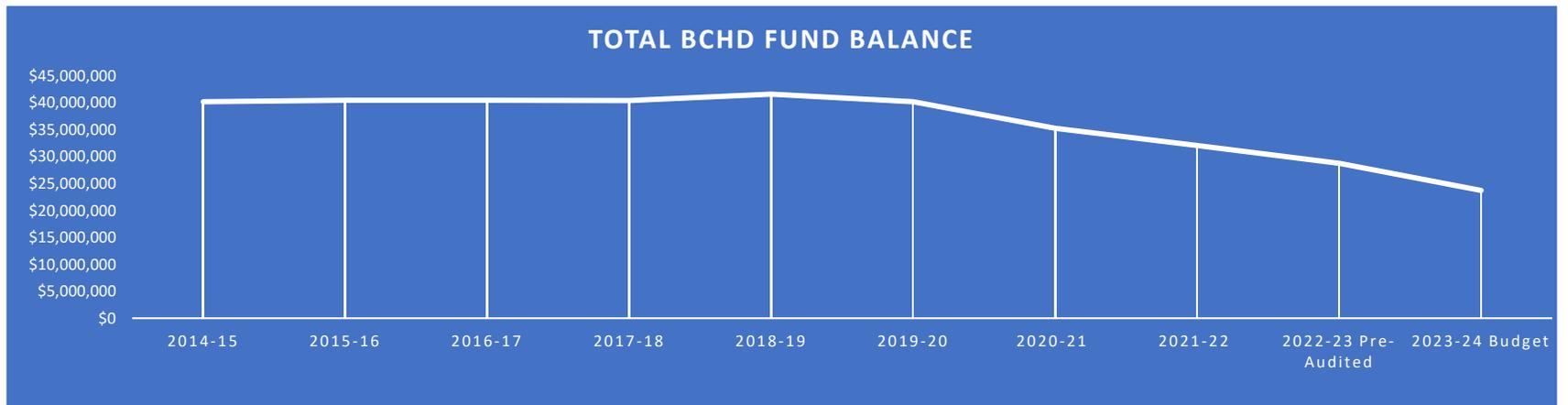
PROPERTY TAX TREND



Fiscal Year		Amount	\$ Increase	% Increase
2006-07	Actual	2,101,000		
2007-08	Actual	2,310,000	209,000	9.9%
2008-09	Actual	2,431,000	121,000	5.2%
2009-10	Actual	2,442,000	11,000	0.5%
2010-11	Actual	2,465,000	23,000	0.9%
2011-12	Actual	2,499,000	34,000	1.4%
2012-13	Actual	2,735,000	236,000	9.4%
2013-14	Actual	2,874,000	139,000	5.1%
2014-15	Actual	2,960,000	86,000	3.0%
2015-16	Actual	3,146,000	186,000	6.3%
2016-17	Actual	3,355,000	209,000	6.6%
2017-18	Actual	3,592,000	237,000	7.1%
2018-19	Actual	3,793,000	201,000	6.0%
2019-20	Actual	3,995,000	202,000	5.6%
2020-21	Actual	4,346,000	351,000	8.8%
2021-22	Actual	4,478,000	132,000	3.0%
2022-23	Actual	4,751,800	273,800	5.8%
2023-24	Budget	5,002,800	251,000	5.0%

**Fund Financial Statements
Change in Fund Balance
Current and Prior Ten Years**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23 Pre-Audited	2023-24 Budget
Beginning BCHD Fund Balance	39,836,815	40,164,540	40,412,439	40,419,628	40,406,443	41,577,023	40,148,185	35,256,078	32,029,442	28,732,778
Change in Fund Balance										
Operating Income	901,641	1,592,576	844,506	1,427,753	1,543,294	1,099,240	(1,391,932)	(135,749)	(81,645)	(699,663)
Capital Outlay	(573,916)	(1,344,677)	(837,317)	(1,440,938)	(1,820,366)	(2,528,078)	(3,500,175)	(3,090,888)	(3,176,395)	(4,327,739)
	327,725	247,899	7,189	(13,185)	(277,072)	(1,428,838)	(4,892,107)	(3,226,637)	(3,258,040)	(5,027,402)
Proceeds from Capital Lease	-	-	-	-	-	-	-	-	-	-
Restatements per audit	-	-	-	-	1,447,652	-	-	-	(38,624)	-
	327,725	247,899	7,189	(13,185)	1,170,580	(1,428,838)	(4,892,107)	(3,226,637)	(3,296,664)	(5,027,402)
General Fund										
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved	-	-	-	-	-	-	-	-	-	-
Non-spendable	13,362,216	13,096,740	12,702,714	12,693,207	13,535,083	13,651,412	13,143,921	12,591,193	11,809,693	11,119,403
Committed	-	-	20,813,451	20,701,868	17,758,194	16,187,729	11,125,415	9,119,958	5,943,563	2,615,824
Unassigned	25,595,563	26,108,938	5,746,755	5,854,660	6,604,145	6,545,223	6,551,504	6,322,174	6,787,658	6,024,047
	38,957,779	39,205,678	39,262,920	39,249,735	37,897,422	36,384,364	30,820,839	28,033,325	24,540,914	19,759,273
Special Revenue Funds										
Restricted for medical building purposes	1,206,761	1,206,761	1,156,708	1,156,708	1,156,708	1,156,708	1,156,703	1,156,703	1,156,708	1,156,708
Restricted for 115 Trust - Pension	-	-	-	-	2,522,893	2,607,113	3,278,536	2,839,414	3,035,156	2,789,395
Ending BCHD Fund Balance	40,164,540	40,412,439	40,419,628	40,406,443	41,577,023	40,148,185	35,256,078	32,029,442	28,732,778	23,705,376



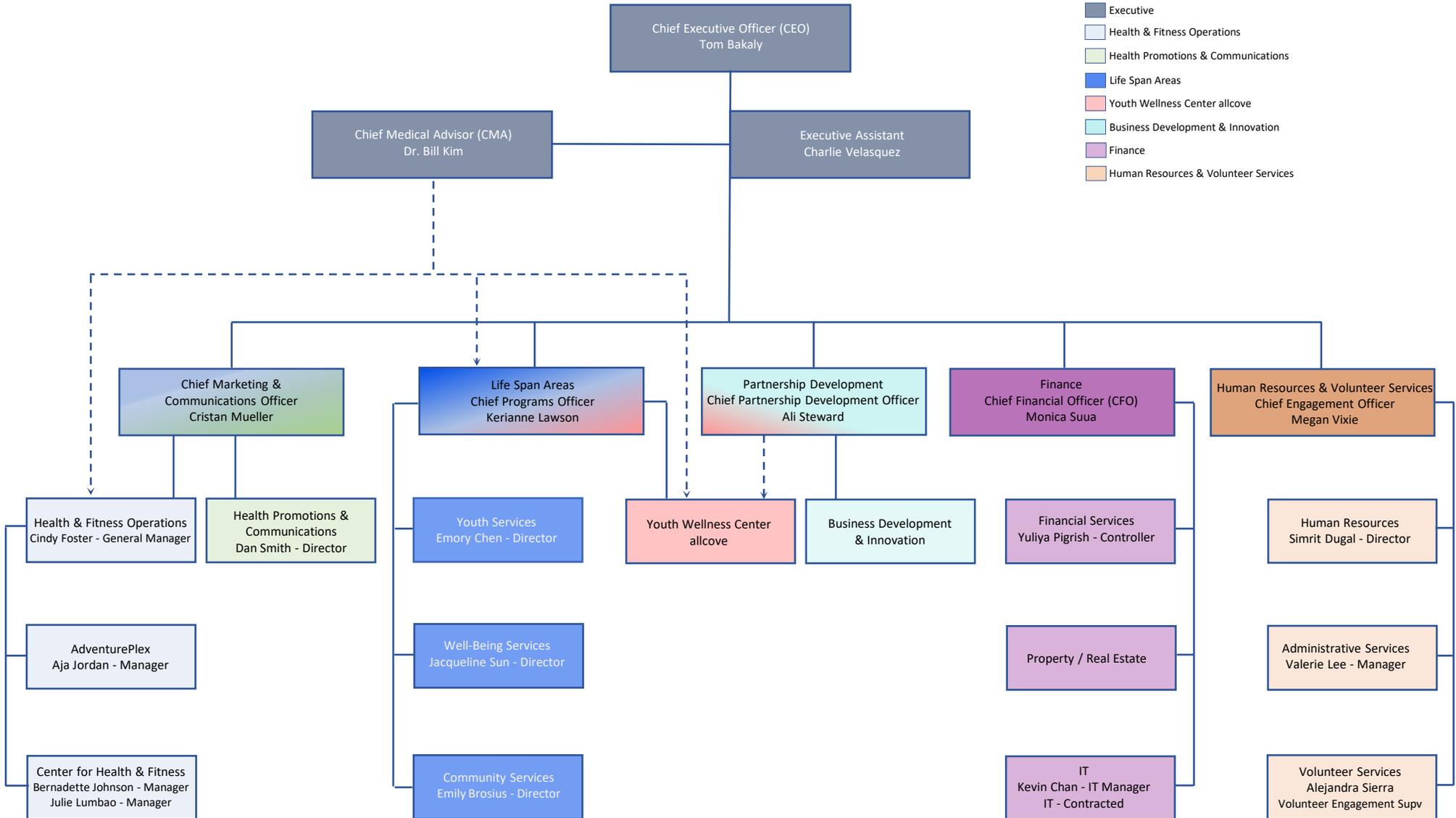
1) Beach Cities Health District Board of Directors enacted Resolution No. 541 to establishing a "Committed Fund Balance" dedicated to capital investments for 2016-17.
2) During the year ended June 30, 2019, the District corrected an error associated with the prior amortization of the Ducot notes receivable discount.

BCHD FY2023-24 BUDGET

ORGANIZATION CHART & PERSONNEL



Organization Chart



FY23-24 Payroll Wage Budget Department Expense & Average FTEs

	Salaries FY24	FTE FY24	Salaries FY23	FTE FY23	FTE FY22	FTE FY21	Budget FY20	Budget FY19	Budget FY18	FTE Var. FY24/FY23	
Administrative Support Services											
Executive/Administration	458,000.00	3.40	\$ 458,000	3.40	3.45	3.45	3.35	4.45	4.18	0%	
Human Resources (HR)	335,000.00	3.45	\$ 322,000	3.50	3.50	3.15	3.15	2.70	2.50	-1%	Due to the current District's business needs moved -0.05 FTE to Volunteer Services
Finance	401,000.00	4.60	\$ 387,000	4.60	4.60	4.75	5.25	5.05	4.68	0%	
	\$ 1,194,000	11.45	\$ 1,167,000	11.50	11.55	11.35	11.75	12.20	11.36		
Direct Operating Support											
IT	\$ 98,000	1.05	\$ 96,000	1.05	1.20	1.40	0.20	0.70	0.20	0%	
Partnership Development (PD)	\$ 186,000	1.35	\$ -	-	-	0.30	0.30			100%	Re-allocated staff to PD to pursue new grants for the District based on the District's mission and vision. 0.75 FTE from Youth Services. 0.4 FTE from LifeSpan Admin, 0.2 FTE from Health Promotions.
Volunteer Department	\$ 201,000	2.43	\$ 179,000	2.38	2.35	2.35	2.45	2.50	2.69	2%	Due to the current District's business needs moved -0.05 FTE from HR Services
Health Promotion	\$ 498,000	5.20	\$ 516,000	6.17	5.86	5.56	5.86	6.09	6.28	-16%	Eliminated one FT position -1.0 FTE due to the reductions in printed communications. Re-allocated resources to PD -0.2 FTE and from Operations Admin +0.15 FTE. Added hours for Group Fitness instructors 0.08 FTE during the changes in the District's programming needs.
	\$ 983,000	10.03	\$ 791,000	9.60	9.41	9.61	8.81	9.29	9.18		
LifeSpan Services											
LifeSpan Admin	\$ 24,000	0.15	\$ 209,000	1.40	2.00	2.00	1.00	2.00	2.00	-89%	Re-allocated resources amongst all Life Span Services and PD.- 0.4 FTE to BDI,-0.3 FTE to allcove, - 0.2 FTE to Youth Services, -0.2 FTE to Community Services, - 0.15 FTE to Well Being Services
Youth Services	\$ 345,000	4.05	\$ 434,000	5.30	6.27	6.13	7.00	5.60	4.80	-24%	Re-allocated resources for PD -0.75 FTE, DFC Grant work -0.45 FTE, new allcove Grant work -0.25 FTE and from LifeSpan Admin +0.2 FTE based on the current needs amongst LifeSpan services.
Youth Services - DFC Grant Match	\$ 72,000	1.00	\$ 82,000	1.00	0.80	0.85				0%	
Youth Services - DFC Grant	\$ 90,000	1.20	\$ 92,000	0.80	1.08	1.18				50%	Increased resources for DFC Grant (0.4 FTE) work based on current needs for the Grant.
Well-Being Services	\$ 347,000	4.15	\$ 275,000	3.46	4.95	4.95	5.50	4.60	4.00	20%	FT position for Policy Analyst was filled in mid. FY22-23. In FY23-24 it was budgeted for the full year (0.5 FTE increase). Re-allocated 0.15 FTE from LifeSpan Admin. Added Gym instructor 0.4 FTE.
Community Services	\$ 606,000	7.63	\$ 717,000	9.54	9.73	9.66	10.45	10.35	9.85	-20%	Eliminated one full time position (-1 FTE) and several part time positions totaling -0.91 FTE due to the current needs.
Youth Wellness Center-allcove Grant	\$ 552,000	7.10	\$ 359,000	5.00	-	-				42%	Added 1.55 FTE in new positions required for the allcove Beach Cities Youth Services program. Allocated 0.25 FTE from Youth Services and 0.3 FTE from LifeSpan Admin based on the allcove grant's second year budget.
	\$ 2,036,000	25.28	\$ 2,168,000	26.50	24.83	24.77	23.95	22.55	20.65		
Fitness Centers											
Adventure Plex	\$ 464,000	10.05	\$ 424,000	9.74	7.64	18.53	20.23	20.96	21.20	3%	Further increase of 0.40 FTE to pre-pandemic levels in Seasonal and PT positions due to the increased enrollments in Camps. Reduced Admin by -0.08 FTE
Center for Health & Fitness	\$ 794,000	11.47	\$ 825,000	12.94	14.45	16.97	18.27	17.34	16.80	-11%	Further reduction in FT and PT positions of -1.4 FTE due to lower numbers in membership enrollments in the Center for Health and Fitness because of the consequences of COVID-19. Reduced Admin by -0.07 FTE
Medical Fitness Exercise	\$ -	-	\$ -	-	-	0.62	0.62	0.00	0.00		
	\$ 1,258,000	21.52	\$ 1,249,000	22.67	22.09	36.12	39.12	38.30	38.00		
Real Estate - Property Operations	\$ 78,000	0.45	\$ 65,000	0.40	0.40	0.55	0.55	0.55	0.45	13%	Due to the current District's business needs CFO's time was reallocated from DFC grant match to the Property operations.
District Direct Operating Services	\$ 4,355,000	57.28	\$ 4,273,000	59.17	56.73	71.05	72.43	70.69	68.27		
District Total Operations Salaries	\$ 5,549,000	68.73	\$ 5,440,000	70.67	68.28	82.40	84.18	82.89	79.64		
Real Estate - Capital	\$ 165,000	0.85	\$ 160,000	0.85	0.90	1.90	1.00	1.00	1.50	0%	
District Total	\$ 5,714,000	69.58	\$ 5,600,000	71.52	69.18	84.30	85.18	83.89	81.14	-3%	

**Personnel - FTE Summary
Budget FY 2023-2024**

	<u>Jul-23</u>	<u>Aug-23</u>	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Dec-23</u>	<u>Jan-24</u>	<u>Feb-24</u>	<u>Mar-24</u>	<u>Apr-24</u>	<u>May-24</u>	<u>Jun-24</u>	<u>Total</u>	<u>Avg.</u>
Executive Administration														
Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Executive Assistant to CEO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	2.00	24.00	2.00											
Administration														
Chief Engagement Officer	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
Director of Human Resources	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
Administrative Services Manager	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
Administrative Assistant I	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	8.40	0.70
	1.40	16.80	1.40											
Human Resources														
Chief Engagement Officer	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
Director of Human Resources	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	8.40	0.70
Administrative Services Manager	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
Human Resources Coordinator	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	10.80	0.90
HR Generalist	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
Administrative Assistant I	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
	3.45	41.40	3.45											
Finance														
Chief Financial and Assets Officer	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
Controller	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	10.80	0.90
Senior Accountant	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
Staff Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Finance Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Finance Assistant	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
	4.60	55.20	4.60											
Information Technology														
Chief Financial and Assets Officer	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
IT Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	1.05	12.60	1.05											
Business Development														
Chief Partnership Development Officer	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
General Manager - Apex & CHF	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
Health Promotions Manager	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
	1.35	16.20	1.35											
Volunteer Services														
Chief Engagement Officer	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	4.20	0.35
Director of Human Resources	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
Human Resources Coordinator	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
Purpose & Engagement Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Volunteer Services Assistant	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.50	0.63
Administrative Assistant I	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
	2.43	29.10	2.43											

**Personnel - FTE Summary
Budget FY 2023-2024**

	<u>Jul-23</u>	<u>Aug-23</u>	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Dec-23</u>	<u>Jan-24</u>	<u>Feb-24</u>	<u>Mar-24</u>	<u>Apr-24</u>	<u>May-24</u>	<u>Jun-24</u>	<u>Total</u>	<u>Avg.</u>
Health Promotion and Communications														
Chief Health Ops & Communications Officer	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
Director of Communications	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
Creative Marketing Project Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Health Promotions Manager	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
Communications Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Communications Associate	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
Administrative Assistant II	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
Communications Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
	5.20	62.40	5.20											
Lifespan Services - Admin														
Chief Programs Officer	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
	0.15	1.80	0.15											
Lifespan Services- Youth Services														
Chief Programs Officer	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
Director of Youth Services	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
School Health Programs Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
School Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Garden Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Youth Engagement Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	5.00	60.00	5.00											
Lifespan Services - Youth Services - allcove Grant														
Chief Partnership Development Officer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
Chief Programs Officer	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
allcove Clinical Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Youth Health Facilities Manager	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
Engagement Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Peer Specialist	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	23.40	1.95
allcove Facility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Clinical Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	7.10	85.20	7.10											
Lifespan Services - Youth Services - DFC Grant														
Director of Youth Services	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
School Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	1.20	14.40	1.20											
Lifespan Services - Well-Being Services														
Chief Programs Officer	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
Director of Well-Being Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Well-Being Programs Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Policy Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Well-Being Services Associate	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
Work site Wellness Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
Well Being Instructor	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
Instructor- Specialty	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
	4.20	50.40	4.20											

**Personnel - FTE Summary
Budget FY 2023-2024**

	<u>Jul-23</u>	<u>Aug-23</u>	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Dec-23</u>	<u>Jan-24</u>	<u>Feb-24</u>	<u>Mar-24</u>	<u>Apr-24</u>	<u>May-24</u>	<u>Jun-24</u>	<u>Total</u>	<u>Avg.</u>
Lifespans Services - Community Services														
Chief Programs Officer	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
Director of Community Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Administrative Assistant II	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.50	0.63
Care Management Assistant	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
Care Manager I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	36.00	3.00
Care Manager II	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	1.35	16.20	1.35
Intake Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Community Instructor	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
	7.63	91.50	7.63											
Fitness Centers - AdventurePlex														
Chief Health Ops & Communications Officer	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
AdventurePlex Manager	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
AdventurePlex Manager	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
AdventurePlex Supervisor (Ops & Events)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Member Services Representative- APlex	0.20	0.13	0.13	0.13	0.13	0.13	0.08	0.13	0.13	0.13	0.13	0.10	1.51	0.13
Program Specialist	1.13	1.41	1.41	1.41	1.41	1.41	0.94	1.41	1.41	1.41	1.41	1.13	15.87	1.32
Assistant Camps Supervisor	0.76	0.81	-	-	0.19	0.24	-	0.18	-	0.17	-	0.65	3.00	0.25
Adventure Staff	1.60	1.87	0.49	0.30	0.66	0.77	0.21	0.65	0.30	0.64	0.30	1.39	9.18	0.76
Camp Staff	12.61	13.92	2.50	3.30	4.39	5.29	3.00	4.30	3.00	4.23	3.00	11.15	70.69	5.89
	17.99	19.83	6.22	6.84	8.47	9.54	5.93	8.37	6.54	8.28	6.54	16.11	120.64	10.05
Fitness Centers - Center for Health & Fitness														
General Manager - Apex & CHF	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
CHF Programs Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Membership Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
CHF Member Services Specialist	2.96	3.18	2.43	2.43	2.60	2.65	2.37	2.60	2.43	2.60	2.42	2.86	31.52	2.63
Instructor I	0.48	0.60	0.60	0.60	0.60	0.60	0.40	0.60	0.59	0.62	0.62	0.68	6.99	0.58
Instructor II	0.59	1.05	1.05	1.05	1.05	1.05	0.70	1.05	1.05	1.05	1.05	0.99	11.71	0.98
Instructor- Specialty	0.15	0.15	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.30	0.19
Personal Trainer ML1	1.52	1.90	1.90	1.90	1.90	1.90	1.26	1.90	1.90	1.90	1.90	1.63	21.49	1.79
Personal Trainer ML2	2.30	2.88	2.88	2.88	2.88	2.88	1.92	2.88	2.88	2.88	2.88	2.39	32.48	2.71
	10.60	12.34	11.65	11.65	11.82	11.87	9.45	11.82	11.65	11.84	11.66	11.35	137.69	11.47
Real Estate - 514 Property Operations														
Chief Financial and Assets Officer	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
Controller	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
	0.25	3.00	0.25											
Real Estate - Del Amo Building														
Administrative Services Manager	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
Chief Financial and Assets Officer	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
	0.20	2.40	0.20											
Real Estate - Healthy Living Campus (HLC) - Capital														
Chief Financial and Assets Officer	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
Chief Health Ops & Communications Officer	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
Director of Communications	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
	0.85	10.20	0.85											
DISTRICT'S TOTAL:	76.64	80.22	65.92	66.53	68.34	69.46	63.43	68.24	66.23	68.17	66.25	75.51	834.93	69.58

BCHD FY2023-24 BUDGET

EMPLOYEE BENEFITS & OFFERINGS





DISTRICT EMPLOYEE BENEFIT OFFERINGS

Cafeteria Plan

- Medical (CalPERS)
- Dental (Principal)
- Vision (VSP)
- Life Insurance (Lincoln)
- Café Dollars

Long Term Disability

Flexible Spending Accounts (HealthEquity)

- Medical
- Dependent Care

Dependent Care Reimbursement

Employee Assistance Program (EAP)

Pet Insurance (Nationwide)

Paid Family Leave

Paid Time Off

- Vacation
- Holidays
- Sick Time

Education Assistance

Community Service

Retirement

- CalPERS Pension Plan
- 457 Deferred Compensation

Health & Fitness

- Center for Health & Fitness (CHF) Membership
 - Discounted CHF services
- AdventurePlex Drop & Play
- WorkWell Program

Credit Union

Flexible Work Schedule

- Hybrid/Remote
- Flex Schedule

Public Service Student Loan Forgiveness

Employee Discounts



BCHD FY2023-24 BUDGET

COMMUNITY FUNDED SERVICES



Community Services - Funded by the District
Budget FY 2023-2024

<u>Account / Description</u>	<u>FY 23-24</u> <u>BUDGET</u>	<u>FY 22-23</u> <u>BUDGET</u>	<u>FY 21-22</u> <u>BUDGET</u>	<u>FY 20-21</u> <u>BUDGET</u>	<u>FY 19-20</u> <u>BUDGET</u>	<u>FY 18-19</u> <u>BUDGET</u>	<u>FY 17-18</u> <u>BUDGET</u>
Contract Services - Senior							
South Bay Adult Care Center	-	-	-	-	-	9,324	9,324
The Center for the Partially Sighted	-	-	-	-	-	-	-
The Salvation Army Meals on Wheels	50,000	45,000	45,000	50,000	55,524	58,032	58,032
YMCA - Senior Nutrition	-	-	-	-	-	25,000	25,000
RB Sr. Aid Program	-	-	-	-	-	-	-
Senior Subtotal	\$50,000	\$45,000	\$45,000	\$50,000	\$55,524	\$92,356	\$92,356
Contract Services-Youth							
HBCSD - Healthy Schools	94,091	94,091	94,091	94,091	94,091	94,091	94,091
HBCSD - School Based	-	6,000	6,000	6,000	6,000	6,000	6,000
MBUSD - Healthy Schools	189,520	189,520	189,520	189,520	189,520	189,520	189,520
MBUSD - School Based	-	21,000	21,000	21,000	21,000	21,000	21,000
RBUSD - Healthy Schools	361,091	361,091	361,091	361,091	361,091	361,091	361,091
RBUSD - School Based	-	36,000	36,000	36,000	36,000	36,000	36,000
RBUSD - SARB 16	14,892	14,892	14,892	14,892	14,892	14,892	14,892
Youth Subtotal	\$659,594	\$722,594	\$722,594	\$722,594	\$722,594	\$722,594	\$722,594
Contract Services-Community Support							
South Bay Families Connected	-	-	30,000	40,000	40,000	40,000	40,000
City of RB Homelessness Services	50,000	-	-	-	-	-	-
City of HB Paramedic Services	-	-	-	-	-	-	21,840
City of MB Paramedic Services	29,364	29,364	29,364	29,364	29,364	29,364	29,364
City of RB Paramedic Services	58,000	58,000	58,000	58,000	58,000	48,000	48,000
City of RB Police Dept. DV Program	39,816	39,816	39,816	39,816	39,816	39,816	39,816
Community Support Subtotal	177,180	127,180	157,180	167,180	167,180	157,180	179,020
CONTRACT SERVICES TOTAL	\$886,774	\$894,774	\$924,774	\$939,774	\$945,298	\$972,130	\$993,970
Grant Contract Services - Sr/CHC							
Jimmy Miller	-	10,000	-	-	-	-	-
South land Park Conservatory	-	10,000	-	-	-	-	-
St. Andrew's Church Homeless/Needy	-	-	-	-	-	2,616	2,616
Hospice Foundation/ The Gathering Place	-	-	-	-	-	40,800	40,800
Wellness Community/Cancer Support	-	-	-	20,000	26,204	45,408	45,408
MB Community Counseling Center	-	10,000	10,000	8,200	8,200	-	-
St. Paul UMC-Food Safety Net	-	-	-	-	8,453	-	-
Manhattan Beach Cert	-	5,000	5,000	5,500	11,100	-	-
SB Children's Health Center - Summer Programs	-	27,500	25,000	25,000	20,150	-	-
RB Rotary Vision to Learn	-	4,000	4,000	4,000	4,000	-	-
Our Village	-	11,100	11,000	11,100	-	-	-
Critical Response Incident Team	20,000	20,000	-	-	-	-	-
South Bay Bicycle Coalition	-	-	-	7,500	-	-	-
Positive Coaching Alliance	-	-	-	7,500	-	-	-
Health Connection Subtotal	\$20,000	\$97,600	\$55,000	\$88,800	\$78,107	\$88,824	\$88,824
Micro-Enrichment Grants - CEO Approved							
MicroGrant	-	20,000	45,000	45,000	45,000	45,000	45,000
CEO Approved Subtotal	-	20,000	45,000	45,000	45,000	45,000	45,000
GRANTS TOTAL	\$20,000	\$117,600	\$100,000	\$133,800	\$123,107	\$133,824	\$133,824
Case Managed Services - Senior							
Senior Health Fund	500,000	555,000	409,084	364,831	370,000	370,000	237,000
	\$500,000	\$555,000	\$409,084	\$364,831	\$370,000	\$370,000	\$237,000
Case Managed Services - Sr/CHC							
Adult Medical	4,000	4,000	4,000	6,204	6,204	6,204	6,204
Adult Individual	-	-	-	-	-	-	-
Grant Accrual	-	-	-	100,000	-	-	-
Holiday Assistance	9,000	8,000	7,000	5,000	-	-	-
Child Medical	1,500	1,500	1,500	3,000	3,000	3,000	3,000
Child Individual	-	-	-	-	-	-	-
Child Dental	1,200	1,200	1,200	2,400	2,400	2,400	2,400
	15,700	14,700	13,700	116,604	11,604	11,604	11,604
CASE MANAGEMENT TOTAL	\$515,700	\$569,700	\$422,784	\$481,435	\$381,604	\$381,604	\$248,604
GRANT - CONTINGENCY	-	-	-	-	37,549	-	-
TOTAL	\$1,422,474	\$1,582,074	\$1,447,558	\$1,555,009	\$1,487,558	\$1,487,558	\$1,376,398

BCHD FY2023-24 BUDGET

DISTRICT-WIDE FUND BUDGET FINANCIALS



Total General Fund Summary

Budget FY2023-24

	Budget FY23-24	Pre-Audited Actual FY22-23***	Amount Variance	%	Actual FY21-22	Actual FY20-21	Actual FY19-20	Actual FY18-19	Actual FY17-18
Property Tax Revenue	5,002,800	4,751,854	250,946	5%	4,478,036	4,345,848	3,994,702	3,793,278	3,591,891
Lease Revenue	5,024,263	4,435,932	588,331	13%	4,406,582	5,266,204	4,459,062	4,992,027	4,495,927
Investment Revenue	344,930	1,092,840	(747,910)	-68%	1,407,747	942,501	1,590,624	914,884	235,067
Limited Partnership Revenue	1,735,000	1,618,389	116,611	7%	1,384,062	1,175,456	2,002,772	2,071,315	2,473,590
User Fees Revenue	1,789,467	1,640,291	149,176	9%	1,185,576	307,970	2,070,150	2,809,085	2,671,695
Other Revenue	1,011,118	1,598,205	(587,087)	-37%	2,476,146	678,037	166,087	105,551	68,292
TOTAL REVENUE	14,907,578	15,137,511	(229,933)	-2%	15,338,149	12,716,016	14,283,396	14,686,140	13,536,462
Payroll & Benefits	7,395,834	6,832,163	563,671	8%	6,659,062	6,389,086	6,463,824	6,802,891	5,771,049
Program Costs	175,206	185,065	(9,859)	-5%	165,106	195,083	202,139	259,789	270,194
Human Resources Related	184,592	198,090	(13,498)	-7%	149,520	136,039	191,007	216,081	175,452
Information Systems	324,651	209,563	115,088	55%	250,838	192,758	194,183	172,014	146,958
Community Relations	387,242	546,032	(158,790)	-29%	364,340	367,294	448,318	594,672	547,850
Facilities Expenses	1,883,572	1,867,545	16,027	1%	1,574,292	1,449,062	1,522,447	1,559,633	1,472,221
Professional Services	1,916,092	2,190,351	(274,259)	-13%	1,613,188	2,417,373	2,206,181	1,937,440	1,622,021
Interest and Other	1,267,889	1,241,093	26,796	2%	1,140,626	1,078,774	1,086,763	1,011,516	993,329
Funds & Grants	1,372,500	1,440,056	(67,556)	-5%	1,535,537	1,597,537	1,503,285	1,374,253	1,430,246
TOTAL OPERATING EXPENSES	14,907,578	14,709,958	197,620	1%	13,452,509	13,823,006	13,818,147	13,928,290	12,429,319
NET INCOME (LOSS)	-	427,553	(427,553)		1,885,640	(1,106,990)	465,249	757,850	1,107,143
Total Capital Investments	4,327,739	3,176,395	(1,151,344)	-36%	3,090,887	3,339,642	2,528,079	1,820,365	1,440,938
Fund Cash Balance Change	(4,327,739)	(2,748,842)	(1,578,897)	57%	(1,205,247)	(4,446,631)	(2,062,829)	(1,062,515)	(333,795)
Non-Cash NR Amortization	(699,665)	(618,530)	(81,135)	13%	(543,566)	(474,308)	-	-	-
Unrealized Gain/Loss	-	109,330	(109,330)	-100%	(1,058,854)	28,832	- 589,889	- 785,443	-(320,610)
Total Income (Loss)	(5,027,402)	(3,258,040)	(1,769,362)	54%	(2,807,667)	(4,892,107)	(1,472,940)	(277,072)	(13,185)
OTHER FINANCING SOURCES (USES)									
Transfers In	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	1,447,652	-
Restatements	-	(38,624)	-	-	-	-	-	-	-
GENERAL FUND BALANCE as of July 1	27,576,075	30,872,739			34,099,375	38,991,482	40,420,320	39,249,774	39,262,930
CHANGE IN GENERAL FUND BALANCE as of June 30	22,548,673	27,576,075			30,872,739	34,099,375	38,991,482	40,420,320	39,249,740
SPECIAL FUND BALANCE as of June 30	1,156,703	1,156,703			1,156,703	1,156,703	1,156,708	1,156,708	1,156,708
CHANGE IN TOTAL FUND BALANCE as of June 30	23,705,376	28,732,778			32,029,442	35,256,078	40,148,190	41,577,028	40,406,448

General Fund Summary

Budget FY2023-24

	Budget FY23-24	Pre-Audited Actual FY22-23***	Amount Variance	%	Actual FY21-22	Actual FY20-21	Actual FY19-20	Actual FY18-19	Actual FY17-18
Property Tax Revenue	5,002,800	4,751,854	250,946	5%	4,478,036	4,345,848	3,994,702	3,793,278	3,591,891
Lease Revenue	5,024,263	4,435,932	588,331	13%	4,406,582	5,266,204	4,459,062	4,992,027	4,495,927
Investment Revenue	344,930	1,092,840	(747,910)	-68%	1,407,747	942,501	1,590,624	914,884	235,067
Limited Partnership Revenue	1,735,000	1,618,389	116,611	7%	1,384,062	1,175,456	2,002,772	2,071,315	2,473,590
User Fees Revenue	1,789,467	1,640,291	149,176	9%	1,185,576	307,970	2,070,150	2,809,085	2,671,695
Other Revenue	1,011,118	1,598,205	(587,087)	-37%	2,476,146	678,037	166,087	105,551	68,292
TOTAL REVENUE	14,907,578	15,137,511	(229,933)	-2%	15,338,149	12,716,016	14,283,396	14,686,140	13,536,462
Payroll & Benefits	7,395,834	6,832,163	563,671	8%	6,659,062	6,389,086	6,463,824	6,802,891	5,771,049
Program Costs	175,206	185,065	(9,859)	-5%	165,106	195,083	202,139	259,789	270,194
Human Resources Related	184,592	198,090	(13,498)	-7%	149,520	136,039	191,007	216,081	175,452
Information Systems	324,651	209,563	115,088	55%	250,838	192,758	194,183	172,014	146,958
Community Relations	387,242	546,032	(158,790)	-29%	364,340	367,294	448,318	594,672	547,850
Facilities Expenses	1,883,572	1,867,545	16,027	1%	1,574,292	1,449,062	1,522,447	1,559,633	1,472,221
Professional Services	1,916,092	2,190,351	(274,259)	-13%	1,613,188	2,417,373	2,206,181	1,937,440	1,622,021
Interest and Other	1,267,889	1,241,093	26,796	2%	1,140,626	1,078,774	1,086,763	1,011,516	993,329
Funds & Grants	1,372,500	1,440,056	(67,556)	-5%	1,535,537	1,597,537	1,503,285	1,374,253	1,430,246
TOTAL OPERATING EXPENSES	14,907,578	14,709,958	197,620	1%	13,452,509	13,823,006	13,818,147	13,928,290	12,429,319
NET INCOME (LOSS)	-	427,553	(427,553)		1,885,640	(1,106,990)	465,249	757,850	1,107,143
Total Capital Investments	4,327,739	3,176,395	(1,151,344)	-36%	3,090,887	3,339,642	2,528,079	1,820,365	1,440,938
Fund Cash Balance Change	(4,327,739)	(2,748,842)	(1,578,897)	57%	(1,205,247)	(4,446,631)	(2,062,829)	(1,062,515)	(333,795)
Non-Cash NR Amortization	(699,665)	(618,530)	(81,135)	13%	(543,566)	(474,308)	-	-	-
Unrealized Gain/Loss	-	109,330	(109,330)	-100%	(1,058,854)	28,832	-589,889	-785,443	(320,610)
Total Income (Loss)	(5,027,402)	(3,258,040)	(1,769,362)	54%	(2,807,667)	(4,892,107)	(1,472,940)	(277,072)	(13,185)
OTHER FINANCING SOURCES (USES)									
Transfers In	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	1,447,652	-
Restatements	-	(38,624)	-	-	-	-	-	-	-
GENERAL FUND BALANCE as of July 1	27,576,075	30,872,739			34,099,375	38,991,482	40,420,320	39,249,774	39,262,930
CHANGE IN GENERAL FUND BALANCE as of June 30	22,548,673	27,576,075			30,872,739	34,099,375	38,991,482	40,420,320	39,249,740

*** Please see reconciliation of Cash Income (Loss) Before Cap Ex before applying adjustments for GASB (non-cash entries):

Cash Income (Loss) Before Capex including GASB adjustments:	427,553.00
GASB 96 (present value of the future lease revenues):	(315,391.00)
GASB 87 (present value of the future SW subscription revenues):	(40,000.00)
Cash Income (Loss) Before Cap Ex	72,162.00

Budget FY2023-24
Special Revenue Fund

	Budget FY23-24	Est. Actual FY22-23	Increase (Decrease)	Actual FY20-21	Actual FY19-20	Actual FY18-19	Actual FY17-18
"Prospect One Fund"							
Tax Revenue	-	-	-	-	-	-	-
Lease Revenue	-	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-	-
Partnership Revenue	-	-	-	-	-	-	-
User Fee Revenue	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
OPERATING EXPENSES							
Payroll & Benefits	-	-	-	-	-	-	-
Health Program Funding & Grants	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-
General & Administrative	-	-	-	-	-	-	-
Facilities	-	-	-	-	-	-	-
Community Relations	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-
Information Systems	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Debt Retirement & Interest	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	-	-	-	-	-	-	-
NET INCOME (LOSS) FROM OPERATIONS	-	-	-	-	-	-	-
Capital Outlays	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	-	-	-	-
NET INCOME (LOSS)	-	-	-	-	-	-	-
OTHER FINANCING SOURCES (USES)							
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Restatements	-	-	-	-	-	-	-
FUND BALANCE as of July 1	<u>1,156,703</u>	<u>1,156,708</u>		<u>1,156,708</u>	<u>1,156,708</u>	<u>1,156,708</u>	<u>1,156,708</u>
FUND BALANCE as of June 30	<u>1,156,703</u>	<u>1,156,703</u>		<u>1,156,708</u>	<u>1,156,708</u>	<u>1,156,708</u>	<u>1,156,708</u>

BCHD FY2023-24 BUDGET

DISTRICT-WIDE CONSOLIDATED AND BY FUNCTION FINANCIALS



Beach Cities Health District

District Total Budget

June 30, 2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	Budget	Budget	Variance	Budget	Budget	Budget	Budget
REVENUE							
Classes & Group	47,390	23,310	203%	38,118	5,835	135,082	129,638
CHF Membership	480,998	620,063	78%	417,673	29,895	853,891	849,451
One-time Visits & Consults	683,166	613,145	111%	599,089	116,941	1,027,513	996,767
Toddler Town Revenues	29,500	27,025	109%	33,924	0	485,003	387,902
Camp Revenue	526,530	394,616	133%	213,195	0	415,974	433,795
Food & Beverage	0	0		1,500	0	27,003	25,885
Retail	0	610		0	0	12,177	13,938
Childcare	0	0		0	0	9,411	9,306
Balances Due on Account	(2,760)	0		0	(8,785)	(21,468)	(15,000)
Other Revenues	0	0		0	39,000	0	0
Facility Rental	24,644	21,910	112%	28,280	0	49,813	44,604
Total Revenue User Fees	1,789,468	1,700,679	105%	1,331,778	182,885	2,994,398	2,876,285
Property Tax	5,002,800	4,750,560	105%	4,499,541	4,179,531	3,930,505	3,760,620
Lease	5,024,263	4,765,020	105%	4,626,611	5,139,203	4,812,639	4,463,171
Interest	344,930	497,559	69%	677,328	838,751	965,861	1,000,840
Limited Partnership	1,735,000	1,825,000	95%	1,898,874	1,670,562	2,162,000	2,161,680
Donations	9,000	9,000	100%	5,000	15,000	5,000	5,000
Other Revenue	1,002,115	1,302,915	77%	494,815	182,315	101,555	52,015
Total Revenue Government	13,118,108	13,150,055	100%	12,202,169	12,025,362	11,977,559	11,443,326
Total Revenue	14,907,577	14,850,734	100%	13,533,947	12,208,247	14,971,957	14,319,611
EXPENSES							
Salaries - Reg FT	4,252,020	4,150,563	102%	3,990,654	3,839,797	3,783,037	3,673,886
Salaries - Reg PT	1,107,226	898,329	123%	851,826	767,622	1,292,819	1,090,592
Salaries - Instructor (non-benefit)	189,278	390,488	48%	286,334	147,702	301,069	297,187
Cafeteria Plan Contribution	683,086	694,510	98%	636,776	651,899	596,731	519,464
Payroll Taxes	416,183	403,011	103%	407,393	348,677	381,014	352,999
LTD Insurance	13,791	16,186	85%	13,471	14,641	12,925	11,994
Pension Plan Contribution	724,251	711,168	102%	621,810	584,092	507,759	438,361
Unemployment Insurance	5,000	5,000	100%	20,000	102,000	22,000	13,000
Employee Incentive Bonus	0	0		2,240	0	0	0
Employee Instant award exp	5,000	5,000	100%	7,200	6,000	7,160	2,592
Total Payroll Expenses	7,395,834	7,274,255	102%	6,837,703	6,462,429	6,904,514	6,400,076
COGS - Cost of Goods Sold - non-food	8,508	3,191	267%	2,591	0	11,262	14,680
Cafe Supplies - cost of good sold - food	6,750	8,676	78%	7,945	0	16,588	16,588
Consumables (food used as supplies)	17,550	13,850	127%	15,550	9,500	12,970	22,020
Client Transportation	0	0		0	0	13,930	13,930
Office Supplies	20,488	25,789	79%	26,451	20,716	25,667	24,572
Gym/Locker Room Supplies	46,428	35,244	132%	31,480	12,049	46,240	39,632
Program Supplies	55,051	33,751	163%	39,051	131,737	92,655	85,590
Janitorial Supplies	17,936	15,600	115%	20,000	12,373	35,955	36,760
Other Supplies	2,500	1,400	179%	1,400	1,904	3,790	4,340
Total Program Costs	175,211	137,501	127%	144,468	188,279	259,056	258,112
Employee Retention & Recognition	5,849	5,600	104%	5,700	8,017	7,725	9,985
Employee Wellness	48,400	53,010	91%	44,400	43,300	40,827	43,227
ADP Payroll Processing Fees	3,300	3,300	100%	3,600	37,200	38,400	46,536
Education & Training Seminars	22,374	30,847	73%	34,006	26,655	41,812	43,310
Insurance - Worker's Comp	43,920	44,756	98%	40,730	35,172	42,947	51,702
Recruitment	13,746	16,152	85%	15,386	12,500	23,749	22,799
Tuition Reimbursement	16,000	12,500	128%	13,500	24,600	23,458	25,160

Beach Cities Health District

District Total Budget

June 30, 2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	Budget	Budget	Variance	Budget	Budget	Budget	Budget
Uniforms	14,912	11,307	132%	15,450	7,500	18,647	14,947
Employee Travel/Parking	16,122	24,878	65%	13,420	20,040	45,818	43,376
Total Human Resources Expenses	184,623	202,351	91%	186,192	214,984	283,383	301,043
IT/ Hardware/Electronics	1,000	0		0	7,000	0	0
IT Server Equipment	0	0		0	9,000	5,000	2,500
IT Workstations	0	0		0	0	1,700	1,700
Presentational Equipment	0	0		0	0	0	0
Phone Equipment	0	0		4,000	9,000	9,000	9,000
IT Repair & Maint Parts	1,600	1,800	89%	1,800	1,800	1,500	1,740
IT Website / Internet Equipment	0	0		0	0	0	0
IT Monitors & Printers	0	0		1,000	0	0	0
IT Network Expense	0	0		0	0	0	2,200
IT Software Expense	322,051	303,768	106%	318,291	198,498	188,295	177,293
Total Information Systems Expenses	324,651	305,568	106%	325,091	225,298	205,495	194,433
Advertising	84,447	122,613	69%	116,912	124,500	118,000	117,389
Community Education Materials	1,480	1,980	75%	0	0	2,004	2,004
Community Outreach	51,550	37,600	137%	38,082	39,905	41,888	41,330
Internet / Intranet / Website	22,800	13,900	164%	14,700	27,000	14,000	10,000
Dues & Memberships	37,670	43,049	88%	32,798	28,828	32,611	29,836
Educational Materials	250	700	36%	1,696	3,323	1,743	1,743
Mailing Services	2,600	7,000	37%	7,000	7,400	10,680	10,680
Management of Volunteers	2,500	16,075	16%	35,520	28,550	24,900	21,605
Meetings	22,708	17,400	131%	23,150	19,026	41,404	39,260
Postage	20,562	40,785	50%	40,116	40,582	56,060	65,784
Printing	93,923	148,330	63%	134,345	148,086	165,795	186,720
Promotional Items/Materials	42,662	38,050	112%	38,050	35,150	46,700	55,550
Subscriptions	2,894	2,444	118%	1,470	1,329	1,209	143
Business Promotion Allocation	1,200	0		0	0	5,000	5,000
Total Community Relations	387,246	489,926	79%	483,839	503,678	561,995	587,045
Building Maintenance & Repair	204,138	189,982	107%	195,987	165,295	190,273	179,256
Equipment/Furniture < \$5,000	36,404	23,500	155%	25,604	29,164	56,607	60,860
Equipment/Lease	83,394	80,542	104%	76,312	80,708	81,608	113,440
Equipment/General Maintenance & Repair	133,295	129,046	103%	129,065	118,925	133,540	142,263
Landscape Maintenance	95,884	94,906	101%	82,113	82,080	82,984	82,914
Electricity	506,014	394,560	128%	338,850	350,650	370,650	370,650
Gas	237,684	138,480	172%	121,776	126,252	126,546	126,546
Water	163,400	121,400	135%	121,400	123,700	123,700	123,700
Waste Removal	29,364	21,623	136%	19,356	15,755	15,755	14,992
Plant Service	0	0		600	7,110	7,110	7,159
Telephone	81,682	107,076	76%	99,796	71,000	63,150	64,800
Janitorial Services	343,332	292,884	117%	229,280	184,280	265,380	232,080
Total Facilities Expenses	1,914,591	1,593,999	120%	1,440,139	1,354,918	1,517,303	1,518,659
Accounting Services	45,200	31,000	146%	28,400	27,000	30,000	39,100
Banking Services	84,300	69,013	122%	66,933	30,800	98,704	96,940
Election Services	0	313,000		0	200,000	0	140,000
Laundry Services	4,308	2,736	157%	9,694	0	90,745	92,017
Legal Services	115,500	88,500	131%	88,500	117,500	94,500	84,500
Outside Services	894,217	1,066,125	84%	757,805	963,093	876,692	540,879
Outside Service-Research	130,000	0		75,000	175,000	175,000	125,000
Outside Services - H&F	27,960	27,960	100%	40,000	4,000	104,353	127,826
Outside Services - Property	84,000	84,000	100%	84,000	84,000	84,000	84,000
Engineering/Maintenance Services	393,453	373,549	105%	311,189	311,029	314,597	290,826
Service Contracts	88,915	83,762	106%	89,752	99,996	126,612	120,529
Taxes & Licensing	17,184	17,174	100%	17,120	17,124	13,001	11,660
Total Professional Services Expenses	1,885,036	2,156,819	87%	1,568,394	2,029,542	2,008,204	1,753,277

Beach Cities Health District

District Total Budget

June 30, 2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Prospect South Bay	90,000	90,000	100%	62,000	62,000	72,000	72,000
Lease-Ducot Parking rights	663,184	612,723	108%	566,102	523,028	483,232	446,463
Interest Expense	78,416	127,677	61%	169,498	212,572	236,768	273,538
Insurance - General	436,284	340,844	128%	302,964	343,838	227,036	215,121
Total Other Expenses	1,267,884	1,171,244	108%	1,100,564	1,141,438	1,019,036	1,007,122
Grants	856,800	949,374	90%	1,024,774	1,173,574	1,105,954	1,105,954
Health Fund - Youth	2,700	2,700	100%	2,700	5,400	5,400	5,400
Health Fund - Adults	4,000	4,000	100%	4,000	6,204	6,204	6,204
Health Fund - Seniors	500,000	555,000	90%	409,084	364,831	370,000	370,000
Holiday Assistance	9,000	8,000	113%	7,000	5,000	7,000	7,000
Total Funds & Grants Expenses	1,372,500	1,519,074	90%	1,447,558	1,555,009	1,494,558	1,494,558
Total Expense	14,907,577	14,850,734	100%	13,533,947	13,675,575	14,253,545	13,514,325
Cash Income (Loss) Before Cap Ex	0	0		0	(1,467,328)	718,412	805,286
NR Amortization	699,663	618,528	113%	543,566	474,308	0	0
General Fund OPERATING Income	(699,663)	(618,530)	113%	(543,566)	(1,941,636)	718,412	805,286
MIS	126,423	151,250	84%	70,075	32,100	94,300	114,675
FF&E	35,000	160,000	22%	328,384	196,354	301,600	14,340
Building	2,947,065	3,107,713	95%	8,740,206	4,479,546	1,900,000	3,979,580
Healthy Living Campus	2,263,818	3,942,682					
Grant - Bike Path	(1,044,567)	(1,536,460)	68%	(1,638,665)	(1,500,000)	0	0
Total Capital Expenditures	4,327,739	5,825,185	74%	7,500,000	2,699,068	3,334,112	4,067,920
Net Income (Loss)	(5,027,402)	(6,443,715)	78%	(8,043,566)	(4,640,706)	(3,715,800)	(3,262,634)

Beach Cities Health District
Total Life Span Services
Community Services, Youth Services, Well Being Services
2023-2024

	<u>FY 23-24</u>	<u>FY 22-23</u>		<u>FY 21-22</u>	<u>FY 20-21</u>	<u>FY 19-20</u>	<u>FY 18-19</u>
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
REVENUE							
Donations	0	0		0	10,000	0	0
Other Revenue	922,115	985,415	94%	274,815	172,315	101,555	52,015
Total Revenue Government	922,115	985,415	94%	274,815	182,315	101,555	52,015
Total Revenue	922,115	985,415	94%	274,815	182,315	101,555	52,015
EXPENSES							
Salaries - Reg FT	1,779,533	1,833,403	97%	1,705,820	1,549,103	1,434,821	1,391,029
Salaries - Reg PT	237,764	300,625	79%	146,953	123,338	178,888	148,374
Salaries - Instructor (non-benefit)	18,970	22,672	84%	34,765	1,892	34,060	33,800
Cafeteria Plan Contribution	273,395	300,241	91%	248,182	233,346	235,291	210,060
Payroll Taxes	155,774	163,439	95%	160,246	128,096	115,962	108,551
LTD Insurance	5,920	6,144	96%	4,845	5,626	5,001	4,646
Pension Plan Contribution	257,638	261,262	99%	235,208	200,215	171,864	153,558
Employee Incentive Bonus	0	0		810	0	0	0
Total Payroll Expenses	2,728,995	2,887,787	95%	2,536,829	2,241,615	2,175,887	2,050,017
Consumables (food used as supplies)	12,000	8,500	141%	6,300	6,700	7,320	12,620
Office Supplies	7,054	9,101	78%	5,057	5,744	5,266	5,558
Program Supplies	36,375	20,000	182%	26,000	117,388	45,178	37,983
Janitorial Supplies	3,000	0		0	0	0	0
Other Supplies	0	0		0	200	0	0
Total Program Costs	58,429	37,601	155%	37,357	130,032	57,764	56,161
Employee Retention & Recognition	2,024	2,099	96%	1,400	1,700	1,600	1,600
Employee Wellness	23,100	26,600	87%	23,000	21,900	23,027	23,027
Education & Training Seminars	5,804	7,200	81%	11,146	7,585	14,756	12,895
Insurance - Worker's Comp	16,267	16,990	96%	14,845	6,084	4,671	6,669
Recruitment	500	100	500%	600	600	700	700
Tuition Reimbursement	0	7,500		6,000	19,600	10,000	14,000
Uniforms	5,412	5,411	100%	3,000	2,000	2,000	1,300
Employee Travel/Parking	10,802	11,808	91%	4,700	9,470	18,868	15,714
Total Human Resources Expenses	63,909	77,708	82%	64,691	68,939	75,622	75,905
IT Workstations	0	0		0	0	1,700	1,700
IT Monitors & Printers	0	0		0	0	0	0
IT Software Expense	21,500	44,300	49%	44,000	14,800	17,300	17,000
Total Information Systems Expenses	21,500	44,300	49%	44,000	14,800	19,000	18,700
Community Education Materials	1,480	1,980	75%	0	0	2,004	2,004
Community Outreach	4,500	11,000	41%	10,132	12,680	8,380	6,380
Internet / Intranet / Website	0	0		0	0	0	0
Dues & Memberships	940	912	103%	728	728	1,328	1,428
Educational Materials	0	500		1,196	2,620	1,000	1,000
Management of Volunteers	0	0		2,000	3,550	0	0
Meetings	12,508	7,100	176%	12,850	12,726	12,504	12,850
Postage	2,516	2,165	116%	1,816	2,176	2,176	1,816
Printing	12,400	7,928	156%	11,700	19,150	23,078	26,300
Promotional Items/Materials	6,000	4,000	150%	8,050	6,650	4,700	4,700
Subscriptions	720	0		0	0	0	0
Total Community Relations	41,064	35,585	115%	48,472	60,280	55,170	56,478

Beach Cities Health District
Total Life Span Services
Community Services, Youth Services, Well Being Services
2023-2024

	<u>FY 23-24</u>	<u>FY 22-23</u>		<u>FY 21-22</u>	<u>FY 20-21</u>	<u>FY 19-20</u>	<u>FY 18-19</u>
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Equipment/Furniture < \$5,000	6,500	0		1,004	1,897	1,004	1,004
Equipment/General Maintenance & Repair	1,200	0		0	0	0	0
Plant Service	0	0		600	600	600	600
Janitorial Services	31,020	0		0	0	0	0
Total Facilities Expenses	38,720	0		1,604	2,497	1,604	1,604
Legal Services	0	0		0	0	0	0
Outside Services	531,446	727,045	73%	270,850	468,777	275,992	280,219
Outside Service-Research	130,000	0		75,000	175,000	175,000	125,000
Service Contracts	0	0		0	26,008	1,008	1,008
Total Professional Services Expenses	661,446	727,045	91%	345,850	669,785	452,000	406,227
Insurance - General	5,000	0		0	0	0	0
Total Other Expenses	5,000	0		0	0	0	0
Grants	856,800	949,374	90%	979,774	1,128,574	1,060,954	1,060,954
Health Fund - Youth	2,700	2,700	100%	2,700	5,400	5,400	5,400
Health Fund - Adults	4,000	4,000	100%	4,000	6,204	6,204	6,204
Health Fund - Seniors	500,000	555,000	90%	409,084	364,831	370,000	370,000
Holiday Assistance	0	0		0	0	0	0
Total Funds & Grants Expenses	1,363,500	1,511,074	90%	1,395,558	1,505,009	1,442,558	1,442,558
Total Expense	4,982,562	5,321,098	94%	4,474,361	4,692,956	4,279,606	4,107,650
General Fund OPERATING Income	(4,060,447)	(4,335,685)	94%	(4,199,546)	(4,510,641)	(4,178,051)	(4,055,635)
MIS	0	0		0	0	0	3,675
FF&E	30,000	22,861	131%	22,861	50,000	0	0
Building	532,498	57,861	920%	57,861	0	0	0
Net Income (Loss)	(4,622,945)	(4,416,405)	105%	(4,280,268)	(4,560,641)	(4,178,051)	(4,059,310)

Beach Cities Health District
Income Statement by Month
Total Fitness Center (Center for Health and Fitness and Adventure plex)
2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	Budget	Budget	Variance	Budget	Budget	Budget	Budget
REVENUE							
Classes & Group	47,390	23,310	203%	38,118	5,835	135,082	129,638
CHF Membership	480,998	620,063	78%	417,673	29,895	853,891	849,451
One-time Visits & Consults	683,166	613,145	111%	599,089	116,941	1,027,513	996,767
Toddler Town Revenues	29,500	27,025	109%	33,924	0	485,003	387,902
Camp Revenue	526,530	394,616	133%	213,195	0	415,974	433,795
Food & Beverage	0	0		1,500	0	27,003	25,885
Retail	0	610		0	0	12,177	13,938
Childcare	0	0		0	0	9,411	9,306
Balances Due on Account	(2,760)	0		0	(8,785)	(21,468)	(15,000)
Other Revenues	0	0		0	39,000	0	0
Facility Rental	24,644	21,910	112%	28,280	0	49,813	44,604
Total Revenue User Fees	1,789,468	1,700,679	105%	1,331,778	182,885	2,994,398	2,876,285
Total Revenue	1,789,468	1,700,679	105%	1,331,778	182,885	2,994,398	2,876,285
EXPENSES							
Salaries - Reg FT	460,538	513,048	90%	557,356	606,836	618,866	622,916
Salaries - Reg PT	630,383	368,260	171%	521,677	492,717	974,286	868,642
Salaries - Instructor (non-benefit)	167,336	367,816	45%	246,678	144,919	262,099	258,515
Cafeteria Plan Contribution	80,430	93,931	86%	78,763	134,520	123,898	119,134
Payroll Taxes	96,257	92,903	104%	102,112	101,039	137,578	128,394
LTD Insurance	2,300	5,149	45%	2,854	3,261	2,921	2,655
Pension Plan Contribution	139,309	197,791	70%	124,404	145,745	119,943	94,267
Employee Incentive Bonus	0	0		800	0	0	0
Total Payroll Expenses	1,576,552	1,638,898	96%	1,634,644	1,629,037	2,239,592	2,094,523
COGS - Cost of Goods Sold - non-food	8,508	3,191	267%	2,591	0	11,262	14,680
Cafe Supplies - cost of good sold - food	6,750	8,676	78%	7,945	0	16,588	16,588
Consumables (food used as supplies)	0	0		5,000	0	250	250
Client Transportation	0	0		0	0	13,930	13,930
Office Supplies	5,144	7,548	68%	9,758	3,372	8,305	8,322
Gym/Locker Room Supplies	46,428	35,244	132%	31,480	12,049	46,240	39,632
Program Supplies	11,451	9,301	123%	9,601	8,229	38,767	36,187
Janitorial Supplies	9,336	10,200	92%	15,000	3,373	23,315	22,360
Total Program Costs	87,617	74,160	118%	81,375	27,023	158,656	151,949
Employee Retention & Recognition	2,025	700	289%	0	1,217	905	2,825
Education & Training Seminars	6,120	3,996	153%	4,000	4,500	7,286	12,866
Insurance - Worker's Comp	13,529	14,238	95%	10,810	23,795	34,849	41,016
Recruitment	996	996	100%	0	0	3,507	4,474
Uniforms	2,500	3,896	64%	2,600	0	9,477	9,477
Employee Travel/Parking	0	0		0	0	2,250	1,300
Total Human Resources Expenses	25,170	23,826	106%	17,410	29,511	58,275	71,958
IT/ Hardware/Electronics	0	0		0	0	0	0
IT Workstations	0	0		0	0	0	0
IT Software Expense	65,496	62,988	104%	68,859	64,200	73,747	64,593
Total Information Systems Expenses	65,496	62,988	104%	68,859	64,200	73,747	64,593
Community Outreach	0	0		0	475	1,100	1,100

Beach Cities Health District
Income Statement by Month
Total Fitness Center (Center for Health and Fitness and Adventure plex)
2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Dues & Memberships	3,595	3,597	100%	2,745	2,745	3,488	3,488
Educational Materials	0	0		0	203	243	243
Meetings	1,000	1,000	100%	1,000	0	1,200	0
Postage	646	900	72%	700	606	1,083	1,168
Printing	6,623	5,282	125%	6,845	8,446	11,477	10,180
Subscriptions	1,224	1,824	67%	850	209	209	143
Business Promotion Allocation	1,200	0		0	0	5,000	5,000
Total Community Relations	14,288	12,603	113%	12,140	12,683	23,801	21,323
Building Maintenance & Repair	20,400	17,400	117%	17,205	7,925	23,293	24,941
Equipment/Furniture < \$5,000	11,304	6,600	171%	6,500	5,667	33,203	35,456
Equipment/Lease	4,680	3,040	154%	0	0	0	21,628
Equipment/General Maintenance & Repair	11,965	11,966	100%	11,965	3,083	15,898	24,745
Landscape Maintenance	8,472	8,472	100%	7,800	8,367	8,367	8,367
Electricity	62,854	46,800	134%	24,000	30,000	50,000	50,000
Gas	6,684	480	1,393%	276	252	546	546
Waste Removal	5,364	5,112	105%	2,844	2,844	2,844	2,904
Plant Service	0	0		0	1,650	1,650	1,650
Janitorial Services	186,372	130,524	143%	89,840	23,000	119,700	120,000
Total Facilities Expenses	318,095	230,394	138%	160,430	82,788	255,502	290,237
Banking Services	60,000	45,833	131%	45,833	10,000	77,904	76,140
Laundry Services	4,308	2,736	157%	9,694	0	90,745	92,017
Outside Services	20,400	24,000	85%	24,000	1,000	3,670	18,800
Outside Services - H&F	27,960	27,960	100%	40,000	4,000	104,353	127,826
Service Contracts	37,896	23,268	163%	22,860	23,790	72,689	67,330
Taxes & Licensing	254	250	102%	250	904	1,569	968
Total Professional Services Expenses	150,818	124,047	122%	142,637	39,694	350,930	383,080
Insurance - General	26,133	23,958	109%	23,502	42,318	37,727	39,263
Total Other Expenses	26,133	23,958	109%	23,502	42,318	37,727	39,263
Total Expense	2,264,168	2,190,874	103%	2,140,997	1,927,255	3,198,231	3,116,926
General Fund OPERATING Income	(474,700)	(490,196)	97%	(809,219)	(1,744,369)	(203,833)	(240,641)
MIS	0	0		0	0	52,300	5,000
FF&E	5,000	5,000	100%	5,000	0	301,600	14,340
Building	1,045,000	0		18,000	0	0	31,464
Net Income (Loss)	(1,524,700)	(495,196)	308%	(832,219)	(1,744,369)	(557,733)	(291,445)

Beach Cities Health District
Total Support and Other Programs
Information Systems, Volunteers, Health Promotions
2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
REVENUE							
Donations	9,000	9,000	100%	5,000	5,000	5,000	5,000
Total Revenue Government	9,000	9,000	100%	5,000	5,000	5,000	5,000
Total Revenue	9,000	9,000	100%	5,000	5,000	5,000	5,000
EXPENSES							
Salaries - Reg FT	710,759	708,064	100%	698,321	600,069	559,003	570,836
Salaries - Reg PT	82,287	83,037	99%	27,241	24,189	49,606	58,236
Salaries - Instructor (non-benefit)	2,972	0		4,891	891	4,910	4,872
Cafeteria Plan Contribution	94,710	88,165	107%	90,975	86,657	66,351	71,988
Payroll Taxes	60,895	60,519	101%	56,889	44,842	44,808	45,171
LTD Insurance	1,848	2,122	87%	1,899	2,227	1,759	1,911
Pension Plan Contribution	101,386	93,121	109%	92,267	76,894	69,988	65,411
Employee Incentive Bonus	0	0		250	0	0	0
Total Payroll Expenses	1,054,859	1,035,030	102%	972,731	835,770	796,425	818,424
Consumables (food used as supplies)	1,550	2,350	66%	1,850	1,000	3,000	3,150
Office Supplies	400	800	50%	800	300	300	300
Program Supplies	7,225	4,450	162%	3,450	6,000	8,710	11,420
Total Program Costs	9,175	7,600	121%	6,100	7,300	12,010	14,870
Employee Retention & Recognition	600	701	86%	1,000	1,000	1,000	1,000
Education & Training Seminars	0	2,001		2,110	1,620	3,720	3,320
Insurance - Worker's Comp	5,589	5,869	95%	5,651	1,389	1,632	1,923
Recruitment	11,450	14,016	82%	13,086	10,000	17,316	15,897
Tuition Reimbursement	0	4,000		0	4,000	0	4,000
Uniforms	7,000	2,000	350%	9,850	5,500	7,170	4,170
Employee Travel/Parking	670	3,970	17%	4,170	3,220	4,460	4,670
Total Human Resources Expenses	25,309	32,557	78%	35,867	26,729	35,298	34,980
IT/ Hardware/Electronics	1,000	0		0	7,000	0	0
IT Server Equipment	0	0		0	9,000	5,000	2,500
Presentational Equipment	0	0		0	0	0	0
Phone Equipment	0	0		4,000	9,000	9,000	9,000
IT Repair & Maint Parts	1,500	1,500	100%	1,500	1,500	1,500	1,500
IT Website / Internet Equipment	0	0		0	0	0	0
IT Monitors & Printers	0	0		1,000	0	0	0
IT Network Expense	0	0		0	0	0	2,200
IT Software Expense	216,555	177,980	122%	183,432	104,980	83,430	75,600
Total Information Systems Expenses	219,055	179,480	122%	189,932	131,480	98,930	90,800

Beach Cities Health District
Total Support and Other Programs
Information Systems, Volunteers, Health Promotions
2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Advertising	84,447	122,613	69%	116,912	124,500	118,000	117,389
Community Outreach	43,550	25,600	170%	26,450	19,750	20,000	22,250
Internet / Intranet / Website	22,800	13,900	164%	14,700	27,000	14,000	10,000
Dues & Memberships	2,935	1,760	167%	1,730	1,380	1,320	1,425
Mailing Services	2,600	7,000	37%	7,000	7,400	10,680	10,680
Management of Volunteers	2,500	16,075	16%	33,520	25,000	24,900	21,605
Meetings	0	250		250	500	500	0
Postage	12,700	33,300	38%	33,300	33,200	49,100	60,100
Printing	73,700	133,420	55%	112,500	114,790	127,500	147,900
Promotional Items/Materials	36,662	34,050	108%	30,000	28,500	42,000	50,850
Subscriptions	800	500	160%	500	1,000	1,000	0
Total Community Relations	282,694	388,468	73%	376,862	383,020	409,000	442,199
Equipment/Furniture < \$5,000	0	0		0	0	0	0
Telephone	79,606	105,000	76%	97,720	71,000	63,150	64,800
Total Facilities Expenses	79,606	105,000	76%	97,720	71,000	63,150	64,800
Legal Services	500	500	100%	500	500	500	500
Outside Services	250,556	224,832	111%	291,608	278,316	343,480	192,130
Service Contracts	30,664	41,000	75%	47,397	27,600	27,600	24,000
Total Professional Services Expenses	281,720	266,332	106%	339,505	306,416	371,580	216,630
Insurance - General	11,519	18,806	61%	9,388	8,844	1,400	1,400
Total Other Expenses	11,519	18,806	61%	9,388	8,844	1,400	1,400
Holiday Assistance	9,000	8,000	113%	7,000	5,000	7,000	7,000
Total Funds & Grants Expenses	9,000	8,000	113%	7,000	5,000	7,000	7,000
Total Expense	1,972,937	2,041,273	97%	2,035,105	1,775,559	1,794,793	1,691,103
General Fund OPERATING Income	(1,963,937)	(2,032,272)	97%	(2,030,105)	(1,770,559)	(1,789,793)	(1,686,103)
MIS	126,423	35,000	361%	35,000	0	42,000	70,000
FF&E	0	147,923		147,923	123,854	0	0
Net Income (Loss)	(2,090,360)	(2,215,195)	94%	(2,213,028)	(1,894,413)	(1,831,793)	(1,756,103)

Beach Cities Health District
Total Admin
Finance, Human Resources, Executive. Board of Directors, Business Development, Administrative Services
2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	Budget	Budget	Variance	Budget	Budget	Budget	Budget
REVENUE							
Property Tax	5,002,800	4,750,560	105%	4,499,541	4,179,531	3,930,505	3,760,620
Interest	237,160	306,900	77%	410,040	522,068	965,861	1,000,840
Limited Partnership	1,735,000	1,825,000	95%	1,898,874	1,670,562	2,162,000	2,161,680
Other Revenue	80,000	317,500	25%	210,000	0	0	0
Total Revenue Government	7,054,960	7,199,960	98%	7,018,455	6,372,161	7,058,366	6,923,140
Total Revenue	7,054,960	7,199,960	98%	7,018,455	6,372,161	7,058,366	6,923,140
EXPENSES							
Salaries - Reg FT	1,223,259	1,031,510	119%	970,191	998,849	1,086,364	1,007,996
Salaries - Reg PT	156,792	146,406	107%	155,955	127,377	90,038	15,340
Cafeteria Plan Contribution	227,501	205,974	110%	212,823	189,137	163,375	112,111
Payroll Taxes	97,295	81,213	120%	83,964	68,899	76,916	65,690
LTD Insurance	3,379	2,678	126%	3,739	3,340	3,066	2,625
Pension Plan Contribution	208,390	152,569	137%	161,078	153,281	138,966	117,468
Unemployment Insurance	5,000	5,000	100%	20,000	102,000	22,000	13,000
Employee Incentive Bonus	0	0		380	0	0	0
Employee Instant award exp	5,000	5,000	100%	7,200	6,000	7,160	2,592
Total Payroll Expenses	1,926,616	1,630,348	118%	1,615,329	1,648,883	1,587,885	1,336,822
Consumables (food used as supplies)	4,000	3,000	133%	2,400	1,800	2,400	6,000
Office Supplies	7,890	8,340	95%	10,836	11,300	11,796	10,392
Program Supplies	0	0		0	120	0	0
Janitorial Supplies	2,000	3,000	67%	3,000	3,000	2,640	2,400
Other Supplies	2,500	1,400	179%	1,400	1,704	3,790	4,340
Total Program Costs	16,390	15,740	104%	17,636	17,924	20,626	23,132
Employee Retention & Recognition	1,200	2,100	57%	3,300	4,100	4,220	4,560
Employee Wellness	25,300	26,410	96%	21,400	21,400	17,800	20,200
ADP Payroll Processing Fees	3,300	3,300	100%	3,600	37,200	38,400	46,536
Education & Training Seminars	10,450	17,650	59%	16,750	12,950	16,050	14,230
Insurance - Worker's Comp	8,246	7,404	111%	8,959	3,598	1,611	1,884
Recruitment	800	1,040	77%	1,700	1,900	2,226	1,728
Tuition Reimbursement	16,000	1,000	1,600%	7,500	1,000	13,458	7,160
Employee Travel/Parking	4,650	9,100	51%	4,550	7,350	20,240	21,692
Total Human Resources Expenses	69,946	68,004	103%	67,759	89,498	114,005	117,990
IT Repair & Maint Parts	100	300	33%	300	300	0	240
IT Software Expense	18,500	18,500	100%	22,000	14,518	13,818	20,100
Total Information Systems Expenses	18,600	18,800	99%	22,300	14,818	13,818	20,340
Community Outreach	3,500	1,000	350%	1,500	7,000	12,408	11,600
Dues & Memberships	30,200	36,780	82%	27,595	23,975	26,475	23,495
Educational Materials	250	200	125%	500	500	500	500
Meetings	9,200	9,050	102%	9,050	5,800	27,200	26,410
Postage	4,700	4,420	106%	4,300	4,600	3,700	2,700
Printing	1,200	1,700	71%	3,300	5,700	3,740	2,340
Subscriptions	150	120	125%	120	120	0	0
Total Community Relations	49,200	53,270	92%	46,365	47,695	74,023	67,045

Beach Cities Health District
Total Admin
Finance, Human Resources, Executive. Board of Directors, Business Development, Administrative Services
2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Equipment/Furniture < \$5,000	1,600	1,900	84%	3,100	3,600	3,400	3,400
Equipment/Lease	7,200	7,243	99%	7,300	2,600	3,500	3,360
Equipment/General Maintenance & Repair	6,100	6,080	100%	6,100	5,000	6,800	6,800
Plant Service	0	0		0	1,620	1,620	1,620
Total Facilities Expenses	14,900	15,223	98%	16,500	12,820	15,320	15,180
Accounting Services	45,200	31,000	146%	28,400	27,000	30,000	39,100
Banking Services	24,000	22,880	105%	20,800	20,800	20,800	20,800
Election Services	0	313,000		0	200,000	0	140,000
Legal Services	115,000	88,000	131%	88,000	117,000	94,000	84,000
Outside Services	43,578	60,500	72%	146,100	212,500	251,050	47,230
Taxes & Licensing	6,700	6,694	100%	6,640	5,990	5,550	4,810
Total Professional Services Expenses	234,478	522,074	45%	289,940	583,290	401,400	335,940
Interest Expense	21,600	20,400	106%	15,600	15,600	236,768	273,538
Insurance - General	112,940	80,281	141%	66,510	79,488	62,603	63,981
Total Other Expenses	134,540	100,681	134%	82,110	95,088	299,371	337,519
Grants	0	0		45,000	45,000	45,000	45,000
Total Funds & Grants Expenses	0	0		45,000	45,000	45,000	45,000
Total Expense	2,464,670	2,424,140	102%	2,202,939	2,555,016	2,571,448	2,298,968
General Fund OPERATING Income	4,590,290	4,775,820	96%	4,815,516	3,817,145	4,486,917	4,624,171
MIS	0	35,075		35,075	32,100	0	36,000
Net Income (Loss)	4,590,290	4,740,745	97%	4,780,441	3,785,045	4,486,917	4,588,171

Beach Cities Health District

Total Property

2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
REVENUE							
Lease	5,024,263	4,765,020	105%	4,626,611	5,139,203	4,812,639	4,463,171
Interest	107,770	190,659	57%	267,288	316,683	0	0
Other Revenue	0	0		10,000	10,000	0	0
Total Revenue Government	5,132,033	4,955,680	104%	4,903,899	5,465,886	4,812,639	4,463,171
Total Revenue	5,132,033	4,955,680	104%	4,903,899	5,465,886	4,812,639	4,463,171
EXPENSES							
Salaries - Reg FT	77,931	64,538	121%	58,967	84,939	83,984	81,110
Cafeteria Plan Contribution	7,050	6,200	114%	6,033	8,240	7,816	6,171
Payroll Taxes	5,962	4,937	121%	4,183	5,801	5,750	5,193
LTD Insurance	343	92	373%	133	187	178	158
Pension Plan Contribution	17,527	6,425	273%	8,854	7,957	6,998	7,657
Total Payroll Expenses	108,813	82,192	132%	78,171	107,124	104,725	100,289
Janitorial Supplies	3,600	2,400	150%	2,000	6,000	10,000	12,000
Total Program Costs	3,600	2,400	150%	2,000	6,000	10,000	12,000
Insurance - Worker's Comp	290	255	114%	465	307	184	210
Total Human Resources Expenses	290	255	114%	465	307	184	210
Building Maintenance & Repair	183,738	172,582	106%	178,782	157,370	166,980	154,315
Equipment/Furniture < \$5,000	17,000	15,000	113%	15,000	18,000	19,000	21,000
Equipment/Lease	71,514	70,260	102%	69,012	78,108	78,108	88,452
Equipment/General Maintenance & Repair	114,030	111,000	103%	111,000	110,842	110,842	110,718
Landscape Maintenance	87,412	86,434	101%	74,313	73,713	74,616	74,546
Electricity	443,160	347,760	127%	314,850	320,650	320,650	320,650
Gas	231,000	138,000	167%	121,500	126,000	126,000	126,000
Water	163,400	121,400	135%	121,400	123,700	123,700	123,700
Waste Removal	24,000	16,511	145%	16,512	12,911	12,911	12,088
Plant Service	0	0		0	3,240	3,240	3,289
Telephone	2,076	2,076	100%	2,076	0	0	0
Janitorial Services	125,940	162,360	78%	139,440	161,280	145,680	112,080
Total Facilities Expenses	1,463,270	1,243,383	118%	1,163,885	1,185,814	1,181,727	1,146,838
Banking Services	300	300	100%	300	0	0	0
Outside Services	48,237	29,747	162%	25,247	2,500	2,500	2,500
Outside Services - Property	84,000	84,000	100%	84,000	84,000	84,000	84,000
Engineering/Maintenance Services	393,453	373,549	105%	311,189	311,029	314,597	290,826
Service Contracts	20,355	19,494	104%	19,495	22,598	25,314	28,192
Taxes & Licensing	10,230	10,230	100%	10,230	10,230	5,882	5,882
Total Professional Services Expenses	556,574	517,320	108%	450,461	430,357	432,293	411,400
Prospect South Bay	90,000	90,000	100%	62,000	62,000	72,000	72,000
Lease-Ducot Parking rights	663,184	612,723	108%	566,102	523,028	483,232	446,463
Interest Expense	56,816	107,277	53%	153,898	196,972	0	0
Insurance - General	280,692	217,799	129%	203,563	213,187	125,306	110,477
Total Other Expenses	1,090,692	1,027,799	106%	985,563	995,187	680,537	628,940
Total Expense	3,223,239	2,873,349	112%	2,680,545	2,724,789	2,409,466	2,299,678
Cash Income (Loss) Before Cap Ex	1,908,794	2,082,331	92%	2,223,354	2,741,097	2,403,172	2,163,494

Beach Cities Health District

Total Property

2023-2024

	FY 23-24	FY 22-23		FY 21-22	FY 20-21	FY 19-20	FY 18-19
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
NR Amortization	(699,663)	(618,528)	113%	543,566	474,308	0	0
General Fund OPERATING Income	1,209,131	1,463,803	83%	1,679,788	2,266,788	2,403,172	2,163,494
FF&E	0	15,000		152,600	22,500	0	0
Building	3,430,906	1,743,931	197%	8,664,345	4,479,546	1,900,000	3,948,116
Healthy Living Campus	202,479	3,942,682	5%				
Grant - Bike Path	(1,044,567)	(1,536,460)	68%	(1,638,665)	(1,500,000)	0	0
Total Capital Expenditures	2,588,818	4,165,153	62%	7,178,280	3,002,046	1,900,000	3,948,116
Net Income (Loss)	(1,379,687)	(2,701,095)	51%	(5,498,492)	(735,258)	503,172	(1,784,622)

BCHD FY2023-24 BUDGET

FUNDING SOURCES

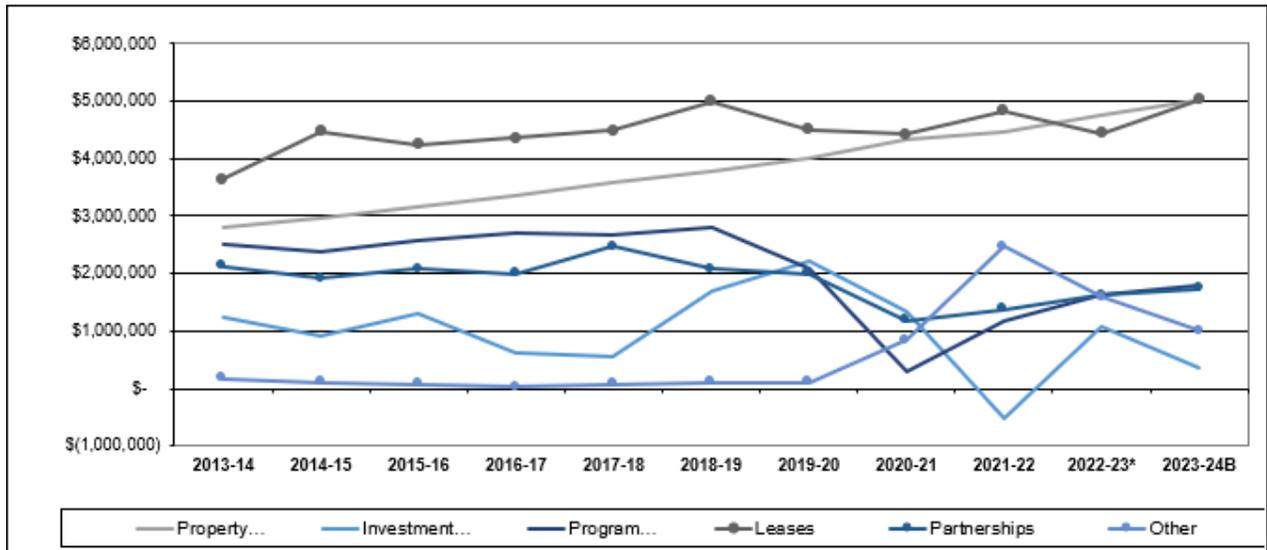


The District Funding Sources

Beach Cities Health District (BCHD) is one of the largest preventive health agencies in the nation and has served the communities of Hermosa Beach, Manhattan Beach, and Redondo Beach since 1960. The District was originally a hospital and was built with a bond measure and funding from property taxes. Later when the District transitioned into the preventive health arena, the funds available were invested and diversified into owning and leasing property, joining partnerships, operating a health and fitness center, a youth fitness center, and keeping a portfolio of investments. With the income and user fees from these various sources, the District can offer an extensive range of dynamic health and wellness programs with innovative services and facilities that promote health in every lifespan - from children to youth to families and older adults.

TREND BY FUNDING SOURCE

Fiscal Year	Property Taxes	Investment Earnings	Program Income	Leases	Partnerships	Other	Total
2013-14	2,806,501	1,235,885	2,512,897	3,648,871	2,134,248	170,706	12,509,108
2014-15	2,960,181	917,677	2,376,262	4,479,867	1,919,408	110,180	12,763,575
2015-16	3,145,703	1,301,865	2,572,774	4,244,939	2,083,332	75,955	13,424,568
2016-17	3,355,324	619,756	2,702,307	4,353,249	2,001,129	26,251	13,058,016
2017-18	3,591,891	555,677	2,671,695	4,495,927	2,473,590	68,292	13,857,072
2018-19	3,793,278	1,700,327	2,809,085	4,992,027	2,071,315	105,551	15,471,583
2019-20	3,994,702	2,224,612	2,073,958	4,505,686	2,002,771	107,956	14,909,685
2020-21	4,345,848	1,337,999	305,976	4,425,228	1,175,456	840,568	12,431,075
2021-22	4,478,036	(532,478)	1,186,035	4,832,189	1,384,062	2,476,691	13,824,535
2022-23*	4,751,854	1,092,840	1,640,291	4,435,932	1,618,389	1,598,205	15,137,511
2023-24B	5,002,800	344,930	1,789,467	5,024,263	1,735,000	1,011,116	14,907,576
	34%	2%	12%	34%	12%	7%	100%



Source: Audited Financial Statements

* Pre-audited financial statements B-FY23-24 Budget

The portion of each income stream (noted by “%”) compared to total District income has historically stayed relatively consistent year-over-year. However, due to COVID-19, the District closed the Health and Fitness (H&F) operations from mid-March of 2020 and re-opened in April of 2021 with limited-hour, reservation-only in-door and out-door services at 50% capacity per State of California regulations. On March 7th of 2022, all the restrictions were lifted, and H&F operations has been focusing on regaining enrollments. After a significant drop in FY2020-21 the revenues have been steadily recovering in H&F Operations but are not expected to reach the pre-COVID levels until FY2024-25. For FF2021-22 and FY2022-23 there is a temporary increase in other revenues due to the funds received for COVID-19 relief efforts.

Additionally, from the financial recession in 2008-2009, property tax income was 20% and investment income was 15% of total District income. The current property tax portion is 34% and investment income of 2% of total District income. The diversified portfolio helps the District maintain services through different economic challenges facing the nation, the state, and the Beach Cities Health District (BCHD) jurisdiction.

Property Taxes (34%). The District shares are on average 0.00888% (88% of a penny) of the 1% property tax collected by the State of California from the three beach cities (Hermosa, Manhattan, and Redondo). See Property Tax Dollar Breakdown illustrative graph on the following page.

For budgeting purposes, the District uses input from HdL Coren & Cone, a reputable consulting firm, to estimate annual property taxes for Secured, Unsecured and HOX (homeowner tax exemptions) apportionments.

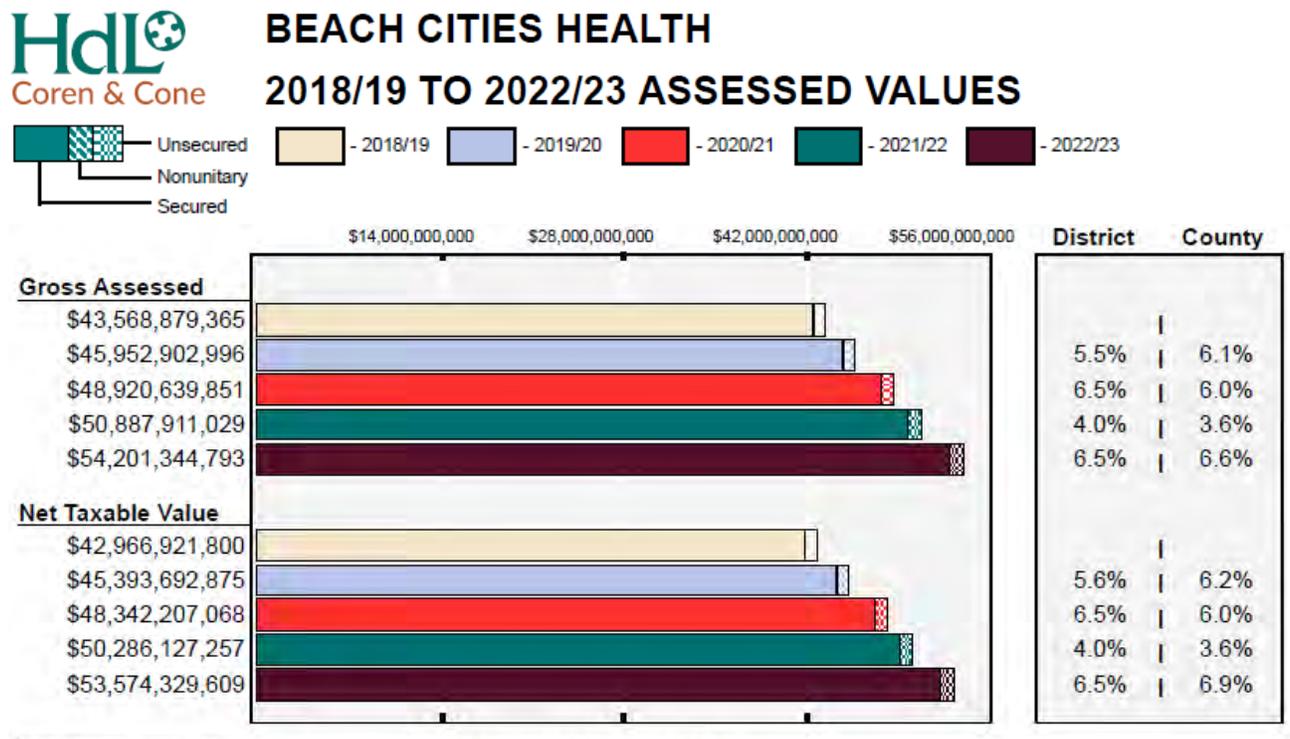
HdL’s General Fund (GF) forecast for growth of all values generating General Fund property tax revenue is 5.13%, without any factoring for new construction activity adding the trimmed average growth due to new construction for the past 8 years of \$169,983,850 would be the equivalent of an additional 0.33 growth to this base number. This would mean forecasting growth of 5.46% for 2023-24 using the historical average new construction additions. As an alternative, forecasting half of the historical average of new construction growth would result in an increase of 0.17 for a more conservative increase of 5.30% above the base line number. Thus, HdL’s conservative estimate of growth for 2023-24 would be **5.13%**

Therefore, the District budgeted \$5,002,800, an increase of **5.31%**, compared to prior year budget which is slightly above HdL’s conservative estimate for FY2023-24 budget; or 5.28%, compared to \$4,752,000 of actual property taxes collected in 2022-23. Property taxes have been trending at 5%-6% increase annually since FY2012-13. The District has collected 100% (just \$1,000 more) in property taxes against the amount budgeted for FY22-23.

HdL notes in their report that median sale prices of single-family homes in the entire District increased 15.33% in 2021, last year, over the previous calendar year, and those median prices increased an additional 7.59% in 2022. Home sale prices as well as the number of homes coming to market have been mixed both by region

and community throughout the State. In the District there was a decrease in the number of homes sold in 2022 by 572 transactions. This means that there were 32.5% fewer homes sold in calendar year 2022 when compared with last year and these are the events that are impacting the 2023-24 forecast. Further, HdL notes in the report that the assessor will review what is happening in terms of sale prices in individual neighborhoods and use those price points to adjust taxable values if warranted within those same geographic areas for properties reduced between 2008 and 2012. HdL's modeling applies price increases as a percentage across the board. Each year about 3%-5% of the Single-Family Residents (SFR) properties in the Prop 8 pool sell and are no longer available for restoration. The CPI (consumer price index) granted for all taxing entities in the State, per Proposition 13 for 2023-24, will be 2.00% which remains unchanged from FY22-23.

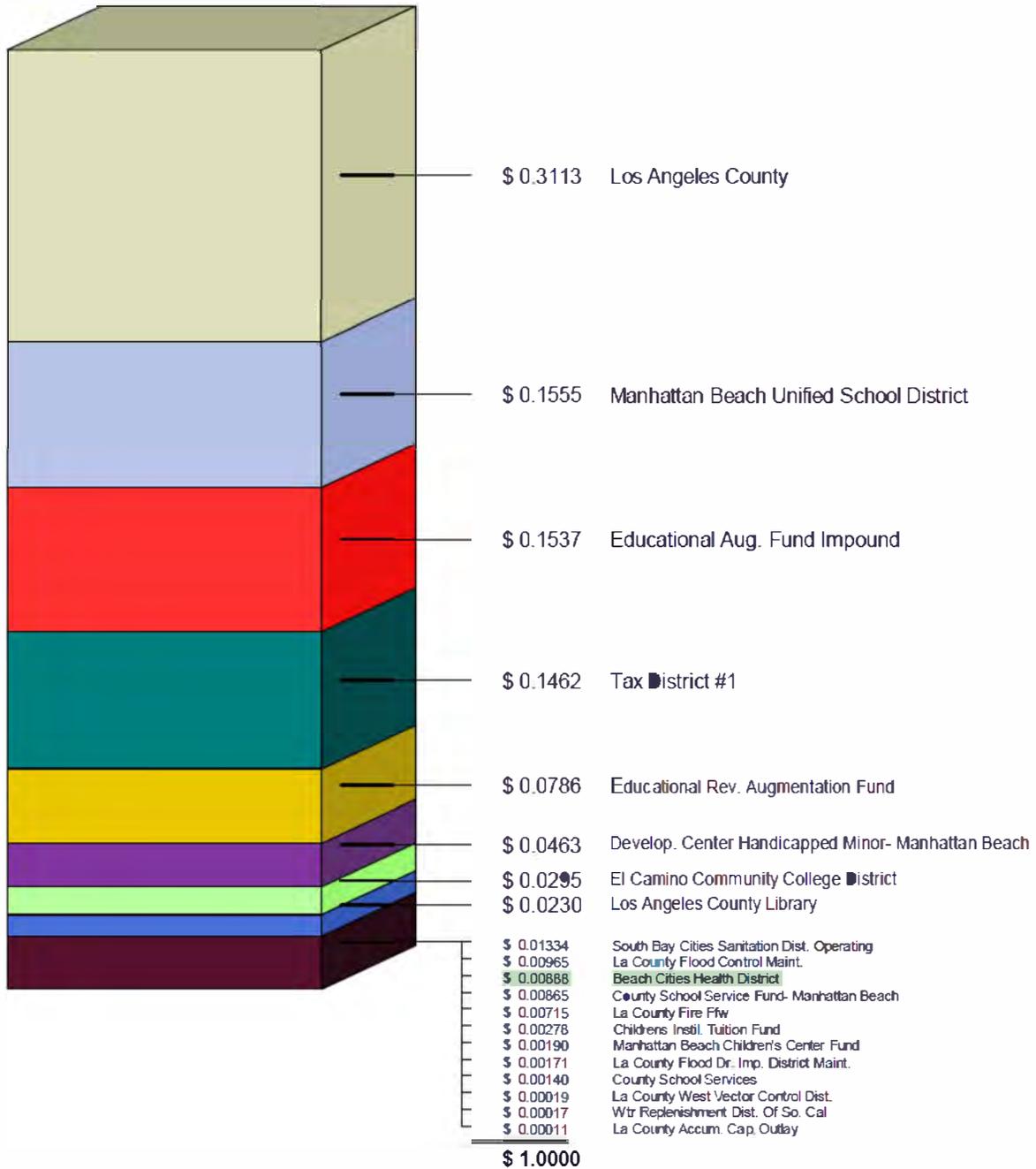
Projections by HdL for property tax receipts have been considered in the District's long-term financial outlook.



Data Source: Los Angeles County Assessor 2018/19 To 2022/23 Combined Tax Rolls



BEACH CITIES HEALTH PROPERTY TAX DOLLAR BREAKDOWN



Lease Revenue (34%). Lease revenue consists of four Distinct sources: tenant rental income, tenant common building operating expense (BOE) reimbursements, parking lease revenue, and parking and notes-receivable principal payments from the parking structure and Venice Family Clinic.

	FY23-24	FY22-23	Variance	
	<u>Budget</u>	<u>Budget</u>		
<u>514 Prospect Campus</u>				
Silverado Senior Living	960,000	905,000	55,000	6%
Surgery Center	548,000	542,000	6,000	1%
UCLA	356,000	356,000	-	0%
Community Psychiatry	150,000	146,000	4,000	3%
Kaiser Foundation	115,000	-	115,000	100%
Other-smaller spaces	29,000	29,000	-	0%
	2,158,000	1,978,000	180,000	9%
<u>BOE Costs</u>				
	871,000	862,000	9,000	1%
<u>Off Campus</u>				
1837 PCH (Sunrise)	308,000	308,000	-	0%
601 PCH (Leap and Bound)	204,000	200,000	4,000	2%
2114 Artesia (SBFHC)	181,000	175,000	6,000	3%
2114 Artesia (SBFHC) - Notes Receivable	36,000	34,000	2,000	6%
Other- adjacent lot		22,000	(22,000)	-100%
	729,000	739,000	(10,000)	-1%
<u>Parking Lease</u>				
Ducot Notes Receivable	700,000	619,000	81,000	13%
Ducot Parking Lease	200,000	200,000	-	0%
	900,000	819,000	81,000	10%
<u>Total Lease Revenue</u>	4,658,000	4,398,000	260,000	6%

Tenant Rental Income - The District manages ten tenants, seven of which are located at 514 Prospect Avenue in Redondo Beach, often referred to as the District “Campus.” The District secured one more tenant, Kaiser Foundation, during last fiscal year. The other three tenants are located “off-campus” at two different properties owned by the District across the beach cities totaling \$729,000 in annual lease revenue, an decrease of 1% or \$10,000 due to ending of the temporary lease contract for an adjacent Flagler lot (decrease of \$22,000) which was offset by increases for three tenants per contractual agreements (an increase of \$12,000).

Venice Family Clinic Notes Receivable – Starting in FY21-22, Venice Family Clinic has been repaying a ten-year loan to the District for the interior building improvements made in FY19-20 and FY20-21. Per government GAAP (Generally Accepted Accounting Principles) the principal payment is recorded as lease revenue in the BCHD General Fund. The principal loan payment for FY23-24 is \$36,002.

Tenant Common Building Operating Expense (BOE) Reimbursements – Only the tenants at 514 Prospect Avenue are subject to common area expenses, and further, only tenants with triple net leases pay common area expenses separately from their rent. Several tenants have gross tenant agreements where the rental income covers common area expenses. BOE costs are reimbursed based on contractual agreements and trued-up after each fiscal year-end. BOE fluctuates based on actual common area building expense costs incurred. The District budgeted \$871,000, a \$9,000 increase in BOE reimbursements compared to last year budget.

Parking Lease Revenue – The District leases out one of the parking structures to the building owner of two adjacent buildings at 514 Prospect Avenue, and receives a fixed rental income of \$200,000 through 2064.

Parking Structure Notes Receivable – In 2002, the District purchased a note receivable from the owner of the other two buildings next to 514 Prospect Avenue, which is being amortized through 2024. As discussed above, per government GAAP, the principal payment is recorded as lease revenue in the BCHD General Fund. The principal payment increased by 8% or \$81,000 between fiscal years 2022-23 to 2023-24, per the amortization schedule. Due to the premium discount received at the execution of the note receivable, the District is recognizing the non-cash amortization below the cash operating income for internal reporting purpose, while for the annual audited financial statement will be netted with lease revenue.

Program Revenue (User Fees) (12%). The District owns and operates two health & fitness facilities, AdventurePlex (“APlex”) and Center for Health and Fitness (“CHF”). APlex is mainly focused on toddlers and youth, with activities such as toddler and small children play area, camps, and special events. CHF is focused on adults and older adults and operates a fitness club with “gym memberships”, personal training, group classes, etc. User fees are based on attendance and members signed up for memberships.

Both facilities are budgeted, based on current trends and programs offered that are further described and reviewed in the Departmental Overview, Performance Measures and Accomplishments section.

FY23-24 the District conservatively budgeted \$1,790,000 in program revenues, just 5% more than in FY22-23, dealing with consequences of business impact from the COVID-19 pandemic. Summer, Fall, Winter, and Spring camps are the main source of revenue for AdventurePlex from H&F. AdventurePlex was very successful in running all camps during FY22-23 bringing \$84,000 (or. 21%) over the budgeted revenues. In FY22-23, the camps proved to be very popular and had a waiting list for every camp throughout the fiscal year. Thus, the District budgeted \$526,000 in camps revenue or 33% more over FY22-23 budget. The main goal for CHF is to continue to focus on regaining

memberships after pandemic era to meet the budget. In FY22-23 the restrictions during the pandemic caused difficulties in recruiting new members and a significant number of the pre-Covid members did not return to the gym after re-opening in FY22-23. CHF has been monitoring revenues forecasts, conducting extensive outreach to potential members. To bring the revenues up, CHF had to increase fees for the memberships, visits, and consultation as of May 1st of 2023 and have been reviewing and adjusting expenses accordingly. CHF has conservatively budgeted 6% less in revenues in FY23-24 compared to last fiscal year based on the forecasts and also, because it was not able to meet the budget last fiscal year.

Before the pandemic, user fees from both facilities combined used to cover the basic cost of operating the facilities with some support from other funding sources to cover for executive management support, advertisements, building maintenance and capital outlays.

Limited Partnerships (12%). The District has invested in two partnerships: Sunrise Beach Cities Assisted Living, L.P., with an 80% joint venture investment as a limited partner, and Beach District Surgery Center, L.P., with a 5% joint venture investment as a minor equity holder. Both entities are also tenants of the District. The District takes a conservative approach when budgeting for the joint venture partnership income as the result of operations tending to fluctuate considerably from year-to-year. The income from both partnerships has also been affected by COVID-19 beginning April 2020 and continued through FY22-23. In FY22-23, the District collected \$207,000 less than budgeted (\$116,000 less than budgeted from Sunrise and no revenues from Surgery Center due to reduced services and therefore, the conservative strategy to not estimate any major increases in revenue equated to the trend in actual results. In FY23-24, partnership revenues are expected to keep recovering from the pandemic but are still not returning to the level before the pandemic.

Investments (2%). The District receives investment income from two types of sources, notes receivables interest and a cash investment portfolio. The notes receivable portion decreases each year according to the amortization schedules that goes through 2024. The investment portfolio provides interest income, and gains or losses from unrealized change in market value and realized gains or losses from sale of investments. Investment income is budgeted based on the amortization schedules and expected return in the portfolio based on projected portfolio balance. The District does not budget for GASB pronouncement non-cash interest income.

The total cash investment portfolio fiscal year-end June 30, 2023 is \$13.3 million, down \$3.7 million compared to prior year, ended June 30, 2022. The decrease is due to the transfers from the portfolio to the District's operations account to cover the fixed costs during the pandemic, capital expenditures for Healthy Living Campus and to meet the District obligations on the grants to the community and the school districts.

BCHD Investment Portfolio Performance			
Fiscal Year - Actual	FY20-21	FY21-22	FY22-23
Portfolio - @ Cost	\$ 19,543,183	\$ 16,007,371	\$ 13,939,358
Cost to Market Valuation	292,771	(762,131)	(866,427)
Portfolio - @ Market *	19,835,954	15,245,241	13,072,931
US Bank Money Market	111,541	163,264	119,227
Managed Portfolio - @ Market	\$ 19,947,495	\$ 15,408,505	\$ 13,192,158
CAMP & LAIF *	236,640	1,615,466	69,531
Total Value - @ Market	\$ 20,184,135	\$ 17,023,970	\$ 13,261,689
Yield to Maturity @ Cost	1.36%	1.39%	1.63%
Yield to Maturity @ Market	0.58%	3.00%	4.83%
Duration to Maturity (Years)	2.68	2.49	2.14
Portfolio Interest Income	379,646	242,480	193,687
Realized Gain / (Loss)	245,787	69,908	(64,457)
Net Portfolio Gain / (Loss)	\$ 625,433	\$ 312,387	\$ 129,230
Notes Receivable (NR) Interest	317,068	267,288	190,659
Interest Income Realized	\$ 942,501	\$ 579,675	\$ 319,889
Pension 115 Trust Earnings	588,608	(419,967)	212,569
Unrealized Gain/(Loss)	(559,777)	(1,058,854)	(103,239)
Deduct - NR Discount Amortization	(474,308)	(543,566)	(618,528)
Total BCHD Interest Income	\$ 497,024	\$ (1,442,712)	\$ (189,309)

Other Revenues and Grants (7%). In the past four years, other revenues and grants have been increasing from 1% of the total District budget to 7% in FY23-24, since the District has applied and has been awarded new grants for Youth Services listed in this section.

On October 30, 2019, the District was awarded an *Annual Grant for Drug-Free Communities (DFC)* Support Program by the Department of Health and Human Services (HHS) Substance Abuse and Mental Health Services Administration for the amount of \$125,000 annually, totaling \$625,000 for five years for the period from 10/30/2019 to 09/30/2024. In FY23-24 the District budgeted \$125,000 for the fifth year of DFC grant. DFC Support Program was established under the Drug-Free Communities Act of 1997, P.L. 105-20. The purpose of DFC funding is to address two major goals: 1) establish and strengthen collaboration among communities, public and private non-profit agencies, and federal, state, local and tribal governments to support the efforts of community coalitions, and 2) reduce substance use among youth and, over time, among adults. In FY23-24, the District will apply for the continuation of the grant for another five-year period from 10/01/2024 to 09/30/2029 totaling \$625,000.

In addition, the District receives \$37,315 per year to provide on-site care management services for eligible seniors and disabled residents for the City of Manhattan Beach and an annual grant from Sunrise Assisted Living for the amount of \$10,000. The remaining other revenues include reimbursements for Holiday Gift Donations budgeted at \$9,000 for FY23-24. The District budgeted \$15,000 for the opioid service agreement revenue from the three cities as part of their participation as a local jurisdiction in California's opioid settlements with opioid manufacturers, distributors and pharmacies.

In FY23-24, the District budgeted \$80,000 in revenues from FEMA for remaining reimbursements of administrative expenses for COVID-19 relief efforts. Direct emergency response expenditures from testing, vaccinations, public health outreach, etc. for all residents during COVID-19 are eligible for FEMA reimbursement. At the time of a national emergency, government entities at all levels provide a unified, national response that required the District to disseminate its emergency response equitably to the local community, including people who work or live in the District and others who needed emergency assistance coming to the District facilities, not limited to residents of the Health District. As of December 31, 2022, the District has not recognized anymore expenditures as emergency expenditures in nature. Below is a summary of reimbursements received and forecasted from all agencies totaling \$3M:

	FY20-21	FY21-22	FY22-23	Total Received	FY23-24 Est.	Total Projected
DOC/Admin	232,678	63,507	101,531	397,717	80,000	477,717
Meals	16,340	154,382	-	170,722		170,722
Testing		566,683	88,195	654,877	-	654,877
Vaccinations	59,500	-	279,353	338,853	37,650	376,503
Total FEMA	308,518	784,572	469,079	1,562,169	117,650	1,679,819
Schools		176,000		176,000		176,000
ACHD		1,130,937		1,130,937		1,130,937
CalVax		20,000		20,000		20,000
Total		1,326,937	-	1,326,937	-	1,326,937
				-		-
Grand Total	308,518	2,111,509	469,079	2,889,106	117,650	3,006,756

Youth Wellness Center. BCHD's Youth Wellness Center is being funded by a four-year grant of \$2,000,000 from the California Mental Health Services Oversight and Accountability Commission (MHSOAC). The aim is to increase youth access to critical mental health services and support by creating a central physical space to serve the health needs of residents ages 12-25. The District applied for the grant in FY19-20 and was awarded in June 2021.

Affiliated with Stanford University's Department of Psychiatry and Behavioral Sciences/Center for Youth Mental Health and Wellbeing, the allcove Beach Cities Youth Wellness Center officially opened on 01/21/2023 and has been serving young people ages 12-25, providing a unique space to access mental health services, resources, support for friends, family, and the larger community. Located in Redondo Beach, the allcove

Beach Cities Youth Wellness Center is accessible to neighboring communities in Service Planning Area 8 (including Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Rolling Hills, Rolling Hills Estates, Torrance, and the Harbor City/San Pedro/Wilmington) communities of the City of Los Angeles, along with the unincorporated areas of the County of Los Angeles Districts 2 and 4. The Youth Wellness Center is a safe place for youth to reduce stigma, embrace mental wellness, and increase community connection. There is \$730,600 revenue budgeted for FY23-24 based on the grant budget schedule approved by MHSOAC.

Measure M Funding Agreement. On January 10, 2020, the District signed the Agreement with Los Angeles County Metropolitan Transportation Authority ("LACMTA) for the project to build a Diamond Street Bike Path Project in Redondo Beach. This project is eligible for funding under Line 66 of the Measure M Expenditure Plan. Measure M Funds have been awarded for 100% of the actual cost of the project. The budget for the total project is \$1,833,877 before any amendments. The project is expected to be completed in October of 2023. The billing is issued quarterly based on the progress of the project. In FY22-23 the District recorded \$235,000 in Revenues from Metro and a total of \$507,000 from the start of the project. The revenue is recorded as Other Revenues as received annually for audited financial statement purposes while budgeted net of capital investments for internal financial reporting and management.

BCHD FY2023-24 BUDGET

CAPITAL EXPENDITURES (CAPEX)



Approved Capital Expenditures Budget FY2023-24

New District Capital Investments	Budget
OPERATING	
IT Infrastructure - PRR Software & Computer Refresh	\$ 60,000
514 Building Contingency	150,000
District off-campus (APlex, CHF, Artesia, PCH, etc.)	75,000
School Sheds for LiveWell Kids	30,000
	\$ 315,000
ALLCOVE BEACH CITIES	
allcove Youth Wellness Center	\$ 7,297,156
allcove Youth Wellness Center - Grant Funding	(6,764,658)
	\$ 532,498
HEALTHY LIVING CAMPUS	
	\$ 800,000
Total District Capital Investment - New Funds	\$ 1,647,498
Carry-Over	Budget
Information Technology - NW Updates, Cloud Move	\$ 66,423
Senior & Scout House Community Center	150,000
CHF Relocation/Construction - COVID Relief Funds Investment	1,000,000
Healthy Living Campus	1,463,818
Bike Path Project **	1,044,567
Bike Path Project - Grant Funding	(1,044,567)
Total Carry-Over Projects	\$ 2,680,241
Total Capital Investments	\$ 4,327,739

** Please find a summary of Bike Path project in Funding Sources section.

Healthy Living Campus

Beach Cities Health District, a healthcare district focused on preventive health, is working with the community to reimagine our aging, former hospital site to better reflect our mission and meet the current health needs of Hermosa Beach, Manhattan Beach and Redondo Beach residents. In pursuit of this vision, since 2017 we've been dedicated to collecting feedback from the community, consulting with experts and publicly vetting numerous designs and concepts for the 11-acre site with our Board of Directors. A Master Plan has emerged from this iterative, community-driven process to create an innovative Healthy Living Campus anchored in Health, Livability and Community.

Here are some updates regarding the Healthy Living Campus project:

- In May, 2023, Beach Cities Health District (BCHD) was awarded \$6.3 million in grant funding from the California Department of Health Care Services' (DHCS) Behavioral Health Continuum Infrastructure Program (BHCIP). This statewide program supports behavioral health infrastructure projects, providing new opportunities to address gaps in mental health services. This grant is specifically for new construction of allcove Beach Cities, a youth wellness center in Redondo Beach, serving young people ages 12-25 in the county's Service Planning Area (SPA) 8, and comes through the BHCIP Round 4: Children and Youth grants.
- The new, permanent location for allcove Beach Cities is at the southwest corner of Beryl Street and Flagler Lane and is part of BCHD's Healthy Living Campus master plan. The 9,400 square foot, two-story allcove center will be the first building constructed as part of the Campus revitalization, with vehicle access to the energy-efficient center available exclusively via Beryl Street, a change made in response to neighbors' concerns about traffic in the adjacent Torrance neighborhood.
- On August 8, 2022, in a 5-0 vote, the Beach Cities Health District Board of Directors approved the selection of a developer, operator and design/build team for the proposed Healthy Living Campus. PMB, which has developed more than 100 health care projects, and Watermark, the ninth largest senior living operator in the U.S., will be the developer and operator, respectively, for the Residential Care for the Elderly (RCFE) facility on the BCHD campus.
- BCHD has also been working with the City of Redondo Beach on a conditional use permit (CUP) for the Healthy Living Campus master plan. BCHD filed a CUP pre-application with the City of Redondo Beach on Thursday, February 24, 2022.

A thorough environmental impact review process was undertaken by BCHD beginning in June, 2019. Despite delays caused by the COVID-19 pandemic, a comprehensive, 1,778-page Environmental Impact Report (EIR) was certified by a 5-0 vote of the BCHD Board of Directors in September 2021. The certified Final EIR has not been challenged and a peer review commissioned by the City of Redondo Beach agrees with the overall findings of the Final EIR.

The Healthy Living Campus, located on the District’s Redondo Beach property at 514 North Prospect Avenue, is our opportunity to chart the future of health in the Beach Cities by purposefully building an intergenerational, vibrant campus where people can engage in healthy behaviors. When completed, the 11-acre site will be a hub of well-being that serves and connects Beach Cities residents – ranging from children and families to adults and older adults – with abundant health and wellness services, programs and facilities.

Phase 1

- Residential Care for the Elderly (RCFE) - Memory Care & Assisted Living
- Program for All-Inclusive Care for the Elderly (PACE)
- allcove Beach Cities youth center
- Community Services (Social Workers, Assistance, Information and Referral, Youth Wellness Center)
- Active Open Green Space
- Parking

Phase 2

- Community Wellness Pavilion
- Aquatics
- Center for Health & Fitness
- Parking

Planning for the Healthy Living Campus project has been a multi-year endeavor. The proposed project has undergone revisions based on community feedback and input from expert structural and financial consultants. More information is available at <https://www.bchdcampus.org/> .

The Budget Summary for HLC is presented below.

Healthy Living Campus PRE-CONSTRUCTION	Total ITD Budget June 2023	Budget Increase	Total District Budget Pre- Construction	Actuals as of June 2023	Budget FY23-24
DESIGN AND PS&E	1,884,000	15,000	1,899,000	1,864,621	34,379
LEGAL	2,036,000	748,000	2,784,000	2,575,436	208,564
FINACIAL SERVCIES	1,174,000	28,000	1,202,000	1,165,793	36,207
DIRECT OWNER	6,156,000	691,000	6,847,000	6,330,333	516,667
FINANCIAL ADVISOR FEES (HLC/PACE)	1,100,000		1,100,000	-	1,100,000
RESERVE / PACE	1,050,000	(682,000)	368,000	-	368,000
	\$ 13,400,000	\$ 800,000	\$ 14,200,000	\$ 11,936,183	\$ 2,263,817

allcove Beach Cities

California Department of Health Care Services' (DHCS) Behavioral Health Continuum Infrastructure Program (BHCIP) is a statewide program that supports behavioral health infrastructure projects, providing new opportunities to address gaps in mental health services. In December, Governor Gavin Newsom announced \$480.5 million in awards for 54 projects to improve California's behavioral health infrastructure for children and youth, with Los Angeles County set to receive \$122.4 million for 13 county projects, including allcove Beach Cities.

Beach Cities Health District (BCHD) has been awarded \$6,336,702 in grant funding for new construction of allcove Beach Cities, a youth wellness center in Redondo Beach, serving young people ages 12-25 in the county's Service Planning Area (SPA) 8.

The allcove Beach Cities permanent building is estimated to cost between \$7.3 - \$7.6 million and will be funded by this \$6,336,702 grant, remaining federal funds of about \$500,000 previously awarded, plus the 10% District match requirement of \$532,784 and any additional funding needed will be funded through BCHD's capital investment fund balance. This grant brings the total amount of state and federal monies raised for allcove Beach Cities to \$9.3 million as shown below:

allcove Beach Cities	Budget
CONSTRUCTION	\$ 5,892,200
DESIGN AND PS&E	532,000
DIRECT OWNER	655,000
FF&E	290,000
TOTAL - Minimum Building Requirements	\$ 7,369,200
Grant Funding - State	(6,336,702)
Grant Funding - Federal	(500,000)
District Match	(532,498)
TOTAL - Funding Sources	\$ (7,369,200)
LEED & WELL - SILVER	410,000
LEED & WELL - PLATINUM	1,200,000
TOTAL - MAX SUSTAINABILTY	\$ 1,200,000
Other Sustainability Grant Funding	\$ (1,200,000)
TOTAL - District Cost	\$ (532,498)

allcove Beach Cities opened Jan. 21, 2023, in a temporary location on the Beach Cities Health District Campus in Redondo Beach, offering mental and physical health services, education and employment assistance, peer and family support, and substance use prevention programs for young people ages 12-25 in the greater South Bay. Since opening, more than 1,000 young people have accessed programs and services.

The new, permanent location for allcove Beach Cities will be at the southwest corner of Beryl Street and Flagler Lane and is part BCHD’s Healthy Living Campus master plan. The 9,400 square foot, two-story allcove center will be the first building constructed as part of the Campus revitalization, with vehicle access to the energy-efficient center available exclusively via Beryl Street, a change made in response to neighbors’ concerns about traffic in the adjacent Torrance neighborhood.

This grant is part of the \$2.2 billion BHCIP funding provided by the Legislature and the Governor, which was authorized in the fiscal year 2021-22 budget to construct, acquire and expand behavioral health facilities and community-based care options as well as invest in mobile crisis infrastructure. BHCIP is part of a broader commitment by the California Health & Human Services Agency (CalHHS) to improve the state’s behavioral health and long-term care continuum infrastructure.



BCHD FY2023-24 BUDGET

BCHD RCFE Community Needs Market Assessment Study





RCFE Community Needs & Market Assessment Study

BCHD Finance Committee

Defining need for assisted living

- Studies suggest that the average assisted living resident is a woman over the age of 85 who requires assistance with at least two activities of daily living
- Activities of daily living (ADLs or ADL) and instrumental activities of daily living (IADLs or IADL) are terms used in healthcare to refer to people's daily self-care activities.
- Activities of daily living include: bathing, dressing, grooming, eating, transferring, and using the toilet

BCHD Finance Committee

2018 AARP Home and Community Preferences Survey

- 77% of respondents want to stay in their community as long as possible
- 76% want to remain in their current residence as long as possible
- 13% believe they will have to move to a different home in their community
- 24% believe it is likely they will move to a different community

BCHD Finance Committee RCFE (AL) Community Need

Step 1 – Are there Residents that need ADL Assistance?

	2021	Estimated	2021 Age 75+ Seniors
Age Cohort	Age 75+ Population	Level of Incidence	Estimated to Require Assistance with ADLs
75 to 79	12,097	20.0%	2,419
80 to 84	9,897	31.0%	3,068
85+	8,848	50.0%	4,424
Total	30,842		9,911
Weighted Average		32.1%	

Sources: U.S. Bureau of the Census, the Need for Personal Assistance With Everyday Activities: Recipients and Caregivers
Nielsen
MDS Analysis

	2024	Estimated	2024 Age 75+ Seniors
Age Cohort	Age 75+ Population	Level of Incidence	Estimated to Require Assistance with ADLs
75 to 79	13,312	20.0%	2,662
80 to 84	10,891	31.0%	3,376
85+	8,838	50.0%	4,419
Total	33,041		10,458
Weighted Average		31.7%	

BCHD Finance Committee

RCFE (AL) Community Need

Step 2 – How many Units Exist or Don’t Exist?

	2021		2024	
	#	%	#	%
Resident with ADL Needs	902	100%	1,114	100%
Less: Existing Units	(244)	27%	(244)	22%
Planned	(148)	16%	(148)	13%
Turnover	(110)	12%	(110)	10%
	<u>(502)</u>	56%	<u>(502)</u>	45%
Add: Homes Sold	<u>255</u>	28%	<u>324</u>	29%
Residents with ADL Needs and No Assited Living Facility	655	73%	936	84%

*) November 12, 2019 Finance Committee Meeting – The ADL needs represented are 75+ Households (shown in the prior slide) from the Redondo Beach Primary Market Area, which is defined as within a 5 miles radius from the District. The “Resident with ADL Needs” included are residents that qualify for annual income of \$160,000 or more. The needs analysis performed tests various income levels; the one above was for illustration purposes to demonstrate need for Assisted Living units even when only selecting a slice of the total population with two ore more ADL needs.

Market Study – Resident Mix

“MDS’ national and state experience with Senior housing communities and health care facilities indicates that a majority of the support **(60% to 80%) for such a community comes from a fairly narrow local market area [Primary Market Area (PMA) within approximately a 5-mile radius from the BCHD Campus]**. The remaining support (20% to 40%) can come from adjacent, secondary and, sometimes, tertiary market areas - typically stimulated by the actions of adult children/decision influencers attempting to **bring their aging parents closer** to them in the later stages of their life.”

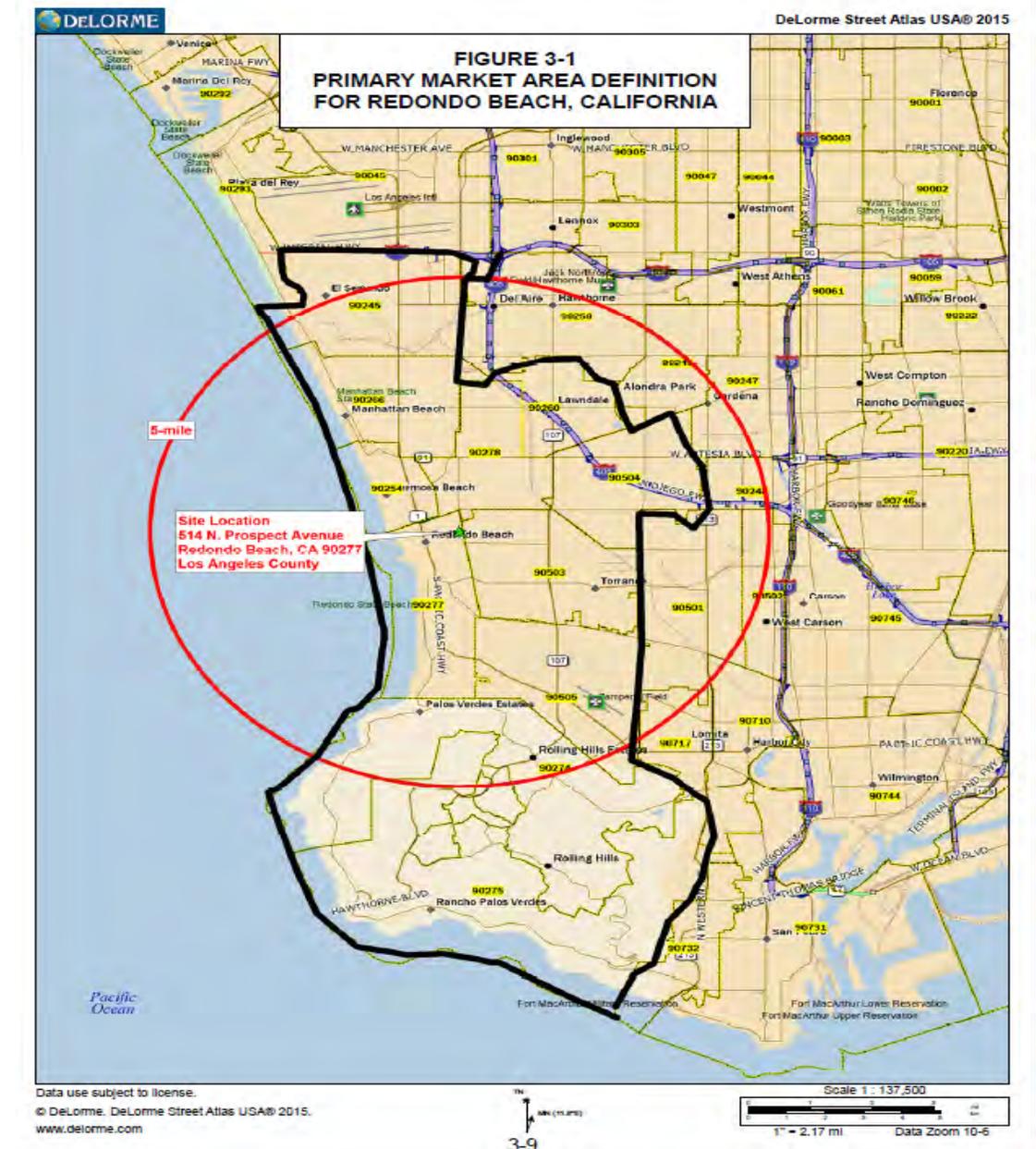
Approximately 78% of the age 75+ income qualified Seniors households and 58% of the adult children/decision influencer households in the PMA reside in five of the eleven zip code areas that contain the PMA demographics:

Age and Income Qualified Seniors	Adults Children/Decision Influencer Households
• 90275 Rancho Palos Verdes	• 90503 Torrance
• 90274 Palos Verdes Peninsula	• 90275 Rancho Palos Verdes
• 90266 Manhattan Beach	• 90277 Redondo Beach
• 90505 Torrance	• 90278 Redondo Beach
• 90277 Redondo Beach	• 90505 Torrance

Additional Primary Market Area Zip Codes:	
• 90245 El Segundo	• 90278 Redondo Beach
• 90254 Hermosa Beach	• 90503 Torrance
• 90260 Lawndale	• 90504 Torrance

Market Study – Resident Mix

60-80% of RCFE are estimated to come from a 5-mile radius of the proposed RCFE Campus



Understanding RCFE Affordability

Non-Medical Home Care vs Assisted Living



Care options and costs

Is the cost of non-medical home care at home more or less expensive than the cost of assisted living?



Non-Medical Home Care

\$27,000

Monthly basic care cost of 24-hours per day

- 24-hours per day personalized care overseen by professional caregivers
- Light housekeeping services
- Transportation services

\$324,000

Annual average costs of care for 24-hours per day

RCFE (Residential Care for the Elderly)

\$4,500 – \$12,000

Monthly basic care cost

- Room and housing
- 24-hours per day personalized care overseen by professional staff
- Activity programs and outings
- Three meals a day and snacks
- Housekeeping services
- Maintenance services
- Transportation services

\$99,000 - \$144,000

Annual average costs of care

Living at home with Non-Medical Home Care



Susie's expenses

Susie is only receiving **1/3** of the daily care at home and her expenses are the same as if she was living at a RCFE.

\$7,840 monthly (at 8 hours per day) **\$94,080 annually** (at 8 hours per day)

Rent: \$2,500 monthly Rent: \$30,000 annually

Food: \$520 monthly Food: \$6,240 annually

Utilities: \$175 monthly Utilities: \$2,100 annually

\$11,035
total monthly

\$132,420
total annually



Fred's expenses

Fred is only receiving **1/2** of the daily care at home and his expenses are more than if he was living at a RCFE.

\$17,000 monthly (at 12 hours per day) **\$151,200 annually** (at 12 hours per day)

Property Taxes: \$525 monthly Property Taxes: \$6,300 annually

Food: \$520 monthly Food: \$6,240 annually

Utilities: \$175 monthly Utilities: \$2,100 annually

\$18,220
total monthly

\$165,840
total annually

*\$35.00 an hour is the average current cost for established home care agencies in the South Bay

Next Steps – Public Outreach & Citizen Engagement

- Community Chat & Coffee with Beach Cities Health District CEO and Staff
- Community Updates
 - Newsletters
 - Community Events & Meetings
 - Public City Meetings, etc.
- Social Media Outreach
- Update Public Opinion Survey
- Hotline for Questions and Reporting of Issues

BCHD FY2023-24 BUDGET

DEBT OBLIGATIONS



Debt Obligations

Currently the District's debt consists of one capital lease obligation: Parking Facility

Parking Facility – In 2002, the District acquired the right to use certain parking facilities from Prospect South Bay, a California Limited Partnership. In return for the right to use the facilities, the District agreed to make monthly payments of \$60,000 through December 2024. The agreement provides for interest at 7.94% a year. The initial principal obligation under the agreement amounted to \$7,509,201, which was recorded as a capital lease payable for the acquisition of the parking facilities. During the fiscal year end of June 30, 2023, the District made the principal payment of \$612,723.18. The outstanding obligation of \$961,896.89 on June 30, 2023, and \$720,000 (\$663,183.87 for principal debt service payment, and \$56,816.13 as interest expense), is included in the fiscal 2023-24 budget. The following is a summary of future minimum lease payment requirements:

Ducot Parking Lease Agreement			
<u>Due Date</u>	<u>Applied to Principal</u>	<u>Applied to Interest</u>	<u>Total Annual Payment</u>
30-Jun-24	663,184	56,816	720,000
30-Jun-25	351,996	8,004	360,000
	\$5,117,753	\$2,442,247	\$7,560,000

The parking facility lease is repaid by a Notes Receivable the District purchased from the same partnership to acquire the use of certain other parking facility.

BCHD FY2023-24 BUDGET

DEPARTMENT, ACCOUNT CONTROL & APPROVAL LIMITS



Department and Programs Overview & Account and Control Structure

The 2023-2024 Budget is comprised of the following departments and programs are organized to roll up for manager-level and director-level budgetary control.

General fund is comprised of all departments and programs listed below.

Life Span Services

- 140 Work Well
- 200 Community Services
- 405 Life Span Services Administration
- 410 Youth/School Services
- 411 Drug Free Community – Grant
- 413 Youth Wellness – Grant - allcove
- 800 Well Being Services

Other Programs and Services

- 150 Volunteer Management
- 160 Health Promotions & Communications
- 190 Business Development & Innovation



Property Operations

- 700 Prospect One
- 710 BCHD and Outlying Properties
- 720 Prospect Parking
- 730 Prospect Avenue (514 Prospect) Campus



Support Services

- Human Resources
 - 110 Human Resources
 - 125 Administration
- Executive
 - 170 Executive Admin
 - 175 Board of Directors
- Finance
 - 120 Finance
 - 130 Information Systems

6XX Total Health & Fitness Operations

605 Fitness Administration

Center for Health and Fitness (CHF)

- 611 Center for Health & Fitness
- 612 Personal Training
- 613 Pilates
- 614 Yoga
- 615 Fee Based

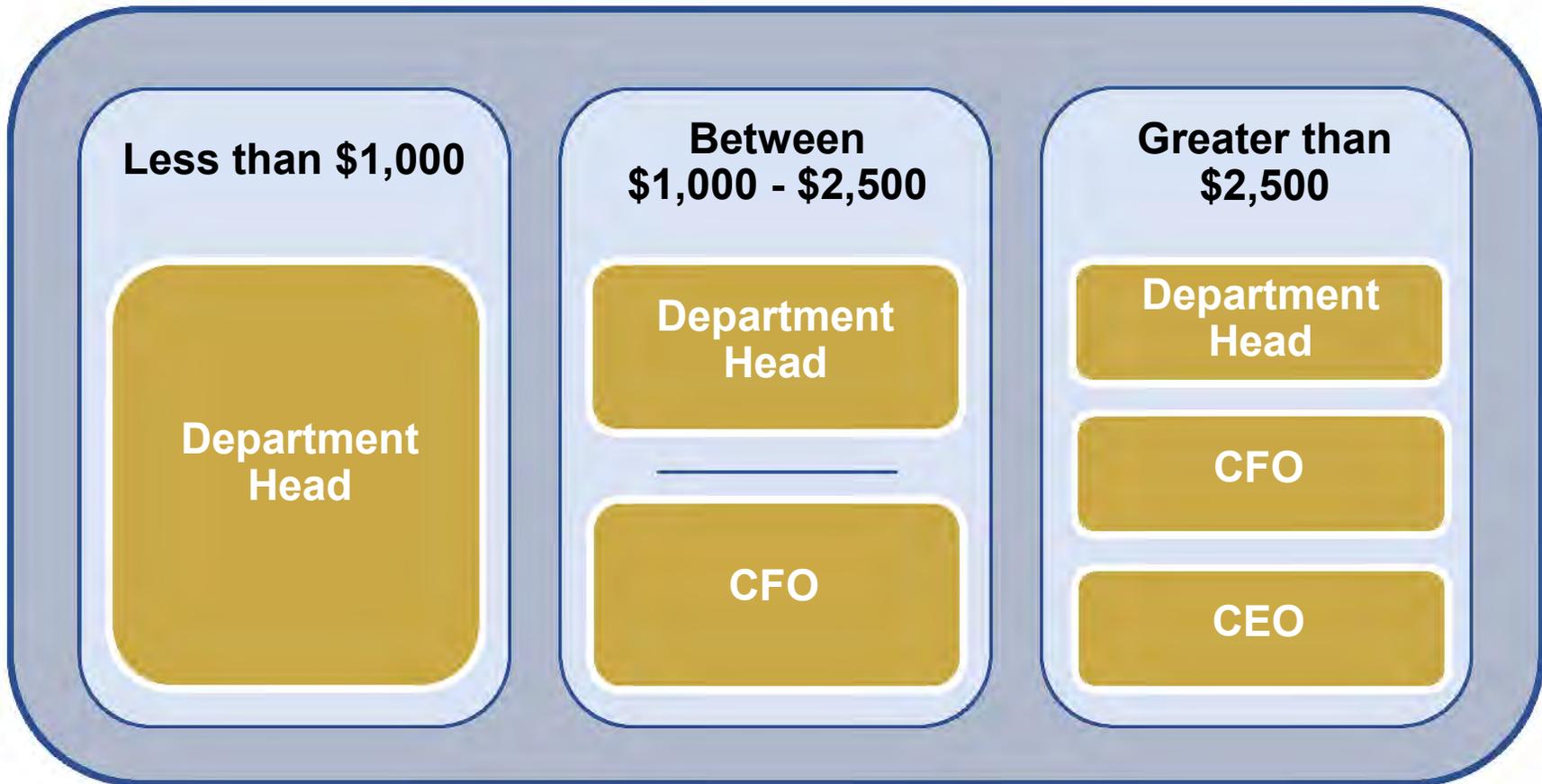


Adventure Plex (APLEX)

- 631 Operations
- 632 Programs
- 633 Events
- 634 Camps
- 635 Toddler Town



BCHD Approval Limits Policy



BCHD FY2023-24 BUDGET

LIFESPAN SERVICES



Program Description

Lifespan Services Department

Lifespan Services is comprised of the following sub-departments:

- Youth Services
- Adult Services
- Community Services
- Community Funded Services & Grants
- Research & Evaluation

Lifespan Services Administration

Provides strategic direction, management, and evaluation for BCHD programs and services that support health and wellness across the lifespans. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the residents in the Beach Cities. The team divides its services and focus among the sub-departments, Youth, Adult, and Community Services. The Youth Services department focus is on school aged youth. Adult Services focus is on adults aged 18-64 and on public policy and social changes to improve public health in the community. The Community Services department focus is to assist uninsured and the aging and disabled population. In addition, the Lifespans Administration receives, manages, and audits services funded in the community by the District, either by contracted agreements or through a grant request.

Lifespan Administration Services Organization

Lifespan Administration Services includes the Chief Medical Advisor, and the Chief Programs Officer.

The Chief Medical Advisor provides strategic direction and oversight for all health-related programs at the District. In addition, the Chief Medical Advisor counsels on the development and implementation of the Community Health Snapshot and the District three-year Health Priorities.

The Chief Programs Officer is responsible for the implementation of programs in the community and for monitoring program effectiveness.

BCHD FY2023-24 BUDGET

LIFESPAN SERVICES



YOUTH SERVICES – SUCCESS IN THE SCHOOLS

Beach cities children and adolescents are educated to be physically, socially, and emotionally prepared to become healthy adults and contributing members of society.

allcove

allcove Beach Cities

allcove Beach Cities opened Nov. 1, 2022. It's a "one-stop shop" for young people ages 12-25 in the South Bay to access mental health and physical health services; substance use prevention and treatment; wellness services and life skills; supportive education, employment assistance; and peer and family support.

Beach Cities Health District received funding from California's Mental Health Services Oversight and Accountability Commission for program implementation, supported by Stanford's Center for Youth Mental Health and Well-Being, and also received federal community project funding for the facility.

allcove Beach Cities has a "no wrong door" policy, which is helping to close the accessibility and affordability gap and reduce the health and economic burdens of untreated mental health concerns. By focusing on prevention and early intervention, allcove Beach Cities helps identify mental health disorders from the outset, modifying risk exposure and strengthening the coping mechanisms of young people to help them establish a purposeful path in life. Priority populations include transitional-aged youth, LGBTQ+, BIPOC, juvenile justice involved youth, foster youth, and undocumented young people.

allcove Beach Cities Overview

allcove Beach Cities offers the following services for young people ages 12 to 25:

- Mental health
- Physical health
- Substance use
- Peer support
- Family support
- Supported education and employment
- Life skills and wellness services

allcove Beach Cities is:

- Youth-centered, co-designed with young people
- Focused on prevention, screening, and early intervention services
- Working to build youth resilience, increase early help-seeking, reduce stigma, and increase mental health literacy
- Providing rapid, easy, and affordable access for youth ages 12-25
- Integrated and multidisciplinary care, coordinated with the local youth-serving system

allcove Beach Cities – Priority Based Budget

FY 23-24 Budget			FY 23-24 Health Priority Percentage and Cost								
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total
allcove Beach Cities	\$ 1,707,023.02	\$ 940,985.28	\$ 341,404.60	20%	\$ 853,511.51	50%	\$ 341,404.60	20%	\$ 170,702.30	10%	\$ 1,707,023.02
allcove Beach Cities Total	\$ 1,707,023.02	\$ 940,985.28	\$ 341,404.60		\$ 853,511.51		\$ 341,404.60		\$ 170,702.30		\$ 1,707,023.02

Performance Measures and Accomplishments

allcove Beach Cities is a new program. The following performance measures are proposed, in addition to improved mental health indicators for the young people ages 12-25 population:

<u>Performance Metrics</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Visits to allcove Beach Cities	N/A	2,737	3,500
Mental Health Services	N/A	141	200
Substance Use Services	N/A	18	50
Physical Health Services	N/A	0	50
Peer Support Services	N/A	234	300
Family Support Services	N/A	86	100
Education & Employment Services	N/A	34	50
Number of Risk Assessments	N/A	28	40
Events at allcove	N/A	87	100
Tours of allcove	N/A	357	400
Youth Advisory Group Hours	N/A	457	600
Well-Being Line Calls*	1300	287	300

*Well-Being Line transitioned to allcove Beach Cities in November 2022. The number listed for FY22-23 is calls and email inquiries for service.

Program Description

Youth Services

Lifespan Services – Youth Services



The following programs are ranked by health priority:

Youth Services is comprised of the following Programs:

- Beach Cities Partnership for Youth
- Contract Services - Youth
- Health & Safety at Schools
- LiveWell Kids
- School Gardens/Docents/Garden Angels
- Parent Education and Engagement Programs
- Social-Emotional Health at Schools
- Youth Advisory Council
- Drug Free Communities Grant

Beach Cities Health District partners with the Hermosa Beach City School District (HBCSD), Manhattan Beach Unified School District (MBUSD) and Redondo Beach Unified School District (RBUSD) to create environments that support student, staff, and family health. Key stakeholders include students, administrators, teachers, staff, families, school boards, and community partners. The Youth Services department, BCHD’s communitywide coalition, and the Beach Cities Partnership for Youth, strive to create opportunities for health and well-being that allow all beach cities students to thrive, in school, and in life. Performance Measures and Accomplishments.

Lifespan Services – Youth Services— Programs Priority Based Budget

FY23-24 Budget			FY 23-24 Health Priority Percentage and Cost								
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total
Contract Services - Youth	\$ 695,492.10	\$ 689,207.00	\$ 139,098.42	20%	\$ 347,746.05	50%	\$ 139,098.42	20%	\$ 69,549.21	10%	\$ 695,492.10
Non-Profit Grants	\$ -	\$ 42,600.00	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Health & Safety at Schools	\$ 40,809.73	\$ 112,768.00	\$ 12,242.92	30%	\$ 8,161.95	20%	\$ -	0%	\$ 20,404.86	50%	\$ 40,809.73
LiveWell Kids	\$ 230,381.57	\$ 187,437.00	\$ 172,786.17	75%	\$ 57,595.39	25%	\$ -	0%	\$ -	0%	\$ 230,381.57
LiveWell Tots	\$ -	\$ 26,962.00	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Parent Education and Engagement Programs	\$ 98,984.75	\$ 68,110.00	\$ -	0%	\$ 49,492.37	50%	\$ 49,492.37	50%	\$ -	0%	\$ 98,984.75
Partnership for Youth Coalition	\$ 340,905.38	\$ 162,615.00	\$ -	0%	\$ 170,452.69	50%	\$ 170,452.69	50%	\$ -	0%	\$ 340,905.38
School Gardens/Volunteers/Garden Angels	\$ 132,346.86	\$ 94,920.00	\$ 132,346.86	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ 132,346.86
School Well-Being Line	\$ -	\$ 90,687.00	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
School Wellness Committees	\$ 165,456.73	\$ 142,396.00	\$ 41,364.18	25%	\$ 41,364.18	25%	\$ 41,364.18	25%	\$ 41,364.18	25%	\$ 165,456.73
Social-Emotional Learning Programs	\$ 71,300.32	\$ 73,045.00	\$ -	0%	\$ 71,300.32	100%	\$ -	0%	\$ -	0%	\$ 71,300.32
Substance Use Prevention Programs	\$ -	\$ 56,869.00	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Youth Advisory Council	\$ 137,541.04	\$ 98,859.00	\$ -	0%	\$ 68,770.52	50%	\$ 68,770.52	50%	\$ -	0%	\$ 137,541.04
Youth Services Total	\$ 1,913,218.47	\$ 1,846,475.00	\$ 497,838.55		\$ 814,883.48		\$ 469,178.18		\$ 131,318.26		\$ 1,913,218.47

Program Goals:

Physical and Brain Health

LiveWell Kids (elementary schools – HBCSD, RBUSD)

- Educating kindergarten through fifth-grade students on the process and benefits of growing their own food, improving nutritional knowledge, and making healthy eating choices.

School Garden / Volunteers / Garden Angels

- Deliver the six-lesson LiveWell Kids curriculum to fidelity to all kindergarten through fifth-grade students at the eight RBUSD elementary schools and the three HBCSD schools.
- Prepare and maintain all eleven LiveWell Kids outdoor gardens year-round.
- Promoting engagement between the families and the school community through volunteerism.

School Wellness Committees

- Encourage school efforts in their implementation of health and wellness events programming for students, families, and staff based on each respective site’s strengths and areas of need.
- Provide a menu of resources through the Suite of School Support to promote health and wellness practices across all twenty-two public school sites in Hermosa Beach, Manhattan Beach, and Redondo Beach.

Public Health and Safety

International Walk and Roll to School Day (elementary schools HBCSD, MBUSD, RBUSD)

- Brings together BCHD staff, local elected officials, police officers, school administrators, parents, students, and volunteers to promote safe streets and human-powered transportation.
- Annual observance across the three school districts increases awareness and inspires local action on creating a safer and environmentally sustainable community.

Bike Safety Education

- Spreading public awareness through the Streets For All campaign about street safety to students and families
- Supporting schools and police departments with bike and e-bike safety education through events, informational materials and sharing best practices.

Mental Health

Contract Services - Youth

- Provide the school districts with funding through the Healthy Schools Service Agreement for school counselors, school nurses and other health-related services as identified by each of the Beach Cities school districts.

Social-Emotional Health at Schools

- *Purpose Workshops* (HBCSD, MBUSD, RBUSD)
 - Deliver interactive group workshops that can be individualized for secondary level students, parents, or staff to create opportunities for perspective-taking and increased social connection.
 - Supporting workshop participants to align their gifts, talents, and interests to create purpose in daily life.
- *Teen Mental Health First Aid* (10th-12th grade, or ages 15-18 – HBCSD, MBUSD, RBUSD)
 - Teach teens how to identify, understand and respond to signs of mental health and substance use challenges in their friends and peers.

Youth Advisory Council (8th-12th grades – HBCSD, MBUSD, RBUSD)

- Create opportunities for students to serve as touchstones for health issues on the minds of Beach Cities teens in order to provide recommendations and develop youth-centered programming.
- Deliver peer-to-peer education and advocacy on topics that include substance use prevention, social media, and mental health.

Substance Use:

Beach Cities Partnership for Youth Coalition, Drug-Free Communities Grant

- Decrease prevalence of alcohol, tobacco, and other drug use in teens.
- Decrease stress and bullying and improve social-emotional well-being of youth.
- Increase number of parents having conversations with their children about substance use, social media, mental health, and bullying.
- Increase school district capacity to deliver substance use prevention.

Parent Engagement and Education

- Increase number of parents having conversations with their children about substance use, social media, mental health, and bullying.
- Provide parents free resources, education, and opportunities to connect on parenting issues and challenges in their efforts to help youth reach their full potential and live healthy.



Accomplishments and Objectives by the Numbers:

<u>Performance Measure</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Suite of School Support (School Wellness)	N/A	50	55
Youth Advisory Council	70	52	45
LiveWell Kids	4324	4695	4842
Beach Cities Partnership for Youth / Drug Free Communities	9407	9571	9566



BCHD FY2023-24 BUDGET

LIFESPAN SERVICES



WELL-BEING SERVICES

The Blue Zones Project by Healthways, in partnership with Beach Cities Health District, is a community-wide approach to creating healthier and more productive citizens. Blue Zones Project uses permanent, evidence-based environmental and policy changes to motivate residents to adopt and maintain healthier lifestyles.

Program Description

Lifespan Services –Adult Services (Well-Being Services, formerly Blue Zones Project)

Adult Services is comprised of the following Programs:

Well-Being Services:

- Built Environment
- Community Workshops
- Government Affairs / Community Liaison
- Happiness Series / Chats
- Legislative Advocacy
- Micro Enrichment Grants
- Mindfulness Drop-In
- Moais
- Non-Profit Grant
- Public Health Response
- Restaurants/Grocery Stores
- Substance Use - Adults
- Tobacco Control Policy

WorkWell

- BCHD WorkWell Programs
- Community WorkWell Programs
- External Organizational Outreach and Development

Adult Services Administration

Provides strategic direction, management and evaluation for Blue Zones Project, Mental Health and Happiness, WorkWell to LiveWell, community policy efforts, and other community wellbeing programs and services. This administrative function, in accordance with public health practice standards and in alignment with District health priorities, seeks to measurably improve the health and well-being of beach cities residents.

Adult Services Organization

In 2010, the “Beach Cities” of Hermosa Beach, Manhattan Beach and Redondo Beach partnered with Sharecare and Blue Zones, LLC to launch the Blue Zones Project™ (BZP). BZP introduced an environmental and policy approach to implementing evidence-based strategies community-wide through multi-stakeholder collaboration to measurably improve health well-being within worksites, cities, restaurants, grocery stores and through resident involvement and activation. Beach cities residents have benefitted from improved health and well-being as seen by an unparalleled increase in the Gallup Well-Being Index® (WBI). In 2021, BCHD transitioned the department to be called Well-Being Services (WBS) continuing its commitment to implementation of Blue Zones Project and focus on environmental and policy change while reflecting the expansion of the department scope to include mental health, substance abuse, worksite wellness, and policy and governmental affairs.

Staff works with key community stakeholders like city leadership, employers, restaurateurs, community organizations, and residents in support of the health and well-being of our community by creating opportunities to eat healthy, live actively, enhance resilience, and build strong connections. Staff collaborates with partners to identify and implement programs and services (e.g., worksite wellness, city livability projects, social emotional health, and food insecurity) that will improve results on Gallup National Health and Well-Being Index® (WBI®).

To address our “Mental Health” health priority, Well-Being Services has developed a suite of initiatives and programs to support stress resilience and mental well-being, including the Mental Health and Happiness Initiative, mindfulness, purpose, and connectedness programming. We aim to enhance the community’s capacity to support those facing mental health challenges and have invested in hosting trainings and community workshops.

Building and maintaining the partnerships with our city partners, community organizations, local elected officials’ offices, and partner agencies comprise our liaison and government affairs efforts. And our policy work on local, regional, and state level accounts for our legislative advocacy efforts to support community health and well-being in areas including livability and the built environment, substance-use, and tobacco control.

FY 23-24 Budget			FY 23-24 Health Priority Percentage and Cost									
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total	
BCHD WorkWell Programs	\$ 89,003.05	\$ 77,482.37	\$ 40,051.37	45%	\$ 40,051.37	45%	\$ 8,900.30	10%	\$ -	0%	\$ 89,003.05	
Built Environment	\$ 133,845.43	\$ 69,546.32	\$ 53,538.17	40%	\$ 26,769.09	20%	\$ -	0%	\$ 53,538.17	40%	\$ 133,845.43	
Community Work Well Programs	\$ 90,742.21	\$ 43,112.35	\$ 40,834.00	45%	\$ 40,834.00	45%	\$ 9,074.22	10%	\$ -	0%	\$ 90,742.21	
Community Workshops and Trainings	\$ 74,977.96	\$ 53,520.69	\$ 7,497.80	10%	\$ 59,982.37	80%	\$ 7,497.80	10%	\$ -	0%	\$ 74,977.96	
External Organizational Outreach & Development (Innovation)	\$ 22,607.07	\$ 12,452.22	\$ 10,173.18	45%	\$ 10,173.18	45%	\$ 2,260.71	10%	\$ -	0%	\$ 22,607.07	
Government Affairs/Community Liaison	\$ 70,010.46	\$ 23,391.30	\$ 17,502.61	25%	\$ 17,502.61	25%	\$ 17,502.61	25%	\$ 17,502.61	25%	\$ 70,010.46	
Happiness Series/Chats	\$ 107,794.63	\$ 47,434.73	\$ 53,897.32	50%	\$ 53,897.32	50%	\$ -	0%	\$ -	0%	\$ 107,794.63	
Legislative Advocacy	\$ 70,010.46	\$ 17,579.60	\$ 17,502.61	25%	\$ 17,502.61	25%	\$ 17,502.61	25%	\$ 17,502.61	25%	\$ 70,010.46	
Mindfulness Drop-In	\$ 26,632.18	\$ 8,721.21	\$ -	0%	\$ 26,632.18	100%	\$ -	0%	\$ -	0%	\$ 26,632.18	
Moais and Social Connection	\$ 87,502.31	\$ 49,412.13	\$ 26,250.69	30%	\$ 61,251.61	70%	\$ -	0%	\$ -	0%	\$ 87,502.31	
Public Health Response	\$ 42,717.56	\$ 144,394.93	\$ -	0%	\$ -	0%	\$ -	0%	\$ 42,717.56	100%	\$ 42,717.56	
Restaurants/Grocery Stores	\$ 102,937.61	\$ 74,246.01	\$ 102,937.61	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ 102,937.61	
Substance Use/Tobacco Control	\$ 28,486.87	\$ 11,182.89	\$ -	0%	\$ -	0%	\$ 28,486.87	100%	\$ -	0%	\$ 28,486.87	
Substance Use/Tobacco Control	\$ 14,202.94	\$ 9,927.60	\$ -	0%	\$ -	0%	\$ 14,202.94	100%	\$ -	0%	\$ 14,202.94	
Well Being Services Total	\$ 961,470.73	\$ 642,404.35	\$ 370,185.36		\$ 354,596.34		\$ 105,428.07		\$ 131,260.96		\$ 961,470.73	

Performance Measures and Accomplishments

Lifespan Services – Adult Services (Well-Being Services)

Adult Services – Programs Priority Based Budget

Program Goals:

- Deliver Mental Health First Aid trainings and suicide prevention trainings for the public and community organizations to support community mental well-being strategy.
- Prioritize Mental Health program area by enhancing tools and programs that enhance mental health resilience including purpose, mindfulness, gratitude, kindness, and social connections.
- Re-engagement with existing Blue Zones Project approved restaurants and grocery stores and utilizing Restaurant Ambassador volunteers to support new restaurant and grocery store designations.
- Continued implementation of worksite wellness programs, both internally and for community partners, to support employee engagement and well-being.
- Enhance the built environment and street safety with the construction of the Diamond Street bike and pedestrian path.
- In collaboration with the Youth Services Department and the Drug-Free Communities grant, provide community education and awareness regarding the impact of cannabis on youth health.
- Increase positive health behaviors and measurably improve the health and well-being of beach cities residents.

Accomplishments / Objectives:

- Developed capacity for the community to support people facing mental health challenges by certifying 117 staff and community members in Mental Health First Aid through five trainings and delivering two QPR Suicide Prevention Trainings to 50 staff and community members.
- Delivered Worksite Wellness program to BCHD staff with 95% participation rate among employees while maintaining high wellness scores based a Health Risk Assessment and Biometric survey results.
- BCHD Board approved a contract to initiate construction on the Diamond Street bike path project that will enhance safety and livability. This is a project funded by Measure M funds through Metro.
- Hosted a Volunteer Social Hour for over 40 people at a Blue Zones Project approved restaurant, the first Social Hour event since the COVID-19 pandemic.
- Completed an e-bike report for school districts and collaborated with partners to relaunch the Streets for All street safety education campaign with an e-bike safety focus.
- Implemented re-engagement strategy for moai program by providing promotion, technical assistance, and meeting space for existing moai groups and helping match individuals to moais.
- Developed Mental Health and Happiness activations to complement workshop experiences, and initiated train-the-trainer model to enhance staff capacity to deliver Mental Health and Happiness workshops to more audiences including youth, parents, and older adults.

Accomplishments and Objectives by the Numbers:

<u>Performance Metrics</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Community Event Participants	8,213	1,360	1,500
Number of WBS Community Events	120	55	55
Blue Zones Designated Restaurants & Grocery Stores	118	100	100
WorkWell Program Participation (internal and external partners)	329	414	370
Individuals Trained in Mental Health First Aid and Suicide Prevention (QPR)	N/A	167	200

BCHD FY2023-24 BUDGET

LIFESPAN SERVICES



COMMUNITY SERVICES

Beach Cities Health District has a variety of programs and services to help beach cities residents lead healthy lives, including health referrals and resources to assist adults and families navigate the array of services available to them in the South Bay and greater Los Angeles area.

Program Description

Lifespan Services – Community Services

Community Services is comprised of the following subdivisions:

- Care Management and subsidized in-home services
- Volunteer Coordination
- Information and Referral
- Public Benefits Enrollment
- Community-based Programs and Services
- Cognitive Health

Community Services Administration

Provides strategic direction, management, and evaluation for BCHD programs and services that support independent living for older adults and adults with disabilities, as well as ensures health care access for all beach cities residents. The administrative function, in accordance with public health practice standards, seeks to address on-going and emerging health needs to the uninsured and aging population.

Community Services Organization

Community Services staff works closely with the cities of Hermosa Beach, Manhattan Beach, and Redondo Beach, the local health care and social services system, non-profit organizations, and residents, to create an age-friendly community. Care management is staffed by professional social workers who, with a team of trained and supervised volunteers, help individuals live at home as long as safely possible, while supporting independence and improving quality of life through social connection. BCHD has established a health fund for income qualifying older residents and residents who have disabilities that need subsidized in-home services to support their independence and well-being.

In 2013, BCHD became a certified enrollment entity with Covered California, the nation's largest state health insurance marketplace. Staff are certified-enrollment counselors who support residents in the selection, enrollment, and navigation of health insurance benefits. BCHD has established a health fund for income qualifying children, adults, and families who do not qualify for health insurance.

BCHD delivers community-based and evidence-based programs to promote healthy aging. Programs include physical activity classes (e.g., Tai Chi, Adaptive Strength Training, Agility Balance Coordination, Chair Yoga, Mindfulness, etc.), and senior nutrition classes. Community Services also delivers programs to support the cognitive health of beach cities residents.

Performance Measures and Accomplishments
Community Services Department

Health Priorities:

- Physical and Brain Health
- Mental Health
- Substance Use
- Public Health and Safety

BCHD Community Services promotes access to health care and health-promoting programs and services for individuals and families living in the beach cities, including older adults and adults with disabilities.

Priority Based Budget Program Goals:

FY 23-24 Budget			FY 23-24 Health Priority Percentage and Cost									
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total	
Aging Services-Health and Wellness Education	\$ 176,309.27	\$ 32,551.16	\$ 70,523.71	40%	\$ 70,523.71	40%	\$ 35,261.85	20%	\$ -	0%	\$ 176,309.27	
Care Management Covered California & Public Benefits Enrollment	\$ 1,279,912.18	\$ 913,390.16	\$ 255,982.44	20%	\$ 575,960.48	45%	\$ 63,995.61	5%	\$ 383,973.65	30%	\$ 1,279,912.18	
Holiday Gift Bags	\$ 62,917.42	\$ 22,839.07	\$ 12,583.48	20%	\$ 50,333.94	80%	\$ -	0%	\$ -	0%	\$ 62,917.42	
Homelessness Liaison	\$ -	\$ 51,552.16	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	
Information & Referrals In-Home Support Volunteer Programs	\$ 155,689.65	\$ 59,533.16	\$ 15,568.97	10%	\$ 77,844.83	50%	\$ 15,568.97	10%	\$ 46,706.90	30%	\$ 155,689.65	
GSWEC -MSW Internship Program	\$ 173,633.65	\$ 63,597.59	\$ 52,090.09	30%	\$ 121,543.55	70%	\$ -	0%	\$ -	0%	\$ 173,633.65	
GSWEC -MSW Internship Program	\$ 96,526.56	\$ 42,609.16	\$ 19,305.31	20%	\$ 43,436.95	45%	\$ 4,826.33	5%	\$ 28,957.97	30%	\$ 96,526.56	
Community Services Total	\$ 2,038,306.12	\$ 1,227,868.59	\$ 454,049.22		\$ 967,638.67		\$ 128,984.49		\$ 487,633.74		\$ 2,038,306.12	

Care Management

- Improve the ability for beach cities older adults and adults living with disabilities to continue living in their home as long as safely possible while providing social connection.
- Reduce injuries and accidents that cause severe disabilities in older adults.
- Improve quality of life for older adults and adults with disabilities, and their caregivers.
- Increase access to care management services while achieving high provider, volunteer, and client satisfaction.

Volunteer Programs for Care Management Clients

Conversation Companions

- Provide companionship and social support to clients.

Brain Buddies

- Provide companionship and social support to clients with memory impairment

Errand Assistance

- Assist clients with errands to support independent living

Move Well

- Maintain or enhance physical function of older adults and adults with disabilities

Support Line

- Provide additional support by initiating well-being checks

Information and Referral

Provide information and referral to health care and health-promoting programs with our Assistance, Information and Referral Line.

Public Benefits Enrollment Assistance

- Increase the number of insured beach cities residents.
- Improve health literacy information and referral.

Community-Based Programs and Services

- Offer evidence-based programs to promote healthy aging.

Accomplishments / Objectives by the Numbers:

<u>Performance Metrics</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Number of Unduplicated Care Management Clients	478	449	>425
Care Manager visits with Clients (Home, Office, or Community Location)	*689	1211	>1200
Care Management Client Well-Being Phone Calls	8559	7643	>7500
Volunteer visits with clients	*794	1288	>1200
Officer-of-the-Day Requests	2793	1615	>1500
Covered California and Public Benefits Counseling Appointments	287	193	>175

*In person client and volunteer visits put on hold due to increased COVID-19 cases in January and February 2022.

BCHD FY2023-24 BUDGET

FITNESS CENTERS SUMMARY



Performance Measures and Accomplishments
Fitness Administration and Wellness Support

The Fitness Administration and Wellness Support team actively manages and reviews the operations at both BCHD health and fitness facilities:

AdventurePlex’s (APlex) health priorities focus on Physical (nutrition and exercise) and Mental Health. “Physical” to increase exercise participation and increase fruit and vegetable consumption and reduce the percentage of children and adults who are obese or overweight. “Mental Health” to decrease bullying and stress management. Our Manhattan Beach facility offers drop-in play, for children and families and seasonal camps to increase healthy behaviors using the “We Make Fitness Fun” Model. AdventurePlex also has a variety of quarterly and on-going special events, and activities for children and families that introduces our facility and programs.



Center for Health and Fitness (CHF); a Certified Medical Fitness Facility is a community-based, health and fitness facility that emphasizes rehabilitation for individuals with chronic illnesses, cancer, general fitness for adults, and adults 65+. The Center welcomes underactive and first-time or inconsistent exercisers of all ages and offers monthly memberships to the general public. Programs offered include Pilates, yoga, group exercise classes, specialized personal training, small group training, nutrition, massage, and classes for 65+ members.



Fitness Administration and Wellness Support Summary:					
CHF Staffing Update	CHF eliminated one part-time front desk position and reduced another from full-time to part time. All other staffing levels are fully recovered for all departments.				
What’s New, Changed or Cancelled at CHF?	CHF continues to be the only certified Medical Fitness Association (MFA) facility in the State of California. The certification is valid through February 2024. The focus during FY 23/24 will be programming and recovering from closure during the pandemic. Fee increases were implemented to help cover rising costs.				
Reason for Expense Budget Variance	The membership mix is the main reasons behind the budget variance. Silvers continue to grow quickly, while basic members are returning at a lower rate.				
CHF Priority Programs	#1 Medical Fitness Programs (evidence-based outcomes)	#2 CHF Membership and providing hybrid (in-person and virtual) Classes	#3 Personal Training		
CHF Goals & Objectives	Reconnect with local health providers for referrals.	Outreach to prior and potential new members.	Outreach to prior and potential new clients.		
CHF Measures of Progress	Document referral sources and track participant outcomes.	Track daily, weekly, and monthly outcomes vs. projections.	Track daily, weekly, and monthly outcomes vs. projections.		
Which Health Priorities Align by Priority at CHF?	Physical Health (Nutrition & Exercise)	Physical Health (Nutrition & Exercise)	Physical Health (Nutrition & Exercise)		

Aplex Staffing Update	APlex Manager is splitting time (60%-40%) between APlex and allcove Beach Cities. Aplex Supervisor experienced job expansion.				
What's New, Changed or Cancelled?	APlex continues to be accredited by the American Camp Association. Reintroducing monthly drop-in play unlimited memberships beginning September 2023. The focus during FY 23/24 will be programming Fee increases have gone into effect due to rising costs.				
Reason for Expense Budget Variance	Payroll, increase utility costs and recovery from the pandemic are the main reasons behind expense and budget variance.				
Aplex Priority Programs	#1 Memberships	#2 Camps	#3 Parties		
Aplex Goals & Objectives	Introduce unlimited memberships and surpass projections.	Continue to explore rental opportunities and partnerships when the facility is not heavily in use	Surpass FY 22/23 budget and prior year actuals.		
Which Health Priorities Align by Priority at Aplex?	Physical Health (Nutrition, Exercise) and Mental Health	Physical Health (Nutrition, Exercise) and Mental Health	Physical Health (Nutrition & Exercise)		

BCHD FY2023-24 BUDGET

FITNESS CENTERS



SUCCESS AT ADVENTUREPLEX

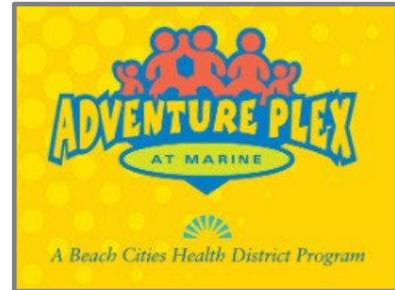
Named best indoor play facility • Named best land camp
Making fitness and learning fun • More than 30,000 kids annually

Program Description

Fitness Services – AdventurePlex

AdventurePlex is comprised of the following Programs:

- Drop-in Play/Membership
- Camps
- Outdoor Rock Wall and Ropes Course
- Parties / Parent Day Out (PDO) / Parent Night Out (PNO)
- Toddler Town



AdventurePlex (APlex) is geared to challenge children – physically, mentally, and intellectually, with non-stop activities in a structured and safe environment. APlex provides a fun place to play, with a 5-level play structure full of mazes, tunnels, and slides; an outdoor rock-climbing wall and ropes course; gymnasium; arts & crafts rooms and interactive farm-to-table toddler area.

Operations Department oversees all the AdventurePlex facility operations, including:

- Customer drop-in play and Membership Services.

The Operations Department is headed by the Youth Health Facilities Manager and supported by the General Manager (GM).

Programs Department oversees the outdoor programs, classes, and teambuilding portions of the AdventurePlex facility, including:

- Implementation and management of corporate and school teambuilding.
- Oversight and implementation of ropes course and rock wall operations.

The Programs Department is headed by the AdventurePlex Supervisor and supported by the Youth Health Facilities Manager and the GM.

Events Department oversees the special events, birthday parties and leases/rentals for AdventurePlex, including:

- Development, sales, facilitation, and follow-up on AdventurePlex events.
- Coordination of facility leases and rentals.

The Events Department is headed by the AdventurePlex Supervisor and supported by the Youth Health Facilities Manager and the GM.

Camps Department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.
- American Camp Association re-accreditation.

The Camp Department is headed by the AdventurePlex Supervisor and supported by the Youth Health Facilities Manager and the GM.

Toddler Town Department oversees the planning and operations for all AdventurePlex Toddler Town activities, including:

- Design and management of the AdventurePlex operations for toddler farm-to-table activities and maintenance of Toddler Town.

The Toddler Town Department is headed by the Youth Health Facilities Manager and supported by the GM.

Performance Measures and Accomplishments

Fitness Services – AdventurePlex

AdventurePlex – Programs Priority Based Budget

FY23-24 Budget			FY 23-24 Health Priority Percentage and Cost									
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total	
Camps	\$ 758,022.66	\$ 324,661.29	\$ 530,615.86	70%	\$ 227,406.80	30%	\$ -	0%	\$ -	0%	\$ 758,022.66	
Membership & Drop-In Play	\$ 593,843.95	\$ 307,005.09	\$ 415,690.76	70%	\$ 178,153.18	30%	\$ -	0%	\$ -	0%	\$ 593,843.95	
Outdoor Programs	\$ 37,532.66	\$ 29,209.70	\$ 26,272.86	70%	\$ 11,259.80	30%	\$ -	0%	\$ -	0%	\$ 37,532.66	
Parties & PDO	\$ 222,926.24	\$ 74,783.99	\$ 111,463.12	50%	\$ 111,463.12	50%	\$ -	0%	\$ -	0%	\$ 222,926.24	
Toddler Town	\$ 31,018.92	\$ 35,683.27	\$ 21,713.24	70%	\$ 9,305.68	30%	\$ -	0%	\$ -	0%	\$ 31,018.92	
AdventurePlex Total	\$ 1,643,344.43	\$ 771,343.33	\$ 1,105,755.85		\$ 537,588.57		\$ -		\$ -		\$ 1,643,344.43	

Program Goals / Services:

- Drop-in play and monthly unlimited membership for children and families to increase physical activity and mental health using the “We Make Fitness Fun” model.
- Private weekend birthday parties featuring rotations around the facility.
- A variety of special drop-off activities and ongoing special events for children and families each month.
- Accredited seasonal camps for children throughout the year, offering rock climbing, ropes course, arts and crafts, games, and physical activity to help develop health habits, build self-esteem and teaching social skills.
- Comprehensive toddler and parent programming in a farm-to-table imaginative play area for children ages 0-5.
- Outdoor rock wall and ropes course by reservation on the weekends.

Prior Year Accomplishments:

- Daily Breeze 2022 and 2023 “Reader’s Choice Award” named AdventurePlex Favorite Kids Camp and Favorite Kids Entertainment.
- 2022 American Camp Association re-accreditation.

Accomplishments and Objectives by the Numbers:

<u>Performance Metrics</u>	<u>Prior Year Actual</u>	<u>Current Year Estimate</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Drop-in Play	5,291	4,187	4,200
Special Events	278	571	575
Birthday Parties	154	148	160
Campers	8,590	9,230	9,300



BCHD FY2023-24 BUDGET

FITNESS CENTERS



CENTER FOR HEALTH AND FITNESS

A 17,000 sq. ft. 'State-of-the-Art' medical fitness facility providing yoga, Pilates and massage offerings

- Incorporation of physical activities with nutrition and promotion of healthy living and active aging through an integrated continuum of care
- Over 3,000 members and guests
- Evidence-based weight management and small group training success.

Program Description

Center for Health and Fitness

Center for Health and Fitness (CHF) is the only certified medical fitness facility in California, one of 45 in the nation, and one of 47 in the world. CHF provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health.

Center for Health and Fitness is comprised of the following Programs:

- Membership (in-person and virtual) and Group Exercise classes
- Personal Training & Small Group Training
- Medical Fitness
- Pilates
- Yoga
- Fee-based Services (massage & nutrition)

Operations Department

The Operations Department oversees all the CHF facility operations, including:

- Membership Services, including recruitment, retention, and billing.

The Operations Department is headed by the Member Services Manager and supported by the Member Services Specialist and General Manager (GM).

Personal Training Department

The Personal Training (PT) Department oversees all personal training, including:

- Degreed and certified trainers implementing complimentary fitness assessments and orientation sessions to help develop a personalized exercise program for each member.
- Documenting outcomes of personal training and small group training participants.

The PT Department is headed by the Programs Manager and supported by the GM.

Medical Fitness Department

The Medical Fitness Department oversees the implementation of clinical fitness programs to help individuals manage chronic medical conditions, including:

- Pre-habilitation for knee and hip replacement surgeries
- Medical exercise training for diabetes and hypertension
- Medical exercise training for low back pain
- Medical exercise training for women's fitness and skeletal health
- Medical exercise training for arthritis and total joint replacement
- Medical exercise training for long COVID
- Cardiac rehab medical exercise program

The Medical Fitness Department is overseen by the Programs Manager and supported by the GM.

Pilates Department

The Pilates Department oversees the implementation of Pilates, including:

- Certified Pilates instructors providing private and group mat and reformer classes to our members.

The Pilates Department is headed by the Programs Manager and supported by the GM.

Yoga Department

The Yoga Department oversees the implementation of yoga, including:

- Certified yoga instructors providing private and group classes to our members.

The Yoga Department is headed by the Programs Manager and supported by the GM.

Fee-Based Services Department

The Fee-Based Services Department oversees massage and nutrition, including:

- Licensed massage therapists and registered dietician.

The Fee-Based Services Department is headed by the GM.



Performance Measures and Accomplishments

Fitness Services - Center for Health & Fitness

Center for Health & Fitness – Programs Priority Based Budget

FY 23-24 Budget			FY 23-24 Health Priority Percentage and Cost								
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total
Services	\$ 66,299.66	\$ 65,948.68	\$ 46,409.76	70%	\$ 19,889.90	30%	\$ -	0%	\$ -	0%	\$ 66,299.66
Group Exercise	\$ 1,078,178.13	\$ 495,287.64	\$ 754,724.69	70%	\$ 323,453.44	30%	\$ -	0%	\$ -	0%	\$ 1,078,178.13
Training (MFA)	\$ 1,175.00	\$ 23,256.36	\$ 881.25	75%	\$ 293.75	25%	\$ -	0%	\$ -	0%	\$ 1,175.00
Personal Training	\$ 758,024.53	\$ 269,372.39	\$ 568,518.39	75%	\$ 189,506.13	25%	\$ -	0%	\$ -	0%	\$ 758,024.53
Pilates	\$ 206,574.37	\$ 41,151.71	\$ 154,930.78	75%	\$ 51,643.59	25%	\$ -	0%	\$ -	0%	\$ 206,574.37
Yoga	\$ 65,913.89	\$ 27,772.57	\$ 46,139.72	70%	\$ 19,774.17	30%	\$ -	0%	\$ -	0%	\$ 65,913.89
Center for Health & Fitness Total	\$ 2,176,165.58	\$ 922,789.34	\$ 1,571,604.60		\$ 604,560.98		\$ -		\$ -		\$ 2,176,165.58

Program Goals:

- Continue to offer a variety of classes and programs for adults in the beach cities which enhance active aging.
- Continue to provide personal training services by degreed and nationally certified personal trainers.
- Continue to implement programming with outcome measurements to track improvements in member’s health and fitness parameters.
- Continue to implement a Medical Exercise Training program led by medical exercise specialists and create partnerships with local physicians and health providers.

Prior Year Accomplishments:

- Medical Fitness Association certification resulting in physician referrals from Providence, Little Company of Mary and Torrance Memorial for CHF Cardiac Exercise Program membership, medical exercise training and nutrition services.
- Silver Fitness Programs, with more than 1,960 active members each month.
- Small Group Training and well-being lifestyle and weight management programming sustained with statistically significant measurable outcomes.

Accomplishments and Objectives by the Numbers:

<u>Performance Metrics</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>	<u>Next Year Estimate</u>
	<u>FY2021-23</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
New Membership	1,018	1,020	1,025
Personal and Small Group Training Sessions	8,092	8,924	8,950
Pilates, Yoga and Fee-Based Participants	6,194	4,483	4,500

BCHD FY2023-24 BUDGET

SUPPORT & OTHER PROGRAM SERVICES



Program Description

Support and Other Programs & Services

Support is comprised of the following component areas:

Executive. The CEO and administrative staff provide leadership and guidance to help departments and staff maintain BCHD's mission, vision, and goals. Centralized administrative services support all District staff.

Business Development and Innovation. Identifies, incubates and implements opportunities for innovation across the lifespan, including funding models, healthcare system integration, public policy and technology and data applications through a public health framework. Engages with community stakeholders, corporate partners, and local, state and federal elected officials and to build strong, productive partnerships and identify opportunities for collaboration and financial sustainability.

Health Promotions and Communications. Provides all aspects of communications to District staff and Board members. The Department ensures that Beach Cities Health District's Programs and Services are represented in a manner that conveys our preventive health mission to the community we serve. The Department handles health promotion, media relations, graphic design, copywriting, copyediting, marketing communications, promotions, partnerships, advertising, branding, creative content for internal and external web sites, critical communications, audio-visual production of board meeting videos, and publishing of the District's LiveWell mailer and annual report. The Department oversees the District's community relations involvement in local business and service organizations and through participation in community events and fairs.

Information Technology (IT) maintains BCHD's computers, telecommunications, business application software, and network connections by supporting staff, configuring devices, troubleshooting problems, and providing long-term strategic planning. With Cyber Security in the forefront of daily operations, the District's IT Department is currently transitioning into a Cloud network that allows for better, faster, and more secure IT platforms to ensure improved operating efficiency, HIPAA compliance and improved Cyber Security.

Financial Services provides support for the general ledger, accounts payable and receivable, payroll, financial reporting, treasury, and leads the annual budget process. By maintaining accounting controls, delivering best practices on budgeting, and implementing the District's commitment to meet the highest standards of governmental budgeting and reporting, the department protects BCHD from audit or accounting control discrepancies. On a monthly basis, Finance provides to the management of all departments a budgetary variance report. In addition, treasury and financial results reports are provided to the CEO, the elected Board of Directors and community in the monthly Treasurer's Report published in the Board Meeting packets.

Administration of Real Estate Management is managed by the Chief Financial Officer alongside an external property management company that is a global leader in commercial real estate services and investments. Together, they are responsible for maintaining the various properties of the Beach Cities Health District (BCHD) to ensure that building standards are maintained for safety, comfort, and operating requirements. They are also responsible for the development of the Health Living Campus in coordination with the CEO.

Human Resources provides services that promote a work environment characterized by equity, open communication, personal accountability, trust, mutual respect, and fun! Human Resources manages benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, and training programs. Human Resources also oversees internal safety policies, procedures, and guidelines, ensuring safety is the top priority for staff in alignment with best practices and guidance from the Los Angeles County Department of Public Health, CDC, and OSHA. BCHD is proud to have been recognized for our award-winning work culture by receiving national recognition as ‘a psychologically healthy workplace’ from the American Psychological Association and ranked one of the best places to work by Modern Healthcare, Outside Magazine, and Los Angeles Business Journal.

Volunteer Management. Under supervision of Human Resources, a volunteer corps of typically more than 1,000 people participated in 25 volunteer programs, contributing approximately 23,000 hours of service to the beach cities community. BCHD recognizes volunteering as a community health program; some health benefits include lower rates of depression, and higher rates of life satisfaction while increasing life expectancy. As BCHD begins to reopen many of the programs that were on hiatus during the height of the COVID-19 pandemic, volunteering provides groups and individuals opportunities to utilize their gifts, talents, and passions throughout the variety of District programming, including:

- **Volunteering with Youth** through our partnerships with beach cities elementary schools to deliver nutrition and garden education or tend to school gardens in preparation for lesson delivery. Volunteers can also be found at AdventurePlex, our fitness center created especially for youth, where kids play their way to good health. allcove Beach Cities - a youth wellness center offering mental and physical health resources, education and employment counseling, peer and family support, and substance use prevention programs – also provides opportunities to volunteer for youth in a youth forward setting.
- **Volunteering with Adults** by providing administrative support to our departments, such as staffing front desks, serving on committees, working on special projects, supporting community events, and even helping recruit and place new volunteers! Volunteers can also be found at the Center for Health & Fitness, providing a warm and welcoming experience to all members and guests.
- **Volunteering with Seniors** by keeping beach cities seniors healthy and independent in their homes for as safe and as long as possible. Volunteers support our older adults with activities such as running errands, providing social visits, coaching seniors through simple exercises for strength and balance training, and making check-in calls to clients.

Administrative Services. Under the supervision of Human Resources, Administrative Services strives to assist all BCHD departments in functions of administrative coordination. This department oversees District-wide services such as the coordination of community meeting rooms, janitorial services, office equipment maintenance, emergency planning and coordination. Daily tasks consist of data entry, filing, collating, copying, and assisting with special projects like preparing materials for a community events or lesson delivery for participating elementary schools. Administrative Services coordinates a group of dedicated volunteers to assist in completing requests for administrative support from our various departments and provides front line communications with the general public by answering phones, handling walk-ins to ensure community members get the correct information and assistance that is needed.

Program Description

Innovation & Partnership Development

New in 2022-23, an Innovation & Partnership Development unit was established to consolidate BCHD’s grant-writing, fundraising, innovation and partnership opportunities. Innovation & Partnership Development seeks to measurably improve the health and well-being of Beach Cities residents by identifying, incubating, and implementing opportunities for innovation across the lifespan, including funding models, healthcare system integration, public policy, and technology and data applications through a public health framework.

Priorities of Innovation & Partnership Development

- Pursue business development opportunities, including specific risk-sharing or payment models that will compensate BCHD to support existing infrastructure and programs that are dedicated to enhancing access to behavioral health services.
- Pursue potential grant opportunities to seek funding for innovation or current BCHD programming.
- Ensure sustainability of grant-funded innovation with continuing business strategies to secure ongoing funding or to generate new revenue.
- Pursue fundraising strategies and initiatives.



Performance Measures and Accomplishments

FY 23-24 Budget			FY 23-24 Health Priority Percentage and Cost								
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total
Partner Development	\$ 344,994.43	\$ -	\$ 86,248.61	25%	\$ 86,248.61	25%	\$ 86,248.61	25%	\$ 86,248.61	25%	\$ 344,994.43
Partner Development Total	\$ 344,994.43	\$ -	\$ 86,248.61		\$ 86,248.61		\$ 86,248.61		\$ 86,248.61		\$ 344,994.43

Accomplishments and Objectives by the Numbers:

Performance Metrics	Prior Year Actual	Current Year Actual	Next Year Estimate
	FY2021-22	FY2022-23	FY2023-24
Grant Applications Completed	N/A	5	5
Grant Monies Awarded	N/A	\$6,486,645	\$2,000,000

Performance Measures and Accomplishments
Support – Health Promotions

Health Promotions – Programs Priority-Based Budget

FY 23-24 Budget			FY 23-24 Health Priority Percentage and Cost								
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total
Free Fitness Programs	\$ 20,156.11	\$ -	\$ 12,093.67	60%	\$ 4,031.22	20%	\$ -	0%	\$ 4,031.22	20%	\$ 20,156.11
Health Promotions General HP/Comm	\$ 453,410.46	\$ 480,014.00	\$ 113,352.61	25%	\$ 113,352.61	25%	\$ 113,352.61	25%	\$ 113,352.61	25%	\$ 453,410.46
Volunteer Programs	\$ 73,663.16	\$ 18,561.08	\$ 18,415.79	25%	\$ 18,415.79	25%	\$ 18,415.79	25%	\$ 18,415.79	25%	\$ 73,663.16
Communications Total	\$ 547,229.73	\$ 498,575.08	\$ 143,862.07		\$ 135,799.63		\$ 131,768.40		\$ 135,799.63		\$ 547,229.73

Program Goals:

- Educate and engage residents around preventive health and deepen the community’s awareness and understanding of Beach Cities Health District’s mission and how the programs and services provided are benefitting residents.
- Make accessing information and resources on www.bchd.org easy and intuitive.
- Represent BCHD at community events to build and maintain relationships and awareness.
- Provide health promotion and communication support for BCHD’s programs and services.
- Provide communications support to assist Health & Fitness Operations in meeting budget goals.

Prior Year Accomplishments:

- Contributed to the public outreach campaign for the new allcove Beach Cities youth center, including orchestrating ribbon-cutting (Oct.) and grand opening (Jan.) events. Coordinated media relations via the Daily Breeze, Easy Reader, The Beach Reporter and Spectrum as part of this outreach campaign.
- Continued the community outreach process for the Healthy Living Campus, providing community updates via the BCHD website, social media, and media outlets.
- Created and distributed the FY21-22 Annual Report and LiveWell mailer to 65,000 homes in the Beach Cities. The Annual Report focused on Beach Cities Health District’s incoming and outgoing funding, and programs and services.

Accomplishments and Objectives by the Numbers:

<u>Performance Metrics</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Increase Web traffic by five percent* (users)			
1. BCHD.org	137,654	83,361	87,500
2. AdventurePlex.org	50,416	68,658	72,000
3. BeachCitiesGym.org	22,181	24,992	25,000
4. BCHDcampus.org	10,505	10,110	10,600
Increase BCHD Facebook Followers	6,519	6,550	6,600
Generate online and print media clips	147 clips	110 clips	120 clips
Produce Beach Cities Annual Report	Complete	Complete	Nov. 2023

*BCHD.org saw increased volume of traffic to its COVID-19 pages beginning in March 2020. As the COVID-19 pandemic continued, we predicted a decrease in traffic to bchd.org and the COVID-19 pages. We now expect traffic on bchd.org to return to pre-pandemic levels. As the Health & Fitness Operations reopened after their pandemic-induced closures, we are seeing an increase in website traffic for both facilities.



Service Performance Measures and Accomplishments

Support - Finance Department

Accounting, Financial Reporting, Treasury, Budget & Audit

Program Goals:

- Provide all program managers, department heads, CEO and Board of Directors the monthly budget-to-actual variance reports and analysis.
- Prepare recommend approval of annual budget and annual audited financial statements.
- Capital expenditure management.
- Cash flow and investment portfolio management.
- Grant management.
- Process payroll and employee benefits bi-weekly.
- CalPERS (Pension and OPEB) administration.
- Contract and risk management.
- Build automations and efficiencies.
- Maintain compliance.
- Manage public records requests.

Prior Year Performance Accomplishments:

- Produced FY 2022-23 annual budget and submitted to California Society of Municipal Finance Officers:
 - Received the 5th consecutive Excellence Award
 - Received the 13th consecutive Operating Budget Meritorious Award
- Submitted FY 2022-23 Budget to Government Finance Officers Association:
 - Received the 4th consecutive Distinguished Budget Presentation Award; (1st submission was in 2019).
- Received CSMFO 2022 Acknowledgement of Service Award.
- Produced the Priority-Based Budget for FY 2023-24 using Resource-X Software in conjunction with Prospero Budgeting Software.
- Received awards for FY 2021-22 budget and Annual Comprehensive Financial Reports from the Government Finance Officers Association.
- Produced FY 2022-23 budget, and submitted for an award with the Government Finance Officers Association.

Accomplishments and Objectives by the Numbers:

<u>Performance Metrics</u>	<u>Prior Year Actual</u>	<u>Current Year Estimate</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Produce Annual Comprehensive Financial Report and submit for peer review. Receive recognition for Meritorious Financial Reporting.	Award submitted and Received for 5th consecutive year.	Award submittal	Award submittal
Produce budget, submit for peer review. Receive recognition for CA Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award.	Received the 4 th Excellence Award after receiving Meritorious Budgeting awards for 11 consecutive years	Received the 5th Excellence Award after receiving Meritorious Budgeting awards for 12 consecutive years	Award submittal for 16 th consecutive year
Submit budget to Government Finance Officers Association for peer review, receive recognition for Operating Budget Award.	Applied for and received the Distinguished Budget Presentation Award for the 3 rd time.	Applied for and received the Distinguished Budget Presentation Award for the 4 th time.	Award submittal
Complete independent audit with unqualified opinion.	Audit completed. Unqualified audit Opinion is issued	Unqualified audit opinion anticipated	Unqualified audit opinion anticipated
Automation to enhance Finance Department effectiveness and efficiencies.	<ul style="list-style-type: none"> Fully implemented Contract Management Software Concord. Implemented new Financial Reporting and Budgeting Software Prospero. Started the process of creating best practices for Priority-Based Budgeting. Created a first version of automated Priority-Based in Prospero. 	<ul style="list-style-type: none"> Acquired and participated in implementation of the financial part of Priority-Based Budgeting SW Resource-X. Reviewed EFT (eChecks) capability of Great Palins accounting Software and created an implementation plan. 	<ul style="list-style-type: none"> Finalize procedures and full automation for Priority-Based Budgeting. Implement electronic check payments. Acquire and implement PRR Software. Create best practices for the capital grant management.
Compliance	<ul style="list-style-type: none"> HIPAA implementation. 	<ul style="list-style-type: none"> HIPPA implementation. Create a plan to tighten CUPCAA Process. 	<ul style="list-style-type: none"> Finalize processes for CUPCAA.

Support – Information Technology Department

Information Technology Infrastructure Management, Support and Development

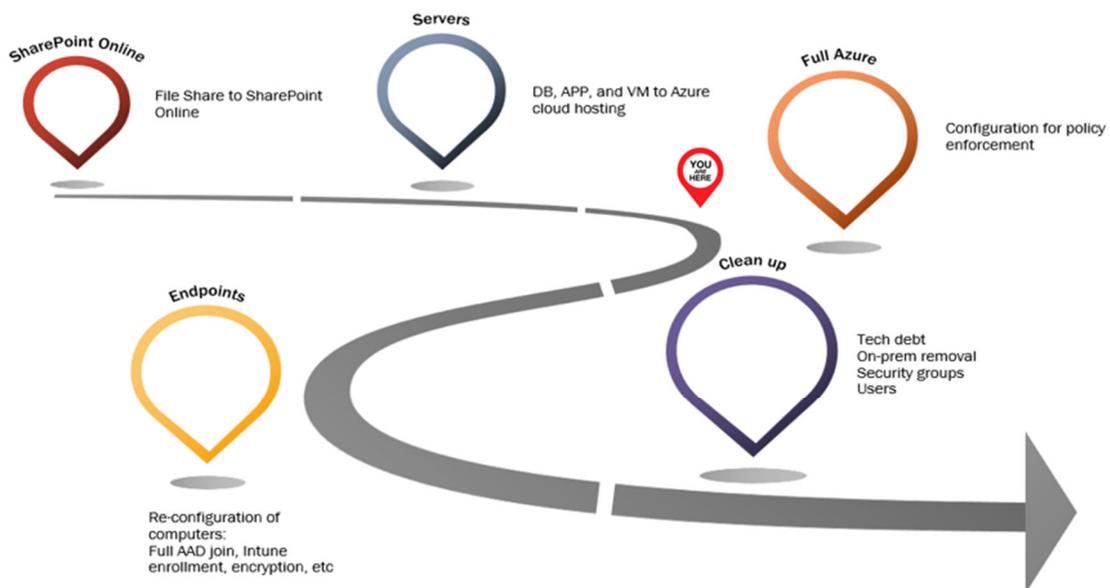
Program Goals:

- Support District Staff with Information Technology (IT) needs
- Manage 3rd Party IT Service Provider
- Systems administration and accounts management
- Research and recommend technologies for business needs
- Implement technology projects (HIPAA, etc.)

Prior Year Performance Accomplishments:

- Information Technology setup for allcove site opening.
- Improvement of audio/video for hybrid events.
- Lift and shift on-premises servers to cloud.
- Few steps forward in cloud configuration for compliance (cybersecurity, HIPAA, PCI).
- Older accomplishments include implementation of DialPad, KnowBe4, Concord, Granicus, TMobile, Fortigate SSL VPN + Firewall + AP, and Penelope (allcove addition).

Road Map to Cloud



Performance Measures and Accomplishments

Support - HR Department

Human Resources, Volunteer Services, Administrative Services

The Human Resources department develops and executes human resource strategy in support of the overall business plan and strategic direction of the District, specifically in the areas of talent management (employees, interns and volunteers), diversity, equity and inclusion, workforce planning, organizational and systems alignment, executive coaching, training and development, change management, emergency management, risk management, compensation, benefits, Administrative Services, and HR transactional functions.

Program Goals:

Human Resources:

- Execute recruitment strategy that focuses on hiring the best fit for positions with an emphasis on internal promotion wherever possible.
- Assess BCHD employee engagement through holistic approach (e.g., surveys, task force) to effectively measure employee engagement in a collaborative and meaningful process for all employees.
- Implement Individual Development Plans for all professional employees, incorporating feedback from ProfileXT assessments and 360 surveys.
- Implement 360 Survey process for management team.
- Execute HIPAA rollout for applicable programs (e.g., Youth Wellness Center, Care Management)
- Align compensation philosophy and performance management system to the District's strategic plan, total compensation and rewards, leadership philosophy and work culture.
- Complete action items on Diversity, Equity & Inclusion (DEI) work plan through the DEI Task Force.
- Submit application for and achieve awards that recognizes BCHD's organizational culture.
- Maximize efficiencies for support by centralizing requests for Human Resources services and executing departmental help requests.

Volunteer Services:

- Help keep care management clients safe and independent at home by utilizing volunteers to provide services for errands, exercise, companionship, and well-being checks.
- Fundraise and execute Holiday Gift Bag program to deliver holiday gift bags and grocery gift cards to identified care management clients during the month of December.
- Support Youth Services department to maintain school gardens, including recruitment and training of parent volunteers for lesson delivery and Garden Angels for ongoing garden maintenance.
- Structure volunteer programming as a community health program so volunteers derive the highest amount of health benefits from volunteering.
- Increase the District's capacity to offer programs and services with a robust internship program.

- Offer volunteer opportunities that provide service delivery or capacity building in a scalable and cost-effective manner to support the District's overall strategic plan.
- Host BCHD Beach Cities Volunteer Day to engage local partners and individuals in preparing LiveWell Kids gardens for upcoming school programming.
- Explore opportunity for BCHD to serve as a placement site for AmeriCorps members to complete their year of service.

Administrative Services:

- Ensure BCHD facilities and operations follow all safety measures and protocols as well as completing requests for safety assistance and needs from the Safety Committee.
- Ensure BCHD Emergency Operations Plan is reviewed annually and updated to meet current and future needs for the District.
- Maximize efficiencies for support by centralizing requests for Administrative Services and executing departmental help requests.

Prior Year Accomplishments:

Human Resources:

- Implemented staff promotions / reclassifications / salary adjustments for FY22-23
- Hired 31 new employees in FY22-23, with 56% of open professional positions filled by internal candidates and another 12% filled by interns/volunteers.
- Completed FY22-23 performance appraisal process and 6-month performance goals.
- Coordinated Open Enrollment including café dollar increase recommendation.
- Completed the following initiatives on the DEI Task Force work plan:
 - Rolled out the Addressing Discriminatory Behavior procedure to all staff.
 - Updated all HR policies and formed staff work group to review language through a DEI lens.
- Conducted BCHD's annual employee engagement survey by way of a task force that also analyzed findings and implemented recommendations.
- Executed annual Organizational Development plan, including the launch of ProfileXT behavioral assessments for all professional staff and CheckPoint 360 assessments for all managers.
- Awarded the #3 Ranking on *Modern Healthcare's Best Places to Work in Healthcare* for 2022, including designations as 2nd Healthiest and 2nd Family Friendliest, that recognizes outstanding employers in the healthcare industry on a national level.
- Completed HIPAA implementation and training for allcove staff prior to the opening of allcove Beach Cities.
- Responded to 431 help desk ticket requests from staff for support (e.g., benefits, recruitment, employee changes, COVID testing, leaves of absence).

Volunteer Services:

- Relunched Brain Buddies volunteer program (on hiatus since beginning of COVID pandemic).

- Volunteer Support Services provided 87 clients support through Brain Buddies, Conversation Companions, and Errand Volunteers.
- Over 100 hours of service during FY22-23 was reached by 50 volunteers.
- Coordinated 807 volunteers that donated 23,553 hours in FY22-23.
- Hosted Beach Cities Volunteer Day in support of the LiveWell Kids Garden Program at eight Redondo Beach elementary schools where more than 100 volunteers and 10 organizations showed up to prepare school gardens for the coming school year.
- Relaunched Volunteer Social Hour that was on hiatus due to COVID.
- Hosted 24th annual Holiday Gift Bag Project where 245 seniors received gift bags delivered by 135 community members; \$8,896 was fundraised from 58 donors.
- Launched “We Love Our Volunteers” campaign during National Volunteer Appreciation Week with a newsletter e-blast and daily social media posts highlighting volunteers and their contributions made to the beach cities community.
- Placement of 26 interns across Community Services, Communications, Center for Health & Fitness, Well Being Services, allcove Beach Cities, Youth Services and Human Resources.
- Conducted the Volunteer Engagement Survey to assess and benchmark the overall volunteer experience at BCHD.
- Hosted the annual Volunteer Recognition Brunch to honor the achievements of BCHD volunteers, spotlighting Core Value award winners for above-and-beyond commitment to their community.
- Partnered with L.A. Works to host 6 AmeriCorps Members (three full-time and three part-time) for one year of voluntary service. Contributed 1,621 hours in FY22-23 to the District through allcove, Community Services, Well Being Services and Volunteer Services programming focused on mental health and substance use.

Administrative Services

- Updated BCHD’s Emergency Operations Plan that was adopted by the Board of Directors
- Updated BCHD Injury & Illness Prevention Program and added to the employee HRIS software and the Employee Dashboard.
- Hosted quarterly Safety Committee meetings where safety policies and procedures are annually reviewed and updated (e.g., evacuation plans, active shooter protocols, safety inspection forms), first aid kits and emergency supplies replenished, and incident logs reviewed.
- Coordinated BCHD’s participation in the Great Shakeout Earthquake Drill where employees practiced what to do during an earthquake and evacuation procedures, and reminded to conduct an annual review of their personal emergency plans and kits.
- Handled 458 help desk ticket requests from staff for administrative support (e.g., event preparation, phone calls, printing / copying).



* * *

Accomplishments and Objectives by the Numbers:

Performance Metrics	Prior Year Actual	Current Year Actual	Next Year Estimate
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
Execute recruitment strategy that focuses on hiring best fit for positions, with an emphasis on internal promotion wherever possible.	<ul style="list-style-type: none"> Hired 16 employees <ul style="list-style-type: none"> 2 full time 14 temporary 	<ul style="list-style-type: none"> Hired 31 employees <ul style="list-style-type: none"> 3 full time 13 temporary 	Dependent on need
Assess BCHD employee engagement through holistic approach (e.g., surveys, task force) to effectively measure employee engagement in a collaborative and meaningful process for all employees	<ul style="list-style-type: none"> Voluntary turnover rate = 10.3% Average tenure of administrative staff = 6.65 years Average tenure of part-time staff = 8.2 years Overall score on Gallup Q12 engagement questions = 81.25 out of 100 (national average = 34) 	<ul style="list-style-type: none"> Voluntary turnover rate = 13.2% Average tenure of administrative staff = 6.68 years Average tenure of part-time staff = 10.71 years Overall score on Gallup Q12 engagement questions = 76.83 out of 100 (national average = 32) 	<ul style="list-style-type: none"> Voluntary turnover rate < 20% (industry standard) Average tenure of administrative staff > 5 years Average tenure of part-time staff > 3 years Overall score on Gallup Q12 engagement questions > 80
Submit application for and achieve awards that recognizes BCHD's organizational culture	<ul style="list-style-type: none"> Best Places to Work in Healthcare Award received from Modern Healthcare for 9th time 5th overall in 'provider' category 2nd in Most Family-Friendly Company 	<ul style="list-style-type: none"> Best Places to Work in Healthcare Award received from Modern Healthcare for 10th time 3rd overall in 'provider' category 2nd in Most Family-Friendly Company 2nd in Healthiest company 	Notified of award obtainment; awaiting ranking
Structure volunteer programming as a community health program so volunteers derive highest amount of health benefits from volunteering	<ul style="list-style-type: none"> 39 volunteers reached over 100 hours of service 90% volunteers surveyed agree volunteering has impacted their health for the better 90% volunteers surveyed agree their volunteer assignment makes an impact Average length of volunteer service = 2.69 years 	<ul style="list-style-type: none"> 50 volunteers reached over 100 hours of service 88% volunteers surveyed agree volunteering has impacted their health for the better 88% volunteers surveyed agree their volunteer assignment makes an impact Average length of volunteer service = 2.36 years 	<ul style="list-style-type: none"> >50 volunteers reached over 100 hours of service >90% volunteers surveyed agree volunteering has impacted their health for the better >90% volunteers surveyed agree their volunteer assignment makes an impact >3 years average length of volunteer service

Performance Metrics	Prior Year Actual	Current Year Actual	Next Year Estimate
	FY2021-22	FY2022-23	FY2023-24
Offer volunteer opportunities that provide service delivery or capacity building in a scalable and cost-effective manner to support the District's overall strategic plan	<ul style="list-style-type: none"> • 595 volunteers • 20,610 hours of service • \$732,883 equivalent of donated time • # families engaged through volunteer service not tracked due to COVID • # community partners engaged through volunteer service not tracked due to COVID 	<ul style="list-style-type: none"> • 807 volunteers • 23,553 hours of service • \$879,029 equivalent of donated time • # of families engaged through volunteer service =33 • # of community partners engaged through volunteer service = 18 	<ul style="list-style-type: none"> • >1,000 volunteers • >28,000 hours of service • \$1,000,000 equivalent of donated time • >30 families engaged through volunteer service • >25 community partners engaged through volunteer service
Maximize efficiencies for support by centralizing requests for services and executing departmental help requests.	<ul style="list-style-type: none"> • HR help desk requests = 504 • Admin Services help desk requests = 272 	<ul style="list-style-type: none"> • HR help desk requests = 431 • Admin Services help desk requests = 458 	Dependent on need from department requests
Ensure BCHD facilities and operations are following all safety measures and protocols as well as completing requests for safety assistance and needs from the Safety Committee	<ul style="list-style-type: none"> • Workers Compensation Ex-Mod Factor = 0.82 	<ul style="list-style-type: none"> • Workers Compensation Ex-Mod Factor = 1.27 	<ul style="list-style-type: none"> • Workers Compensation Ex-Mod Factor < 1.0

Volunteer Services – Programs Priority Based Budget:

FY 23-24 Budget			FY 23-24 Health Priority Percentage and Cost								
	FY23-24 Cost	FY22-23 Cost	Physical/Brain Health	%	Mental Health	%	Substance Use	%	Public Health & Safety	%	Total
Beach Cities											
Volunteer Day	\$ 22,027.11	\$ 10,983.36	\$ 22,027.11	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ 22,027.11
Internship Program	\$ 23,473.44	\$ 8,321.71	\$ 5,868.36	25%	\$ 5,868.36	25%	\$ 5,868.36	25%	\$ 5,868.36	25%	\$ 23,473.44
Volunteer Support Programs	\$ 65,466.19	\$ 32,157.46	\$ 16,366.55	25%	\$ 16,366.55	25%	\$ 16,366.55	25%	\$ 16,366.55	25%	\$ 65,466.19
Volunteer Services Total	\$110,966.74	\$ 51,462.53	\$ 44,262.02		\$ 22,234.91		\$ 22,234.91		\$ 22,234.91		\$ 110,966.74

BCHD FY2023-24 BUDGET

PROPERTY SERVICES & OPERATIONS



Administration of Real Estate Management is managed by a project consulting team (Project Team), consisting of the Beach Cities Health District (BCHD) CFO, CBRE-commercial real estate services, BCHD Administration Department, and support from on-site property managers located at the 510 and 514 Prospect Avenue, Redondo Beach, CA buildings and AdventurePlex in Manhattan Beach, CA. This Project Team is responsible for the various BCHD properties to ensure that building standards are maintained for safety, comfort, and operating requirements.

The Project Team is also responsible for the development of the Healthy Living Campus (HLC) in coordination with the BCHD CEO and CFO.

Performance Measures and Accomplishments

Support - Property and Support Services

Support Goals:

- Manage off-campus District properties.
- Oversight of 514 Prospect Avenue campus that is managed by Charles Dunn Real Estate.
- Lease management, approximately \$3.0 million of District funding.
- Capital budget and capital project management.

Prior Year Accomplishments:

Continued progress on the future Healthy Living Campus and associated projects as well as improvements and repairs at other BCHD properties.

List of projects and accomplishments include the following:

- Diamond Street Bike Path project was released for public bidding in early 2023. BCHD Board of Directors awarded the construction contract to the lowest responsive bidder, Cornerstone Construction. The construction work includes a new retaining wall, utilities, lighting, paving, landscaping and graphics. Planned completion date is early October 2023.
- BCHD awarded additional surveying consulting service to Psomas to provide confirmation of properties and City boundaries, and to provide additional as-built utility locations. This reference information was used for BCHD property master planning of the HLC and allcove facilities as well as the Bike Path Project.
- Discussions with HLC Developer team continued as both teams worked to finalize details of the proposed project scope and terms of the ground lease agreement.
- Sustainability elements for the new HLC and allcove facility have been a primary focus. BCHD award a special study to explore potential goal for energy savings and sustainably options for the planned construction work and new facilities. SEED Consulting Group has provided various alternates and recommendations including ideas on how to engage industry partners for alternate funding opportunities. BCHD team remains committed to achieving high-level sustainable buildings preserving our planet for future generations.

- BCHD was awarded a grant from the State in the amount of \$6.3M to help in the construction of a new allcove youth wellness facility planned to be a new stand-alone building at the BCHD Beryl Lot. BCHD Board of Directors approved a contract with Paul Murdoch Architects for a Preliminary Design for this new facility.

During the allcove preliminary design process multiple options in the scope and type of construction were studied. One of the main design options for the new building is to use Modular Construction or Conventional Construction. Preliminary design will be completed in mid-October 2023. At that time final project options will be presented for review.

- A detailed study of water use at the 514 Campus was completed. A team of specialists in water systems measured water flow throughout the medical campus and reported back to BCHD on how to reduce usage, conserve water, and lower costs. One equipment item was found to be malfunctioning causing excessive draining of water. This was corrected by the facilities team. Additional water meters were installed to provide feedback on water use around the campus.
- The City of Redondo Beach notified the Natural Gas Company that the meter location in a service room at BCHD property at 2114 Artesia had to be relocated to an open-air location. The resulted a project to install a new meter in a special vault in the sidewalk outside the building and re-rout piping for natural gas serves both from the street and inside the building. The work was carefully coordinated between the Gas Company's crews and BCHD contractor to limit impacts to the Clinic that is operating in the building. The work is now complete.
- Work has been completed on the repurposing (Old) 514 Café to Meeting Space. Painting at and other modification were approved for the old 514 "Café" room. The space will be used by BCHD and allcove for large meetings and training activities. Additional work planned for the space include audio/video connections, furniture and signage/graphics.
- New HVAC maintenance contract was awarded to Christian Brothers Mechanical Services, Inc. to provide regular schedule maintenance on the cooling and heating equipment located at 1200 Del Amo. Contract also provide for on-call services for emergency repairs.
- During the heavy rains early in the year, 1200 Del Amo did have some water intrusion. The water damage was repaired and area around a window was repainted.
- BCHD approved a contract with ImageCat Inc., for a seismic risk review of the 514 building, 512 parking structure, and 520 building. The study provided BCHD with an update of past structural seismic analysis which provided a full assessment of how the building(s) structural systems will perform during a seismic event and potential risks in the future.

- Modifications were required at the existing allcove facility located on the 4th floor in the 514 building to improve security and provide better emergency egress. The scope of work included new doors, relocation of doors, exit signs, drywall, and painting.
- A large fabric awning was removed from the 514 building. The awning had been showing wear and tear for some time. It was determined to remove the entire awning at this floor including the metal frames. A special scaffolding system was erected to provide access at the 4th floor level to carefully remove sections of the awning across the length of the building. This not only provided better views for the occupants at allcove, but also prevented potential future risks of the rusted metal frames falling down.
- Other 514 Maintenance Items Completed
 - New lights at loading dock.
 - Feedwater Pump VFD replacement.
 - New motors for AH#3 at CHF and repair of fan motor for AH-4.
 - Copper piping and fittings were removed and replaced inside the tunnel.
 - Chiller refrigerant testing and maintenance.
 - New boiler sensor and ball valve.
 - Replacement of copper piping for water system at central plant.
 - Landscaping repairs / plant replacements.
 - Fire safety devices – testing and re-charging throughout 514 building.
 - Emergency service for Chiller 1 was performed.
 - Boiler #5 was repaired due to a bad sensor.
 - Repairs to condensing water pump.
 - Elevator ‘smoke guard’ testing and preventive maintenance.
 - Building-wide fire extinguisher service & safety check.
 - Hot water supply piping removed and replaced.
 - Boiler #5 repairs.
 - Repairs and maintenance to Chiller #2.
 - Repairs to Chiller #1 (two occurrences).
 - Elevator 1 & 2 maintenance.
 - Annual sprinkler / standpipe inspection.
 - Annual fire alarm inspection.

PHOTOS



514 Café Re-purposing Project



BCHD Diamond Street Bike Path Project



Artesia Gas Meter Relocation Project



514 Awning Removal

Budget Year Project Plans:

- Obtain construction permits based on the bike path construction documents from the cities of Torrance and Redondo Beach. Proceed with a public bidding process for the bike path and commence construction with the lowest bidder.
- Complete interior modifications to the 514 Prospect Avenue building (4th floor) to house the new “allcove Beach Cities” Youth Wellness center at BCHD.
- Continued progress on the proposed Healthy Living Campus project.
 - Establish a Program of All-Inclusive Care for the Elderly (PACE).
 - City Planning approval of the project scope (Conditional Use Permit).
 - Complete on-boarding of developer / partners’ group of design and construction professionals that will integrate into the current Project Team and BCHD Administration.

Accomplishments and Objectives by the Numbers:

<u>Performance Measure</u>	<u>Prior Year Actual</u>	<u>Current Year Estimate</u>	<u>Next Year Estimate</u>
	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>
SQ FT Managed	246,000	246,000	246,000
Lease Revenue	\$4,791,040	\$4,894,000	\$5,021,000
Capital Expenditures (Net)	\$3,091,000	\$3,150,000	\$3,265,000

BCHD FY2023-24 BUDGET

FINANCIAL OUTLOOK



The District Long-Term Financial Outlook

The District was created in 1955 by the residents of Hermosa, Manhattan, and Redondo Beach. It opened its hospital in 1960 and transitioned into preventative health in the late 1990s.



Your Local Health Resource for 60 years

1955	Community votes to fund South Bay Hospital
1960	South Bay Hospital opened
1984	Building leased to outside management (Tenet)
1998	Tenet leaves and BCHD focuses on preventive health
2010	The Beach Cities are chosen for the Blue Zones Project
2020	BCHD delivers emergency services for COVID-19 pandemic
TODAY	BCHD offers 40+ programs and services in the community

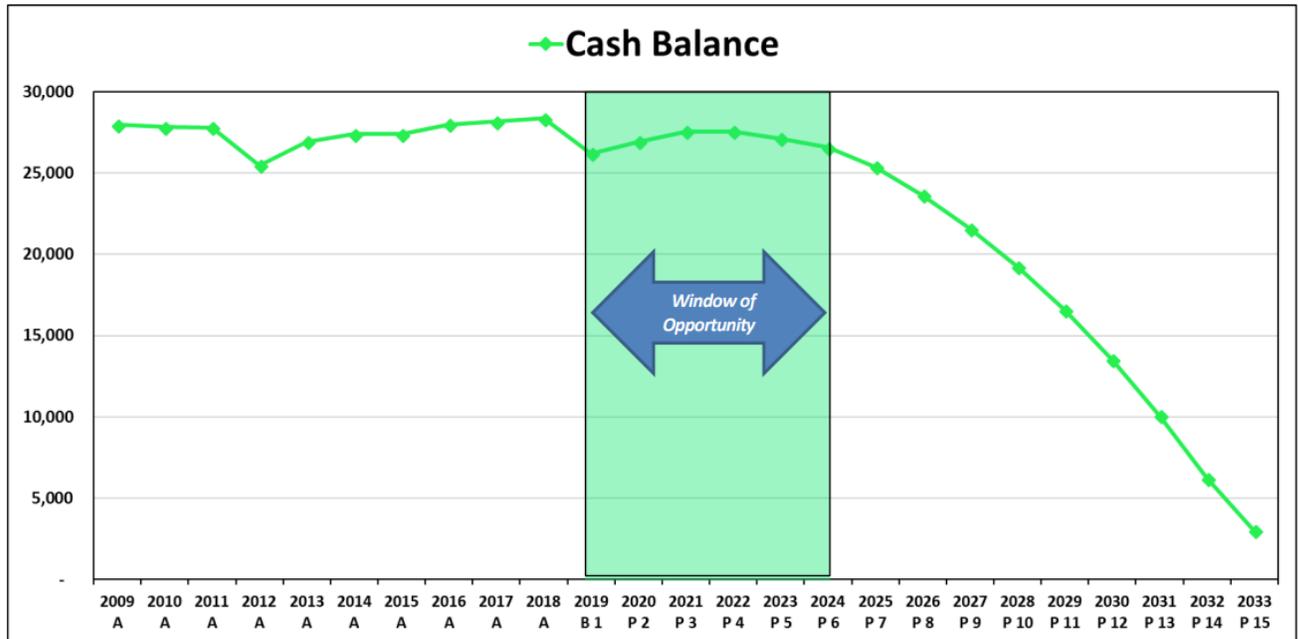
In 2016, the Beach Cities and the District earned its Blue Zones certification and have since established itself as a leader in the preventive health realm.

However, the 514 N. Prospect hospital building is now over 60 years old and is starting to drain the District's resources and will start affecting the rental income funding source, net fund balance and operating cash flow.

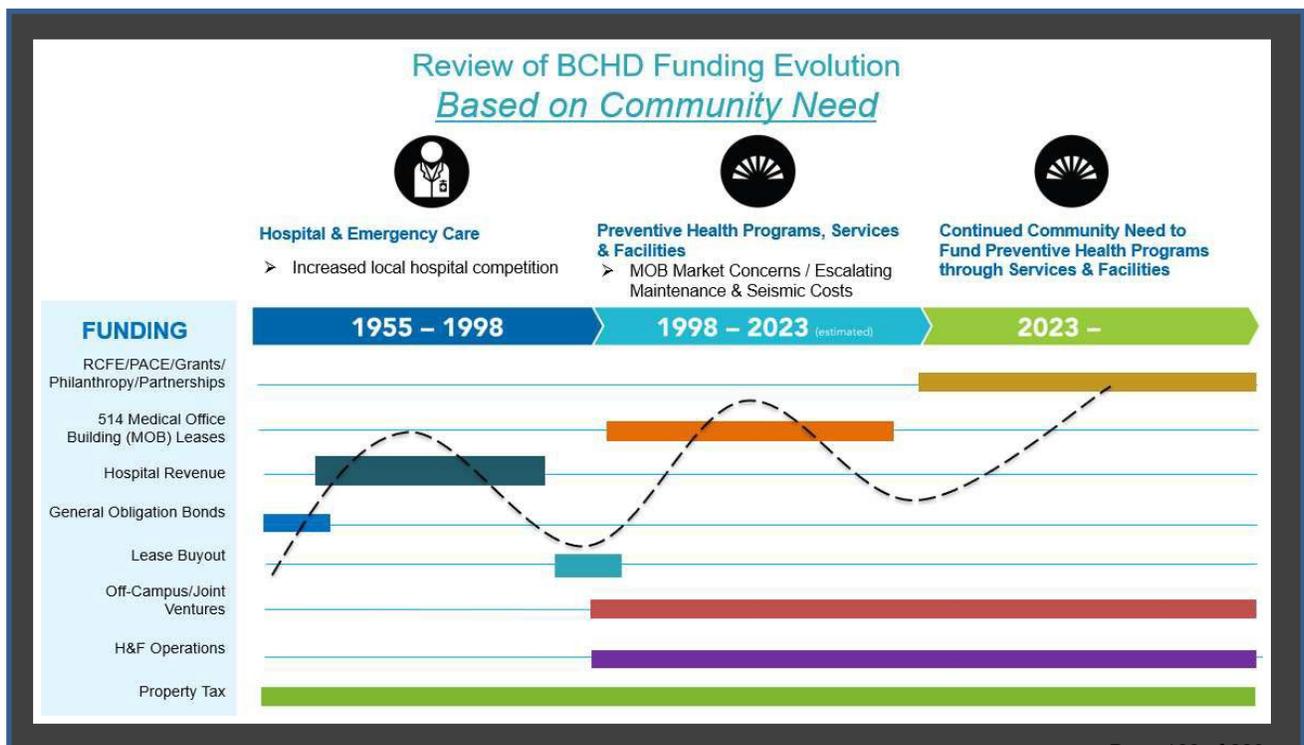
In 2018, the District presented a long-term financial outlook estimating that the District had about a four to five-year timeframe to invest in further long-term assets that can replace the 514 N. Prospect rental income funding source to sustain the District for years to come.

15 Year Long-Term Financial Look

Presented July 25, 2018

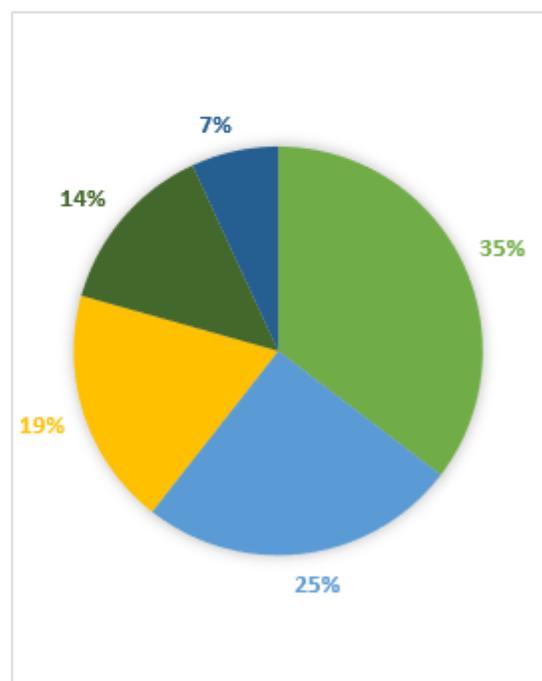
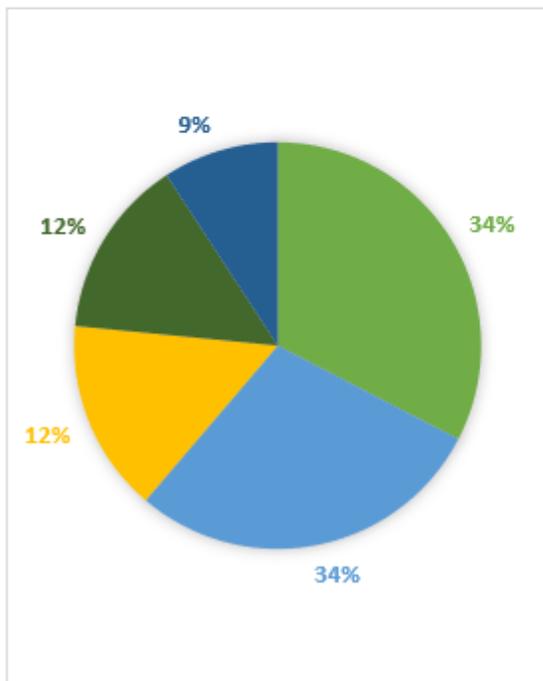


During its 60-year lifetime, the District has been able to transform its funding sources from the Hospital to Medical Office Leases and Joint Venture. Now when the lease revenue from 514 N. Prospect is diminishing, and the building has reached its economic useful life, the District has the opportunity to evolve again and build the Healthy Living Campus (www.bchdcampus.org.)



The District has already pivoted and adjusted to declines in Lease, User Fees and Partnership income resulting some from losses in tenants, plus the economic aftermaths of COVID-19. A trend towards relying more on Property Taxes and Other Income Sources, such as Grants, can be seen when comparing revenue sources in the FY23-24 Budget to actual revenue sources from FY18-19.

<u>2023-2024 B</u>				<u>2018-2019 A</u>			
Leases	5,024,263	34%		Leases	5,326,000	35%	
Property Tax	5,002,800	34%		Property Tax	3,793,000	25%	
User Fees	1,789,467	12%		User Fees	2,826,000	19%	
Partnership	1,735,000	12%		Partnership	2,071,000	14%	
Other (Interest, Grants, etc.)	1,356,045	9%		Other (Interest, Grants, etc.)	1,036,066	7%	
Total Revenue	\$ 14,907,575	100%		Total Revenue	\$ 15,052,066	100%	



When the District created a Master Plan to address its aging Campus ([See page 94](#)), the Board and staff with Community input created long-term project pillars as guiding principles.



The District continues to identify, evaluate, and adjust challenges and opportunities as community needs and economic outlook changes and evolves using the project pillars as guiding principles for the long-term outlook. As the last three-years have heavily been affected by the COVID-19 pandemic not only economically but also in the health of the Community, the District challenges, and opportunities while many are still the same as 5 years ago, there are new once that have to be included.

Challenges:

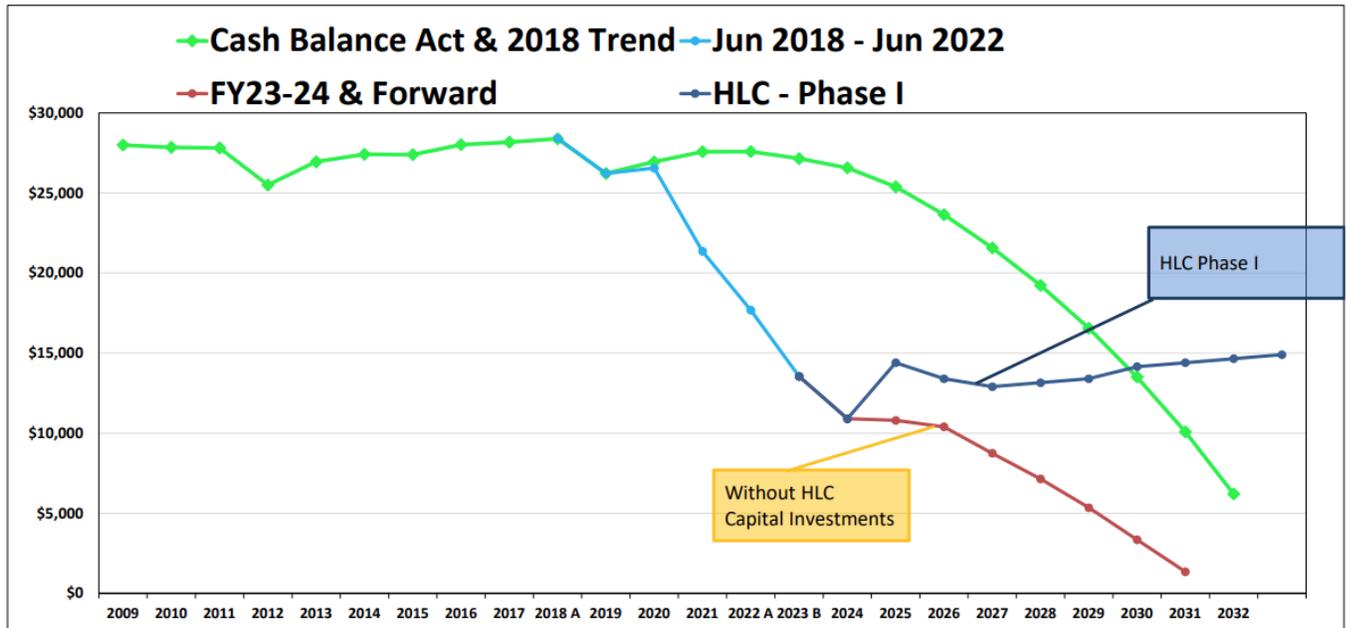
- 60-Year-old hospital building not meeting tenant needs
- Increasing BCHD & tenant building operating expenses
- Loss of a long-term annual \$450,000 Notes Receivable revenue source
- Seismic condition of building and cost of upgrades
- Increased construction cost
- Increased interest rates

Opportunities:

- Creation of a Center for Preventative Health to address community needs.
- Optimize use of high valued land
- Sunrise financial Joint Venture model – proven successful
- Market needs for residential care for the elderly.
- Mental Health services are services the District are doing well.

Therefore, based on challenges and opportunities, the District believes investing in the Healthy Living Campus and partnering with reputable organizations to operate a Residential Care for the Elderly (RCFE) and Program of All-Inclusive Care for the Elderly (PACE) (<https://bchdcampus.org/pace-and-rcfe>) will enable the District to replace the income from the 514 N. Prospect Avenue to sustain and deliver programs and services for another 30 years.

As of February 22, 2023



Following the financial long-term outlook review, we have included the District Risk Assessment on [page 171](#).

Fund Balance (Incl. restricted cash)	Budget *	Projected without Healthy Living Campus Phase I			
	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Balance	\$ 28,733,000	\$ 27,001,000	\$ 25,196,337	\$ 23,701,337	\$ 21,692,337
Operations	-	(350,000)	(679,000)	(1,127,000)	(1,200,000)
Non-Cash NR Amort	(232,000)	(699,663)	0	0	0
Capital Spend	(1,500,000)	(755,000)	(816,000)	(882,000)	(800,000)
Ending Balance	\$ 27,001,000	\$ 25,196,337	\$ 23,701,337	\$ 21,692,337	\$ 19,692,337

* Beginning Fund Balance is based on actual FY22-23 pre-audited financials.

Fund Balance (Incl. restricted cash)	Budget *	Projected Healthy Living Campus Phase I			
	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Balance	\$ 28,733,000	\$ 27,001,000	\$ 26,601,337	\$ 29,022,337	\$ 24,951,337
Operations	-	(350,000)	(679,000)	(1,127,000)	0
GASB, Non-Cash NR Amort	(232,000)	(699,663)	0	0	0
Capital Spend	(1,500,000)	650,000	3,100,000	(2,944,000)	(150,000)
Ending Balance	\$ 27,001,000	\$ 26,601,337	\$ 29,022,337	\$ 24,951,337	\$ 24,801,337

* Beginning Fund Balance is based on actual FY22-23 pre-audited financials.



BCHD Risk Assessment

2018

Challenges:

- 63-Year-Old Hospital Building not Meeting Tenant Needs
- Increasing BCHD & Tenant Building Operating Expenses
- Loss of Notes Receivable Revenue
- Seismic Condition of Building and Cost of Upgrade

Conclusions:

- Increased building and capital costs could cause financial down-turn in 2022.
- Loss of tenant income could cause financial down-turn in 2022.
- Seismic and building improvements to existing structure are not financially viable.
- Next 1-5 years is a “window” to capitalize on opportunities to address campus challenges and needs.

HOW: Long-term Financial Strategy

Reviewed & Analyzed

- Sell land and assets
- Infeasible to fund independently
- Cost of 514 building renovations
- Cost of original site plan & “Do Everything” option

BCHD Risk Assessment

Understand Why Organizations Have Risks

Mission & Vision: Tells us Why an Organization has to Take Risks

WHY

MISSION: Fill Unmet Preventive Health Needs in the Community

WHAT

VISION: A Healthy Beach Community – BCHD Health Priorities

HOW

Property Taxes & Return from Long-Term Assets

VALUE

\$3.50 (350%) Return on each \$1.00 Property Taxes Received

\$21M in Savings in Healthcare Costs (2010 – 2018 measured by Gallup)

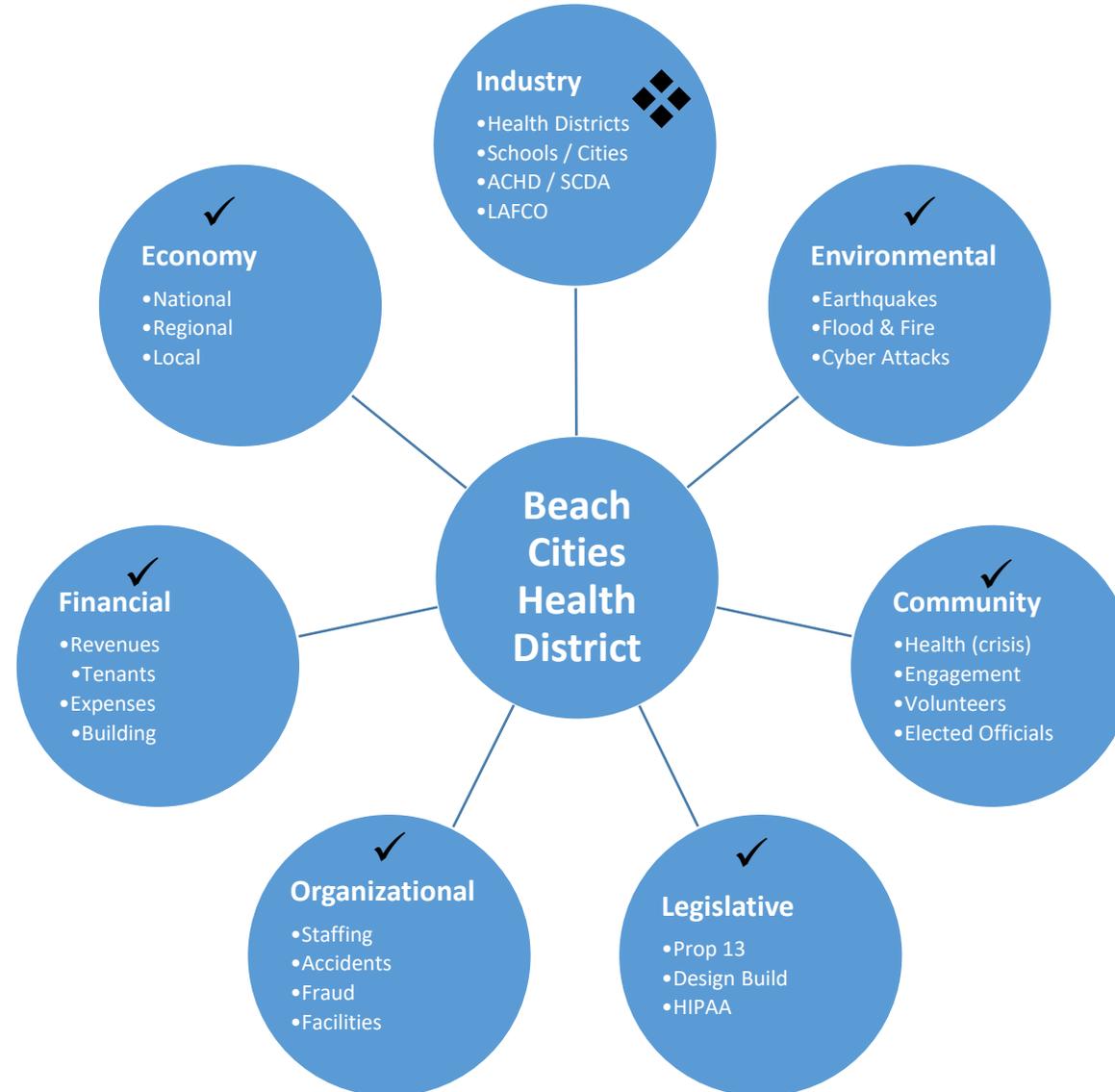
BCHD Risk Assessment

What is the Process?



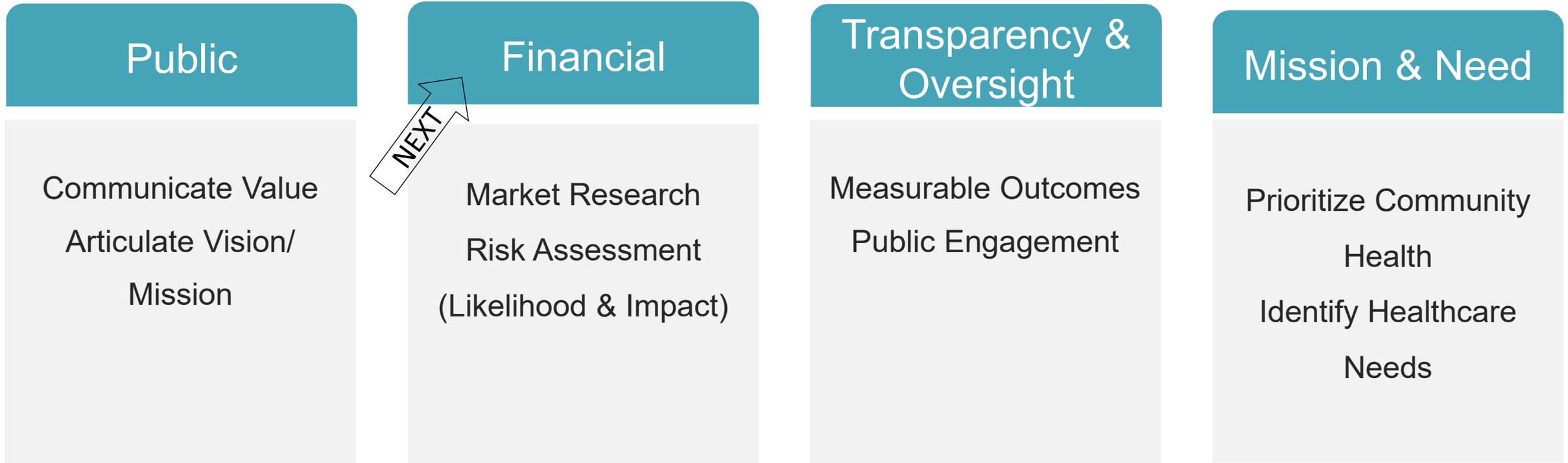
BCHD Risk Assessment

Step 1: Assessment Criteria (Elements, Events)



BCHD Risk Assessment

Lessons Learned from Other Healthcare Districts



BCHD Risk Assessment

Step 2 & 3. Assessing/Measure the Risk Events

IMPACT	HIGH	<ul style="list-style-type: none"> Legislative Matters JV Bankruptcy Flood, Fire, Community Emergencies Organizational (Staffing, 	<ul style="list-style-type: none"> Earthquake, etc. Tenant Departures Building Infrastructure Failure Loss: NR Income (\$437K / Year) Expiration of Design-build
	LOW	<ul style="list-style-type: none"> Accidents, theft, etc.) LAFCO Audit Industry Contraction H&F Operations Income Fluctuations 	<ul style="list-style-type: none"> Economic Matters <ul style="list-style-type: none"> Interest Rates Stock Market National, Local Recession IT Threats (Spams, etc.)
		LOW	HIGH
LIKELIHOOD			

BCHD Risk Assessment

Step 4. Mitigating Activities

IMPACT	HIGH	<ul style="list-style-type: none"> Legislative Matters JV Bankruptcy Flood Fire Organizational (Staffing, Accidents, theft, etc.) <p>Insurance</p> <p>Tone at the Top</p> <p>P&P</p> <p>Internal Controls</p>	<ul style="list-style-type: none"> Earthquake Tenants Building Infrastructure Failure Loss: NR Income (\$137K / Year) Expiration of Design-build <p>Existential Risks</p> <ul style="list-style-type: none"> Evolution Innovation
	LOW	<ul style="list-style-type: none"> LAFCO Audit Industry Contract H&F Operations Income Fluctuations <p>Managed by Staff</p> <p>Systems & Processes</p>	<ul style="list-style-type: none"> Economic Matters Interest Rates Stock Market National, Local Recession IT Threats (Spams, etc.) <p>Experts (Outsourced Knowledge)</p>
		LOW	HIGH
LIKELIHOOD			

BCHD Risk Assessment

Existential Risks

* HIGH IMPACTS

PRIORITY BASED BUDGET (PBB) ANALYSIS & EVALUATION (123,000 Residents)

- Earthquake
- Tenant Departure
- Building Infrastructure Failure
- Loss: NR \$437K / Year
- Expiration of Design-Build

1. Loss of Life

2. Loss of Substantial Income

- Reduce Support & Overhead Supporting Programs & Services Free to the Community (~ 30,000 residents)
- Close Adult Service /BZP (\$600,000)
- Elderly Losing Assistance (\$400,000)
 - Medical Equipment
 - Taxi Rides
 - Human Interaction
- Remove School Grants (\$723,000)
- Remove City Partnerships (\$167,000)
- Remove Non-Profit Grants (\$161,000)

BCHD Risk Assessment

Step 4: Mitigating Activities for High Probability / Impact

4.A. Use Strengths to Meet Mission:

- Community Support
- Optimize Use of High Valued Land
- Sunrise Financial Model – Proven Successful
- Diversified Income Stream

BCHD Risk Assessment

Step 4: Mitigating Activities for High Probability / Impact

4.B – What are the Opportunities:

- Community Need for Gathering Places
- High Valued Land Available
- Interest Rates are Low
- Need for Residential Care for the Elderly

Limited Partnership vs. Land Lease – Risk Analysis

For Phase I of the HLC Master Plan, District staff and its Financial Advisors, Cain Brothers, recommends utilizing the P3 model -- a finance model that utilizes private investments in public projects that increase taxpayers' return on investment.

The result: *Taxpayers pay less for the programs and services they are receiving, while also benefitting from the improvement on the community asset.*

The District's objectives can be achieved with less project risk through a land lease which is expected to be a more attractive structure to potential RCFE Bidders

- 1. Stable cash flow.** No matter if operations are successful, land lease revenues will be significant, stable and growing based on annual inflation
- 2. Potential Profit-Sharing.** Land lease may be structured to include a base rent component based on land value and an incentive component based on profitability of operations
- 3. No operating risk or market risk.** The District will not have to finance any operating losses if operations of the RCFE are unsuccessful or provide any support for construction funding
- 4. Operational input.** The District still can include provisions in the land lease which require the Lessee operates the program successfully and in a way that aligns with BCHD's vision and mission

BCHD FY2023-24 BUDGET

STRATEGIC PLAN





STRATEGIC PLANNING GOALS

(not in priority order)

Goal A: PROGRAMS & SERVICES

Provide all residents with enhanced health services of demonstrated effectiveness ranging from prevention and education to intervention

Goal B: PEOPLE & PARTNERSHIPS

Improve the capacity of the district and its partners to assess and respond to individual and environmental factors that affect community health

Goal C: TRANSPARENCY

Further the District's standing as a trusted and valued community resource

Goal D: PHYSICAL ASSETS, INFRASTRUCTURE & FINANCIALS

Develop and manage District assets to increase value and maximize efficiencies

2022-2025 HEALTH PRIORITIES



Mental Health



Physical and Brain Health



Public Health and Safety



Substance Use



STRATEGIC APPROACH

The 2022 – 2025 3-Year Strategic Plan defines the Health District’s goals and objectives for the next three years. The plan utilized BCHD’s existing mission, vision, and goals, and focused on defining new objectives. The document articulates BCHD strategic priorities and where the Health District will focus to achieve its goals. In addition to the Community Health Report’s health priorities and objectives, the 3-Year Strategic Plan addresses other priorities such as finances, infrastructure, IT and human resources.

The Strategic Planning Committee has previously provided input to the development of the new objectives in their meetings on February 2, 2022, May 17, 2022, and August 29, 2022. The 3-Year Strategic Plan was also part of the Strategic Development Half-Day on March 11, 2020, for board, staff and community input.

STRATEGIC PLANNING COMMITTEE

Michele Bholat, Board Member/
Committee Chair

Vanessa Poster, President Pro-Tem

Joey Farrales, Committee Member

Lyman Fox, Committee Member

Lisa Gaudio, Committee Member

Vijay Jeste, Committee Member

David Liu, Committee Member

Charlotte LeBlanc, Committee Member

Ricardo Reznichak, M.D., Committee Member

Christian Wendland, Committee Member

Megan Wong, High School Student

Mollie O’Grady, High School Student

GOAL A: PROGRAMS & SERVICES

Provide all residents with enhanced health services of demonstrated effectiveness ranging from prevention and education to intervention

Objective A.1

Prioritize and develop strategies to address the health priorities and objectives identified in BCHD's 2022-2025 Community Health Report:

A.1.1 Mental Health Objectives

- Decrease anxiety, depression and suicidal ideation across the lifespan
- Decrease bullying across the lifespan
- Decrease isolation and loneliness across the lifespan
- Increase access to early intervention mental health services for youth
- Increase stress management across the lifespan to decrease stress

A.1.2 Physical Health & Brain Health Objectives

- Decrease anxiety, depression and suicidal ideation across the lifespan
- Decrease bullying across the lifespan
- Decrease isolation and loneliness across the lifespan
- Increase access to early intervention mental health services for youth
- Increase stress management

across the lifespan to decrease stress

A.1.3 Public Health & Safety Objectives

- Improve emergency preparedness
- Increase community access to and education about preventive health programs and services
- Increase community awareness and education, for the public and partner organizations, regarding social determinants of health and health equity
- Increase community capacity to respond to public health crisis (e.g. COVID-19)
- Improve biking and walking infrastructure
- Increase equitable and inclusive delivery of BCHD programs and services
- Reduce homelessness

A.1.4 Substance Use Objectives

- Continue to reduce the percentage of adult smokers
- Reduce alcohol use, drug consumption and vaping in youth
- Reduce the number of victims of accidents involving alcohol/substance use
- Reduce substance abuse among adults

**GOAL B:
PEOPLE &
PARTNERSHIPS**

Improve the capacity of the district and its partners to assess and respond to individual and environmental factors that affect community health

Objective B.1

Develop and execute organizational development strategy that strengthens the District's human capital, specifically for the purposes of professional development, collaboration, succession planning, diversity, equity and inclusion.

Objective B.2

Remain competitive in the current job market to be seen as an employer of choice for current and future talent.

Objective B.3

Improve overall community health by connecting individuals to volunteer service that's purposeful to the individual, strategic to the organization, and impactful to the community.

Objective B.4

Serve as a leader, convener and backbone organization to address the community's health priority areas.

Objective B.5

Uphold industry standards and best practices and demonstrate fidelity through accredited certifications and awards (e.g. Medical Fitness Association, American Camp Association, Government Finance Officers Association).standards and best practices.

**GOAL C:
TRANSPARENCY**

Further the District's standing as a trusted and valued community resource

Objective C.1

Continue to demonstrate a strong commitment to transparency and governance by participating in government and special district transparency efforts.

Objective C.2

Strengthen community awareness and engagement by developing and implementing a proactive outreach plan to deepen the community's understanding of what BCHD is, how programs and services are benefiting residents and how the Health District's funding model and real estate holdings impact programs and services.

Objective C.3

Implement and monitor the

District's 3-Year Strategic Plan to track progress and results of stated goals and objectives and make course corrections as needed.

Objective C.4

Utilize priority-based budgeting methodology to invest in the proper resources to meet BCHD's stated objectives, clarify trade-offs and increase budget transparency.

Objective C.5

Continue to generate the Community Health Report every three years (2025-2028), conduct a community health well-being measurement every two years (3rd party) and source other community health data to update BCHD's Health Priorities.

**GOAL D:
PHYSICAL
ASSETS,
INFRASTRUC-
TURE &
FINANCIALS**

Develop and manage District assets to increase value and maximize efficiencies

Objective D.1

Evaluate and update BCHD's long-term financial outlook and risk assessment to stabilize the District's funding, incorporating Healthy Living Campus Phase I, Capital Asset and the Real Estate Master Plan.

Objective D.2

Develop a 5-year plan for programs, services and facilities impacted by the Healthy Living Campus timeline and construction impact during Phase I.

Objective D.3

Pursue additional public, private funding opportunities and partnerships, as well as other revenue-generating opportunities that align with the Health District's mission to support funding of District programs, services and facilities.

Objective D.4

Develop fundraising strategies for Phase II of the Healthy Living Campus project.

Objective D.5

Invest in compliance, automation, support and disaster infrastructure preparedness (e.g., HIPAA and Cyber Security).

Objective D.6

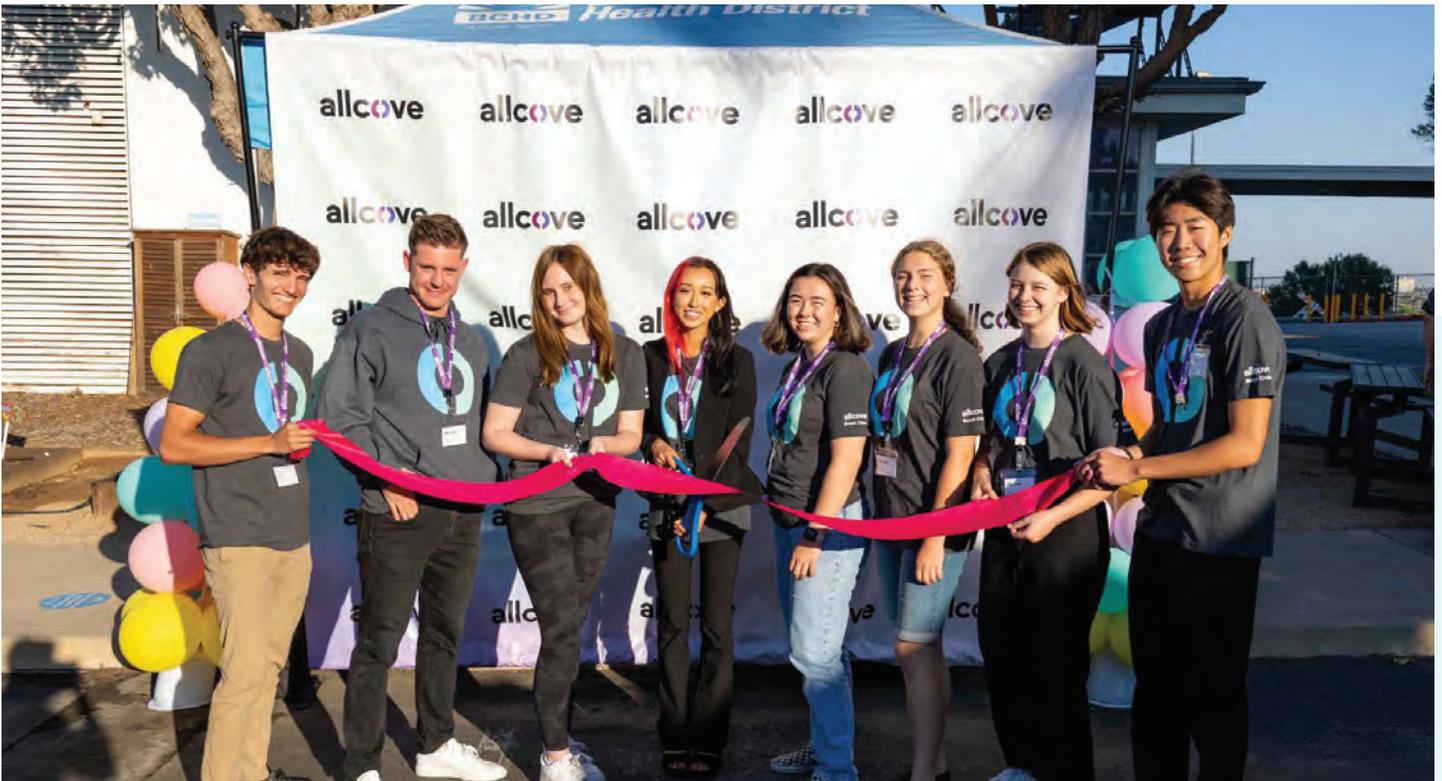
Address aging 514 building infrastructure through the Healthy Living Campus Master Plan.

Objective D.7

Ensure safety is the utmost priority for operations, programming and emergency planning.

BCHD FY2023-24 BUDGET

FINANCE & BUDGET POLICIES



Finance Policies

<u>Policy</u>	<u>Policy Title</u>	<u>Date Approved</u>
2200	Strategic Plan	11/20/2019
6100	Financial Operations	03/23/2016
6110	Investment Policy	11/18/2022
6120	Budget Preparation	06/24/2020
6130	Principal Preservation	05/24/2017
6140	Disbursement of Funds	03/23/2016
6170	Fund Balance	03/23/2016

POLICY TITLE: STRATEGIC PLAN
POLICY NUMBER: 2200

COMMITTEE APPROVAL DATE: 09/30/2019
BOARD APPROVAL DATE: 11/20/2019

WRITTEN/REVISED BY: T. BAKALY
SUPERSEDES: 07/22/2015

POLICY:

2200 It is the policy of the Beach Cities Health District (“District”) to be responsible to the beach cities community for promoting health and wellness. The Board of Directors has established a Strategic Planning Committee to promote a strategic plan of action, to improve decision making, to enhance organizational responsiveness, to improve performance, and to strengthen the organization.

GUIDELINES:

2200.1 The Strategic Planning Committee will design the process for long-range and strategic planning and recommend it to the Board for approval. Upon approval by the Board, the Committee will direct staff in the planning process and report to the Board throughout the year as needed.

2200.2 The full Board of Directors will meet at least annually to assess, review, and update its strategic plan. This may take the form of a retreat, workshop, special meeting or part of a regularly scheduled meeting, as appropriate.

POLICY TITLE: FINANCIAL OPERATIONS
POLICY NUMBER: 6100

COMMITTEE APPROVAL DATE: 03/08/2016 **WRITTEN / REVISED BY:** M. SUUA
BOARD APPROVAL DATE: 03/23/2016 **SUPERSEDES:** 11/17/2010

POLICY

6100 It is the policy of the Beach Cities Health District (“District”) to comply fully with the financial statutes of the State of California as they relate to Healthcare Districts.

6100.1 The ultimate responsibility for the District’s financial position and direction rests with the Board of Directors. Issues such as strategic planning, investment guidelines, funding of projects, major purchases or expenditures and operating budget are to be authorized at the Board level.

6100.2 The Board has established a Finance Committee to provide advice and insight to the Board of Directors, Board Treasurer and District staff. The Treasurer chairs the Committee, with an additional Board member as second chair. The Committee is comprised of six to eight community members.

6100.3 The Chief Executive Officer shall be given the authority and responsibility for conducting the District’s business within the framework of the Board’s policies and governance. The Chief Executive Officer shall be held accountable to the Board for the financial performance of the District.

6100.4 The Chief Executive Officer shall have the authority to approve unbudgeted expenditures not-to-exceed \$10,000 or as otherwise approved by the Board.

POLICY TITLE: INVESTMENT POLICY
POLICY NUMBER: 6110
COMMITTEE APPROVAL DATE: 11/08/2022
BOARD APPROVAL DATE: 11/18/2022

WRITTEN/REVISED BY: M. SUUA
SUPERSEDES: 11/17/2021

POLICY

6110 It is the policy of the Beach Cities Health District (“District”) to provide guidelines for the prudent investment of District funds and to maximize the efficiency of the District’s cash management. The ultimate goal is to enhance the economic status of the District consistent with the prudent protection of the District’s investments. This investment policy has been prepared in conformance with all pertinent existing laws of the State of California including California Government Code Sections 53600, *et seq.*

Scope

6110.1 This policy covers all funds and investment activities of the District except for (1) the proceeds of bond issues, which are invested in accordance with provisions of their specific bond indentures, and (2) funds invested in retirement or deferred compensation plans. All funds covered by this policy are defined and accounted for in the District’s audited annual Basic Financial Statements Report. Further, any new funds created shall be covered by this policy unless specifically excluded by District management and the Board of Directors. Investments for the District (the “portfolio”) will be made on a pooled basis including the General Fund, Special Revenue Fund, and any funds subsequently created.

Prudent Investor Standard

6110.2 The District operates its investment portfolio under the Prudent Investor Standard (California Government Code Section 53600.3) which states, that “when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District, that a prudent person in a like capacity and familiar with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.”

6110.3 This standard shall be applied in the context of managing the overall portfolio. Investment officers, acting in accordance with written procedures and this investment policy and exercising the above standard of diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Investment Objectives

6110.4 When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing the District's funds,

6110.4.1 The primary objective is to safeguard the principal of the funds.

6110.4.2 The secondary objective is to meet the liquidity needs of the District.

6110.4.3 The third objective is to achieve a reasonable market rate of return on invested funds.

6110.5 It is the policy of the District to invest public funds in a manner to obtain the highest yield obtainable with the maximum security while meeting the daily cash flow demands of the District as long as investments meet the criteria established by this policy for safety and liquidity and conform to all laws governing the investment of District funds.

6110.5.1 Safety of Principal

Safety of principal is the foremost objective of the District. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they arise from securities defaults, institution default, broker-dealer default, or erosion of market value of securities. The District shall mitigate the risk to the principal of invested funds by limiting credit and interest rate risks. Credit Risk is the risk of loss due to the failure of a security's issuer or backer. Interest Rate Risk is the risk that the market value of the District's portfolio will fall due to an increase in general interest rates.

6110.5.1.1 Credit risk will be mitigated by:

6110.5.1.1.1 Limiting investments to only the most creditworthy types of securities;

6110.5.1.1.2 Pre-qualifying the financial institutions with which the District will do business; and

6110.5.1.1.3 Diversifying the investment portfolio so that the potential failure of any one issue or issuer will not place an undue financial burden on the District.

6110.5.1.2 Interest rate risk will be mitigated by:

6110.5.1.2.1 Structuring the District's portfolio so that securities mature to meet the District's cash requirements for ongoing obligations, thereby reducing the possible need to sell securities on the open market at a loss prior to their maturity to meet those requirements; and

6110.5.1.2.2 Investing a portion of the portfolio in shorter-term securities.

6110.5.2 Liquidity

Availability of sufficient cash to pay for current expenditures shall be maintained in money market funds, local government investment pools that offer daily liquidity, repurchase agreements, or short-term securities that can easily be converted into cash because they have secondary markets. The cash management system of the

District shall be designed to accurately monitor and forecast expenditures and revenues to ensure the investment of monies to the fullest extent possible.

6110.5.3 Rates of Return

Yield on investments shall be considered only after the basic requirements of safety and liquidity have been met. The investment portfolio shall be designed to attain a market average rate of return throughout economic cycles, taking into account the District's risk constraints, the composition and cash flow characteristics of the portfolio, and applicable laws.

Delegation of Authority

6110.6 Authority to manage District's investment program is derived from the California Government Code Section 53600 *et. seq.* The Board of Directors (the "Board") is responsible for the management of the portfolio and shall approve the systems of controls that regulate the activities of internal staff and external investment advisors. The Board hereby delegates responsibility for developing and implementing the investment program to the Chief Executive Officer (or the "CEO"), who shall establish written procedures for the operation of the investment program consistent with this investment policy. Such procedures shall authorize the CEO and/or the CFO to execute investment transactions or to delegate day-to-day investment decision making and execution authority to an investment advisor. The rights and responsibilities delegated to an investment advisor must be in a written agreement. The investment advisor shall make all investment decisions and transactions in accordance with California Government Code and District policy. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Chief Executive Officer and approved by the Board of Directors.

Ethics and Conflicts of Interest

6110.7 Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officers shall disclose any material financial interest in financial institutions that conduct business with this District, and they shall further disclose any large personal financial / investment positions that could be related to the performance of the District's portfolio. Employees and officers shall subordinate their personal investment preferences to those of the District, particularly with regard to the timing of transactions and shall avoid transactions that might impair public confidence.

Authorized Financial Dealers and Institutions

6110.8 The CFO will establish and maintain a list of the financial institutions and broker/dealers authorized to provide investment and depository services to the District, will perform an annual review of the financial condition and registrations of the qualified institutions, and will require annual audited financial statements to be on file for each

approved institution. The District shall annually send a copy of their current Investment Policy to all financial institutions and broker/dealers approved to do business with the District. Receipt of the Investment Policy including confirmation that it has been received and reviewed by the person(s) handling the District's account, shall be acknowledged in writing within thirty (30) days.

6110.8.1 Depositories

In selecting depositories, the creditworthiness of institutions shall be considered, and the CFO shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. Qualifications and minimum requirements for depositories will be established by the CFO, approved by the Board of Directors, and provided to any institution seeking to conduct business with the District. Banks and Savings and Loan Associations seeking to establish eligibility as a depository for the District's Collateralized Certificate of Deposits shall annually submit an audited financial statement which will be reviewed by the CFO for compliance with the District's financial criteria.

6110.8.1.1 Any institution meeting the District's required criteria will be eligible for placement of public deposits by the District, subject to approval by the Chief Executive Officer. Un-audited quarterly financial data shall be reviewed for all institutions on the District's approved list. Any institution falling below the District's established minimum criteria shall be removed from the approved list, no new deposits may be placed with that institution, and all funds remaining shall be withdrawn as the deposits mature.

6110.8.2 Brokers and Dealers

To become a broker or dealer qualified to do business with the District, a firm must respond to the District's "Broker Dealer Questionnaire" and submit related documents relative to eligibility. Required documents include a current audited financial statement, proof of state registration, proof of FINRA registration, and a certification that the firm has received and reviewed the District's Investment Policy and agrees to offer the District only those securities that are authorized by the Investment Policy. The CFO may establish any additional criteria deemed appropriate to evaluate and approve any financial services provider. The selection process for broker-dealers shall be open to both "primary dealers" and "secondary/regional dealers" that qualify under Securities and Exchange Commission Rule 15c3-1 (Uniform Net Capital Rule), and the provider's representative must be experienced in institutional trading practices and familiar with the California Government Code as it relates to investments by a public entity.

If a third party investment advisor is authorized to conduct investment transactions on the District's behalf, the investment advisor may use its own list of approved issuers, broker/dealers and financial institutions. The investment advisor's approved list must be made available to the District upon request.

Authorized and Suitable Investments

6110.9 The District is provided a broad spectrum of eligible investments under California Government Code Section 53600 *et seq.* The District may choose to restrict its permitted investments to a smaller list of securities that more closely fits the District's cash flow needs and requirements for liquidity. If a type of investment is added to California Government Code 53600, it will not be added to the District's Authorized Investment List until this policy is amended and approved by the Chief Executive Officer and the Board of Directors. If a type of investment permitted by the District should be removed from California Government Code 53600, it will be deemed concurrently removed from the District's Authorized Investment List, but existing holdings may be held until they mature if it is in the best interest of the District and recommended by the CFO and approved by the Board of Directors.

Credit criteria listed in this Policy refers to the credit rating of the issuing organization at the time the security is purchased. The District may from time to time be invested in a security whose rating is downgraded. In the event a rating drops below the minimum allowed by this Policy, the CFO will review recommend an appropriate plan of action to the CEO and Board no less frequently than quarterly. If the District has an Investment Advisor, the Investment Advisor will notify the CFO and recommend a plan of action. Percentage limits refer to the percentage at the time the security is purchased.

6110.9.1 Within the context of these limitations, the following investments are authorized. No more than 5 percent of the portfolio may be invested in any one non-governmental issuer regardless of sector. This limitation does not apply to the following types of securities: U.S. Treasury securities, U.S. Government Agency securities, obligations of the International Bank for Reconstruction and Development, the International Finance Corporation, and the Inter-American Development Bank, money market funds, and government investment pools.

PERMITTED INVESTMENTS/ DEPOSITS	SECTOR LIMITS	MINIMUM CREDIT REQUIREMENTS*	MATURITY LIMITS
Government Investment Pools • LAIF (Local Agency Investment Fund) California State Treasurer's Office • Shares issued by a JPA (LGIP)	<ul style="list-style-type: none"> • Maximum permitted by State Treasurer • No maximum limit 	<ul style="list-style-type: none"> • No limit • No limit 	<ul style="list-style-type: none"> • N/A • N/A
Securities of the U.S. Government, including: (1) U.S. Treasury and (2) U.S. Government Agency securities	<ul style="list-style-type: none"> • No % limit • No % limit 	<ul style="list-style-type: none"> • No limit • No limit 	<ul style="list-style-type: none"> • 5 years • 5 years
Registered state warrants or treasury notes or bonds of the state of California	<ul style="list-style-type: none"> • No % limit 	<ul style="list-style-type: none"> • No limit 	<ul style="list-style-type: none"> • 5 years
Bonds, notes, warrants, or other evidences of indebtedness of any local agency within the State of California	<ul style="list-style-type: none"> • No % limit 	<ul style="list-style-type: none"> • No limit 	<ul style="list-style-type: none"> • 5 years
Bonds, notes, warrants, or other evidences of indebtedness of any of the other 49 United States in addition to California	<ul style="list-style-type: none"> • No % limit 	<ul style="list-style-type: none"> • No limit 	<ul style="list-style-type: none"> • 5 years
Bankers' acceptances	<ul style="list-style-type: none"> • 20% 	<ul style="list-style-type: none"> • "A-1" 	<ul style="list-style-type: none"> • 180 days
Commercial paper	<ul style="list-style-type: none"> • 25% 	<ul style="list-style-type: none"> • "A-1" or higher or has debt other than commercial paper that is rated "A" or higher 	<ul style="list-style-type: none"> • 270 days
Negotiable certificates of deposit	<ul style="list-style-type: none"> • 30% 	<ul style="list-style-type: none"> • "A-1" / "A" 	<ul style="list-style-type: none"> • 5 years
Time certificates of deposit	<ul style="list-style-type: none"> • 50% 	<ul style="list-style-type: none"> • No limit 	<ul style="list-style-type: none"> • 2 years
Repurchase Agreements	<ul style="list-style-type: none"> • 20% with Master Repurchase Agreement 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • 90 days
Medium-term notes	<ul style="list-style-type: none"> • 30% 	<ul style="list-style-type: none"> • "A" 	<ul style="list-style-type: none"> • 5 years

Money market funds	• 20%	• “AAA” or higher by at least two NRSROs ¹ or must meet the Advisor Requirements (See section (m) on page 11.)	• N/A
Money market account/ passbook savings / demand deposits	• No % limit	• N/A	• N/A
Asset-backed securities*	• 20%	• “AA”	• 5 years
Obligations of the International Bank for Reconstruction and Development, the International Finance Corporation, and the Inter-American Development Bank	• 30%	• “AA”	• 5 years

- * Minimum credit requirements refer to the credit rating category without regard to “+”, “-”, or 1, 2, 3 modifiers. The minimum required credit rating category includes the equivalent ratings from any NRSRO.
- ** Due to the complexity of these securities, asset-backed securities may only be purchased on the District’s behalf by a registered investment advisor. The investment advisor must independently review and approve each asset-backed security to be purchased in the District’s portfolio.

6110.9.1.2 One of the purposes of this Investment Policy is to define which investments are permitted. If a type of security is not specifically authorized by this policy, it is not a permitted investment.

6110.10 The following descriptions of authorized investments are included here to assist in the administration of this policy.

6110.10.1 Local Agency Investment Fund (LAIF)

The Local Agency Investment Fund (LAIF) is a special fund in the California State Treasury created and governed pursuant to Government Code Sections 16429.1 *et seq.* This law permits the District with the consent of the Board of Directors, to remit money not required for the District’s immediate need, to the State Treasurer for deposit in this special fund for the purpose of investment. Funds may be withdrawn on one same day notice if notice is given by 10 a.m. The fees charged by LAIF are limited by statute (Legal Authority – Government Code Section 16429.1)

6110.10.2 Shares Issued by a JPA (LGIP)

Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (q) of Government Code Section 53601, inclusive. (Legal Authority – Government Code Section 53601 (p))

¹ An NRSRO is defined as a “Nationally Recognized Statistical Rating Organization”.

Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

6110.10.2.1 The adviser is registered or exempt from registration with the Securities and Exchange Commission.

6110.10.2.2 The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q) Government Code Section 53601, inclusive.

6110.10.2.2 The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

6110.10.3 Securities of the U.S. Government including U.S. Treasury and U.S. Government Agencies and Instrumentalities

These obligations can be classified either as “Treasuries” or “Agencies.”

Treasury securities (“Treasuries”) are obligations of the United States Treasury backed by the “full faith and credit” of the federal government and can be of three types: bills, notes, and bonds. (Legal Authority- Government Code Sections 53601(b))

The District can invest in federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. The maximum investment maturity is restricted to 5 years. (Legal Authority – Government Code Sections 53601 (f))

6110.10.4 Registered State warrants or Treasury Notes or Bonds of the State of California

These include bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. The maximum investment maturity is restricted to 5 years. (Legal Authority – Government Code Sections 53601 (c)).

6110.10.5 Bonds, Notes, Warrants, or Other Evidences of Indebtedness of Any Local Agency within the State of California

These include bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by a California local agency, or by a department, board, agency or authority of such a local agency. The maximum investment maturity is restricted to 5 years. (Legal Authority-Government Code Sections 53601 (d)).

6110.10.6 Bonds, Notes, Warrants, or Other Evidences of Indebtedness of any of the other 49 United States in addition to California

These include bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California. The maximum investment maturity is restricted to 5 years. (Legal Authority – Government Code Sections 53601 (d))

6110.10.7 Bankers Acceptances

The District may invest in bankers' acceptances, which are bills of exchange or time drafts that are drawn on and accepted by a commercial bank. To be eligible for investment by the District, bankers' acceptances must carry a minimum rating of "A" or "A-1" by a nationally recognized statistical rating organization ("NRSRO"). The maximum investment maturity will be restricted to 180 days. Purchases of bankers' acceptances shall not exceed 20 percent of the portfolio. (Legal Authority- Government Code Sections 53601 (g)).

6110.10.8 Commercial Paper

Commercial paper is issued by leading industrial and financial firms to raise working capital. The District shall only buy commercial paper of "prime" quality of the highest ranking or of the highest letter and numerical rating by an NRSRO. Eligible paper shall also be further limited to issuing corporations that meet all of the following conditions in either paragraph 6110.10.8.1 or paragraph 6110.10.8.2:

6110.10.8.1 The entity meets the following criteria: (i) is organized and operating within the United States as a general corporation, (ii) has total assets in excess of five hundred million dollars (\$500,000,000), and (iii) has debt other than commercial paper, if any, that is rated in a rating category of "A" or its equivalent or higher by an NRSRO.

6110.10.8.2 The entity meets the following criteria: (i) is organized within the United States as a special purpose corporation, trust, or limited liability company, (ii) has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond, and (iii) has commercial paper that is rated in a rating category of "A-1" or higher, or the equivalent, by an NRSRO.

Purchases of eligible commercial paper shall not exceed 270 days to maturity. Purchases of commercial paper shall not exceed 25 percent of the portfolio. (Legal Authority – Government Code Section 53601 (h))

6110.10.9 Negotiable Certificates of Deposit

The District may invest in negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union or by a federally licensed or state-licensed branch of a foreign bank. Eligible investments shall be rated in a rating category of “A” or “A-1” or its equivalent or better by an NRSRO. The maximum investment maturity is restricted to 5 years. Purchases of negotiable Certificates of Deposit shall not exceed 30 percent of the portfolio. (Legal Authority – Government Code Section 53601 (i). No deposits shall be made at any time in negotiable CDs issued by a state or federal credit union if a member of the District’s Board or staff serves on the board of directors or any committee appointed by the board of directors of the credit union.

6110.10.10 Time Certificates of Deposit

The District may invest in non-negotiable, FDIC-insured, and collateralized certificates of deposits (“CDs”) in a state or national bank, savings association or federal association, federal or state credit union in the State of California. In accordance with California Government Code Section 53635.2, to be eligible to receive District deposits, a financial institution must have received an overall rating of not less than “satisfactory” in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California communities. A written depository contract is required with all institutions that hold District deposits. Deposits larger than the current level of FDIC insurance must be collateralized by securities with a market value of at least 110 percent of all uninsured deposits with the institution. Acceptable collateral is governed by California Government Code Section 53651. Real estate mortgages are not considered acceptable collateral by the District, even though they are permitted in Government Code Section 53651(m). All banks are required to provide the District with a statement of pooled collateral. This report will state that they are meeting the 110 percent collateral rule (Government Code Section 53652(a)), a listing of all collateral with location and market value, plus an accountability of the total amount of deposits secured by the pool.

No deposits shall be made at any time in CDs issued by a state or federal credit union if a member of the District’s Board or staff serves on the board of directors or any committee appointed by the board of directors of the credit union. In accordance with Government Code Section 53638, any deposit shall not exceed that total shareholder’s equity of any depository bank, nor shall the deposit exceed the total net worth of any institution. Maximum maturity is restricted to 2 years. Purchases of time certificates of deposit shall not exceed 50 percent of the portfolio.

6110.10.11 Repurchase Agreements

The District may invest in overnight and term repurchase agreements with Primary Dealers of the Federal Reserve Bank of New York rated in a rating category of “A” or its equivalent or better by an NRSRO with which the District has entered into a

Master Repurchase Agreement. This agreement will be modeled after the Public Securities Associations Master Repurchase Agreement. The maximum maturity will be restricted to 90 days. Purchases of repurchase agreements shall not exceed 20 percent of the portfolio. (Legal Authority—Government Code Section 53601(j))

All collateral used to secure this type of transaction is to be delivered to a third party prior to release of funds. The third party will have an account in the name of the Beach Cities Health District. The market value of securities used as collateral for repurchase agreements shall be monitored on a daily basis and will not be permitted to fall below a minimum of 102 percent of the value of the repurchase agreement Collateral shall not have maturities in excess of 5 years The right of substitution will be granted, provided that permissible collateral is maintained.

In order to conform with provisions of the Federal Bankruptcy Code which provides for the liquidation of securities held as collateral for repurchase agreements, the only securities acceptable as collateral shall be securities that are direct obligations of and guaranteed by the United States Government and Agency securities as permitted under this policy. The District will maintain a first perfected security interest in the securities subject to the repurchase agreement and shall have a contractual right to liquidation of purchased securities upon the bankruptcy, insolvency or other default of the counter party.

6110.10.12 Medium Term Notes

Medium-term notes are obligations of a domestic corporation or depository institution. The maximum investment maturity is restricted to 5 years. Eligible investments shall be rated in a rating category of “A” or its equivalent or better by an NRSRO. Purchases of medium-term notes shall not exceed 30 percent of the portfolio. (Legal Authority-Government Code Sections 53601(k)).

6110.10.13 Money Market Funds

Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, *et seq.*) and that invest in securities and obligations defined as permitted investments for local agencies as described in subsections (a) through (k), inclusive, and (m) through (q), inclusive, of Government Code Section 53601 *et seq.*

To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two NRSROs or (2) have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds and with assets under management in excess of \$500,000,000. Purchases of money market funds shall not exceed 20 percent of the portfolio. (Legal Authority – Government Code Section 53601 (l))

6110.10.14 Money Market Accounts / Passbook Savings / Demand Deposits

These are authorized by Government Code Section 53637 and must be insured by the FDIC or collateralized as required by California Government Code. (Legal Authority – Government Code Section 53637)

6110.10.15 Asset-Backed Securities

This category includes mortgage passthrough securities, collateralized mortgage obligations, mortgage-backed or other pay-through bonds, equipment lease-backed certificates, consumer receivable passthrough certificates, or consumer receivable-backed bonds. Securities eligible for investment shall be rated in a rating category of “AA” or its equivalent or better by at least one NRSRO. Further, the asset-backed securities described in this sub-section may only be purchased on the District’s behalf by a registered investment advisor. The investment advisor must independently review and approve each asset-backed security to be purchased in the District’s portfolio. The maximum remaining investment maturity is restricted to 5 years or less. Purchases of asset-backed securities shall not exceed 20 percent of the portfolio. (Legal Authority – Government Code Section 53601 (o))

6110.10.16 Obligations of the International Bank for Reconstruction and Development, the International Finance Corporation, and the Inter-American Development Bank

United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), which are eligible for purchase and sale within the United States. Investments shall be rated “AA”, its equivalent, or better by at least one NRSRO. The maximum investment maturity is restricted to 5 years. Purchases of these types of obligations may not exceed 30 percent of the portfolio. (Legal Authority – Government Code Section 53601 (q))

Investment Pools

6110.11 A thorough investigation of any investment pool, money market or mutual fund is required prior to investing and on a continual basis. The investigation will, at a minimum, obtain the following information:

6110.11.1 A description of interest calculations and how it is distributed, and how gains and losses are distributed.

6110.11.2 A description of how securities are safeguarded (including the settlement process) and how often the securities are marked to market and how often an audit is conducted.

6110.11.3 A description of who may invest in the program, how often, what size deposits and withdrawals are permitted.

6110.11.4 A schedule for receiving statements and portfolio listings.

6110.11.5 Does the pool/fund maintain a reserve or retain earnings, or is all income after expenses distributed to participants?

6110.11.6 A fee schedule that discloses when and how fees are assessed.

6110.11.7 Determining if the pool or fund is eligible for bond proceeds and/or will it accept such proceeds.

The purpose of this investigation is to determine the suitability of a pool or fund and evaluate the risk of placing funds with that pool or fund.

Collateralization

6110.12 Repurchase Agreements shall be collateralized in accordance with terms specified in the Master Repurchase Agreement. The valuation of collateral securing a Repurchase Agreement will be verified and monitored on a daily basis to ensure a minimum of 102% of the value of the transaction being held by the District's depository agent. All collateral used to secure this type of transaction is to be delivered to a third party prior to release of funds. The third party will have an account in the name of the Beach Cities Health District.

Safekeeping and Custody

6110.13 All deliverable securities owned by the District shall be held in safekeeping by a third party bank trust department acting as agent for the District under the terms of a custody agreement executed by the bank and the District. **All deliverable securities will be received and delivered using standard delivery versus payment (DVP) procedures.** The third party bank trustee agreement must comply with Section 53608 of the California Government Code. No outside broker/dealer or advisor may have access to District funds, accounts, or investments and any transfer of funds must be approved by the Chief Executive Officer or his/her designee.

Diversification and Risk

6110.14 The District recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. To minimize the District's exposure to these types of risk, the portfolio should be diversified among several types of institutions, instruments, and maturities. The Finance Director shall minimize default risk by prudently selecting only instruments and institutions, which at the time of placement have been evaluated for their financial viability and compliance with this policy. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio. Risk shall also be managed by subscribing to a portfolio management philosophy that helps to control market and interest rate risk by matching investments with cash flow requirements. In the event of a default by a specific issuer, the Finance Director shall evaluate the liquidation of securities having comparable credit risks. Diversification strategies shall be established and reviewed quarterly by the Chief Executive Officer.

Maximum Maturities

6110.15 Every effort will be made to match investment maturities to cash flow needs. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus reducing market risk. The maximum average duration of the District's portfolio may not exceed 3 years. Unless matched to a specific requirement and approved by the Board of Directors, no investment may be made with a maturity greater than 5 years.

Internal Control and Review

6110.16 The Chief Executive Officer and/or CFO will review this Beach Cities Health District Investment Policy annually and present the Investment Policy and any recommended changes to the Finance Committee. The Finance Committee will review the staff's recommendations and present the Investment Policy and the Committee's recommendations to the Board of Directors.

6110.17 The external auditors shall review annually the investments and general activities associated with the investment program to ensure compliance with this Investment Policy. This review will provide internal control by assuring compliance with policies and procedures established by this Investment Policy.

Performance Standards

6110.18 The investment portfolio will be managed in accordance with the standards established within this Investment Policy and should obtain a market rate of return throughout budgetary and economic cycles, taking into account the District's investment risk constraints, cash flow needs, and maturities of the investments. The basis to determine whether market yields are being achieved shall be the total return of the portfolio. The Bank of America Merrill Lynch 1-5 Year U.S. Government/Corporate AAA-A Index is the benchmark that will be compared to the portfolio's sector composition, maturity structure, current investment strategy, and total return. The CFO will periodically review the District's portfolio performance against the benchmark.

Reporting

6110.19 The Chief Executive Officer or his/her designee will submit to the Board of Directors a monthly report of investment transactions and a quarterly investment report, which will be submitted within 30 days of the end of each calendar quarter. This report shall include all items listed in Section 53646(b) of the Government Code.

6110.19.1 A list of individual securities held at the end of the reporting period.

6110.19.2 Market value, book value, par value, cost basis, and maturity date of all investments.

6110.19.3 Dollar weighted yield to maturity of the District's investments.

6110.19.4 Statement of compliance of the District's Investment Policy with California Government Code Section 53601 et seq.

6110.19.5 Statement as to ability to meet all scheduled expenditure requirements for the next six months.

POLICY TITLE: Budget Preparation
POLICY NUMBER: 6120

COMMITTEE APPROVAL DATE: 06/16/2020
BOARD APPROVAL DATE: 06/24/2020

WRITTEN/REVISED BY: M.SUUA
SUPERSEDES: 03/23/2016

POLICY:

6120 It is the policy of the Beach Cities Health District's ("District") Board of Directors to maintain Board-level oversight of District expenditures through budgetary controls.

6120.1 It is the policy of the District to have a balanced operating budget, where District revenues pays for District operating expenditures on an annual basis, unless special considerations are acknowledged and approved by the District's Board.

6120.2 It is the policy of the District's Board of Directors, in making decisions affecting the District's long-term fiscal health, to make every effort to consider the District's financial reserves, the effect of inflation, and foreseeable future budgetary activity when reviewing budgets and approving expenditures to have a balanced operating budget.

GUIDELINES:

6120.3 An annual budget proposal shall be prepared by department heads, with the process directed and coordinated by the Chief Finance Officer (CFO), subject to the approval of the Chief Executive Officer (CEO). While the CEO has discretionary approval authority of expenditures by resolution, monthly controls and financial reporting are to be put in place giving each department head responsibility for controlling expenditures for their own department.

6120.4 The District begins the budget preparation by holding a Strategic Planning meeting open to the public, subject to the Brown Act.

6120.5 Prior to review by the Board of Directors, the Board's Finance Committee shall meet with the CEO, CFO and department heads to review and discuss the annual budget proposal, in a meeting open to the public, subject to the Brown Act.

6120.6 The proposed annual budget as recommended by the Finance Committee shall be reviewed by the Board at one of its meetings during the last quarter of every year prior to the Fiscal year commencing July 1st, unless otherwise scheduled by the Board, also in a meeting open to the public, subject to the Brown Act.

6120.7 The proposed annual budget, as amended by the Board during its review, shall be adopted by Board Resolution during the last quarter of every year prior to the Fiscal year commencing July 1st, unless otherwise scheduled by the Board, in a meeting open to the public, subject to the Brown Act.

POLICY TITLE: PRINCIPAL PRESERVATION
POLICY NUMBER: 6130

COMMITTEE APPROVAL DATE: 05/22/2017 **WRITTEN/REVISED BY:** M.SUUA
BOARD APPROVAL DATE: 05/24/2017 **SUPERSEDES:** 03/23/2016

POLICY:

6130 It is the policy of the Board of Directors of the Beach Cities Health District (“District”) to establish guidelines that will insure that the District maintains an Unrestricted Fund Balance generated from rent proceeds, taxes and investment income in an amount sufficient to insure sources of funding for operating the District Services focused on preventive health-related services and programs provided to the three beach cities, including the publicly-owned health facilities known as the Center for Health & Fitness and Adventure Plex. In addition, for prudent long-term management of District assets, it is further the policy of the Board of Directors to maintain a Committed Fund Balance to be used for continued capital investments in the District.

6130.1 In order to accomplish these objectives, the following guidelines shall be implemented.

GUIDELINES:

6130.2 Protection of Purchasing Power:

6130.2.1 Each year, during the budget process for the next fiscal year, staff shall provide the Board of Directors projected revenues and recommended funding levels for grants and programs. The Board shall determine the amount of funding to be added to the Unrestricted Reserve to equal a minimum of six (6) months of actual operating expenditures.

6130.2.2 The remaining District available fund balance shall be designated Committed Fund Balance to be used for prudent long-term protection of District assets to insure continued return on investments.

6130.3 Profits from Sale of Property & Other Unidentified Sources:

In the event the District receives income from outside sources relating to the sale of District property and/or equipment; refunds; repayment of loans; etc., it shall be allocated to the Committed Fund Balance.

6130.4 Replenishment of Committed Fund Balance for Extraordinary Services:

In the event the District has a need to use Committed Fund Balance to provide extraordinary services including, but not limited to, such items as construction, purchase of property and/or equipment, damages not covered by insurance, emergency funding for grantees, and health emergency, the Board of Directors shall have the discretion at the time of approving the funding of the project/service(s) of determining whether the Committed Fund Balance shall be repaid. The Board shall also determine whether the repayment will include an interest factor and over what period the reserve shall be repaid.

POLICY TITLE: DISBURSEMENT OF FUNDS
POLICY NUMBER: 6140

COMMITTEE APPROVAL DATE: 03/08/2016
BOARD APPROVAL DATE: 03/23/2016

WRITTEN/REVISED BY: M.SUUA
SUPERSEDES: 11/17/2010

POLICY:

6140 It is the policy of the Beach Cities Health District's Board of Directors to prudently disburse funds of the Beach Cities Health District ("District") in order to maintain Board-level oversight.

6140.1 The objective is to maintain Board-level oversight of financial transactions and require Board signatures only on checks for infrequent, high dollar amount and unbudgeted disbursements.

6140.2 It is intended that this policy cover all accounts and disbursement activities of the District.

GUIDELINES:

6140.3 Authorized signers on District bank accounts are designated board members, the Chief Executive Officer and the Finance Director.

6140.4 Checks over \$10,000 are to have 2 signatures; checks over \$50,000 are to have 3 signatures.

6140.5 Checks payable to a check signer are to be signed by others.

POLICY TITLE: FUND BALANCE
POLICY NUMBER: 6170

COMMITTEE APPROVAL DATE: 03/08/2016
BOARD APPROVAL DATE: 03/23/2016

WRITTEN/REVISED BY: M.SUUA
SUPERSEDES: 06/29/2011

POLICY:

6170.1 It is the policy of the Beach Cities Health District (“District”) to comply with Governmental Accounting Standards Board (GASB) Statement No. 54 to provide protection for the District against unforeseen financial circumstances such as revenue shortfalls and unanticipated expenditures.

6170.1.1 GASB mandates that this hierarchy of expending fund balance be reported in new categories, using the new definitions, and be formally adopted by the District’s governing body.

6170.1.2 GASB requires that the Board of Directors clarify what limitations on the use of fund balance it wishes to direct, and which are delegated to staff.

6170.2 It is the policy of the District to establish the guidelines for reporting unrestricted fund balance in the General Fund financial statements.

6170.2.1 Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the District against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures.

6170.3 It is the policy of the District’s Board of Directors to authorize and direct the Director of Finance (DF) to prepare financial reports which accurately categorize fund balance as per GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

SCOPE:

6170.4 It is intended that this policy cover fund balance of the District. Fund balance is the difference between assets and liabilities reported in a government fund.

6170.4.1 There are five separate components of fund balance, each of which identifies the extent to which the District is bound to honor constraints on the specific purposes for which amounts can be spent:

- 6170.4.1.1 Non-spendable fund balance (inherently non-spendable)
- 6170.4.1.2 Restricted fund balance (externally enforceable limitations on use)
- 6170.4.1.3 Committed fund balance (self-imposed limitations on use)
- 6170.4.1.4 Assigned fund balance (limitation resulting from intended use)
- 6170.4.1.5 Unassigned fund balance (residual net resources)

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security. The price at which a security is trading and could presumably be purchased or sold.

Maturity - The date upon which the principal or stated value of an investment becomes due and payable.

Money Market Fund - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repos, and federal funds).

Negotiable Certificate of Deposit - A large denomination certificate of deposit which can be sold in the open market prior to maturity.

Note - A written promise to pay a specified amount to a certain entity on demand or on a specified date.

Par Value - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Primary Dealer - A group of government securities dealers that submit daily reports of market activity and security positions held to the Federal Reserve Bank of New York and are subject to its informal oversight.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Prudent Investor Standard - A standard of conduct where a person acts with care, skill, prudence, and diligence when investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing funds. The test of whether the standard is being met is if a prudent person acting in a similar situation would engage in similar conduct to ensure that investments safeguard principal and maintain liquidity.

Purchase Date - The date in which a security is purchased for settlement on that or a later date.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (REPO) - A transaction where the seller agrees to buy back from the buyer the securities at an agreed upon price on demand or at a specified date.

Risk - Degree of uncertainty of return on an asset.

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Safekeeping Service - Offers storage and protection of assets; provided by an institution serving as an agent.

Secondary Market - A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities and Exchange Commission (SEC) - The federal regulatory agency responsible for supervising and regulating the securities industry.

Settlement Date - The date on which a trade is cleared by delivery of securities against funds.

Shares issued by a JPA (LGIP) - A pooled investment vehicle sponsored by a local Agency or a group of local agencies for use by other local agencies.

Time Certificate of Deposit - A non-negotiable certificate of deposit that cannot be sold prior to maturity.

Total Return - The sum of all investment income plus changes in the capital value of the portfolio.

Treasury Bills (also known as T-bills) - U.S. Treasury Bills, which are short-term, direct obligations of the U.S. Government issued with original maturities of 13 weeks, 26 weeks and 52 weeks (3-month, 6-month, 1-year); sold in minimum amounts of \$10,000 in multiples of \$5,000 above the minimum. Issued in book entry form only. T-bills are sold on a discount basis.

Treasury Bonds (also known as T-bonds) - U.S. Treasury long-term obligations, direct obligations of the U.S. Government, generally mature in 10 years or more.

U.S. Government Agencies - The term used to describe the instruments issued by various U.S. Government Agencies most of which are secured only by the credit worthiness of the particular Agency.

U.S. Treasury Obligations - Debt obligations of the United States Government sold by the Treasury Department in the forms of Bills, Notes, and Bonds. Bills are short-term obligations that mature in 1 year or less and are sold on the basis of a rate of discount. Notes are obligations that mature between 1 year and 10 years. Bonds are long-term obligations that generally mature in 10 years or more.

Yield - The rate of annual income return on an investment, expressed as a percentage. It is obtained by dividing the current dollar income by the current market price of the security.

Yield to Maturity - The rate of income return on an investment minus any premium or plus any discount, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond, expressed as a percentage.

BCHD FY2023-24 BUDGET

BUDGET PROCESS & TIMELINE



Budget Timeline and Process

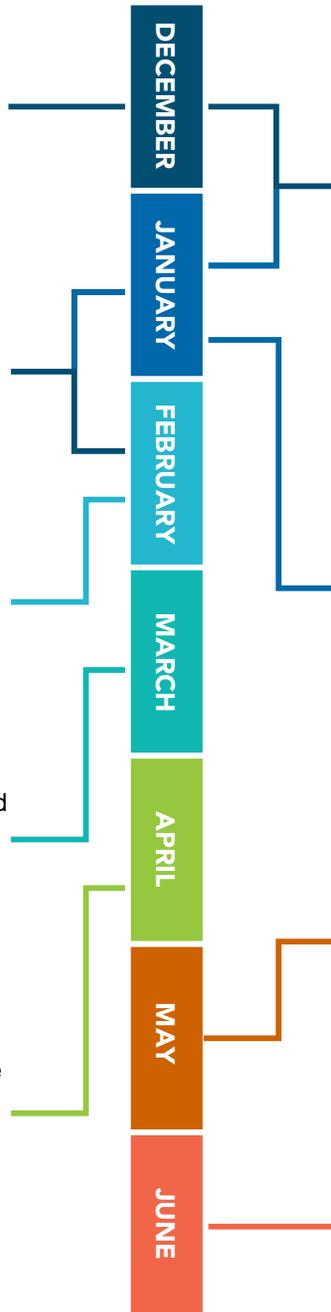
December. The budget preparation begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets, then requests feedback from the departments on the prior year process. Department directors provide insight on how the Finance Department can better serve their areas for the upcoming year. Finance then schedules a Q&A including a budget training session, if applicable.

January/February. Leadership team meets to review the Strategic Planning Half-day and public feedback, ideas, and priorities, then formulates the feedback into potential actionable programs, services or projects for the new budget year.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February/March, followed by initial revenue projections. Once initial expense projections are submitted from the directors, the initial consolidation can be assembled.

March. Each department's budget is reviewed with the Chief Finance Officer in early March. The CEO is then given a first look of the consolidation in mid-March, and a period of review and adjustments follows from then until April.

April. Successive iterations of review and corrections continue while seeking to balance the budget and maximize services, allocating all available resources.



December/January. Per Policy 6120.4: Budget Preparation – The District begins the budget preparation by holding an open-to-the-public Strategic Planning meeting, subject to the Brown Act.

Beach Cities Health District holds a Strategic Planning Half-day meeting with all Company-wide staff, board of directors, community committee members and attending members of the public. The group reviews current priorities and provides recommendations/updates on budget priority for the upcoming fiscal year.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison to the actual financial performance to estimate the current fiscal year-end results and build the start of a new budget. Multiplying the current actual activity by two gives a rudimentary starting point.

May. Finance Committee, comprised of two board of director members, several appointed community members, and a treasurer from one of the three beach cities, reviews the proposed budget prior to releasing it to the board of directors. The District board of directors is given the recommended budget at the May board meeting.

June. The District board of directors is formally presented the final budget at the board meeting for final approval.

Amendments:

All amendments to change the total budget by greater than \$10,000 happen at board-level.

First, staff brings any recommended amendment(s) to the Finance Committee (unless an emergency exists) for review and recommendations, then it is presented to the board for review and approval. The amendment is either approved, approved with changes, or disapproved.

The District's auditors review amendments to the budget year to ensure compliance to District policy and annual budget resolution.

BCHD FY2023-24 BUDGET

BUDGET ACCOUNTING BASIS & COST ALLOCATION



Budget Accounting Basis

BCHD's budget and financial reporting is prepared using the Government Fund Accounting Basis. Governmental fund financial statements are reported using the current financial resources measurement focus and the Modified Accrual Basis of Accounting consistent with best practices for governmental entities, the governmental accounting standards board (GASB), and generally accepted governmental accounting standards (GAGAS).

Revenues are budgeted based when they are both measurable and available. Revenues are considered available when they are collectible within the fiscal year budget. The government considers revenues to be available if the revenue was earned before the end of the fiscal year and collected within 60 days of the end of the current fiscal period.

Expenditures are budgeted when payment is due, and the liability is incurred whichever comes first. Fixed assets, capital improvement, capital lease and debt service expenditures are recorded only when payment is due.

Capital investment expenditures are defined as construction in progress (CIP), building improvements, Furniture, Fixture and Equipment (FF&E) or Information Technology investments that have a useful life exceeding one year and cost more than \$5,000. This represents a conservative approach to capitalizing assets and replacing only infrastructure elements that cannot be deferred.

The Budget Accounting Basis is the same as used in the financial reporting for the District's audited fund financial statements. As required by governmental accounting standards board (GASB), the District also reports the actual audited financial statements on a full accrual basis in accordance with GAAP (Generally Accepted Accounting Principles) with a "Reconciliation of the Balance sheet of Governmental Funds to the Statement of Net Position" and a "Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance to the Statement of Activities

Budget Allocated Costs (Cost Accounting)

BCHD budgets and tracks costs by support and operational functions or departments, like Human Resources and Community Services departments. Most costs associated with each department are direct costs and some are allocated.

Costs like worker's compensation insurance and certain payroll expenses, like CalPERS pension and medical expenses are allocated across departments. Also, BCHD uses internal workforce resources in various capacities and thus allocates payroll expenses where there are operational needs.

While management of each function is accountable for their specific budget, the District manages only one fund, the General Fund, and all costs are controlled and monitored on a consolidated basis, and there is no need for further cost allocations.

BCHD FY2023-24 BUDGET

DESCRIPTION OF FUNDS



Description of Governmental Funds

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses Fund Accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Fund. All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes all governmental activities such as Community Services, Blue Zones and Youth Services Department, Property Operations Management, Health & Fitness Operations, and all support services, including executive office, HR and Finance.

Special Revenue Fund. Beach Cities Health District's Special Revenue Fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. There are currently no activities budgeted in the Special Revenue Fund.

Fund Balance Classification

The District manages all its operations, and Capital investments in the General Fund.

The District Principal Preservation Policy #6130 demonstrates the Board's commitment to ensure sufficient funds are in reserve for maintaining the District's Programs and Services by requiring unrestricted reserve to equal a minimum of six (6) months of operating expenditures. Further, the District's remaining available fund balance shall be designated "Committed Fund Balance" to be used for prudent long-term protection of District assets and ensure continued return on investments.

Fund balances are reported in the fund statements in the following classifications:

- **Nonspendable** – this includes amounts that cannot be spent because they are either not spendable in form (such as inventory) or legally or contractually required to be maintained intact (such as endowments).
- **Committed** – this includes amounts that can be used only for the specific purposes determined by a formal action of the Board. It includes legislation (Board action) that can only be overturned by new legislation requiring the same type of voting consensus that created the original action. Therefore, if the Board action limiting the use of the funds is separate from the action (legislation) that created (enabled) the funding source, then it is committed, not restricted. For the District, a resolution is the highest level of decision-making authority that is used to establish a commitment of fund balance.
- **Unassigned** – this includes the remaining spendable amounts which are not included in one of the other classifications.

BCHD FY2023-24 BUDGET

GLOSSARY OF BUDGET TERMS



Glossary of Budget Terms

Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.

Accrual Basis - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accounting System - aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

Accrued Interest - Interest earned but not yet received.

Allocate - to distribute according to a plan or set apart for a special purpose. Examples: a) spread a cost over two or more accounting periods; b) charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Appropriation – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

Auditor's Report – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

Available Fund Balance --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

Balance Sheet- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

Beginning Fund Balance – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

Board of Directors – The District's governing body, comprised of five elected officials.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Budget – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

Budget Message - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government’s experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Comparisons. Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

Business-type activities. One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

Cash – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

Cash Basis - a basis of accounting under which transactions are recognized only when cash changes hands.

Capital Assets - Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

Capital Budget – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

Capital Improvement Project (CIP) – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

CEO – Chief Executive Officer, the District’s equivalent of a City Manager or an Executive Director.

Annual Comprehensive Financial Report (ACFR) - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

Constant Maturity Treasury (CMT) Index - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

Cost reimbursement basis – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

Current financial resources measurement focus – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

Deferred Revenue - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Deficit - 1) The excess of the liabilities of a fund over its assets; 2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

Depreciation - 1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence; 2) The portion of the cost of a capital asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Designation – a portion of the fund balance that is set aside for a specific use, still spendable.

Designated unreserved fund balance – Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District's self-imposed limitations on the use of otherwise spendable resources.

Direct Expense – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

Economic Resources Measurement Focus – The intent to report all inflows, outflows and balances affecting or reflecting an entity's net assets. Used for proprietary and

fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

Enterprise Fund – The fund type used to report activities for which fees are charged to external users for goods and services.

Expenditure – The cost of services rendered, or goods received.

Financial Audit. An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

Finding – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

Fiscal Year – The 12-month period of time from July 1st to June 30th.

Fixed Asset – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

Fixed Costs - Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - The difference between fund assets and fund liabilities of governmental funds.

General Fund – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Conventions, norms, rules and procedures that serve as a standard for fair presentation of financial statements.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Governmental Activities – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Inventory - 1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices; 2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

Investments - Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

Investment Revenue – The interest income received from a portfolio of investments.

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Matching Principle - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

Miscellaneous Income - is that income realized that is not directly related to the sale of standard products and services.

Modified Accrual Basis Accounting - is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Note Payable - In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

Note Receivable - A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

Operating budget – the financial plan, excluding capital expenditures, for the District's provision of services.

Other Post-Employment Benefits (OPEB) - Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also

include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

Overhead - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

Par Value - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Pass-through Grants - Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Prepaid Expenses - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Property Tax – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

Property Tax Increment – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

Reserve – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

Revenue – Source of income, such as from taxes, user fees, or interest.

Safekeeping - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

Special District - An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are

entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

Special Revenue Fund – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

Unqualified Opinion - An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

Unrealized Gains and Losses - A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

Unrealized Revenues - A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

Unrestricted Net Assets - That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

BCHD FY2023-24 BUDGET

ACRONYMS



Glossary of Acronyms

The Operating Budget of the Beach Cities Health District is available to the public; the related terminology below is provided to clarify references throughout the budget documents.

ACFR - Annual Comprehensive Financial Report	H&F - Health and Fitness
ACHD - Assn. of California Healthcare Districts	HBCSD - Hermosa Beach City School District
APLEX - AdventurePlex	HHS - Health and Human Services
BCHD - Beach Cities Health District	HIPAA - Health Insurance Portability & Accountability
BEN - Benefit	HLC - Healthy Living Campus
BIPOC - Black, Indigenous, and People of Color	IS - Information Systems
BOD - Board of Directors	IT - Information Technology
BOE - Building Operating Expenses	JDP - Juvenile Diversion Program
CalPERS - California Public Employees' Retirement Sys.	LACFD - Los Angeles County Fire Department
Capex - Capital Expenditures	LAIF - Local Agency Investment Fund
CARES - Coronavirus Aid, Relief, & Economic Security	LAX - Los Angeles International Airport
CBRE - Coldwell Banker Richard Ellis	LGBTQ - Lesbian, Gay, Bisexual, Transgender, Questioning
CCS - Community Care Services	MB - Manhattan Beach
CDC - Centers for Disease Control & Prevention	MBUSD - Manhattan Beach Unified School District
CEO - Chief Executive Officer	MIS - Management of Information Systems
COGS - Cost of Goods Sold	NIMS - National Incident Management System
CHF - Center for Health and Fitness	NR - Notes Receivable
CIP - Capital Improvement Project	NRSRO - Nationally Recognized Statistical Rating Org.
CIP - Construction in Progress	OPEB - Other Post-employment Benefits
CUP - Conditional Use Permit	OSHA - Occupational Safety and Health Act
CUPCAA - CA Uniform Construction Cost Acctg Comm	PACE - Program of All-inclusive Care for the Elderly
DFC - Drug Free Communities	PBB - Priority Based Budget Process
DOC - District Operations Center	PERS - Public Employee Retirement System
EHS - Environmental, Health and Safety	PT - Part Time
EIR - Environmental Impact Report	POC - Prospect One Corporation
EMS - Emergency Management System	RB - Redondo Beach
FASB - Financial Accounting Standards Board	RBUSD - Redondo Beach Unified School District
FEMA - Federal Emergency Management Agency	RCFE - Residential Care for the Elderly
FT - Full Time	RFP/RFQ - Request for Proposal / Quote
FTE - Full Time Equivalents	ROI - Required Infrastructure Investments
FY - Fiscal Year	TUPE - Tobacco Use Prevention Education
G&A - General and Administrative	Var. - Variance
GAAP - Generally Accepted Accounting Principles	WBS - Well-Being Services
GASB - Government Accounting Standards Board	WW - Work Well
HB - Hermosa Beach	YTD - Year to Date