

# Beach Cities Health District

Serving the residents of Hermosa Beach, Manhattan Beach and Redondo Beach, California

## Fiscal Year 2015–16

Funding to create a healthy beach community.

May 27, 2015



# Beach Cities Health District

District Officials

At July 1, 2015



Michelle Bholat, M.D.,  
MPH  
Director



Noel Chun, M.D.,  
Secretary-Treasurer



Vanessa Poster,  
President



Robert Grossman, M.D.,  
President Pro Tem



Jane Diehl,  
Director

## BOARD OF DIRECTORS

Vanessa Poster, President  
Robert Grossman, M.D., President Pro Tem  
Noel Chun, M.D., Secretary-Treasurer  
Michelle Bholat, M.D., Director  
Jane Diehl, Director

## Length of Service

18 years  
6 years  
9 years  
.5 years  
.5 years

## DISTRICT EXECUTIVE LEADERSHIP

Susan Burden, Chief Executive Officer  
Lisa Santora, M.D., Chief Medical Officer  
Jackie Berling, Chief Wellness Officer  
Misty V. Cheng, Interim Finance Director

11 years  
7 years  
13 years  
.5 years

## FINANCE DEPARTMENT

Bea Chan, PR Accountant  
Germaine Fisher, AP/AR Accountant  
Juliana Jenkins, Sr. Accountant  
Frances Mitoma, Billing

2 years  
3 years  
11 years  
14 years



Susan Burden  
CEO



Lisa Santora, M.D.  
CMO



Jackie Berling  
CWO

*Live Well. Health Matters.*



This is the 8th consecutive year this award was achieved by Beach Cities Health District. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education and professional development.

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# BCHD FY2015-16 Budget



## Budget Message



*Live Well. Health Matters.*

May 27, 2015

## FY2015–16 BUDGET MESSAGE

This budget serves the Beach Cities Health District’s mission, serving the health needs of the residents of Hermosa Beach, Manhattan Beach and Redondo Beach based on the board-approved health priorities. In this 7-page message, you will read about the district-wide budget; the support material provides more detail. This report highlights issues and opportunities facing the agency, identifies material changes from last year’s budget, discusses steps to improve our capacity to deliver services and discloses major assumptions. The purpose of this message is to clearly summarize the complex and detailed information contained throughout the budget documents. This District Budget becomes the guide for services and financial activity for the year July 1st 2015 through June 30th, 2016.

The balanced approach taken by the Board, CEO and Finance staff provides services in the current year, maintains the necessary infrastructure of capital assets and provides security to grow our ability to pay for services keeping pace with inflation.

This year’s budgeted revenue increases slightly compared to prior year, providing for all existing services within a balanced budget. The District’s budget this year projects services at a total delivery cost of \$11 million on a property tax base of \$3.0 million. This leveraging is made possible by the supplemental funding streams of user fees, leases, investments and public-private partnership revenues. The high degree of user-fee participation is an indicator that residents find value in the health services offered by the District.

**Beach Cities Health District will leverage \$3 million  
from Property Taxes to provide \$11 million in services  
to the community in 2015-16**

### BUDGET SUMMARY

The District budgets increased revenues and navigates the economics of recovering property values, record-low interest rates, and volatile partnership revenues, while maintaining the existing array of existing services.

#### COMPARISON TO PRIOR YEAR BUDGET

|                           | FY 15–16<br>Budget | FY 14–15<br>Budget | Increase<br>(Decrease) | %      |
|---------------------------|--------------------|--------------------|------------------------|--------|
| Revenue                   | 11,752,463         | 11,384,427         | 368,036                | 3.2%   |
| Operating Expenses        | (11,052,541)       | (10,938,696)       | (113,845)              | 1.0%   |
| Net Income Before Capital | 699,922            | 445,731            | 254,191                | 57%    |
| Capital Expenditures      | (916,000)          | (445,700)          | (470,300)              | 105.5% |
|                           | (216,078)          | 31                 | (216,109)              |        |

**Financial accomplishments of this budget are:**

1. Achieves increased funding of \$368,036 through management of partnership income, leasing property tax and user fees
2. Includes capital expenditures
3. Covers all expense increases, most significantly in salaries and facilities costs and achieves a balanced budget
4. Streamlining the budget to reflect a better depiction of each department's expenditures by eliminating the internal BOE allocation, indirect administrative services expense, business promotion allocation and transfers in and out accounts
5. Using a modified accrual method of accounting to be consistent with best practices for governmental entities, the governmental accounting standards board (GASB), and generally accepted governmental accounting standards (GAGAS)

**REVENUE COMPARISON TO PRIOR YEAR BUDGET**

|                       | FY15-16<br>Budget | FY14-15<br>Budget | Increase<br>(Decrease) | %           |
|-----------------------|-------------------|-------------------|------------------------|-------------|
| Property Tax          | 3,091,224         | 2,838,000         | 253,224                | 8.9%        |
| Leases                | 2,949,918         | 2,723,555         | 226,363                | 8.3%        |
| User Fees             | 2,397,952         | 2,579,033         | (181,081)              | -7.0%       |
| Limited Partnerships  | 2,322,000         | 2,224,300         | 97,700                 | 4.4%        |
| Interest Income       | 931,990           | 935,239           | (3,249)                | -0.3%       |
| Other                 | 59,379            | 84,300            | (24,921)               | -29.6%      |
| <b>Total Revenues</b> | <b>11,752,463</b> | <b>11,384,427</b> | <b>368,036</b>         | <b>3.2%</b> |

**Program accomplishments this budget provides are:**

- Continued growth of the Blue Zones Project with the cities of Hermosa Beach, Manhattan Beach and Redondo Beach. The Blue Zones effort represents the concerted efforts across the multiple sectors, from schools to restaurants to worksites, to build a community where the healthy choice is the default choice.
- Partnership with local school districts to create healthy school environments where our youngest residents develop into physically, socially, and emotionally healthy adults, prepared to become contributing members of society.
- Promote active independent aging and strategies that make our community become more age-friendly through professional care management, volunteer programs, and evidence-based home- and community-based programs and services.
- Ensure access to health care and increase health literacy for qualifying beach cities residents through enrollment in Covered California and ongoing education and advocacy.
- Increase youth physical activity at our AdventurePlex facility, making fitness fun and serving over 2,711 through summer camp and 23,803 through drop-in play over the year.
- Continue to deliver community fitness center services, delivering 12,232 exercise class encounters, and 5,822 personal training sessions, measurably improving active aging.

The District’s health priorities are an integral part of this budget. Across the three lifespan categories of youth, adult and older adults, specific health targets remain at the core of this budget, including services for the uninsured or underinsured.

**POPULATION SERVED IN THE BEACH CITIES**

| City            | 2014        |      |
|-----------------|-------------|------|
|                 | Population* | %    |
| Redondo Beach   | 67,717      | 55%  |
| Manhattan Beach | 35,619      | 30%  |
| Hermosa Beach   | 19,750      | 16%  |
|                 | 123,086     | 100% |

\*California State Department of Finance, May 2014

| Age Category | Population | %**  |
|--------------|------------|------|
| Youth        | 11,078     | 9%   |
| Adult        | 98,469     | 80%  |
| Senior       | 13,539     | 11%  |
|              | 123,086    | 100% |

\*\*US Census Bureau, 2010

**ECONOMIC ISSUES FACING THE DISTRICT**

Recent years’ activity in the greater Real Estate market had adversely affected the District’s Property Tax projection. After three years of slight decline in the average assessed valuation by the Los Angeles County Tax Assessor following 2008-09, property tax remitted to BCHD rose significantly in 2012-13, the current year is level and FY15-16 is forecast to trend positively.

The depressed interest rate market continues to affect the District’s Interest Revenue. District investments continue to mature only to be re-invested at current, lower, rates, which lowers the average portfolio yield. Interest on Notes Receivable related to the lease from Lazar Ducot is at contracted rate. PFM Asset Management forecasts next year’s average portfolio return to average 1.21% (last year’s was 0.98%).

**BUDGET & COMPREHENSIVE ANNUAL FINANCIAL REPORTING AWARDS**

The District is committed to excellence in our financial management resulting in transparency to our residents and taxpayers in the way we steward public funds.

Beach Cities Health District has received the Meritorious Operating Budgeting Award for seven consecutive years from the California Society of Municipal Finance Officers and continues to be the only California health-care district to do so.

This award program is designed to recognize those agencies whose budget and financial reports meet certain state-wide standards considered to be of the highest quality. The effort to seek and attain this award reflects the District’s commitment to meet the highest standards of governmental budgeting and reporting.



**DISTRICT FUNDING**

Funding sources come from five main categories: Property Tax (26 percent), User Fees (20 percent), Lease revenue (25 percent), Partnership Revenue (20 percent), and Interest on Investments (8 percent).

**User Fee** revenue is normally projected on the basis of historic usage trends of actual services with an objective incorporated for outreach to new service recipients. User fees are comprised of fees from direct users of Center for Health & Fitness and AdventurePlex. User Fee revenues are forecast to decrease \$181,081 or 7 percent over 2014-15 Budget. AdventurePlex decreases \$93,778 (8 percent) and Center for Health & Fitness decreases \$87,304 (6 percent).

| DIVERSIFIED FUNDING SOURCES |                   |      |
|-----------------------------|-------------------|------|
|                             | FY15-16           |      |
|                             | Budget            | %    |
| Property Tax                | 3,091,224         | 26%  |
| Leases                      | 2,949,918         | 25%  |
| User Fees                   | 2,397,952         | 20%  |
| Limited Partnerships        | 2,322,000         | 20%  |
| Interest Income             | 931,990           | 8%   |
| Other                       | 59,379            | 1%   |
| Total Revenues              | <u>11,752,463</u> | 100% |

**Property Tax** actual remittances were virtually flat, 2014-15 over prior year is forecast to increase 6 percent over prior year budget, based on consultant-provided data and the experience and forecasts of our overlapping cities.

**Lease revenues** are projected on the basis of existing leases. The increase for FY2015-16, as shown at table to right, is a combination of increased rent at the 514 Prospect main campus, less one known vacancy.

| LEASE REVENUE SOURCES      |                  |                  |                |      |
|----------------------------|------------------|------------------|----------------|------|
|                            | FY15-16          | FY14-15          | Increase       |      |
|                            | Budget           | Budget           | (Decrease)     | %    |
| 514 N. Propect Ave.        | 2,137,942        | 2,054,112        | 83,830         | 4%   |
| 1837 Pacific Coast Highway | 280,000          | 246,852          | 33,148         | 13%  |
| 601 Pacific Coast Highway  | 174,027          | 170,616          | 3,411          | 2%   |
| 2114 Artesia Blvd.         | 157,945          | 51,972           | 105,973        | 204% |
| Prospect One Corp.         | 200,000          | 200,000          | 0              | 0%   |
|                            | <u>2,949,914</u> | <u>2,723,552</u> | <u>226,362</u> | 8%   |

A six-month agreement was signed with Collier’s International in February, 2015, to provide a lease or tenancy for vacant space on the 3rd floor and lower

levels within the building located at 514 N. Prospect Avenue. A three-year property management agreement was signed with Charles Dunn Real Estate Services, Inc., in December 2014, to provide management services to the building, which replaces the costs of three full-time staff members. Beach District Surgery Center has agreed to a three year re-lease term, which will result in an annual increase of \$13,554. Cancer Care Associates/Torrance Health Associates have agreed to an increase in leased space by 156 square feet, which will result in an annual increase of \$4,680. South Bay Family Health Care has agreed to a five year lease term, not budgeted during FY14-15, at Artesia Blvd., which will result in an annual increase of \$105,973.

**Partnership revenue** is comprised of the District’s limited partnership with Sunrise Senior Living, Hermosa Beach, and Beach District Surgery Center, located within our own 514 building. Sunrise provides their calendar-year budget from which we base our budget and is forecast an average of \$178,500 per month. This is a 6% increase from prior year. The Surgery Center is budgeted to average \$15,000 per month based on current results.

**Investment revenue** is a function of lease-related notes receivable and a portfolio of investments. Maturing bonds in the portfolio, energy savings and return of principal on the lease-related notes are subject to reinvestment risk at the prevailing market rates. PFM Asset Management, the District’s investment manager, is forecasting a 1.21% average return on district investments under their management, up from last year’s 0.98%.

|                      | <b>INVESTMENT EARNINGS</b> |                   |                        |       |
|----------------------|----------------------------|-------------------|------------------------|-------|
|                      | FY15-16<br>Budget          | FY14-15<br>Budget | Increase<br>(Decrease) | %     |
| Investment Portfolio | 340,488                    | 298,660           | 41,828                 | 14%   |
| Ducot Note           | 591,502                    | 634,580           | (43,078)               | -7%   |
| Leap & Bound Note    | 0                          | 2,000             | (2,000)                | -100% |
|                      | <u>931,990</u>             | <u>935,240</u>    | <u>(3,250)</u>         | 0%    |

The decrease in interest from the long-term Ducot note receivable is the normal shift in the amortization from interest to principal from the fixed payment schedule. These factors, combined, will result in a \$3,250, or 0.3%, decline in budgeted interest revenue.

**COMMITMENT TO EXISTING SERVICES**

The Health District’s General Fund serves the residents of Hermosa Beach, Manhattan Beach and Redondo Beach. This budget ensures the delivery of evidence-based programs and services to improve health across the lifespan.

**LIFESPAN SERVICES – SCHOOL HEALTH**

BCHD has moved toward an outcomes-focused funding model with our local school district. The new model aligns with a shared vision of “Whole School, Whole Community, Whole Child” and aims to create a health-promoting school environment. We are focusing on creating a healthy school environment by activating students, administrators, teachers, custodial and maintenance staff, school counselors, school nurses, nutrition services workers, family and community partnerships.

**LIFESPAN SERVICES – BLUE ZONES PROJECT**

The Blue Zones Project® has evolved through several phases of implementation: 1) creating general awareness and buy-in; 2) solidifying key partnerships; 3) increasing community engagement; and, 4) fully integrating into BCHD operations. This year, our focus is engaging and activating our whole community. We want to “be where residents are at” and create opportunities to build social connectedness.

**LIFESPAN SERVICES - COMMUNITY SERVICES**

Community Services has expanded its work through its role as a Covered California enrollment entity. Certified enrollment specialists work closely with beach cities residents to help them navigate the local health care and social service system. Our work supporting active, independent aging has also advanced through the implementation of new evidence-based programs and services in the community, including Tai Chi, Memory Club, and chronic disease self-management.

**FITNESS SERVICES – ADVENTUREPLEX**

AdventurePlex’s health priority is to increase physical activity, promoting healthy eating and preventing obesity. The Manhattan Beach facility offers drop in play for children and families, a variety of classes, ongoing special events and accredited seasonal camps for children when schools are not in session. AdventurePlex revenues are budgeted to decrease by \$93,778 compared to prior year budget primarily due to the closure of the BCHD run café, resulting in lost food sales. We outsourced food operations to Fresh Brothers. This decision benefited the district since we operated the food service at a loss due to the lack of necessary volume. In addition, we realized this next year an increased costs for general insurance, workers’ compensation and a minimum wage increase required by law. Prior to the café closure, internal staff performed cleaning and general facility maintenance duties. This function was also outsourced. The business decision to outsource café and maintenance operations results in greater operational efficiencies and presents a clearer picture for the cost of each program.

### **FITNESS SERVICES – CENTER FOR HEALTH & FITNESS**

The Center for Health and Fitness (CHF) is a community-based, health and fitness facility that targets chronic disease patients, rehab patients, older adults, and underactive, first-time or inconsistent exercisers of all ages, as well as offering memberships to the general public. Programs offered include Pilates, yoga, specialized personal training, nutrition, and classes for fitness and wellness. Classes offered include Pilates and yoga classes for fitness and wellness. CHF revenues are budgeted to decrease by \$87,304 compared to prior year budget primarily due to the large increase in new members (60%) who are eligible for insurance-reimbursed memberships such SilverSneakers® Fitness program and Silver&Fit® program. CHF is requesting a contractual fee increase with these insurance providers. In addition, a modest fee increase of \$3 per month is budgeted for July, 2015 for all other CHF members. The last membership fee increase of \$3 per month was in 2008. These members were not impacted when CHF increased rates to \$36 per month for new members in June of 2011.

### **ADMINISTRATIVE SERVICES**

Administrative Services is comprised of Executive, Human Resources, Communications, Finance, and Real Estate Services. Human Resources includes Volunteer Management; Communications includes Information Systems; Real Estate Services includes the administration of Prospect One Corp.

### **EMPLOYER WORKWELL TO LIVEWELL PROGRAM**

Many adult's work/life commitments do not easily allow them to invest the time and money to improve their personal health and wellness. The District's "WorkWell to LiveWell" Program for Healthy Families offers employers a variety of programs, tools and resources to promote a healthy work culture. Core programming elements include healthy eating, increased physical activity, financial education and quarterly employee challenges.

### **SPECIAL REVENUE FUND**

Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in this budget is comprised solely of interest income and expense related to the long-term lease of property on which the medical office buildings are located, plus the audit allocation for audit expense. The interest revenue pertains to the 30-year note receivable from Ducot and the interest expense relates to the 30-year note payable to Ducot.

### **CAPITAL EXPENDITURES**

The District defines Capital Expenditures as furniture, fixtures, equipment and improvements that have a useful life exceeding one year and cost more than \$5,000. This represents a very conservative approach replacing only infrastructure elements that cannot be deferred. A Capital Expenditure Budget will be represented in a separate document from the Operational Budget.

Major capital investments for FY2015-16 include Prospect campus building elevator modernization, second chiller replacement, SF1 repairs, and parking lot surface work. Center for Health and Fitness has capital funding for office carpet replacement. AdventurePlex has capital funding for Toddler Town, entrance flow, interior upgrades and parking lot surface work.

## **FOR FIRST-TIME READERS**

We include information as an aid in illustrating how this budget dovetails with many areas of the organization. The Board-approved health priorities of the Health District that this budget must address are included for reference. A current organizational chart is included. Descriptions of District Funds and Account structure are included to aid in understanding of how the various department budgets roll up to the total. And for readers who may not be familiar with budget terms or District-specific acronyms, there are two addendums that will be helpful.

## **CONCLUSION**

This budget:

- Preserves and enhances the wide array of existing community health services.
- Addresses the economic hurdles of record-low interest rates, volatile partnership revenues and rising capital costs of an aging building.
- Achieves a revenue improvement of \$368,036 or 3.2 percent over last year's budget.
- Funds increase by \$254,192 or 57 percent over last year's budget.
- Provides for expenditures of \$11 million to deliver health and wellness services on a property tax base of \$3.0 million.

We believe that last point exemplifies the excellent value our residents, taxpayers and voters receive from Beach Cities Health District on their investment in health paid through their property tax bill.

Live well, health matters.

Susan Burden, CEO  
Beach Cities Health District

Misty V. Cheng, Interim Finance Director  
Beach Cities Health District

# BCHD FY2015-16 Budget

## Budget Adoption Resolution



*Live Well. Health Matters.*



*Live Well. Health Matters.*

**RESOLUTION NO. 533**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE BEACH CITIES HEALTH DISTRICT  
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE  
FISCAL YEAR 2015 – 2016**

WHEREAS, a preliminary budget for Fiscal Year 2015-16, July 1, 2015 to June 30, 2016, has been prepared by the Chief Executive Officer and staff; and

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2015-16.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for FY 2015-16.

2. That the amounts designated in the final FY 2015-16 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall not be increased except as provided herein. Capital budget appropriation is authorized to completion of project, not limited to spending within fiscal years.

3. That the following controls are hereby placed on the use and transfer of budgeted funds:

(a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.

(b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$10,000 shall require approval by the Board.

(c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.

(d) Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget and capital budget.

4. That this resolution shall become effective as of, on and after the 1<sup>st</sup> day of July, 2015.

PASSED, APPROVED, AND ADOPTED THIS 27th DAY OF MAY, 2015.



Vanessa I. Poster, President  
Board of Directors  
Beach Cities Health District

ATTEST:



Dr. Noel Lee Chun  
Secretary-Treasurer  
Board of Directors  
Beach Cities Health District

**Beach Cities Health District  
District Total Rollup  
Budget 2015-16**

|                                       | <b>Budget<br/>FY15-16</b> | <b>Budget<br/>FY14-15</b> | <b>Budget<br/>FY13-14</b> |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| Property Tax Revenue                  | 3,091,224                 | 2,838,000                 | 2,676,000                 |
| Lease Revenue                         | 2,949,918                 | 2,723,555                 | 2,515,835                 |
| Interest Revenue                      | 931,990                   | 935,239                   | 986,442                   |
| Limited Partnership Revenue           | 2,322,000                 | 2,224,300                 | 2,185,700                 |
| User Fees Revenue                     | 2,397,952                 | 2,579,033                 | 2,640,466                 |
| Other Revenue                         | 59,379                    | 84,300                    | 139,524                   |
| <b>TOTAL REVENUE</b>                  | <b>11,752,463</b>         | <b>11,384,427</b>         | <b>11,143,967</b>         |
| Cost Of Goods Sold                    | 30,242                    | 61,929                    | 135,882                   |
| Payroll                               | 5,712,152                 | 5,798,336                 | 5,604,771                 |
| General & Administrative              | 454,195                   | 479,913                   | 518,753                   |
| Human Resources Related               | 252,349                   | 257,377                   | 177,822                   |
| Information Systems                   | 144,584                   | 127,535                   | 207,062                   |
| Community Relations                   | 525,496                   | 699,066                   | 626,798                   |
| Facilities Expenses                   | 905,528                   | 504,251                   | 370,029                   |
| Professional Services                 | 1,220,272                 | 1,112,849                 | 1,177,446                 |
| Interest and Other                    | 449,683                   | 446,391                   | 476,715                   |
| Funds & Grants                        | 1,358,040                 | 1,451,049                 | 1,367,495                 |
| <b>TOTAL OPERATING EXPENSES</b>       | <b>11,052,541</b>         | <b>10,938,696</b>         | <b>10,662,773</b>         |
| <b>NET INCOME (LOSS) BEFORE CAPEX</b> | <b>699,922</b>            | <b>445,731</b>            | <b>481,194</b>            |
| Capital Expenditures                  | 916,000                   | 445,700                   | 244,200                   |
| <b>NET INCOME (LOSS)</b>              | <b>(216,078)</b>          | <b>31</b>                 | <b>236,994</b>            |

# BCHD FY2015-16 Budget

## Summary Charts



*Live Well. Health Matters.*

# Revenues

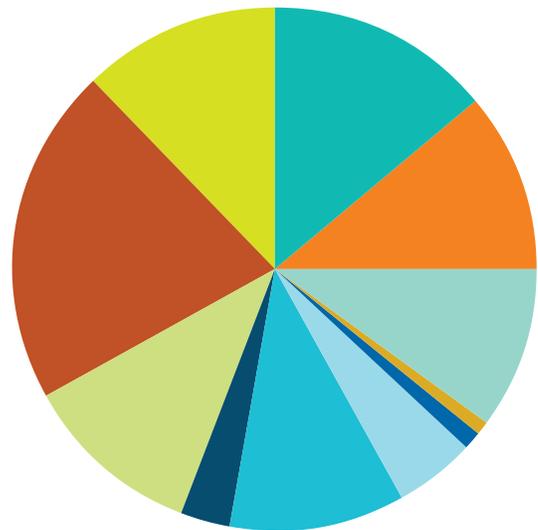


- **1%** Other
- **20%** Program Revenues
- **26%** Property Taxes
- **20%** Limited Partnership
- **25%** Lease Revenues
- **8%** Investments

## REVENUES

|                     |                   |      |
|---------------------|-------------------|------|
| Program Revenues    | 2,397,952         | 20%  |
| Property Taxes      | 3,091,224         | 26%  |
| Limited Partnership | 2,322,000         | 20%  |
| Lease Revenues      | 2,949,918         | 25%  |
| Investments         | 931,990           | 8%   |
| Other               | 59,379            | 1%   |
|                     | <u>11,752,463</u> | 100% |

# Expenses



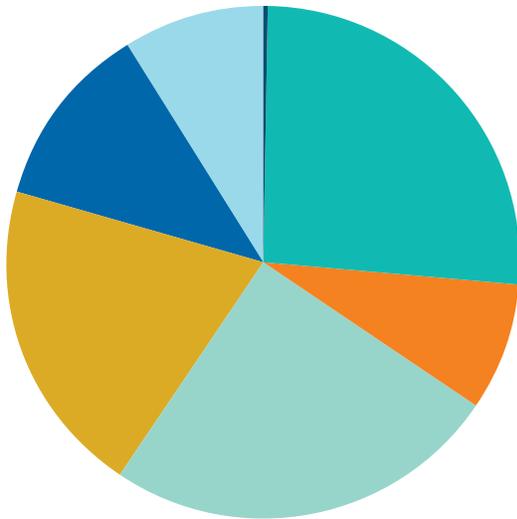
- **14%** Older Adults
- **11%** Center for Health & Fitness
- **10%** AdventurePlex
- **1%** Fitness Admin
- **1%** WorkWell
- **5%** Blue Zones
- **11%** School Programs
- **3%** Lifespans Admin
- **11%** Real Estate Services
- **21%** Administration
- **12%** Health Promotion

## EXPENSES

|                             |                   |      |
|-----------------------------|-------------------|------|
| Older Adults                | 1,507,146         | 14%  |
| Center for Health & Fitness | 1,235,420         | 11%  |
| AdventurePlex               | 1,126,044         | 10%  |
| Fitness Admin               | 158,844           | 1%   |
| WorkWell                    | 118,343           | 1%   |
| Blue Zones                  | 532,738           | 5%   |
| School Programs             | 1,233,821         | 11%  |
| Lifespans Admin             | 338,920           | 3%   |
| Real Estate Services        | 1,253,188         | 11%  |
| Administration              | 2,260,241         | 21%  |
| Health Promotion            | 1,287,834         | 12%  |
|                             | <u>11,052,540</u> | 100% |

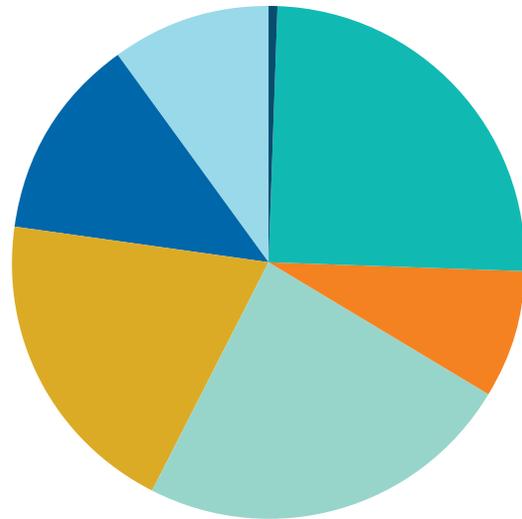
# Revenues

## 2015-16



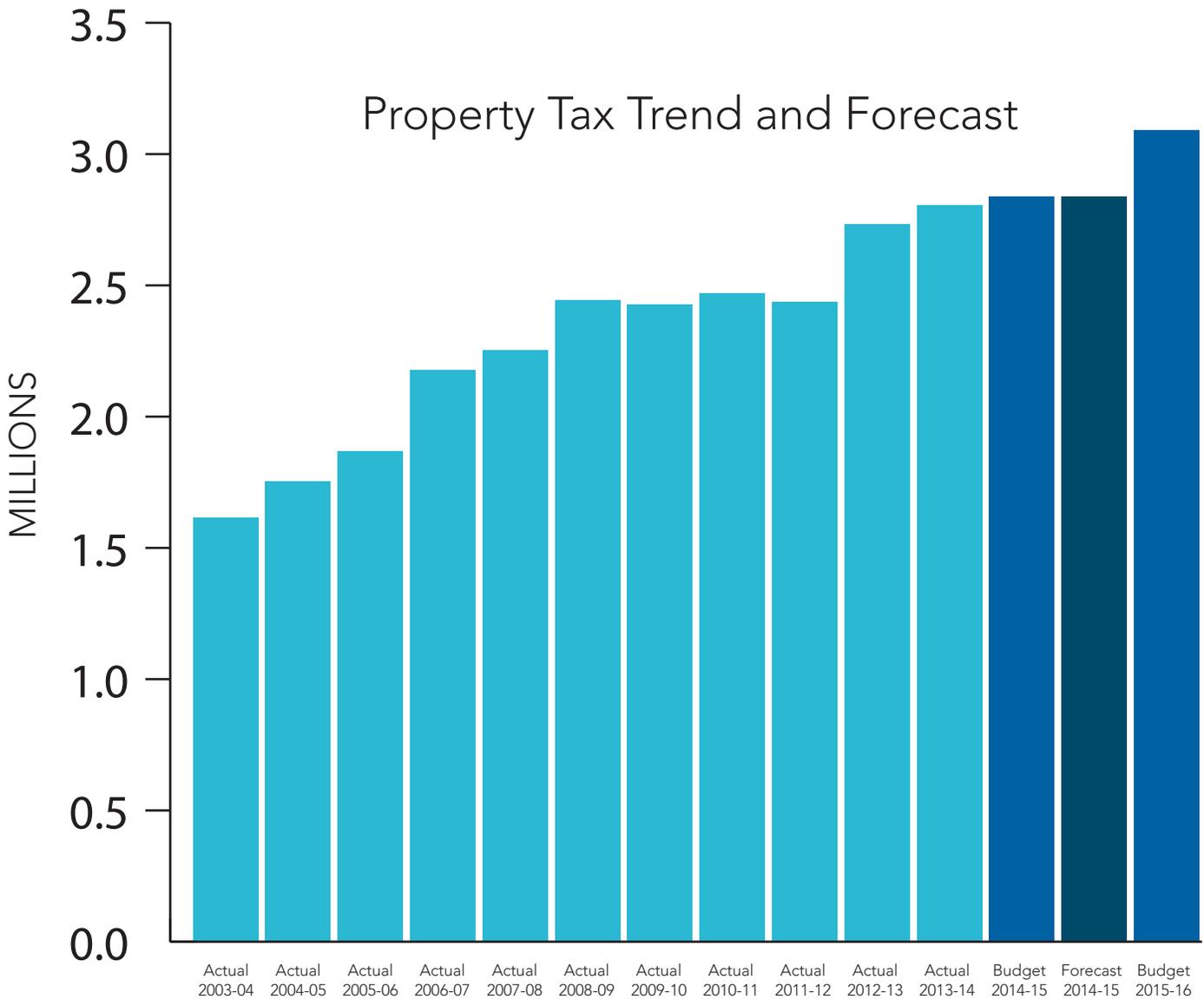
- **26%** Property Tax
- **8%** Interest Income
- **25%** Leases
- **20%** Limited Partnerships
- **12%** CHF User Fees
- **8%** AdventurePlex User Fees
- **1%** Other

## 2014-15



- **25%** Property Tax
- **8.2%** Interest Income
- **23.9%** Leases
- **19.6%** Limited Partnerships
- **12.8%** CHF User Fees
- **9.9%** AdventurePlex User Fees
- **0.6%** Other

|                         | FY15-16<br>Budget | %           | FY14-15<br>Budget | %           |
|-------------------------|-------------------|-------------|-------------------|-------------|
| Property Tax            | 3,091,224         | 26%         | 2,838,000         | 25%         |
| Interest Income         | 931,990           | 8%          | 935,239           | 8.2%        |
| Leases                  | 2,949,918         | 25%         | 2,723,555         | 23.9%       |
| Limited Partnerships    | 2,322,000         | 20%         | 2,224,300         | 19.6%       |
| CHF User Fees           | 1,369,549         | 12%         | 1,456,853         | 12.8%       |
| AdventurePlex User Fees | 1,028,403         | 8%          | 1,122,181         | 9.9%        |
| Other                   | 59,379            | 1%          | 84,300            | 0.6%        |
| <b>Total Revenues</b>   | <b>11,752,463</b> | <b>100%</b> | <b>11,384,428</b> | <b>100%</b> |



|         |          | \$        | \$ incr  | % incr |
|---------|----------|-----------|----------|--------|
| 2003-04 | Actual   | 1,615,027 |          |        |
| 2004-05 | Actual   | 1,753,537 | 138,510  | 8.6%   |
| 2005-06 | Actual   | 1,867,873 | 114,336  | 6.5%   |
| 2006-07 | Actual   | 2,178,032 | 310,159  | 16.6%  |
| 2007-08 | Actual   | 2,252,697 | 74,665   | 3.4%   |
| 2008-09 | Actual   | 2,442,451 | 189,755  | 8.4%   |
| 2009-10 | Actual   | 2,428,306 | (14,146) | -0.6%  |
| 2010-11 | Actual   | 2,470,448 | 42,142   | 1.7%   |
| 2011-12 | Actual   | 2,436,156 | (34,292) | -1.4%  |
| 2012-13 | Actual   | 2,732,011 | 295,855  | 12.1%  |
| 2013-14 | Actual   | 2,806,501 | 83,490   | 3%     |
| 2014-15 | Budget   | 2,838,000 | 31,499   | 1.1%   |
| 2014-15 | Forecast | 2,838,000 | 0        | 0%     |
| 2015-16 | Budget   | 3,091,224 | 253,224  | 8.9%   |

# BCHD FY2015-16 Budget

## Health Priorities

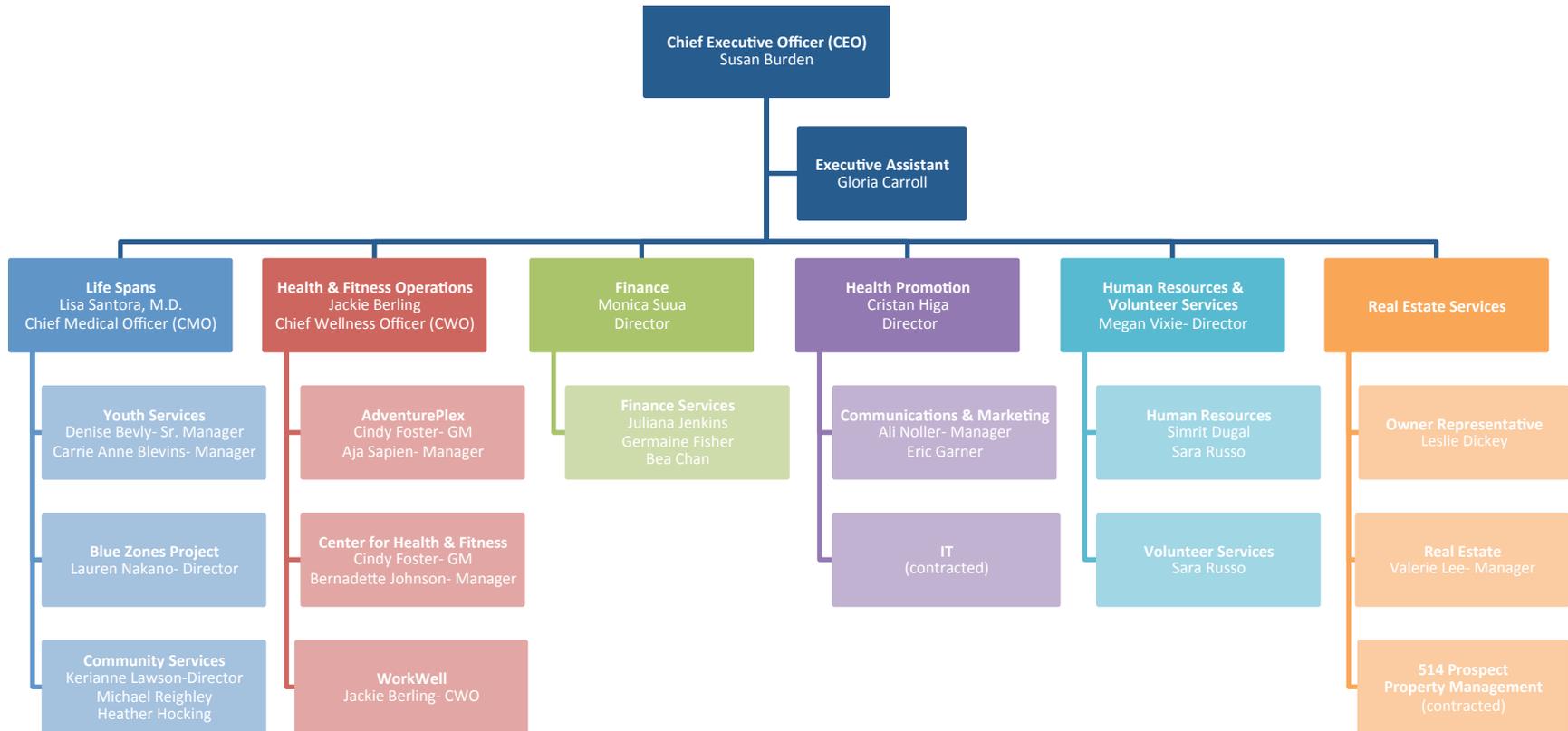


*Live Well. Health Matters.*

Beach Cities Health District  
Health Priorities  
2012-2015

| Youth<br>(Birth to 17 years of age)  | Adults<br>(18 to 64 years of age)  | Older Adults<br>(65 years of age and older)  |
|--|--|--|
| Increasing physical activity, promoting healthy eating and preventing obesity  | Increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases       | Increasing physical activity, promoting healthy eating, reducing obesity and promoting self-management of chronic diseases |
| Preventing alcohol and drug use  | Preventing drug abuse and excessive alcohol use  | Preventing drug abuse and excessive alcohol use  |
| Fostering emotional well-being from the earliest stages of life  | Promote mental health by reducing risk factors and enhancing protective factors associated with mental illness | Enhancing social supporting and implementing evidence-based strategies to reduce depression                                |
| Support evidence-based tobacco control policies  |  |  |
| Address barriers to access to oral health care   |  |  |
| <p><i>Notes:</i></p> <ul style="list-style-type: none"> <li>• Health Priorities reviewed and approved by BCHD Board of Directors (May 30, 2012)</li> <li>• Health Priorities reviewed and approved by Strategic Planning and Community Health Committees</li> </ul> <p>Health Priorities based on health data from Community Health Snapshot and Chief Medical Officer Recommendations</p> |  |  |

# BCHD ORGANIZATION CHART



# BCHD FY2015-16 Budget

## Personnel



*Live Well. Health Matters.*

Beach Cities Health District  
 Budget 2015-16 - Personnel FTE Summary  
 Average FTEs

|                             | <b>Salaries<br/>FY16</b> | <b>Budget<br/>FY16</b> | <b>Budget<br/>FY15</b> | <b>Budget<br/>FY14</b> | <b>Budget<br/>FY13</b> |
|-----------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|
| <b>Administration</b>       | <b>\$1,647,974</b>       | <b>18.85</b>           | <b>17.67</b>           | <b>17.43</b>           | <b>17.86</b>           |
| Executive/Admin             | \$409,767                | 3.45                   | 2.17                   | 2.00                   | 3.00                   |
| Real Estate                 | \$254,220                | 1.90                   |                        |                        |                        |
| Finance                     | \$348,817                | 4.50                   | 7.50                   | 7.43                   | 6.86                   |
| HR/Volunteers               | \$211,962                | 3.00                   | 3.00                   | 5.00                   | 5.00                   |
| Health Promotion            | \$423,208                | 6.00                   | 5.00                   | 3.00                   | 3.00                   |
| <b>Lifespan Services</b>    | <b>\$1,516,662</b>       | <b>23.63</b>           | <b>22.72</b>           | <b>25.22</b>           | <b>21.01</b>           |
| Lifespan Admin              | \$226,686                | 2.00                   | 0.89                   | 0.75                   | 0.75                   |
| Youth Services              | \$331,932                | 5.13                   | 4.58                   | 8.14                   | 7.76                   |
| Blue Zones Project          | \$316,830                | 5.00                   | 5.00                   | 6.00                   | 2.00                   |
| Community Services          | \$641,214                | 11.50                  | 12.25                  | 10.33                  | 10.50                  |
| <b>Fitness Centers</b>      | <b>\$1,407,832</b>       | <b>36.33</b>           | <b>39.54</b>           | <b>38.01</b>           | <b>38.10</b>           |
| AdventurePlex               | \$553,990                | 19.66                  | 20.10                  | 21.89                  | 20.60                  |
| Center for Health & Fitness | \$853,842                | 16.67                  | 19.44                  | 16.12                  | 17.50                  |
| <b>District Total</b>       | <b>\$4,572,468</b>       | <b>78.80</b>           | <b>79.93</b>           | <b>80.66</b>           | <b>76.97</b>           |

Beach Cities Health District  
Budget 15-16 - Personnel - FTE Summary

|   | FY15-16 | Jul-15 | Aug-15 | Sep-15 | Oct-15 | Nov-15 | Dec-15 | Jan-15 | Feb-15 | Mar-15 | Apr-15 | May-15 | Jun-15 | Total  | Avg.  |
|---|---------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|
| <b>Executive</b>                                  |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 170 Chief Executive Officer                       | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 170 Executive Assistant to CEO                    | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 170 Special Assistant to CEO                      | 0.35    | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 0.35   | 4.20   | 0.35  |
| 125 Administrative Manager                        | 0.10    | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 1.20   | 0.10  |
| 125 Administrative Assistant II                   | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
|   | 3.45    | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 3.45   | 41.40  | 3.45  |
| <b>Real Estate</b>                                |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 710 Project Manager                               | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 730 Administrative Manager                        | 0.90    | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 0.90   | 10.80  | 0.90  |
|   | 1.90    | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 1.90   | 22.80  | 1.90  |
| <b>Finance</b>                                    |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 120 Payroll/Payables Accountant                   | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 120 Payables/Receivables Accountant               | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 120 Sr. Accountant                                | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 120 Finance Director                              | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 120 Billing Specialist                            | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
|   | 4.50    | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 4.50   | 54.00  | 4.50  |
| <b>Human Resources</b>                            |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 110 Director of Human Resources                   | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
| 110 Talent Management Specialist                  | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 110 Talent Management Coordinator                 | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
| 150 Director of Human Resources                   | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
| 150 Talent Management Coordinator                 | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
|   | 3.00    | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 3.00   | 36.00  | 3.00  |
| <b>Health Promotion (Communications/WorkWell)</b> |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 140 Chief Wellness Officer                        | 0.25    | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 3.00   | 0.25  |
| 140 Data & Operations Specialist                  | 0.25    | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 3.00   | 0.25  |
| 160 Communications Director                       | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 160 Graphics & Advertising Coordinator            | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 160 Sr. Communications Specialist                 | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 160 Communications Manager                        | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 160 Events & Volunteers Specialist                | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 800 Administrative Assistant II                   | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
|   | 6.00    | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 6.00   | 72.00  | 6.00  |
| <b>Lifespan Services - Admin</b>                  |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 605 Chief Medical Officer                         | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 605 Program Evaluation Specialist                 | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
|   | 2.00    | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 2.00   | 24.00  | 2.00  |
| <b>Lifespan Services - Youth Services</b>         |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 410 Sr. Manager, Youth Services                   | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 410 LiveWell Kids Manager                         | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 482 School Health Programs Coordinator            | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 482 Health Educator                               | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 482 Administrative Assistant II                   | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
| 482 Garden Coordinator                            | 0.63    | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 0.63   | 7.50   | 0.63  |
|   | 5.13    | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 5.13   | 61.50  | 5.13  |
| <b>Lifespan Services - Blue Zones Project</b>     |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 800 Director, Blue Zones Project                  | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 800 Project Manager                               | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 800 Community Health Programs Coordinator         | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 800 Community Policy Analyst                      | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 800 Grocery & Restaurant Specialist               | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
|   | 5.00    | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 5.00   | 60.00  | 5.00  |
| <b>Lifespan Services - Community Services</b>     |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 200 Administrative Assistant II                   | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
| 200 Care Management Coordinator                   | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Care Manager I                                | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Care Manager I                                | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Care Manager II                               | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Care Manager II                               | 0.75    | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 0.75   | 9.00   | 0.75  |
| 200 Client Resource Specialist                    | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Director of Community Care Services           | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Information & Referral Programs Coordinator   | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Instructor                                    | 0.03    | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.03   | 0.30   | 0.03  |
| 200 Instructor                                    | 0.10    | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 0.10   | 1.20   | 0.10  |
| 200 Instructor                                    | 0.13    | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 1.50   | 0.13  |
| 200 Intake Assistant                              | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Intake Specialist                             | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
| 200 Volunteer Specialist                          | 1.00    | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 1.00   | 12.00  | 1.00  |
|   | 11.50   | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 11.50  | 138.00 | 11.50 |
| <b>Fitness Centers - AdventurePlex</b>            |         |        |        |        |        |        |        |        |        |        |        |        |        |        |       |
| 605 Chief Wellness Officer                        | 0.38    | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 4.50   | 0.38  |
| 605 Data & Operations Specialist                  | 0.13    | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 0.13   | 1.50   | 0.13  |
| 631 General Manager                               | 0.50    | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 0.50   | 6.00   | 0.50  |
| 631 Data & Operations Specialist                  | 0.25    | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 0.25   | 3.00   | 0.25  |
| 631 Member Services Representative - H&F          | varies  | 0.38   | 0.53   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 0.38   | 4.73   | 0.39  |

|     |  |        |      |       |       |       |       |       |       |       |       |       |       |       |       |        |       |
|-----|--|--------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|-------|
| 631 | Member Services Representative - H&F   | varies | 0.38 | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.52  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.72  | 0.39   |       |
| 631 | Member Services Representative - Aplex | varies | 0.38 | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.58  | 0.38   |       |
| 631 | Member Services Representative - Aplex | varies | 0.38 | 0.52  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.72  | 0.39   |       |
| 631 | Member Services Representative - Aplex | varies | 0.38 | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.51  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.71  | 0.39   |       |
| 631 | Member Services Representative - Aplex | varies | 0.38 | 0.52  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.72  | 0.39   |       |
| 631 | Member Services Representative - Aplex | varies | 0.38 | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.51  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.71  | 0.39   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.27  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.69  | 0.22   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.36  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.78  | 0.23   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.27  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.69  | 0.22   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.25  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.67  | 0.22   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.36  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.78  | 0.23   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.27  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.69  | 0.22   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.28  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.70  | 0.23   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.28  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.70  | 0.23   |       |
| 631 | Adventure Staff (Adventure Leader)     | varies | 0.22 | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 0.36  | 0.22  | 0.22  | 0.22  | 0.22  | 0.22  | 2.78  | 0.23   |       |
| 632 | AdventurePlex Supervisor               | 1.00   | 1.00 | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 12.00 | 1.00   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.22  | 0.07  | 0.11  | 0.11  | 0.09  | 0.16  | 0.06  | 0.10  | 0.14  | 0.10  | 0.14  | 1.46  | 0.12   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.20  | 0.10  | 0.11  | 0.10  | 0.09  | 0.31  | 0.06  | 0.11  | 0.14  | 0.10  | 0.14  | 1.64  | 0.14   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.35  | 0.10  | 0.11  | 0.10  | 0.09  | 0.17  | 0.06  | 0.11  | 0.14  | 0.10  | 0.15  | 1.66  | 0.14   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.20  | 0.10  | 0.11  | 0.11  | 0.10  | 0.31  | 0.07  | 0.11  | 0.14  | 0.11  | 0.15  | 1.69  | 0.14   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.26  | 0.10  | 0.11  | 0.11  | 0.10  | 0.17  | 0.07  | 0.11  | 0.14  | 0.11  | 0.15  | 1.61  | 0.13   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.20  | 0.10  | 0.11  | 0.11  | 0.10  | 0.17  | 0.07  | 0.11  | 0.14  | 0.11  | 0.15  | 1.55  | 0.13   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.19  | 0.09  | 0.10  | 0.11  | 0.09  | 0.17  | 0.06  | 0.10  | 0.13  | 0.10  | 0.15  | 1.47  | 0.12   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.19  | 0.09  | 0.10  | 0.11  | 0.09  | 0.17  | 0.06  | 0.10  | 0.13  | 0.10  | 0.15  | 1.47  | 0.12   |       |
| 632 | Adventure Staff (Outdoors)             | varies | 0.18 | 0.19  | 0.09  | 0.10  | 0.11  | 0.09  | 0.17  | 0.06  | 0.10  | 0.13  | 0.10  | 0.15  | 1.47  | 0.12   |       |
| 632 | Member Services Representative - H&F   | varies | 0.18 | 0.19  | 0.09  | 0.10  | 0.11  | 0.09  | 0.17  | 0.06  | 0.10  | 0.13  | 0.10  | 0.15  | 1.47  | 0.12   |       |
| 632 | Member Services Representative - H&F   | varies | 0.18 | 0.19  | 0.09  | 0.10  | 0.11  | 0.09  | 0.17  | 0.06  | 0.10  | 0.13  | 0.10  | 0.15  | 1.47  | 0.12   |       |
| 632 | Toddler Town Attendant                 | 0.93   | -    | -     | 0.93  | 0.93  | 0.93  | 0.93  | 0.93  | 0.93  | 0.93  | 0.93  | 0.93  | 0.93  | 9.30  | 0.78   |       |
| 632 | Sport Fundamentals Instructor          | varies | 0.06 | 0.06  | 0.06  | 0.06  | 0.06  | 0.06  | 0.07  | 0.06  | 0.06  | 0.06  | 0.06  | 0.06  | 0.73  | 0.06   |       |
| 632 | Zumba Instructor                       | varies | 0.03 | 0.04  | 0.03  | 0.03  | 0.03  | 0.03  | 0.03  | 0.03  | 0.03  | 0.03  | 0.03  | 0.03  | 0.37  | 0.03   |       |
| 632 | Safe Sitter Instructor                 | 0.04   | 0.04 | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.48  | 0.04   |       |
| 632 | Stroller Fitness Instructor            | varies | -    | -     | -     | -     | -     | -     | 15.00 | 0.11  | 0.11  | 0.11  | 0.11  | 0.11  | 15.55 | 1.30   |       |
| 632 | Toddler Movement Instructor            | 0.26   | -    | -     | -     | -     | -     | -     | 0.26  | 0.26  | 0.26  | 0.26  | 0.26  | 0.26  | 1.56  | 0.13   |       |
| 632 | Mom&Baby, Mom&Tot Yoga                 | 0.11   | -    | -     | -     | -     | -     | -     | 0.11  | 0.11  | 0.11  | 0.11  | 0.11  | 0.11  | 0.66  | 0.06   |       |
| 632 | Toddler Party Hostesses                | varies | -    | -     | -     | -     | -     | -     | 0.23  | 0.23  | 0.28  | 0.23  | 0.23  | 0.28  | 1.48  | 0.12   |       |
| 632 | Toddler PDO/PNO Staff                  | varies | -    | -     | -     | -     | -     | -     | 0.10  | 0.10  | 0.10  | 0.10  | 0.10  | 0.10  | 0.60  | 0.05   |       |
| 633 | AdventurePlex Manager                  | 0.50   | 0.50 | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 6.00  | 0.50   |       |
| 633 | Adventure Staff (Events)               | varies | 0.19 | 0.18  | 0.18  | 0.20  | 0.13  | 0.23  | 0.15  | 0.27  | 0.11  | 0.19  | 0.20  | 0.39  | 2.41  | 0.20   |       |
| 633 | Adventure Staff (Events)               | varies | 0.19 | 0.05  | 0.18  | 0.20  | 0.13  | 0.25  | 0.28  | 0.27  | 0.12  | 0.19  | 0.20  | 0.39  | 2.46  | 0.20   |       |
| 633 | Adventure Staff (Events)               | varies | 0.19 | 0.20  | 0.18  | 0.20  | 0.13  | 0.25  | 0.15  | 0.27  | 0.12  | 0.19  | 0.20  | 0.39  | 2.47  | 0.21   |       |
| 633 | Adventure Staff (Events)               | varies | 0.20 | 0.05  | 0.15  | 0.20  | 0.13  | 0.25  | 0.27  | 0.27  | 0.12  | 0.19  | 0.20  | 0.38  | 2.41  | 0.20   |       |
| 633 | Adventure Staff (Events)               | varies | 0.20 | 0.19  | 0.15  | 0.20  | 0.13  | 0.25  | 0.15  | 0.26  | 0.12  | 0.19  | 0.20  | 0.38  | 2.42  | 0.20   |       |
| 633 | Adventure Staff (Events)               | varies | 0.20 | 0.05  | 0.15  | 0.15  | 0.13  | 0.25  | 0.26  | 0.26  | 0.12  | 0.19  | 0.15  | 0.38  | 2.29  | 0.19   |       |
| 633 | Adventure Staff (Events)               | varies | 0.20 | 0.20  | 0.15  | 0.16  | 0.13  | 0.25  | 0.13  | 0.26  | 0.12  | 0.20  | 0.16  | 0.38  | 2.34  | 0.20   |       |
| 633 | Event Specialist                       | varies | 0.80 | 1.00  | 0.80  | 0.80  | 0.80  | 0.80  | 0.80  | 0.80  | 0.80  | 0.80  | 0.80  | 0.80  | 9.80  | 0.82   |       |
| 633 | Event Specialist                       | varies | 0.80 | 0.70  | 0.80  | 0.80  | 0.80  | 0.80  | 0.80  | 0.90  | 0.80  | 0.80  | 0.80  | 0.80  | 9.60  | 0.80   |       |
| 634 | AdventurePlex Manager                  | 0.50   | 0.50 | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 6.00  | 0.50   |       |
| 634 | Assistant Camp Director                | varies | 1.00 | 1.00  | -     | -     | 0.10  | 0.20  | 0.41  | 0.10  | 0.61  | 0.20  | -     | 0.80  | 4.41  | 0.37   |       |
| 634 | Assistant Camp Director                | varies | 1.00 | 1.00  | -     | -     | 0.10  | 0.20  | 0.41  | 0.10  | 0.50  | 0.20  | -     | 0.80  | 4.31  | 0.36   |       |
| 634 | Assistant Camp Director                | varies | 1.00 | 1.00  | -     | -     | 0.10  | 0.20  | 0.41  | 0.10  | 0.20  | 0.20  | -     | 0.80  | 3.81  | 0.42   |       |
| 634 | Camp Staff (Year 1)                    | varies | 0.75 | 0.42  | -     | -     | 0.03  | 0.05  | 0.15  | 0.04  | -     | 0.05  | -     | 0.35  | 1.84  | 0.15   |       |
| 634 | Camp Staff (Year 1)                    | varies | 0.75 | 0.41  | -     | -     | 0.04  | 0.05  | 0.15  | 0.04  | -     | 0.05  | -     | 0.35  | 1.84  | 0.15   |       |
| 634 | Camp Staff (Year 1)                    | varies | 0.75 | 0.42  | -     | -     | 0.04  | 0.05  | 0.15  | 0.04  | -     | 0.05  | -     | 0.35  | 1.85  | 0.15   |       |
| 634 | Camp Staff (Year 1)                    | varies | 0.74 | 0.34  | -     | -     | 0.04  | 0.05  | 0.22  | 0.03  | -     | 0.05  | -     | 0.35  | 1.82  | 0.15   |       |
| 634 | Camp Staff (Year 1)                    | varies | 0.74 | 0.40  | -     | -     | 0.05  | 0.05  | 0.15  | 0.03  | -     | 0.05  | -     | 0.35  | 1.82  | 0.15   |       |
| 634 | Camp Staff (Year 1)                    | varies | 0.74 | 0.30  | -     | -     | 0.05  | 0.05  | 0.19  | 0.03  | -     | 0.05  | -     | 0.35  | 1.76  | 0.15   |       |
| 634 | Camp Staff (Year 2)                    | varies | 0.70 | 0.41  | -     | -     | -     | 0.05  | 0.15  | 0.03  | -     | 0.05  | -     | 0.35  | 1.74  | 0.14   |       |
| 634 | Camp Staff (Year 2)                    | varies | 0.70 | 0.30  | -     | -     | -     | 0.05  | 0.22  | -     | -     | 0.05  | -     | 0.35  | 1.67  | 0.15   |       |
| 634 | Camp Staff (Year 2)                    | varies | 0.70 | 0.37  | -     | -     | -     | 0.05  | 0.15  | -     | -     | 0.05  | -     | 0.35  | 1.67  | 0.15   |       |
| 634 | Camp Staff (Year 2)                    | varies | 0.70 | 0.30  | -     | -     | -     | 0.05  | 0.20  | -     | -     | 0.05  | -     | 0.35  | 1.65  | 0.15   |       |
| 634 | Camp Staff (Year 2)                    | varies | 0.70 | 0.42  | -     | -     | -     | 0.05  | 0.15  | -     | -     | 0.05  | -     | 0.35  | 1.72  | 0.16   |       |
| 634 | Camp Staff (Year 2)                    | varies | 0.70 | 0.30  | -     | -     | -     | 0.05  | 0.26  | -     | -     | 0.05  | -     | 0.35  | 1.71  | 0.16   |       |
| 634 | Camp Staff (Year 2)                    | varies | 0.70 | 0.41  | -     | -     | -     | 0.05  | 0.15  | -     | -     | 0.05  | -     | 0.35  | 1.71  | 0.16   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.30  | -     | -     | -     | 0.05  | 0.25  | -     | -     | 0.05  | -     | 0.35  | 1.70  | 0.15   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.41  | -     | -     | -     | 0.05  | 0.15  | -     | -     | 0.05  | -     | 0.35  | 1.71  | 0.16   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.30  | -     | -     | -     | 0.05  | 0.25  | -     | -     | 0.05  | -     | 0.35  | 1.70  | 0.15   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.41  | -     | -     | -     | 0.05  | 0.14  | -     | -     | 0.05  | -     | 0.35  | 1.70  | 0.15   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.30  | -     | -     | -     | 0.05  | 0.24  | -     | -     | 0.04  | -     | 0.35  | 1.68  | 0.15   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.41  | -     | -     | -     | 0.05  | 0.14  | -     | -     | 0.04  | -     | 0.35  | 1.69  | 0.19   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.30  | -     | -     | -     | 0.05  | -     | -     | -     | -     | -     | 0.35  | 1.40  | 0.14   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.41  | -     | -     | -     | 0.05  | -     | -     | -     | -     | -     | 0.35  | 1.51  | 0.15   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.30  | -     | -     | -     | 0.02  | -     | -     | -     | -     | -     | 0.17  | 1.19  | 0.12   |       |
| 634 | Camp Staff (Year 3 or more)            | varies | 0.70 | 0.41  | -     | -     | -     | -     | -     | -     | -     | -     | -     | 1.11  | 0.14  | 0.14   |       |
|     |  |        | 4.59 | 32.35 | 25.16 | 12.73 | 13.03 | 13.21 | 14.97 | 35.22 | 14.56 | 14.50 | 15.73 | 13.82 | 25.67 | 230.96 | 19.66 |

**Fitness Centers - Center for Health & Fitness**

|     |                                     |        |      |      |      |      |      |      |      |      |      |      |      |      |       |      |
|-----|-------------------------------------|--------|------|------|------|------|------|------|------|------|------|------|------|------|-------|------|
| 605 | Chief Wellness Officer              | 0.38   | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00  | 0.25 |
| 605 | Data & Operations Specialist        | 0.13   | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 1.50  | 0.13 |
| 611 | General Manager                     | 0.50   | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00  | 0.50 |
| 611 | Data & Operations Specialist        | 0.25   | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00  | 0.25 |
| 611 | Member Services Manager             | 1.00   | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 611 | Member Services Representative Lead | varies | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 9.00  | 0.75 |
| 611 | Personal Trainer ML3- Floor Time    | varies | 0.20 | 0.43 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 2.63  | 0.22 |
| 611 | Personal Trainer ML1- Floor Time    | varies | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.39 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.14  | 0.26 |
| 611 | Personal Trainer ML3- Floor Time    | varies | 0.20 | 0.43 | 0.20 | 0.20 | 0.20 | 0.20 |      |      |      |      |      |      |       |      |

|                |                                     |        |       |       |       |       |       |       |       |       |       |       |       |       |       |        |       |
|----------------|-------------------------------------|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|-------|
| 611            | Personal Trainer- Floor Time        | varies | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.16  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.55  | 0.05   |       |
| 611            | Personal Trainer- Floor Time        | varies | 0.04  | 0.18  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.04  | 0.57   | 0.05  |
| 611            | Member Services Representative- CHF | varies | 0.26  | 0.26  | 0.26  | 0.26  | 0.26  | 0.26  | 0.41  | 0.26  | 0.26  | 0.26  | 0.26  | 0.26  | 3.27  | 0.27   |       |
| 611            | Member Services Representative- CHF | varies | 0.28  | 0.39  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 3.47  | 0.29   |       |
| 611            | Member Services Representative- CHF | varies | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.48  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 2.68  | 0.22   |       |
| 611            | Member Services Representative- CHF | varies | 0.16  | 0.26  | 0.16  | 0.16  | 0.16  | 0.16  | 0.16  | 0.16  | 0.16  | 0.16  | 0.16  | 0.16  | 2.02  | 0.17   |       |
| 611            | Member Services Representative- H&F | varies | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.48  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.61  | 0.38   |       |
| 611            | Member Services Representative- H&F | varies | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 0.38  | 4.50  | 0.38   |       |
| 611            | Member Services Representative- CHF | varies | 0.28  | 0.42  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 3.45  | 0.29   |       |
| 611            | Member Services Representative- H&F | varies | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 1.80  | 0.15   |       |
| 611            | Clubhouse Staff                     | varies | 0.25  | 0.25  | 0.25  | 0.25  | 0.25  | 0.25  | 0.38  | 0.25  | 0.25  | 0.25  | 0.25  | 0.25  | 3.13  | 0.26   |       |
| 611            | Clubhouse Staff                     | varies | 0.68  | 0.79  | 0.68  | 0.68  | 0.68  | 0.68  | 0.68  | 0.68  | 0.68  | 0.68  | 0.68  | 0.68  | 8.22  | 0.68   |       |
| 611            | Clubhouse Staff                     | varies | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 0.41  | 0.28  | 0.28  | 0.28  | 0.28  | 0.28  | 3.44  | 0.29   |       |
| 611            | Clubhouse Staff                     | varies | 0.15  | 0.24  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 0.15  | 1.89  | 0.16   |       |
| 611            | Instructor                          | varies | 0.05  | 0.10  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.81  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.18  | 0.07  | 0.07  | 0.07  | 0.07  | 0.05  | 0.88  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.11  | 0.07  | 0.07  | 0.06  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.82  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.77  | 0.06   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.09  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.80  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.11  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.82  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.13  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.83  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.78  | 0.06   |       |
| 611            | Instructor                          | varies | 0.05  | 0.12  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.83  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.09  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.80  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.77  | 0.06   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.78  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.08  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.79  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.77  | 0.06   |       |
| 611            | Instructor                          | varies | 0.05  | 0.09  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.80  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.78  | 0.06   |       |
| 611            | Instructor                          | varies | 0.05  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.78  | 0.06   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.08  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.79  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.13  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.84  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.77  | 0.06   |       |
| 611            | Instructor                          | varies | 0.05  | 0.11  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.82  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.11  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.83  | 0.07   |       |
| 611            | Instructor                          | varies | 0.05  | 0.08  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.79  | 0.07   |       |
| 612            | Personal Trainer--Training          | varies | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 6.60  | 0.55   |       |
| 612            | Personal Trainer--Training          | varies | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 6.60  | 0.55   |       |
| 612            | Personal Trainer--Training          | varies | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 0.55  | 6.60  | 0.55   |       |
| 612            | Personal Trainer--Training          | varies | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 6.00  | 0.50   |       |
| 612            | Personal Trainer--Training          | varies | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 0.50  | 6.00  | 0.50   |       |
| 612            | Personal Trainer--Training          | varies | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 0.58  | 6.90  | 0.58   |       |
| 612            | Personal Trainer--Training          | varies | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 2.10  | 0.18   |       |
| 612            | Personal Trainer--Training          | varies | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 2.10  | 0.18   |       |
| 612            | Personal Trainer--Training          | varies | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 2.10  | 0.18   |       |
| 612            | Personal Trainer--Training          | varies | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 0.18  | 2.10  | 0.18   |       |
| 613            | Instructor                          | varies | 0.14  | 0.15  | 0.15  | 0.15  | 0.10  | 0.05  | 0.14  | 0.14  | 0.14  | 0.10  | 0.12  | 0.10  | 1.46  | 0.12   |       |
| 613            | Instructor                          | varies | 0.13  | 0.12  | 0.14  | 0.15  | 0.12  | 0.05  | 0.16  | 0.15  | 0.14  | 0.12  | 0.13  | 0.11  | 1.50  | 0.13   |       |
| 613            | Instructor                          | varies | 0.13  | 0.13  | 0.14  | 0.15  | 0.13  | 0.10  | 0.15  | 0.15  | 0.13  | 0.13  | 0.13  | 0.12  | 1.58  | 0.13   |       |
| 613            | Instructor                          | varies | 0.13  | 0.18  | 0.14  | 0.15  | 0.13  | 0.10  | 0.15  | 0.15  | 0.13  | 0.13  | 0.13  | 0.13  | 1.64  | 0.14   |       |
| 613            | Instructor                          | varies | 0.13  | 0.13  | 0.14  | 0.15  | 0.13  | 0.10  | 0.16  | 0.15  | 0.13  | 0.13  | 0.13  | 0.13  | 1.61  | 0.13   |       |
| 613            | Instructor                          | varies | 0.13  | 0.25  | 0.14  | 0.15  | 0.13  | 0.10  | 0.15  | 0.15  | 0.13  | 0.13  | 0.13  | 0.13  | 1.72  | 0.14   |       |
| 613            | Instructor                          | varies | 0.13  | 0.13  | 0.14  | 0.15  | 0.13  | 0.10  | 0.27  | 0.15  | 0.14  | 0.13  | 0.13  | 0.13  | 1.72  | 0.14   |       |
| 613            | Instructor                          | varies | 0.13  | 0.15  | 0.14  | 0.15  | 0.13  | 0.10  | 0.15  | 0.15  | 0.14  | 0.13  | 0.13  | 0.13  | 1.62  | 0.14   |       |
| 613            | Instructor                          | varies | 0.13  | 0.13  | 0.13  | 0.15  | 0.13  | 0.10  | 0.17  | 0.15  | 0.13  | 0.13  | 0.13  | 0.13  | 1.61  | 0.13   |       |
| 613            | Instructor                          | varies | 0.13  | 0.20  | 0.13  | 0.13  | 0.13  | 0.10  | 0.15  | 0.15  | 0.13  | 0.13  | 0.13  | 0.13  | 1.64  | 0.14   |       |
| 614            | Instructor                          | varies | 0.07  | 0.12  | 0.07  | 0.07  | 0.06  | 0.06  | 0.05  | 0.06  | 0.07  | 0.06  | 0.08  | 0.06  | 0.82  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.06  | 0.11  | 0.06  | 0.07  | 0.08  | 0.08  | 0.05  | 0.84  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.06  | 0.05  | 0.06  | 0.07  | 0.07  | 0.08  | 0.06  | 0.78  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.06  | 0.07  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.78  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.09  | 0.07  | 0.07  | 0.06  | 0.06  | 0.05  | 0.06  | 0.07  | 0.07  | 0.07  | 0.06  | 0.79  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.79  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.09  | 0.07  | 0.07  | 0.07  | 0.06  | 0.05  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.79  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.14  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.86  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.05  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.76  | 0.06   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.06  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.77  | 0.06   |       |
| 614            | Instructor                          | varies | 0.07  | 0.08  | 0.07  | 0.07  | 0.07  | 0.06  | 0.05  | 0.07  | 0.07  | 0.07  | 0.07  | 0.06  | 0.77  | 0.06   |       |
| 614            | Instructor                          | varies | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.05  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.78  | 0.07   |       |
| 614            | Instructor                          | varies | 0.07  | 0.09  | 0.07  | 0.07  | 0.07  | 0.07  | 0.05  | 0.07  | 0.07  | 0.07  | 0.07  | 0.07  | 0.80  | 0.07   |       |
| 615            | Fitness Programs Coordinator        | 1.00   | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 1.00  | 12.00 | 1.00   |       |
| 615            | Massage Therapist                   | -      | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -      |       |
| 615            | Massage                             | 0.20   | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 0.20  | 2.40  | 0.20   |       |
| 615            | Massage Therapist                   | -      | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -      |       |
| DISTRICT TOTAL |                                     |        | 3.45  | 16.06 | 18.53 | 16.35 | 16.69 | 16.36 | 15.89 | 18.41 | 16.50 | 16.52 | 16.43 | 16.37 | 15.98 | 200.09 | 16.67 |
| DISTRICT TOTAL |                                     |        | 50.52 | 90.89 | 86.16 | 71.55 | 72.20 | 72.04 | 73.34 | 96.11 | 73.54 | 73.50 | 74.63 | 72.66 | 84.13 | 940.76 | 78.80 |

# BCHD FY2015-16 Budget

## Contract Services



*Live Well. Health Matters.*

Beach Cities Health District  
 Contract Services & Case Management Services  
 Budget FY 2015-16

| Account                               | Description                                  | FY 15-16<br>BUDGET | FY 14-15<br>BUDGET | FY 13-14<br>BUDGET | FY 12-13<br>BUDGET |
|---------------------------------------|--|--------------------|--------------------|--------------------|--------------------|
| <b>Contract Services - Senior</b>     |  |                    |                    |                    |                    |
| 1-200-200-5930-07                     | City of RB Senior/Adult Disabled Health Fair | 4,483              | 4,483              | 4,483              | 4,483              |
| 1-200-200-5930-24                     | South Bay Adult Care Center                  | 9,324              | 9,324              | 9,324              | 9,324              |
| 1-200-200-5930-29                     | The Center for the Partially Sighted         | 4,373              | 4,373              | 4,373              | 4,373              |
| 1-200-200-5930-31                     | The Salvation Army Meals on Wheels           | 58,045             | 58,045             | 58,045             | 58,045             |
| 1-200-200-5930-33                     | YMCA - Senior Nutrition                      | 25,000             | 20,000             | 20,000             | 17,520             |
| 1-200-200-5930-34                     | RB Sr. Aid Program                           | 4,872              | 4,410              | 4,124              | 5,952              |
|                                       | Senior Subtotal                              | 106,097            | 100,635            | 100,349            | 99,697             |
| <b>Contract Services - Youth</b>      |  |                    |                    |                    |                    |
| 1-400-405-5930-10                     | HBCSD - Healthy Schools                      | 101,000            | 110,000            | 109,134            | 26,442             |
| 1-400-405-5930-11                     | HBCSD - School Based                         | 6,000              | 6,000              | -                  | 30,360             |
| 1-400-405-5930-15                     | MBUSD - Healthy Schools                      | 196,429            | 275,000            | 273,912            | 95,376             |
| 1-400-405-5930-16                     | MBUSD - School Based                         | 21,000             | 21,000             | -                  | 83,184             |
| 1-400-405-5930-20                     | RBUSD - Healthy Schools                      | 368,000            | 368,000            | 242,895            | 127,398            |
| 1-400-405-5930-21                     | RBUSD - School Based                         | 36,000             | 36,000             | -                  | 115,452            |
| 1-400-405-5930-22                     | RBUSD - SARB 16                              | 14,892             | 14,892             | 14,892             | 14,892             |
|                                       | Youth Subtotal                               | 743,321            | 830,892            | 640,833            | 493,104            |
| <b>Contract Services - Sr/CHC</b>     |  |                    |                    |                    |                    |
| 1-200-200-5930-02                     | City of HB Paramedic services                | 21,840             | 21,840             | 21,840             | 21,840             |
| 1-200-200-5930-10                     | City of HB DV Advocacy Program               | -                  | -                  | -                  | -                  |
| 1-200-200-5930-03                     | City of MB Paramedic services                | 29,364             | 29,364             | 29,364             | 29,364             |
| 1-200-200-5930-11                     | City of MB DV Advocacy Program               | -                  | -                  | -                  | -                  |
| 1-200-200-5930-04                     | City of RB Paramedic services                | 48,000             | 48,000             | 48,000             | 48,000             |
| 1-200-200-5930-08                     | City of RB Police Dept. DV Program           | 17,100             | 17,100             | 17,100             | 13,272             |
| 1-200-200-5930-05                     | SB Youth Project Touch                       | -                  | -                  | 32,991             | 32,991             |
| 1-200-200-5930-28                     | St. Andrew's Church Homeless/Needy           | 2,616              | 2,616              | 2,616              | 2,119              |
| 1-200-200-5930-30                     | Hospice Fndation/ The Gathering Place        | 40,800             | 40,800             | 40,800             | 33,062             |
| 1-200-200-5930-32                     | Wellness Community/Cancer Support            | 45,402             | 45,402             | 45,402             | 45,402             |
|                                       | Health Connection Subtotal                   | 205,122            | 205,122            | 238,113            | 226,050            |
| <b>Contract Services - Board</b>      |  |                    |                    |                    |                    |
| 1-100-170-5930-00                     | MicroGrant                                   | 45,000             | 45,000             | 45,000             | 40,000             |
|                                       | Board subtotal                               | 45,000             | 45,000             | 45,000             | 40,000             |
|                                       | <b>Grants total</b>                          | <b>1,099,540</b>   | <b>1,181,649</b>   | <b>1,024,295</b>   | <b>858,851</b>     |
| <b>Case Managed Services - Senior</b> |  |                    |                    |                    |                    |
| 1-200-200-5935-00                     | Senior Health Fund                           | 218,400            | 203,300            | 190,000            | 170,000            |
|                                       |  | 218,400            | 203,300            | 190,000            | 170,000            |
| <b>Case Managed Services - Sr/CHC</b> |  |                    |                    |                    |                    |
| 1-200-200-5936-40                     | Adult Commodity                              | -                  | -                  | -                  | -                  |
| 1-200-200-5936-50                     | Adult Medical                                | 26,200             | 26,200             | 65,200             | 90,200             |
| 1-200-200-5936-53                     | Adults w/ minor children                     | -                  | -                  | -                  | -                  |
| 1-200-200-5936-55                     | Adult Medical Non-Profit                     | -                  | -                  | -                  | -                  |
| 1-200-200-5936-56                     | Adults w/out minor children                  | -                  | -                  | -                  | -                  |
| 1-200-200-5936-60                     | Adult Counseling                             | -                  | -                  | -                  | -                  |
| 1-200-200-5936-65                     | Adult Individual                             | -                  | 16,000             | 40,000             | 68,402             |
| 1-200-200-5936-70                     | Adult Dental                                 | -                  | -                  | -                  | -                  |
| 1-200-200-5936-80                     | Adult Psychiatric                            | -                  | -                  | -                  | -                  |
| 1-200-200-5936-90                     | Adult Group                                  | -                  | -                  | -                  | -                  |
| 1-200-200-5937-50                     | Child Medical                                | 3,000              | 3,000              | 7,500              | 17,691             |
| 1-200-200-5937-52                     | Child Pediatric                              | -                  | -                  | -                  | -                  |
| 1-200-200-5937-55                     | Child Medical NP                             | -                  | -                  | -                  | -                  |
| 1-200-200-5937-60                     | Child Counseling                             | -                  | -                  | -                  | -                  |
| 1-200-200-5937-65                     | Child Individual                             | -                  | 10,000             | 25,000             | 51,978             |
| 1-200-200-5937-70                     | Child Dental                                 | 2,400              | 2,400              | 6,000              | 18,065             |
| 1-200-200-5937-80                     | Child Psychiatric                            | -                  | -                  | -                  | -                  |
| 1-200-200-5937-90                     | Child Group                                  | -                  | -                  | -                  | -                  |
|                                       |  | 31,600             | 57,600             | 143,700            | 246,336            |
|                                       | <b>Case Management Total</b>                 | <b>250,000</b>     | <b>260,900</b>     | <b>333,700</b>     | <b>416,336</b>     |
|                                       |  | 1,349,540          | 1,442,549          | 1,357,995          | 1,275,187          |

# BCHD FY2015-16 Budget

## District Profile / Demographics



*Live Well. Health Matters.*

July 1, 2015

## PROFILE/DEMOGRAPHICS

### Established

The Beach Cities Health District is a public government agency, one of 78 California Health Districts, in operation since 1955. In 1993, the District changed its name from the South Bay Hospital District to the Beach Cities Health District.

### Governing Body

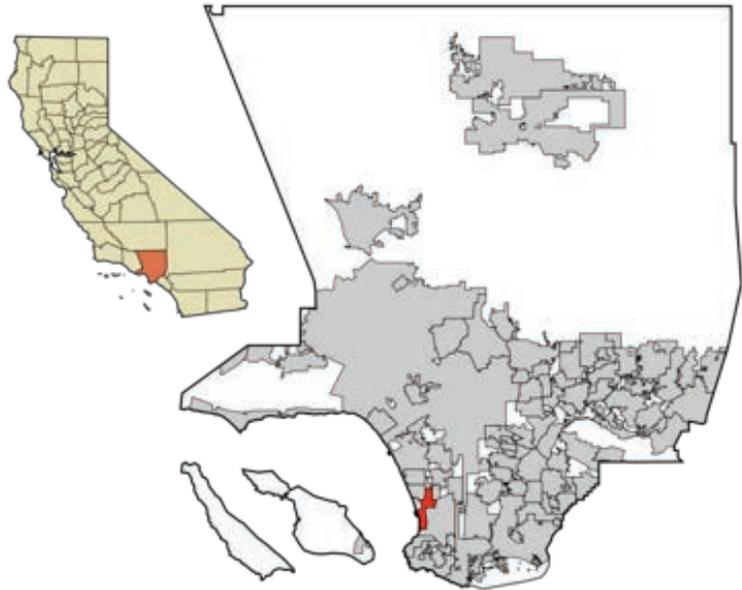
Board of Five Directors

### Cities Served

Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red in Los Angeles County map on right).

### Location

The Beach Cities Health District is located in Redondo Beach, CA approximately 18 miles Southwest of Los Angeles and 5 miles South of Los Angeles Airport (LAX).



### POPULATION SERVED IN THE BEACH CITIES

| City            | 2014        |      |
|-----------------|-------------|------|
|                 | Population* | %    |
| Redondo Beach   | 67,717      | 55%  |
| Manhattan Beach | 35,619      | 30%  |
| Hermosa Beach   | 19,750      | 16%  |
|                 | 123,086     | 100% |

\*California State Department of Finance, May 2014

| Age Category | Population | %**  |
|--------------|------------|------|
| Youth        | 11,078     | 9%   |
| Adult        | 98,469     | 80%  |
| Senior       | 13,539     | 11%  |
|              | 123,086    | 100% |

\*\*US Census Bureau, 2010

# BCHD FY2015-16 Budget



## Financial Summaries



*Live Well. Health Matters.*

**Beach Cities Health District**  
**District Total Rollup**  
**Budget 2015-16**

|  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15    | % Var<br>Bud 16<br>Proj 15 |
|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|-------------------|----------------------------|
| --- 4020- Property Tax Revenue                     | 3,091,224         | 2,838,000         | 2,676,000         | 109%                      | 1,686,246                | 2,248,328         | 137%                       |
| TOTAL TAX REVENUE                                  | 3,091,224         | 2,838,000         | 2,676,000         | 109%                      | 1,686,246                | 2,248,328         | 137%                       |
| --- 4110- Lease Revenue                            | 2,949,918         | 2,723,555         | 2,515,835         | 108%                      | 2,146,924                | 3,146,292         | 94%                        |
| --- 4120- Revenue - POC                            | -                 | -                 | -                 | -                         | -                        | -                 | -                          |
| --- 4130- Revenue - Prospect South Bay             | -                 | -                 | -                 | -                         | -                        | -                 | -                          |
| --- 4140- Interest Revenue                         | 931,990           | 935,239           | 986,442           | 100%                      | 753,016                  | 1,004,021         | 93%                        |
| --- 4150- Limited Partnership Revenue              | 2,322,000         | 2,224,300         | 2,185,700         | 104%                      | 1,218,921                | 1,625,228         | 143%                       |
| TOTAL INVESTMENT REVENUE                           | 6,203,908         | 5,883,094         | 5,687,977         | 105%                      | 4,118,861                | 5,775,541         | 107%                       |
| --- 4210 Revenue - Classes / Group                 | 200,360           | 636,242           | 596,661           | 31%                       | 386,829                  | 515,772           | 39%                        |
| --- 4220 Membership Revenue                        | 856,719           | 872,875           | 806,445           | 98%                       | 578,590                  | 771,454           | 111%                       |
| --- 4230 Individual/Consult/Single-Day             | 893,198           | 859,260           | 880,966           | 104%                      | 724,263                  | 965,684           | 92%                        |
| --- 4250 Childcare Revenue                         | 12,727            | 16,459            | 20,172            | 77%                       | 10,549                   | 14,066            | 90%                        |
| --- 4260 Food/Beverage Revenue                     | 33,932            | 110,031           | 242,134           | 31%                       | 43,301                   | 57,734            | 59%                        |
| --- 4270 Camp Revenue                              | 324,226           | -                 | -                 | -                         | -                        | -                 | -                          |
| --- 4280 Facility Rental                           | 67,695            | 73,185            | 84,235            | 92%                       | 52,444                   | 69,925            | 97%                        |
| --- 4290 Retail Revenue                            | 9,095             | 10,981            | 9,853             | 83%                       | 5,918                    | 7,891             | 115%                       |
| TOTAL USER FEES REVENUE                            | 2,397,952         | 2,579,033         | 2,640,466         | 93%                       | 1,801,894                | 2,402,526         | 100%                       |
| --- 4390- Revenue (discontinue unless misc)        | -                 | -                 | 55,252            | -                         | 1,813                    | 2,442             | 0%                         |
| --- 4310- Memorial Donations Revenue               | 8,500             | 8,620             | 8,620             | 99%                       | 8,568                    | 11,424            | 74%                        |
| --- 4320- Grants                                   | 50,879            | 75,640            | 75,640            | 67%                       | 37,158                   | 49,544            | 103%                       |
| --- 4999- Transfers in (out)                       | -                 | 40                | 12                | 0%                        | -                        | -                 | -                          |
| TOTAL OTHER REVENUE                                | 59,379            | 84,300            | 139,524           | 70%                       | 47,539                   | 63,410            | 94%                        |
| <b>TOTAL REVENUE</b>                               | <b>11,752,463</b> | <b>11,384,427</b> | <b>11,143,967</b> | <b>103%</b>               | <b>7,654,540</b>         | <b>10,489,805</b> | <b>112%</b>                |
| --- 5610- COGS - Cost of Goods Sold - non-food     | 13,490            | 9,873             | 23,874            | 137%                      | 10,675                   | 14,233            | 95%                        |
| --- 5620- Cafe Supplies - cost of good sold - food | 16,752            | 52,056            | 112,008           | 32%                       | 20,374                   | 27,165            | 62%                        |
| TOTAL COST OF GOODS SOLD                           | 30,242            | 61,929            | 135,882           | 49%                       | 31,049                   | 41,398            | 73%                        |
| --- 5010- Salaries - Reg FT-Ben                    | 3,480,349         | 3,453,294         | 3,282,744         | 101%                      | 2,301,955                | 3,082,071         | 113%                       |
| --- 5015- Salaries - Reg PT - Ben                  | 381,649           | 325,644           | 266,820           | 117%                      | 323,769                  | 431,692           | 88%                        |
| --- 5018- Salaries - Reg PT - PERS-only            | 7,354             | 69,172            | 60,445            | 11%                       | 39,843                   | 53,124            | 14%                        |
| --- 5020- Salaries - Reg PT - no Ben               | 389,851           | 381,693           | 441,912           | 102%                      | 294,068                  | 392,091           | 99%                        |
| --- 5025- Salaries - Temporary PT - No Ben         | 32,175            | -                 | -                 | -                         | 29,164                   | 38,886            | 83%                        |
| --- 5030- Salaries - Instructors - no Ben          | 281,090           | 314,818           | 340,811           | 89%                       | 208,080                  | 277,440           | 101%                       |
| --- 5035- Cafeteria Plan Contribution              | 455,597           | 443,592           | 436,914           | 103%                      | 354,578                  | 474,960           | 96%                        |
| --- 5040- Payroll Taxes                            | 348,448           | 295,015           | 287,976           | 118%                      | 227,030                  | 303,651           | 115%                       |
| --- 5050- LTD Insurance Premiums                   | 8,701             | 8,844             | 9,444             | 98%                       | 6,430                    | 8,604             | 101%                       |
| --- 5055- Pension Benefits                         | 279,337           | 442,414           | 426,105           | 63%                       | 252,577                  | 337,652           | 83%                        |
| --- 5060- Unemployment Benefits                    | 45,000            | 60,000            | 50,000            | 75%                       | 22,335                   | 29,780            | 151%                       |
| --- 5065- Employee Incentive Bonus                 | -                 | -                 | 100               | -                         | 6,766                    | 9,021             | 0%                         |
| --- 5070- Employee Service Awards Expense          | 2,600             | 3,850             | 1,500             | 68%                       | 1,575                    | 2,100             | 124%                       |
| --- 5057- Vacation/Sick Leave                      | -                 | -                 | -                 | -                         | (49,588)                 | -                 | -                          |
| TOTAL PAYROLL                                      | 5,712,151         | 5,798,336         | 5,604,771         | 99%                       | 4,018,582                | 5,441,072         | 105%                       |
| --- 5210- Consumables (food used as supplies)      | 27,392            | 20,530            | 18,350            | 133%                      | 4,493                    | 5,991             | 457%                       |
| --- 5215- Insurance - General                      | 249,364           | 257,141           | 250,484           | 97%                       | 223,219                  | 313,080           | 80%                        |
| --- 5220- Employee Travel/Parking                  | 33,120            | 33,380            | 39,656            | 99%                       | 21,130                   | 28,190            | 117%                       |
| --- 5222- Client transportation                    | 16,125            | 16,125            | 16,125            | 100%                      | 12,260                   | 16,347            | 99%                        |
| --- 5225- Office Supplies                          | 28,936            | 25,875            | 34,006            | 112%                      | 21,727                   | 29,238            | 99%                        |
| --- 5227- Gym/Locker room Supplies                 | 17,904            | 22,027            | 14,249            | 81%                       | 10,106                   | 13,474            | 133%                       |
| --- 5228- Program Supplies                         | 51,715            | 70,254            | 95,733            | 74%                       | 53,648                   | 71,530            | 72%                        |
| --- 5229- Janitorial supplies                      | 28,699            | 33,141            | 32,020            | 87%                       | 21,223                   | 29,921            | 96%                        |
| --- 5230- Other Supplies                           | 940               | 1,440             | 18,130            | 65%                       | 7,846                    | 10,497            | 9%                         |
| TOTAL GEN & ADMIN EXPENSES                         | 454,195           | 479,913           | 518,753           | 95%                       | 375,652                  | 518,268           | 88%                        |
| --- 5110- Employee Retention & Recognition         | 2,345             | 7,833             | 8,561             | 30%                       | 4,036                    | 5,381             | 44%                        |
| --- 5111- Employee Wellness                        | 35,100            | 48,800            | 23,300            | 72%                       | 19,867                   | 26,490            | 133%                       |
| --- 5112- Employee Assistance                      | -                 | -                 | -                 | -                         | -                        | -                 | -                          |
| --- 5115- ADP Payroll Processing Fees              | 70,000            | 54,500            | 30,366            | 128%                      | 56,529                   | 75,372            | 93%                        |
| --- 5120- Education & Training Seminars            | 23,483            | 63,220            | 44,851            | 37%                       | 12,995                   | 17,327            | 136%                       |
| --- 5125- Insurance - Worker's Comp                | 90,300            | 36,276            | 35,616            | 249%                      | 47,279                   | 63,073            | 143%                       |
| --- 5130- Recruitment                              | 12,557            | 18,916            | 13,458            | 66%                       | 10,292                   | 13,723            | 92%                        |
| --- 5140- Tuition Reimbursement                    | 8,000             | 15,372            | 11,300            | 52%                       | 5,071                    | 6,762             | 118%                       |
| --- 5145- Uniforms                                 | 10,564            | 12,460            | 10,370            | 85%                       | 3,140                    | 4,321             | 244%                       |
| TOTAL HUMAN RESOURCES EXPENS                       | 252,349           | 257,377           | 177,822           | 98%                       | 159,209                  | 212,449           | 119%                       |
| --- 5311- IT Server Equipment                      | 2,000             | -                 | 5,000             | -                         | 2,877                    | 3,836             | 52%                        |
| --- 5312- IT Workstations                          | 10,000            | 9,000             | 14,700            | 111%                      | 7,158                    | 9,544             | 105%                       |
| --- 5313- Presentational Equipment                 | -                 | 2,000             | 1,800             | 0%                        | 62                       | 83                | 0%                         |
| --- 5314- Phone Equipment                          | 6,900             | 2,300             | 4,900             | 300%                      | 4,691                    | 6,255             | 110%                       |
| --- 5315- IT Repair & Maint Parts                  | 1,188             | 1,500             | 720               | 79%                       | 1,398                    | 1,865             | 64%                        |
| --- 5316- IT Website / Internet Equipment          | 3,000             | -                 | 36,500            | -                         | 775                      | 1,033             | 290%                       |
| --- 5317- IT Monitors & Printers                   | 1,400             | 2,160             | 11,160            | 65%                       | 580                      | 773               | 181%                       |
| --- 5320- IT Network Expense                       | 2,200             | -                 | 2,200             | -                         | -                        | -                 | -                          |
| --- 5330- IT Software Expense                      | 117,896           | 110,575           | 130,082           | 107%                      | 77,675                   | 103,566           | 114%                       |

**Beach Cities Health District**  
**District Total Rollup**  
**Budget 2015-16**

|                                       |       |                                      | Budget            | Budget            | Budget            | % Var       | 9                |                  | % Var       |
|---------------------------------------|-------|--------------------------------------|-------------------|-------------------|-------------------|-------------|------------------|------------------|-------------|
|                                       |       |                                      | FY15-16           | FY14-15           | FY13-14           | Bud 15      | Mos. Actual      | Proj'd           | Bud 16      |
|                                       |       |                                      |                   |                   |                   | Bud 15      | FY15             | FY15             | Proj 15     |
| TOTAL MIS EXPENSES                    |       |                                      | 144,584           | 127,535           | 207,062           | 113%        | 95,216           | 126,955          | 114%        |
| ---                                   | 5410- | Advertising                          | 161,168           | 177,488           | 138,311           | 91%         | 156,271          | 208,362          | 77%         |
| ---                                   | 5415- | Community Education Materials        | 2,000             | 14,000            | 20,000            | 14%         | 2,260            | 3,013            | 66%         |
| ---                                   | 5420- | Community Outreach                   | 44,050            | 76,500            | 85,910            | 58%         | 42,970           | 57,294           | 77%         |
| ---                                   | 5425- | Internet / Intranet / Website        | 10,000            | 40,000            | 6,600             | 25%         | 2,498            | 3,376            | 296%        |
| ---                                   | 5430- | Dues & Memberships                   | 23,085            | 26,693            | 26,517            | 86%         | 25,094           | 33,723           | 68%         |
| ---                                   | 5435- | Educational Materials                | 2,043             | 21,164            | 5,373             | 10%         | 569              | 759              | 269%        |
| ---                                   | 5440- | Mailing Services                     | 11,362            | 18,367            | 21,055            | 62%         | 9,661            | 12,882           | 88%         |
| ---                                   | 5445- | Management of Volunteers             | 10,782            | 9,980             | 9,380             | 108%        | 1,863            | 2,484            | 434%        |
| ---                                   | 5450- | Meetings                             | 23,760            | 16,954            | 23,204            | 140%        | 20,659           | 27,545           | 86%         |
| ---                                   | 5455- | Postage                              | 63,050            | 80,011            | 84,997            | 79%         | 47,382           | 63,178           | 100%        |
| ---                                   | 5460- | Printing                             | 132,988           | 156,005           | 139,032           | 85%         | 76,453           | 101,938          | 130%        |
| ---                                   | 5465- | Promotional Items/Materials          | 38,950            | 59,050            | 62,300            | 66%         | 28,820           | 38,426           | 101%        |
| ---                                   | 5470- | Subscriptions                        | 2,258             | 2,854             | 4,119             | 79%         | 2,365            | 3,153            | 72%         |
| ---                                   | 5499- | Business Promotion Allocation        | -                 | -                 | -                 | -           | -                | -                | -           |
| TOTAL COMMUNITY RELATIONS EXPE        |       |                                      | 525,496           | 699,066           | 626,798           | 75%         | 416,865          | 556,133          | 94%         |
| ---                                   | 5510- | Building Maintenance & Repair        | 375,631           | 136,270           | 111,958           | 276%        | 118,411          | 173,446          | 217%        |
| ---                                   | 5515- | Equipment/Furniture < \$5,000        | 18,685            | 28,097            | 42,137            | 67%         | 19,320           | 25,760           | 73%         |
| ---                                   | 5520- | Equipment/Facility Lease             | 176,880           | 173,480           | 136,578           | 102%        | 130,951          | 174,601          | 101%        |
| ---                                   | 5525- | Equipment/General Maintenance & Repa | 25,271            | 66,921            | 39,040            | 38%         | 37,377           | 52,743           | 48%         |
| ---                                   | 5530- | Landscape Maintenance                | 87,787            | 73,287            | 65,580            | 120%        | 49,066           | 72,241           | 122%        |
| ---                                   | 5540- | Electricity                          | 495,600           | 476,167           | 433,424           | 104%        | 302,159          | 447,722          | 111%        |
| ---                                   | 5542- | Gas                                  | 128,645           | 135,055           | 135,296           | 95%         | 42,192           | 63,089           | 204%        |
| ---                                   | 5544- | Water                                | 85,684            | 85,902            | 86,500            | 100%        | (28,308)         | (42,523)         | -202%       |
| ---                                   | 5546- | Waste Removal                        | 13,792            | 13,677            | 12,380            | 101%        | 8,431            | 12,378           | 111%        |
| ---                                   | 5548- | Telephone                            | 49,250            | 68,448            | 49,600            | 72%         | 51,904           | 69,205           | 71%         |
| ---                                   | 5550- | Plant Service                        | 7,040             | 7,200             | 7,215             | 98%         | 4,859            | 6,804            | 103%        |
| ---                                   | 5565- | Janitorial Services                  | 164,880           | 124,000           | 107,700           | 133%        | 118,060          | 162,038          | 102%        |
| ---                                   | 5598- | Internal BOE allocation              | -                 | -                 | -                 | -           | -                | -                | -           |
| ---                                   | 5599- | BOE allocation to tenants            | (723,617)         | (884,253)         | (857,379)         | 82%         | (654,293)        | (981,439)        | 74%         |
| TOTAL FACILITIES EXPENSES             |       |                                      | 905,528           | 504,251           | 370,029           | 180%        | 200,129          | 236,065          | 384%        |
| ---                                   | 5710- | Accounting Services                  | 24,048            | 21,048            | 19,356            | 114%        | 18,050           | 24,067           | 100%        |
| ---                                   | 5715- | Banking Services                     | 96,000            | 96,000            | 86,000            | 100%        | 72,207           | 96,288           | 100%        |
| ---                                   | 5720- | Election Expense                     | -                 | 48,000            | 48,000            | 0%          | 55,590           | 74,120           | 0%          |
| ---                                   | 5725- | Laundry Services                     | 55,680            | 50,638            | 40,212            | 110%        | 44,149           | 58,866           | 95%         |
| ---                                   | 5730- | Legal Services                       | 77,500            | 74,000            | 57,500            | 105%        | 72,385           | 96,513           | 80%         |
| ---                                   | 5740- | Outside Services                     | 486,888           | 418,570           | 545,442           | 116%        | 284,779          | 379,705          | 128%        |
| ---                                   | 5744- | Outside Service-Research             | 50,000            | 75,000            | 75,000            | 67%         | 65,806           | 87,741           | 57%         |
| ---                                   | 5746- | Outside Services - H&F               | 93,573            | 88,596            | 60,309            | 106%        | 54,781           | 73,041           | 128%        |
| ---                                   | 5747- | Outside Services - Property          | 60,000            | -                 | 48,000            | -           | 18,117           | 26,906           | 223%        |
| ---                                   | 5748- | Engineering/Maintenance Services     | 145,633           | -                 | -                 | -           | -                | -                | -           |
| ---                                   | 5750- | Research Services                    | -                 | -                 | -                 | -           | -                | -                | -           |
| ---                                   | 5755- | Service Contracts                    | 122,030           | 204,565           | 182,342           | 60%         | 145,350          | 212,737          | 57%         |
| ---                                   | 5760- | Taxes & Licensing                    | 8,920             | 36,432            | 15,285            | 24%         | 7,196            | 10,168           | 88%         |
| TOTAL PROFESSIONAL SERVICES EX        |       |                                      | 1,220,272         | 1,112,849         | 1,177,446         | 110%        | 838,410          | 1,140,152        | 107%        |
| ---                                   | 5910- | Prospect South Bay                   | 55,000            | 51,720            | 57,816            | 106%        | 64,709           | 97,063           | 57%         |
| ---                                   | 5910- | Interest Expense                     | 394,683           | 394,683           | 418,899           | 100%        | 298,441          | 397,922          | 99%         |
| ---                                   | 5999- | Indirect Admin Services              | -                 | (12)              | -                 | 0%          | -                | -                | -           |
| TOTAL OTHER                           |       |                                      | 449,683           | 446,391           | 476,715           | 101%        | 363,150          | 494,985          |             |
| ---                                   | 5930- | Grant Expense                        | 1,099,540         | 1,181,649         | 1,024,295         | 93%         | 242,190          | 322,920          | 340%        |
| ---                                   | 5935- | Health Fund                          | 250,000           | 260,900           | 334,700           | 96%         | 163,781          | 218,375          | 114%        |
| ---                                   | 5940- | Holiday Assistance                   | 8,500             | 8,500             | 8,500             | 100%        | 7,751            | 10,334           | 82%         |
| TOTAL FUNDS & GRANTS                  |       |                                      | 1,358,040         | 1,451,049         | 1,367,495         | 94%         | 413,722          | 551,629          | 246%        |
| <b>TOTAL OPERATING EXPENSES</b>       |       |                                      | <b>11,052,540</b> | <b>10,938,696</b> | <b>10,662,773</b> | <b>101%</b> | <b>6,911,984</b> | <b>9,319,106</b> | <b>119%</b> |
| <b>NET INCOME (LOSS) BEFORE CAPEX</b> |       |                                      | <b>699,923</b>    | <b>445,731</b>    | <b>481,194</b>    |             | <b>742,556</b>   | <b>1,170,699</b> | <b>60%</b>  |
| ---                                   | 6010- | Capital Expenditure - Fitness Equip  | -                 | -                 | -                 | -           | -                | -                | -           |
| ---                                   | 6020- | Capital Expenditure - MIS            | -                 | 35,200            | -                 | 0%          | -                | -                | -           |
| ---                                   | 6030- | Capital Expenditure - FF&E           | -                 | 62,000            | -                 | 0%          | -                | -                | -           |
| ---                                   | 6040- | Capital Expenditure - Parking        | 83,000            | 39,500            | 20,800            | 210%        | 207,047          | 278,501          | 30%         |
| ---                                   | 6050- | Capital Expenditure - Building       | 833,000           | 309,000           | 223,400           | 270%        | 207,047          | 278,501          | 299%        |
| TOTAL CAPITAL EXPENDITURE             |       |                                      | 916,000           | 445,700           | 244,200           | 206%        | 414,094          | 557,002          | 164%        |
| <b>NET INCOME (LOSS)</b>              |       |                                      | <b>(216,077)</b>  | <b>31</b>         | <b>236,994</b>    |             | <b>328,462</b>   | <b>613,697</b>   |             |

**Beach Cities Health District  
District Total Rollup with Dept Detail  
Budget 2015-16**

|                      |  | <b>Lifespan<br/>Services</b> | <b>Fitness<br/>Centers</b> | <b>Admin<br/>Support</b> | <b>Property</b>  | <b>Work Well</b> | <b>Total<br/>Budget</b> |
|----------------------|--|------------------------------|----------------------------|--------------------------|------------------|------------------|-------------------------|
| --- 4020-            | Property Tax Revenue                     | -                            | -                          | 3,091,224                | -                | -                | 3,091,224               |
|                      | <b>TOTAL TAX REVENUE</b>                 | -                            | -                          | <b>3,091,224</b>         | -                | -                | <b>3,091,224</b>        |
| --- 4110-            | Lease Revenue                            | -                            | -                          | -                        | 2,949,918        | -                | 2,949,918               |
| --- 4120-            | Revenue - POC                            | -                            | -                          | -                        | -                | -                | -                       |
| --- 4130-            | Revenue - Prospect South Bay             | -                            | -                          | -                        | -                | -                | -                       |
| --- 4140-            | Interest Revenue                         | -                            | -                          | 931,990                  | -                | -                | 931,990                 |
| --- 4150-            | Limited Partnership Revenue              | -                            | -                          | 2,322,000                | -                | -                | 2,322,000               |
|                      | <b>TOTAL INVESTMENT REVENUE</b>          | -                            | -                          | <b>3,253,990</b>         | <b>2,949,918</b> | -                | <b>6,203,908</b>        |
| --- 4210             | Revenue - Classes / Group                | -                            | 200,360                    | -                        | -                | -                | 200,360                 |
| --- 4220             | Membership Revenue                       | -                            | 856,719                    | -                        | -                | -                | 856,719                 |
| --- 4230             | Individual/Consult/Single-Day            | -                            | 893,198                    | -                        | -                | -                | 893,198                 |
| --- 4250             | Childcare Revenue                        | -                            | 12,727                     | -                        | -                | -                | 12,727                  |
| --- 4260             | Food/Beverage Revenue                    | -                            | 33,932                     | -                        | -                | -                | 33,932                  |
| --- 4270             | Equipment Sales Revenue                  | -                            | 324,226                    | -                        | -                | -                | 324,226                 |
| --- 4280             | Facility Rental                          | -                            | 67,695                     | -                        | -                | -                | 67,695                  |
| --- 4290             | Retail Revenue                           | -                            | 9,095                      | -                        | -                | -                | 9,095                   |
|                      | <b>TOTAL USER FEES REVENUE</b>           | -                            | <b>2,397,952</b>           | -                        | -                | -                | <b>2,397,952</b>        |
| --- 4390-            | Revenue (discontinue unless misc)        | -                            | -                          | -                        | -                | -                | -                       |
| --- 4310-            | Memorial Donations Revenue               | 8,500                        | -                          | -                        | -                | -                | 8,500                   |
| --- 4320-            | Grants                                   | 50,879                       | -                          | -                        | -                | -                | 50,879                  |
| --- 4999-            | Transfers in (out)                       | -                            | -                          | -                        | -                | -                | -                       |
|                      | <b>TOTAL OTHER REVENUE</b>               | <b>59,379</b>                | -                          | -                        | -                | -                | <b>59,379</b>           |
| <b>TOTAL REVENUE</b> |  | <b>59,379</b>                | <b>2,397,952</b>           | <b>6,345,214</b>         | <b>2,949,918</b> | -                | <b>11,752,463</b>       |
| --- 5610-            | COGS - Cost of Goods Sold - non-food     | -                            | 13,490                     | -                        | -                | -                | 13,490                  |
| --- 5620-            | Cafe Supplies - cost of good sold - food | -                            | 16,752                     | -                        | -                | -                | 16,752                  |
|                      | <b>TOTAL COST OF GOODS SOLD</b>          | -                            | <b>30,242</b>              | -                        | -                | -                | <b>30,242</b>           |
| --- 5010-            | Salaries - Reg FT-Ben                    | 1,424,892                    | 466,451                    | 1,282,140                | 254,220          | 52,646           | 3,480,349               |
| --- 5015-            | Salaries - Reg PT - Ben                  | 53,514                       | 301,342                    | 26,793                   | -                | -                | 381,649                 |
| --- 5018-            | Salaries - Reg PT - PERS-only            | -                            | 7,354                      | -                        | -                | -                | 7,354                   |
| --- 5020-            | Salaries - Reg PT - no Ben               | 26,034                       | 363,817                    | -                        | -                | -                | 389,851                 |
| --- 5025-            | Salaries - Temporary PT - No Ben         | -                            | -                          | 32,175                   | -                | -                | 32,175                  |
| --- 5030-            | Salaries - Instructors - no Ben          | 12,222                       | 268,868                    | -                        | -                | -                | 281,090                 |
| --- 5035-            | Cafeteria Plan Contribution              | 203,976                      | 95,720                     | 134,407                  | 15,882           | 5,612            | 455,597                 |
| --- 5040-            | Payroll Taxes                            | 116,028                      | 106,352                    | 102,593                  | 19,448           | 4,027            | 348,448                 |
| --- 5050-            | LTD Insurance Premiums                   | 3,329                        | 1,764                      | 2,743                    | 541              | 324              | 8,701                   |
| --- 5055-            | Pension Benefits                         | 105,846                      | 55,493                     | 96,027                   | 18,202           | 3,769            | 279,337                 |
| --- 5060-            | Unemployment Benefits                    | -                            | -                          | 45,000                   | -                | -                | 45,000                  |
| --- 5065-            | Employee Incentive Bonus                 | -                            | -                          | -                        | -                | -                | -                       |
| --- 5070-            | Employee Service Awards Expense          | -                            | -                          | 2,600                    | -                | -                | 2,600                   |
| --- 5057-            | Vacation/Sick Leave                      | -                            | -                          | -                        | -                | -                | -                       |
|                      | <b>TOTAL PAYROLL</b>                     | <b>1,945,841</b>             | <b>1,667,161</b>           | <b>1,724,478</b>         | <b>308,293</b>   | <b>66,378</b>    | <b>5,712,151</b>        |
| --- 5210-            | Consumables (food used as supplies)      | 9,900                        | 492                        | 15,400                   | -                | 1,600            | 27,392                  |
| --- 5215-            | Insurance - General                      | -                            | 61,267                     | 61,482                   | 126,615          | -                | 249,364                 |
| --- 5220-            | Employee Travel/Parking                  | 16,820                       | -                          | 15,150                   | -                | 1,150            | 33,120                  |
| --- 5222-            | Client transportation                    | -                            | 16,125                     | -                        | -                | -                | 16,125                  |
| --- 5225-            | Office Supplies                          | 5,760                        | 5,756                      | 16,920                   | -                | 500              | 28,936                  |
| --- 5227-            | Gym/Locker room Supplies                 | -                            | 17,904                     | -                        | -                | -                | 17,904                  |
| --- 5228-            | Program Supplies                         | 20,340                       | 30,375                     | -                        | -                | 1,000            | 51,715                  |
| --- 5229-            | Janitorial supplies                      | -                            | 15,259                     | 2,400                    | 11,040           | -                | 28,699                  |
| --- 5230-            | Other Supplies                           | -                            | -                          | 440                      | -                | 500              | 940                     |
|                      | <b>TOTAL GEN &amp; ADMIN EXPENSES</b>    | <b>52,820</b>                | <b>147,178</b>             | <b>111,792</b>           | <b>137,655</b>   | <b>4,750</b>     | <b>454,195</b>          |
| --- 5110-            | Employee Retention & Recognition         | 500                          | 1,485                      | 360                      | -                | -                | 2,345                   |
| --- 5111-            | Employee Wellness                        | -                            | -                          | 12,000                   | -                | 23,100           | 35,100                  |
| --- 5112-            | Employee Assistance                      | -                            | -                          | -                        | -                | -                | -                       |
| --- 5115-            | ADP Payroll Processing Fees              | -                            | -                          | 70,000                   | -                | -                | 70,000                  |
| --- 5120-            | Education & Training Seminars            | 4,500                        | 6,363                      | 11,320                   | -                | 1,300            | 23,483                  |
| --- 5125-            | Insurance - Worker's Comp                | 13,616                       | 64,367                     | 11,177                   | -                | 1,140            | 90,300                  |
| --- 5130-            | Recruitment                              | 2,940                        | 2,177                      | 7,440                    | -                | -                | 12,557                  |
| --- 5140-            | Tuition Reimbursement                    | -                            | 4,000                      | -                        | -                | 4,000            | 8,000                   |
| --- 5145-            | Uniforms                                 | 2,000                        | 6,564                      | 2,000                    | -                | -                | 10,564                  |
|                      | <b>TOTAL HUMAN RESOURCES EXPENSES</b>    | <b>23,556</b>                | <b>84,956</b>              | <b>114,297</b>           | -                | <b>29,540</b>    | <b>252,349</b>          |
| --- 5311-            | IT Server Equipment                      | -                            | -                          | 2,000                    | -                | -                | 2,000                   |
| --- 5312-            | IT Workstations                          | -                            | -                          | 10,000                   | -                | -                | 10,000                  |
| --- 5313-            | Presentational Equipment                 | -                            | -                          | -                        | -                | -                | -                       |
| --- 5314-            | Phone Equipment                          | 300                          | -                          | 6,600                    | -                | -                | 6,900                   |
| --- 5315-            | IT Repair & Maint Parts                  | -                            | -                          | 1,188                    | -                | -                | 1,188                   |
| --- 5316-            | IT Website / Internet Equipment          | -                            | 3,000                      | -                        | -                | -                | 3,000                   |
| --- 5317-            | IT Monitors & Printers                   | -                            | -                          | 1,000                    | -                | 400              | 1,400                   |
| --- 5320-            | IT Network Expense                       | -                            | -                          | 2,200                    | -                | -                | 2,200                   |
| --- 5330-            | IT Software Expense                      | 27,096                       | 58,320                     | 32,280                   | -                | 200              | 117,896                 |
|                      | <b>TOTAL MIS EXPENSES</b>                | <b>27,396</b>                | <b>61,320</b>              | <b>55,268</b>            | -                | <b>600</b>       | <b>144,584</b>          |
| --- 5410-            | Advertising                              | -                            | -                          | 161,168                  | -                | -                | 161,168                 |
| --- 5415-            | Community Education Materials            | 2,000                        | -                          | -                        | -                | -                | 2,000                   |
| --- 5420-            | Community Outreach                       | 400                          | 1,100                      | 42,550                   | -                | -                | 44,050                  |
| --- 5425-            | Internet / Intranet / Website            | -                            | -                          | 10,000                   | -                | -                | 10,000                  |
| --- 5430-            | Dues & Memberships                       | 1,495                        | 2,074                      | 19,516                   | -                | -                | 23,085                  |
| --- 5435-            | Educational Materials                    | 1,500                        | 243                        | 300                      | -                | -                | 2,043                   |
| --- 5440-            | Mailing Services                         | -                            | -                          | 11,362                   | -                | -                | 11,362                  |

**Beach Cities Health District  
District Total Rollup with Dept Detail  
Budget 2015-16**

|     |  | <b>Lifespan<br/>Services</b> | <b>Fitness<br/>Centers</b> | <b>Admin<br/>Support</b> | <b>Property</b>  | <b>Work Well</b> | <b>Total<br/>Budget</b> |
|-----|--|------------------------------|----------------------------|--------------------------|------------------|------------------|-------------------------|
| --- | 5445- Management of Volunteers               | 5,196                        | 766                        | 4,820                    | -                | -                | 10,782                  |
| --- | 5450- Meetings                               | 4,540                        | -                          | 19,220                   | -                | -                | 23,760                  |
| --- | 5455- Postage                                | 1,428                        | 1,013                      | 60,359                   | -                | 250              | 63,050                  |
| --- | 5460- Printing                               | 6,320                        | 6,088                      | 119,080                  | -                | 1,500            | 132,988                 |
| --- | 5465- Promotional Items/Materials            | 2,000                        | -                          | 36,950                   | -                | -                | 38,950                  |
| --- | 5470- Subscriptions                          | 50                           | 143                        | 240                      | -                | 1,825            | 2,258                   |
| --- | 5499- Business Promotion Allocation          | -                            | -                          | -                        | -                | -                | -                       |
|     | <b>TOTAL COMMUNITY RELATIONS</b>             | <b>24,929</b>                | <b>11,427</b>              | <b>485,565</b>           | <b>-</b>         | <b>3,575</b>     | <b>525,496</b>          |
| --- | 5510- Building Maintenance & Repair          | -                            | 22,470                     | -                        | 353,161          | -                | 375,631                 |
| --- | 5515- Equipment/Furniture < \$5,000          | 1,085                        | 16,600                     | 1,000                    | -                | -                | 18,685                  |
| --- | 5520- Equipment/ Lease                       | -                            | 64,164                     | 29,268                   | 83,448           | -                | 176,880                 |
| --- | 5525- Equipment/General Maintenance & Repair | -                            | 21,771                     | 3,500                    | -                | -                | 25,271                  |
| --- | 5530- Landscape Maintenance                  | -                            | 8,367                      | -                        | 79,420           | -                | 87,787                  |
| --- | 5540- Electricity                            | -                            | 50,000                     | -                        | 445,600          | -                | 495,600                 |
| --- | 5542- Gas                                    | -                            | 2,045                      | -                        | 126,600          | -                | 128,645                 |
| --- | 5544- Water                                  | -                            | -                          | -                        | 85,684           | -                | 85,684                  |
| --- | 5546- Waste Removal                          | -                            | 2,748                      | -                        | 11,044           | -                | 13,792                  |
| --- | 5548- Telephone                              | -                            | -                          | 49,250                   | -                | -                | 49,250                  |
| --- | 5550- Plant Service                          | 540                          | 1,500                      | 1,400                    | 3,600            | -                | 7,040                   |
| --- | 5565- Janitorial Services                    | -                            | 94,800                     | -                        | 70,080           | -                | 164,880                 |
| --- | 5598- Internal BOE allocation                | -                            | -                          | -                        | -                | -                | -                       |
| --- | 5599- BOE allocation to tenants              | -                            | -                          | -                        | (723,617)        | -                | (723,617)               |
|     | <b>TOTAL FACILITIES EXPENSES</b>             | <b>1,625</b>                 | <b>284,465</b>             | <b>84,418</b>            | <b>535,020</b>   | <b>-</b>         | <b>905,528</b>          |
| --- | 5710- Accounting Services                    | -                            | -                          | 21,048                   | 3,000            | -                | 24,048                  |
| --- | 5715- Banking Services                       | -                            | -                          | 96,000                   | -                | -                | 96,000                  |
| --- | 5720- Election Expense                       | -                            | -                          | -                        | -                | -                | -                       |
| --- | 5725- Laundry Services                       | -                            | 55,680                     | -                        | -                | -                | 55,680                  |
| --- | 5730- Legal Services                         | -                            | -                          | 76,500                   | -                | 1,000            | 77,500                  |
| --- | 5740- Outside Services                       | 169,916                      | 480                        | 313,992                  | 2,500            | -                | 486,888                 |
| --- | 5744- Outside Service-Research               | 50,000                       | -                          | -                        | -                | -                | 50,000                  |
| --- | 5746- Outside Services - H&F                 | -                            | 93,573                     | -                        | -                | -                | 93,573                  |
| --- | 5747- Outside Services - Property            | -                            | -                          | -                        | 60,000           | -                | 60,000                  |
| --- | 5748- Engineering/Maintenance Services       | -                            | -                          | -                        | 145,633          | -                | 145,633                 |
| --- | 5750- Research Services                      | -                            | -                          | -                        | -                | -                | -                       |
| --- | 5755- Service Contracts                      | 2,672                        | 82,858                     | 24,000                   | -                | 12,500           | 122,030                 |
| --- | 5760- Taxes & Licensing                      | 830                          | 968                        | 1,035                    | 6,087            | -                | 8,920                   |
|     | <b>TOTAL PROFESSIONAL SERVICES</b>           | <b>223,418</b>               | <b>233,559</b>             | <b>532,575</b>           | <b>217,220</b>   | <b>13,500</b>    | <b>1,220,272</b>        |
| --- | 5910- Prospect South Bay                     | -                            | -                          | -                        | 55,000           | -                | 55,000                  |
| --- | 5920- Interest Expense                       | -                            | -                          | 394,683                  | -                | -                | 394,683                 |
| --- | 5999- Indirect Admin Services                | -                            | -                          | -                        | -                | -                | -                       |
|     | <b>TOTAL OTHER</b>                           | <b>-</b>                     | <b>-</b>                   | <b>394,683</b>           | <b>55,000</b>    | <b>-</b>         | <b>449,683</b>          |
| --- | 5930- Grant Expense                          | 1,054,540                    | -                          | 45,000                   | -                | -                | 1,099,540               |
| --- | 5935- Health Fund                            | 250,000                      | -                          | -                        | -                | -                | 250,000                 |
| --- | 5940- Holiday Assistance                     | 8,500                        | -                          | -                        | -                | -                | 8,500                   |
|     | <b>TOTAL FUNDS &amp; GRANTS</b>              | <b>1,313,040</b>             | <b>-</b>                   | <b>45,000</b>            | <b>-</b>         | <b>-</b>         | <b>1,358,040</b>        |
|     | <b>TOTAL OPERATING EXPENSES</b>              | <b>3,612,625</b>             | <b>2,520,308</b>           | <b>3,548,075</b>         | <b>1,253,188</b> | <b>118,343</b>   | <b>11,052,540</b>       |
|     | <b>NET INCOME (LOSS) BEFORE CAPEX</b>        | <b>(3,553,246)</b>           | <b>(122,356)</b>           | <b>2,797,139</b>         | <b>1,696,730</b> | <b>(118,343)</b> | <b>699,923</b>          |
| --- | 6010- Capital Expenditure - Fitness Equip    | -                            | -                          | -                        | -                | -                | -                       |
| --- | 6020- Capital Expenditure - MIS              | -                            | -                          | -                        | -                | -                | -                       |
| --- | 6030- Capital Expenditure - FF&E             | -                            | -                          | -                        | -                | -                | -                       |
| --- | 6040- Capital Expenditure - Parking          | -                            | -                          | -                        | 83,000           | -                | 83,000                  |
| --- | 6050- Capital Expenditure - Building         | -                            | 168,000                    | -                        | 665,000          | -                | 833,000                 |
|     | <b>TOTAL CAPITAL EXPENDITURE</b>             | <b>-</b>                     | <b>168,000</b>             | <b>-</b>                 | <b>748,000</b>   | <b>-</b>         | <b>916,000</b>          |
|     | Energy Recovery                              | -                            | -                          | -                        | -                | -                | -                       |
|     | <b>NET INCOME (LOSS)</b>                     | <b>(3,553,246)</b>           | <b>(290,356)</b>           | <b>2,797,139</b>         | <b>948,730</b>   | <b>(118,343)</b> | <b>(216,077)</b>        |

# BCHD FY2015-16 Budget



## Capital Expenditures



*Live Well. Health Matters.*

Beach Cities Health District  
 CAPITAL PROJECT PLANNING

| ACCOUNT  | PROJECT DESCRIPTION             | AMOUNT           |
|--|---------------------------------|------------------|
| 2-610-611-6050-50                              | Offices Carpet Replacement      | \$10,000         |
| 2-610-611-6050-51                              | Shower/Locker Room              | \$8,000          |
|  |                                 | <b>\$18,000</b>  |
| 2-630-632-6050-70                              | Toddler Town                    | \$150,000        |
|  |                                 | <b>\$150,000</b> |
| 1-700-720-6040-10                              | Slurry Coat, Paint, Stripe      | \$83,000         |
| 1-700-730-6050-11                              | Elevator Modernization #3       | \$190,000        |
| 1-700-730-6050-12                              | 2nd Chiller                     | \$400,000        |
|  | (Total replacement \$400-525K)  |                  |
| 1-700-730-6050-13                              | Supply Fan Repairs              | \$50,000         |
| 1-700-730-6050-14                              | Reskin/Oil 1st Fl Hallway Doors | \$25,000         |
|  |                                 | <b>\$748,000</b> |
|  | <b>TOTAL FOR 2015-2016</b>      | <b>\$916,000</b> |
| <b>CARRY OVER 2014-15 (previously adopted)</b> |                                 |                  |
| DEPT   | PROJECT DESCRIPTION             | BUDGET           |
| 2-630-631-6050-72                              | Slurry Coat, Paint, Stripe      | \$7,000          |
| 2-630-632-6030-73                              | Toddler Town/Learning Lab       | \$12,000         |
| 1-700-730-6050-20                              | Exterior Signage                | \$15,000         |
| 1-700-720-6040-21                              | Slurry Coat, Paint, Stripe      | \$32,000         |
| 1-700-730-6050-22                              | Hot Water Tank Bundle Clean     | \$10,000         |
| 1-700-730-6050-23                              | Meeting Room Floor Replace      | \$12,000         |
|  | <b>TOTAL CARRY OVER</b>         | <b>\$88,000</b>  |

# BCHD FY2015-16 Budget

## Department Overview and Account Structure



*Live Well. Health Matters.*

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## **Department Overview and Account Structure**

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The 2015-2016 Budget is comprised of the following programs and departments, organized to roll up for manager-level and director-level budgetary control.

### **LifeSpans Services**

- 405 LifeSpans Services Administration
- Youth Services
  - 410 Youth/School Services
- Adult Services
  - 800 Blue Zones Project
- Older Adult Services
  - 200 Senior Services

### **Fitness Centers**

- 605 Fitness Administration
- Center for Health and Fitness
  - 611 Center for Health & Fitness
  - 612 Personal Training
  - 613 Pilates
  - 614 Yoga
  - 615 Fee Based
- AdventurePlex
  - 631 Operations
  - 632 Programs
  - 633 Events
  - 634 Camps

### **Administration**

- Human Resources
  - 110 Human Resources
  - 150 Volunteer Management
- Communications/IT
  - 160 Communication and Marketing
  - 130 Information Systems
- 170 Executive
- Finance
  - 120 Accounting and Financial Reporting
  - 125 Administration
- Property
  - 710 Outlying Properties
  - 720 Prospect Campus
  - 730 514 Building

### **Work Well (140)**

# BCHD FY2015-16 Budget



## Lifespan Services Success in the Schools

All Beach Cities children and adolescents will develop into physically, socially and emotionally healthy adults, educationally prepared to become contributing members of society.



*Live Well. Health Matters.*

Department Description

***Lifespan Services – Youth Services***

Youth Services is formed of the following subdivisions:

- LiveWell Programs (Childhood Obesity Prevention)
  - LiveWell Tots
  - LiveWell Kids
- Healthy Schools Programs
  - Walking School Bus Program
  - Alliance for a Healthier Generation Healthy Schools Program
  - Blue Zones Schools
- Social Emotional Learning Programs
  - MindUP
  - Project Alert
  - RU Living with Purpose (Redondo Union High School)

**Youth Services Administration**

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Provides strategic direction, management and evaluation for all BCHD youth-related programs and services to measurably improve the health and well-being of beach cities children. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the youth population.

**Youth Services Organization**

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Youth services staff work closely with school administration and staff, parents, and community partners to build healthy school environments. LiveWell staff deliver nutrition education training for more than 200 parent volunteers and more than 60 early childcare providers, reaching thousands of children each year. BCHD has partnered with local schools to implement school wellness councils. Youth services staff provides technical assistance to the councils to achieve objectives set forth in their annual action plan (a requirement for Alliance for a Healthier Generation Healthy Schools Program). Additionally, staff support schools implement and sustain programs like the Walking School Bus. Finally, BCHD is collaborating with schools to advance social emotional learning by implementing evidence-based programs (e.g., MindUP).

Service Accomplishments

**Lifespan Services – Youth Services**

**Health Priorities:**

- Increasing physical activity, promoting healthy eating and preventing obesity
- Preventing alcohol and drug use
- Fostering emotional well-being from the earliest stages of life
- Support evidence-based tobacco control policies
- Address barriers to access to oral health care

BCHD is partnering with local school districts to create a health-promoting school environment. Creating a healthy school environment requires the activation of students, administrators, teachers, staff, family and community partnerships. Local schools are adopting the Whole Schools, Whole Community, Whole Child (WSCC) model, which focuses on improving each child's cognitive, physical, social, and emotional development through integration and collaboration.

**Program Goals:**

LiveWell Tots (preschool)

- Improve the early childhood healthy eating environment
- Promote a positive relationship with fresh fruits and vegetables
- Increase the knowledge of nutrition and healthy behaviors

LiveWell Kids (elementary school)

- Increase access to, and consumption of, healthy foods
- Increase the knowledge of nutrition and healthy behaviors

MindUp (elementary school)

- Nurture optimism and happiness in the classroom
- Help eliminate bullying and aggression
- Increase empathy and compassion, while resolving peer conflicts in schools

Walking School Bus (elementary school)

- Create safe and walkable routes to schools
- Promote physical and social engagement for youth and families.

Project Alert (7<sup>th</sup> and 8<sup>th</sup> grade)

- Motivate students against drug use
- Provide skills and strategies to resist drugs
- Establish new non-use attitudes and beliefs

Alliance for a Healthier Generation's Healthy Schools Program (All Grades)

- Create and sustain healthy environments

**Prior Year Accomplishments / FY2015-16 Objectives:**

| Performance Measure   | Prior Year Actual | Current Year Estimate | Next Year Estimate |
|---|-------------------|-----------------------|--------------------|
|   | FY2013-14         | FY2014-15             | FY2015-16          |
| LWT - Number of children reached                              | 424               | 632                   | 700                |
| LWK - Number of children reached                              | 6430              | 5783                  | 6000               |
| MindUp - Number of children reached                           | 6255              | 5429                  | 8297               |
| Walking School Bus – registered children                      | 457               | 541                   | 650                |
| Project Alert - Number of children reached                    | 2480              | 1575*                 | 2480               |
| Alliance for a Healthier Generation's Healthy Schools Program | 9                 | 8                     | 11                 |

\*MBUSD – Non Compliance with Healthy Schools Grant Funding (2014-15)

# BCHD FY2015-16 Budget



## Lifespan Services Blue Zones Project

The Blue Zones Project by Healthways, in partnership with Beach Cities Health District, is a community-wide approach to creating healthier and more productive citizens. It uses permanent, evidence-based environmental and policy changes to motivate residents to adopt and maintain healthier lifestyles.



*Live Well. Health Matters.*

Department Description

***Lifespan Services – Adult Services***

In 2010, the “Beach Cities” of Hermosa Beach, Manhattan Beach and Redondo Beach partnered with Healthways|Blue Zones to launch the Blue Zones Project™. This multi-sector, community-wide effort aims to measurably improve health through programs, policy changes, built environment improvements, and social networks. Beach cities residents have benefitted from improved health and well-being as seen by an unparalleled increase in the Gallup|Healthways Well-Being Index® (WBI). In 2013, Blue Zones Project transitioned into a fully operational, fully funded program of the Beach Cities Health District.

**Adult Services Administration**

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Provides strategic direction, management and evaluation for the Blue Zones Project and other community wellbeing programs and services. This administrative function, in accordance with public health practice standards, seeks to measurably improve the health and well-being of beach cities residents.

**Adult Services Organization**

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Adult Services is organized to support the Beach Cities’ pursuit of Blue Zones Project Community Certification™. The Certification Process provides best practices and actions that specific community environments (sectors) can take to make the healthy choice the easy choice. There are 6 sectors in the Certification framework:

- Individuals (personal pledges)
- Restaurants
- Grocery Stores
- Schools (see Youth Services)
- Worksites
- Community Policy

Staff work with key community stakeholders, from city managers to restaurateurs to residents, support the health and well-being of our community by creating opportunities to eat healthy and live actively. Staff collaborate with partners to identify and implement programs and services (e.g., Mindfulness Workshop) that will improve results on Gallup|Healthways Well-Being Index® (WBI®).

**Service Accomplishments**

*Lifespan Services – Adult Services*

**Health Priorities:**

- Increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases
- Preventing drug abuse and excessive alcohol use
- Promote mental health by reducing risk factors and enhancing protective factors associated with mental illness
- Support evidence-based tobacco control policies
- Address barriers to access to oral health care

**Program Goals:**

1. Increase positive health behaviors and measurably improve the health and well-being of beach cities residents;
2. Increase knowledge and awareness of the Blue Zones Project;
3. Increase beach cities residents engagement in the Blue Zones Project;
4. Create positive, memorable encounters that support the objectives of the Blue Zones Project; and,
5. Support the beach cities in achieving Blue Zones Project Community Certification™.

**Prior Year Accomplishments / FY2015-16 Objectives:**

- More than 200 residents have attended New Mindfulness Workshop
- Provided technical assistance and advocacy support to Hermosa Beach and Manhattan Beach (Hermosa Beach considering Tobacco Retail Licensing [TRL]; Manhattan Beach considering TRL and Smoke Free Policies for Multi Unit Housing)
- Support Hermosa Beach’s successful application for Strategic Growth Council funding for General Plan and Coastal Land Use Updates
- North Harbor Drive Cycle Track scheduled for “grand opening” June 2015
- Coordinate multi-city relationship with CalTrans and Metro to secure funding

| Performance Measure                                | Prior Year Actual | Current Year Estimate | Next Year Estimate |
|--|-------------------|-----------------------|--------------------|
|  | FY2013-14         | FY2014-15             | FY2015-16          |
| Completed Blue Zones Personal Pledge               | 9063              | 21,194                | n/a*               |
| Organizational Partnerships                        | 48                | 76                    | 80                 |
| Purpose Workshops participants                     | 300               | 300                   | 300                |
| Blue Zones Designated/ Choose HealthLA Restaurants | 64                | 91                    | 100                |
| Built Environment Projects                         | 2                 | 14                    | 10                 |

\* Completed Performance Measure

# BCHD FY2015-16 Budget



## Lifespan Services Community Services

Beach Cities Health District has a variety of programs and services to help Beach Cities residents lead healthy lives, including health referrals and resources to help adults and families navigate the array of services available to them in the South Bay and the greater Los Angeles area.



*Live Well. Health Matters.*

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Program Description

***Lifespan Services – Community Services***

Community Services is formed of the following subdivisions:

- Care Management
- Volunteer Coordination
- Information and Referral
- Community-based programs and services

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**Community Services Administration**

Provides strategic direction, management and evaluation for BCHD programs and services that support independent living for disabled and older adults as well as ensure health care access for all Beach Cities residents. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the uninsured and aging population.

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**Community Services Organization**

Community Services staff work closely with the cities of Hermosa Beach, Manhattan Beach, and Redondo Beach, the local health care and social services system, non-profit organizations, and residents to create an age-friendly community. Care management is staffed by professional social workers who, with a team of more than 150 trained and supervised volunteers, help individuals live at home as long as safely possible, while supporting independence and improving quality of life. BCHD has established a health fund for income qualifying disabled and older residents who need additional services to support their independence and well-being

In 2013, BCHD became a certified enrollment entity with Covered California, the nation's largest state health insurance marketplace. Staff are certified enrollment counselors who support residents select, enroll, and navigate a health insurance benefit. BCHD has established a health fund for income qualifying children, adults, and families who do not qualify for health insurance.

BCHD delivers community-based, evidence-based programs to promote healthy aging. Programs include physical activity (e.g., Tai Chi, Adaptive Strength Training), chronic disease self-management (i.e., Healthier Living) and caregiver support (i.e., Powerful Tools for Caregivers).

Service Accomplishments

**Community Services Department**

**Health Priorities:**

- Increasing physical activity, promoting healthy eating, reducing obesity and promoting self-management of chronic diseases
- Preventing drug abuse and excessive alcohol use
- Enhancing social supporting and implementing evidence-based strategies to reduce depression
- Support evidence-based tobacco control policies
- Address barriers to access to oral health care

BCHD merged Center for Health Connection and Community Care Services to improve access to health care and health-promoting programs and services for individuals and families living in the Beach Cities, including disabled and older adults.

**Program Goals:**

Care Management

- Improve the ability for the Beach Cities' older and disabled adults to continue living in their home
- Reduce injuries and accidents that cause severe disability in older adults
- Improve quality of life for older and disabled adults, and their caregivers
- Increase access to care management services while achieving high provider, volunteer and client satisfaction

Volunteer Programs

Conversation Companions

- Provide companionship and social support to clients

Errand Assistance

- Assist clients with errands to support independent living

MoveWell

- Maintain or enhance physical function of frail older adults by helping clients

Support Line

- Provide additional support by initiating wellbeing checks

Covered California

- Increase the number of insured Beach Cities residents
- Improve health literacy

**Prior Year Accomplishments / FY2015-16 Objectives:**

| Performance Measure                               | Prior Year Actual | Current Year Estimate | Next Year Estimate |
|---|-------------------|-----------------------|--------------------|
|   | FY2013-14         | FY2014-15             | FY2015-16          |
| Number of Care Management Clients                 | 420               | 376                   | 400                |
| Care Manager visits with Clients (Home or Office) | 1,070             | 1,152                 | 1,200              |
| Volunteer visits with clients                     | 3,785             | 3,192                 | 3,500              |
| Officer of the Day Requests                       | 1,004             | 2,353                 | 2,400              |
| Covered California Counseling                     | 600               | 600                   | 600                |

**Beach Cities Health District**  
**LifeSpan - 200,405,410, 800**  
**Budget 2015-16**

|  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15 | % Var<br>Bud 16<br>Proj 15 |
|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|----------------|----------------------------|
| --- 4020- Property Tax Revenue                     | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL TAX REVENUE                                  | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4110- Lease Revenue                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4120- Revenue - POC                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4130- Revenue - Prospect South Bay             | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4140- Interest Revenue                         | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4150- Limited Partnership Revenue              | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL INVESTMENT REVENUE                           | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4210 Revenue - Classes / Group                 | -                 | -                 | 2,200             | -                         | 1,593                    | 2,124          | 0%                         |
| --- 4220 Membership Revenue                        | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4230 Individual/Consult/Single-Day             | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4250 Childcare Revenue                         | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4260 Food/Beverage Revenue                     | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4270 Equipment Sales Revenue                   | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4280 Facility Rental                           | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4290 Retail Revenue                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL USER FEES REVENUE                            | -                 | -                 | 2,200             | -                         | 1,593                    | 2,124          | 0%                         |
| --- 4390- Revenue (discontinue unless misc)        | -                 | -                 | 37,832            | -                         | 801                      | 1,068          | 0%                         |
| --- 4310- Memorial Donations Revenue               | 8,500             | 8,620             | 8,620             | 99%                       | 8,568                    | 11,424         | 74%                        |
| --- 4320- Grants                                   | 50,879            | 75,640            | 75,640            | 67%                       | 37,158                   | 49,544         | 103%                       |
| --- 4999- Transfers in (out)                       | -                 | 5,127,076         | 5,271,300         | 0%                        | 3,845,304                | -              | -                          |
| TOTAL OTHER REVENUE                                | 59,379            | 5,211,336         | 5,393,392         | 1%                        | 3,891,831                | 62,036         | 96%                        |
| <b>TOTAL REVENUE</b>                               | <b>59,379</b>     | <b>5,211,336</b>  | <b>5,395,592</b>  | <b>1%</b>                 | <b>3,893,424</b>         | <b>64,160</b>  | <b>93%</b>                 |
| --- 5610- COGS - Cost of Goods Sold - non-food     | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5620- Cafe Supplies - cost of good sold - food | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL COST OF GOODS SOLD                           | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5010- Salaries - Reg FT-Ben                    | 1,424,892         | 1,402,670         | 1,487,751         | 102%                      | 876,490                  | 1,168,653      | 122%                       |
| --- 5015- Salaries - Reg PT - Ben                  | 53,514            | 51,678            | 58,056            | 104%                      | 137,207                  | 182,942        | 29%                        |
| --- 5018- Salaries - Reg PT - PERS-only            | -                 | -                 | -                 | -                         | 18,659                   | 24,879         | 0%                         |
| --- 5020- Salaries - Reg PT - no Ben               | 26,034            | 41,268            | 36,052            | 63%                       | (256)                    | (341)          | -7627%                     |
| --- 5025- Salaries - Temporary PT - No Ben         | -                 | -                 | -                 | -                         | 7,519                    | 10,026         | 0%                         |
| --- 5030- Salaries - Instructors - no Ben          | 12,222            | 12,222            | 3,000             | 100%                      | 10,416                   | 13,888         | 88%                        |
| --- 5035- Cafeteria Plan Contribution              | 203,976           | 197,148           | 187,284           | 103%                      | 149,999                  | 199,999        | 102%                       |
| --- 5040- Payroll Taxes                            | 116,028           | 101,780           | 106,981           | 114%                      | 74,810                   | 99,746         | 116%                       |
| --- 5050- LTD Insurance Premiums                   | 3,329             | 2,496             | 2,664             | 133%                      | 2,597                    | 3,463          | 96%                        |
| --- 5055- Pension Benefits                         | 105,846           | 134,924           | 143,422           | 78%                       | 77,591                   | 103,455        | 102%                       |
| --- 5060- Unemployment Benefits                    | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5065- Employee Incentive Bonus                 | -                 | -                 | 100               | -                         | -                        | -              | -                          |
| --- 5070- Employee Service Awards Expense          | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5057- Vacation/Sick Leave                      | -                 | -                 | -                 | -                         | (6,782)                  | -              | -                          |
| TOTAL PAYROLL                                      | 1,945,841         | 1,944,186         | 2,025,310         | 100%                      | 1,348,249                | 1,806,708      | 108%                       |
| --- 5210- Consumables (food used as supplies)      | 9,900             | 1,450             | 9,150             | 683%                      | 1,774                    | 2,366          | 418%                       |
| --- 5215- Insurance - General                      | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5220- Employee Travel/Parking                  | 16,820            | 16,320            | 23,106            | 103%                      | 10,328                   | 13,771         | 122%                       |
| --- 5222- Client transportation                    | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5225- Office Supplies                          | 5,760             | 5,400             | 10,490            | 107%                      | 4,379                    | 5,838          | 99%                        |
| --- 5227- Gym/Locker room Supplies                 | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5228- Program Supplies                         | 20,340            | 18,340            | 48,910            | 111%                      | 25,662                   | 34,216         | 59%                        |
| --- 5229- Janitorial supplies                      | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5230- Other supplies                           | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL GEN & ADMIN EXPENSES                         | 52,820            | 41,510            | 91,656            | 127%                      | 42,143                   | 56,191         | 94%                        |
| --- 5110- Employee Retention & Recognition         | 500               | 72                | 1,272             | 694%                      | 1,050                    | 1,401          | 36%                        |
| --- 5111- Employee Wellness                        | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5112- Employee Assistance                      | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5115- ADP Payroll Processing Fees              | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5120- Education & Training Seminars            | 4,500             | 35,916            | 9,766             | 13%                       | 5,008                    | 6,677          | 67%                        |
| --- 5125- Insurance - Worker's Comp                | 13,616            | 8,844             | 8,328             | 154%                      | 4,564                    | 6,085          | 224%                       |
| --- 5130- Recruitment                              | 2,940             | 10,996            | 5,196             | 27%                       | 2,028                    | 2,704          | 109%                       |
| --- 5140- Tuition Reimbursement                    | -                 | 3,372             | 4,000             | 0%                        | 489                      | 652            | 0%                         |
| --- 5145- Uniforms                                 | 2,000             | 3,000             | 5,160             | 67%                       | 2,062                    | 2,750          | 73%                        |
| TOTAL HUMAN RESOURCES EXPENS                       | 23,556            | 62,200            | 33,722            | 38%                       | 15,201                   | 20,268         | 116%                       |
| --- 5311- IT Server Equipment                      | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5312- IT Workstations                          | -                 | -                 | 4,500             | -                         | -                        | -              | -                          |
| --- 5313- Presentational Equipment                 | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5314- Phone Equipment                          | 300               | 300               | 300               | 100%                      | -                        | -              | -                          |
| --- 5315- IT Repair & Maint Parts                  | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5316- IT Website / Internet Equipment          | -                 | -                 | 35,000            | -                         | -                        | -              | -                          |
| --- 5317- IT Monitors & Printers                   | -                 | -                 | 9,000             | -                         | 76                       | 101            | 0%                         |
| --- 5320- IT Network Expense                       | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5330- IT Software Expense                      | 27,096            | 26,876            | 29,259            | 101%                      | 22,459                   | 29,945         | 90%                        |

**Beach Cities Health District**  
**LifeSpan - 200,405,410, 800**  
**Budget 2015-16**

|  | Budget<br>FY15-16  | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15     | % Var<br>Bud 16<br>Proj 15 |
|--|--------------------|-------------------|-------------------|---------------------------|--------------------------|--------------------|----------------------------|
| TOTAL MIS EXPENSES                             | 27,396             | 27,176            | 78,059            | 101%                      | 22,534                   | 30,046             | 91%                        |
| --- 5410- Advertising                          | -                  | -                 | 60,000            | -                         | (50)                     | (67)               | 0%                         |
| --- 5415- Community Education Materials        | 2,000              | 14,000            | 20,000            | 14%                       | 2,242                    | 2,989              | 67%                        |
| --- 5420- Community Outreach                   | 400                | 1,600             | 69,010            | 25%                       | 2,846                    | 3,795              | 11%                        |
| --- 5425- Internet / Intranet / Website        | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5430- Dues & Memberships                   | 1,495              | 2,849             | 3,443             | 52%                       | 2,553                    | 3,403              | 44%                        |
| --- 5435- Educational Materials                | 1,500              | 3,500             | 2,756             | 43%                       | -                        | -                  | -                          |
| --- 5440- Mailing Services                     | -                  | -                 | 10,000            | -                         | -                        | -                  | -                          |
| --- 5445- Management of Volunteers             | 5,196              | 5,700             | 6,100             | 91%                       | 1,137                    | 1,516              | 343%                       |
| --- 5450- Meetings                             | 4,540              | 2,400             | 8,400             | 189%                      | 4,421                    | 5,895              | 77%                        |
| --- 5455- Postage                              | 1,428              | 2,720             | 21,825            | 53%                       | 641                      | 855                | 167%                       |
| --- 5460- Printing                             | 6,320              | 5,400             | 60,000            | 117%                      | 4,862                    | 6,482              | 97%                        |
| --- 5465- Promotional Items/Materials          | 2,000              | 2,000             | 23,750            | 100%                      | (6,047)                  | (8,063)            | -25%                       |
| --- 5470- Subscriptions                        | 50                 | 849               | 949               | 6%                        | -                        | -                  | -                          |
| --- 5499- Business Promotion Allocation        | -                  | 224,243           | -                 | 0%                        | 163,652                  | 218,203            | 0%                         |
| TOTAL COMMUNITY RELATIONS EXPE                 | 24,929             | 265,261           | 286,233           | 9%                        | 176,257                  | 235,009            | 11%                        |
| --- 5510- Building Maintenance & Repair        | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5515- Equipment/Furniture < \$5,000        | 1,085              | 1,585             | 9,285             | 68%                       | 319                      | 426                | 255%                       |
| --- 5520- Equipment/ Lease                     | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5525- Equipment/General Maintenance & Repa | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5530- Landscape Maintenance                | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5540- Electricity                          | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5542- Gas                                  | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5544- Water                                | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5546- Waste Removal                        | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5548- Telephone                            | -                  | -                 | 350               | -                         | -                        | -                  | -                          |
| --- 5550- Plant Service                        | 540                | -                 | -                 | -                         | 45                       | 60                 | 900%                       |
| --- 5565- Janitorial Services                  | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5598- Internal BOE allocation              | -                  | 31,314            | 21,720            | 0%                        | 23,490                   | -                  | -                          |
| --- 5599- BOE allocation to tenants            | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| TOTAL FACILITIES EXPENSES                      | 1,625              | 32,899            | 31,355            | 5%                        | 23,854                   | 486                | 334%                       |
| --- 5710- Accounting Services                  | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5715- Banking Services                     | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5720- Election Expense                     | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5725- Laundry Services                     | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5730- Legal Services                       | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5740- Outside Services                     | 169,916            | 156,284           | 318,957           | 109%                      | 104,015                  | 138,687            | 123%                       |
| --- 5744- Outside Service-Research             | 50,000             | 75,000            | 75,000            | 67%                       | 65,806                   | 87,741             | 57%                        |
| --- 5746- Outside Services - H&F               | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5747- Outside Services - Property          | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5748- Engineering/Maintenance Services     | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5750- Research Services                    | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5755- Service Contracts                    | 2,672              | 2,672             | 5,183             | 100%                      | -                        | -                  | -                          |
| --- 5760- Taxes & Licensing                    | 830                | 830               | 830               | 100%                      | 45                       | 60                 | 1383%                      |
| TOTAL PROFESSIONAL SERVICES EX                 | 223,418            | 234,786           | 399,970           | 95%                       | 169,866                  | 226,488            | 99%                        |
| --- 5910- Prospect South Bay                   | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5920- Interest Expense                     | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 5999- Indirect Admin Services              | -                  | 1,197,288         | 1,127,868         | 0%                        | -                        | 897,948            | 0%                         |
| TOTAL OTHER                                    | -                  | 1,197,288         | 1,127,868         | 0%                        | -                        | 897,948            | -                          |
| --- 5930- Grant Expense                        | 1,054,540          | 1,136,649         | 979,295           | 93%                       | 202,490                  | 269,986            | 391%                       |
| --- 5935- Health Fund                          | 250,000            | 260,900           | 333,700           | 96%                       | 163,781                  | 218,375            | 114%                       |
| --- 5940- Holiday Assistance                   | 8,500              | 8,500             | 8,500             | 100%                      | 7,751                    | 10,334             | 82%                        |
| TOTAL FUNDS & GRANTS                           | 1,313,040          | 1,406,049         | 1,321,494         | 93%                       | 374,022                  | 498,695            | 263%                       |
| <b>TOTAL OPERATING EXPENSES</b>                | <b>3,612,625</b>   | <b>5,211,355</b>  | <b>5,395,667</b>  | <b>69%</b>                | <b>2,172,126</b>         | <b>3,771,839</b>   | <b>96%</b>                 |
| <b>NET INCOME (LOSS) BEFORE CAPEX</b>          | <b>(3,553,246)</b> | <b>(19)</b>       | <b>(75)</b>       |                           | <b>1,721,298</b>         | <b>(3,707,679)</b> |                            |
| --- 6010- Capital Expenditure - Fitness Equip  | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 6020- Capital Expenditure - MIS            | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 6030- Capital Expenditure - FF&E           | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 6040- Capital Expenditure - Parking        | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| --- 6050- Capital Expenditure - Building       | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| TOTAL CAPITAL EXPENDITURE                      | -                  | -                 | -                 | -                         | -                        | -                  | -                          |
| <b>NET INCOME (LOSS)</b>                       | <b>(3,553,246)</b> | <b>(19)</b>       | <b>(75)</b>       |                           | <b>1,721,298</b>         | <b>(3,707,679)</b> |                            |

# BCHD FY2015-16 Budget



## Fitness Centers Success at AdventurePlex

- Named Best Indoor Play Facility
- Named Best Land Camp
- Making fitness fun and learning fun
- More than 26,000 kids/year



*A Beach Cities Health District Program*

Department Description

***Fitness Services - AdventurePlex***

---

AdventurePlex is geared to challenge children - physically, mentally and intellectually - with non-stop activities in a safe, structured environment. It provides a fun place to play, with an Adventure Play Structure full of mazes, tunnels and slides; an outdoor rock climbing wall and ropes course; gymnasium; arts & crafts rooms; and catering provided by Fresh Brothers Pizza.

**Operations Department**

The Operations Department oversees all of the AdventurePlex facility operations, including:

- Customer and Membership services.

The Operations Department is headed by the Manager.

**Programs Department**

The Programs Department oversees the programs, classes and fitness portions of the AdventurePlex facility, including:

- Implementation and management of classes and teambuilding.
- Ropes course and rock wall operations.

The Programs Department is headed by the Manager.

**Events Department**

The Events Department oversees the special events, birthday parties and rentals for AdventurePlex, including:

- Development, sales, facilitation and follow up of AdventurePlex events.

The Events Department is headed by the Events Specialists.

**Camps Department**

The camp department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.

The Camp Department is headed the Manager.

Service Accomplishments

**Fitness Services - AdventurePlex**

**Health Priority:**

- Increasing physical activity, promoting healthy eating and preventing obesity

**Program Goals:**

- Offer drop in play for children and families 7 days per week to increase physical activity using the “we make fitness fun” model
- Offer a variety of classes and activities for children and families each quarter of the year
- Offer ongoing special events for children and families that introduce AdventurePlex facility and programs
- Offer accredited seasonal camps for children throughout the year offering a health and fitness alternative to the camps prevalent in the South Bay when schools are not in session
- Offer comprehensive toddler and parent programming and a state of the art imaginative play area for children ages 0-5

**Prior Year Accomplishments:**

- Named best indoor play facility and best land camp in the Easy Reader Best of the Beach awards for 2014
- Named second best birthday party destination in the Easy Reader Best of the Beach awards for 2014

**FY 2015-16 Objectives:**

| Performance Measure | Prior Year Actual | Current Year Estimate | Next Year Estimate |
|---------------------|-------------------|-----------------------|--------------------|
|                     | FY2013-14         | FY2014-15             | FY2015-16          |
| Drop in Play*       | 21,959            | 23,332                | 23,803             |
| Classes**           | 661               | 568                   | 665                |
| Birthday Parties*** | 478.5             | 408                   | 508                |
| Campers             | 2,650             | 2,711                 | 2,711              |

\*Annual drop in memberships during FY 14-15 affected the number of drop in play

\*\* We streamlined our class offerings in FY 14-15, will grow class offerings by 97/month in FY 15-16 with the addition of Toddler Town programming

\*\*\*We will offer 100 more parties in FY 15-16 with the addition of 2 new Toddler Town party rooms

# BCHD FY2015-16 Budget



## Fitness Centers Center for Health & Fitness

- 17,000 sq. ft. Medical Fitness facility, including yoga, Pilates and massage
- Integrates physical activities and nutrition with healthy lifestyles
- 3,000 members
- Evidence-based weight management and small group training success



*Live Well. Health Matters.*

BUDGET

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Department Description

**Center for Health and Fitness**

Center for Health and Fitness (CHF) provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health.

**Operations Department**

The Operations Department oversees all of the CHF facility operations, including:

- Membership services, including recruitment, retention and childcare.

The Operations Department is headed by the General Manager and supported by the Member Services Manager.

**Personal Training Department**

The Personal Training (PT) Department oversees all personal training, including:

- Highly educated and skilled trainers implementing complimentary fitness assessments and orientation sessions to help develop a personalized exercise program for each member.

The PT Department is headed by the General Manager.

**Pilates Department**

The Pilates Department oversees the implementation of Pilates, including:

- Certified Pilates instructors providing classes to our membership.

The Pilates Department is headed by Fitness Coordinator.

**Yoga Department**

The Yoga department oversees the implementation of Yoga, including:

- Certified Yoga instructors providing classes to our membership.

The Yoga Department is headed by the Fitness Coordinator.

**Fee Based Services Department**

The Fee Based Services department oversees the specialty classes, services and massage, including:

- Certified instructors, massage therapists and a Registered Dietician.

The Fee Based Services Department is headed by the General Manager.

Service Accomplishments

***Fitness Services - Center for Health & Fitness***

**Program Goals:**

- Continue to offer a variety of classes and programs for adults in the Beach Cities which enhance active aging.
- Continue to provide personal training services by degreed and nationally certified personal trainers.
- Continue to implement programming with outcomes measurements to track improvements in member's health and fitness parameters.
- Create partnerships with local physicians and health providers.

**Prior Year Accomplishments:**

- Physician referrals from Cancer Care for CHF membership, personal training and nutrition services.
- Fourth Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.
- Silver Sneakers Fitness Program, with more than 600 active members each month.
- Small Group Training and Well-Being Lifestyle & Weight Management programming sustained with statistically significant measureable outcomes.

**FY2015-16 Objectives**

| <b>Performance Measure</b> | <b>Prior Year Actual</b> | <b>Current Year Estimate</b> | <b>Next Year Estimate</b> |
|----------------------------|--------------------------|------------------------------|---------------------------|
|                            | <b>FY2013-14</b>         | <b>FY2014-15</b>             | <b>FY2015-16</b>          |
| New Membership             | 1,002                    | 859                          | 859                       |
| Personal Training Sessions | 5,301                    | 5,822                        | 5,822                     |
| Pilates and Yoga Classes   | 14,386                   | 12,232                       | 12,232                    |

**Beach Cities Health District  
Fitness Centers Rollup  
Budget 2015-16**

|  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15 | % Var<br>Bud 16<br>Proj 15 |
|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|----------------|----------------------------|
| --- 4020- Property Tax Revenue                     | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL TAX REVENUE                                  | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4110- Lease Revenue                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4120- Revenue - POC                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4130- Revenue - Prospect South Bay             | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4140- Interest Revenue                         | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4150- Limited Partnership Revenue              | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL INVESTMENT REVENUE                           | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4210 Revenue - Classes / Group                 | 200,360           | 636,242           | 594,461           | 31%                       | 385,236                  | 513,648        | 39%                        |
| --- 4220 Membership Revenue                        | 856,719           | 872,875           | 806,445           | 98%                       | 578,590                  | 771,454        | 111%                       |
| --- 4230 Individual/Consult/Single-Day             | 893,198           | 859,260           | 880,966           | 104%                      | 724,263                  | 965,684        | 92%                        |
| --- 4250 Childcare Revenue                         | 12,727            | 16,459            | 20,172            | 77%                       | 10,549                   | 14,066         | 90%                        |
| --- 4260 Food/Beverage Revenue                     | 33,932            | 110,031           | 242,134           | 31%                       | 43,301                   | 57,734         | 59%                        |
| --- 4270 Equipment Sales Revenue                   | 324,226           | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4280 Facility Rental                           | 67,695            | 73,185            | 84,235            | 92%                       | 52,444                   | 69,925         | 97%                        |
| --- 4290 Retail Revenue                            | 9,095             | 10,981            | 9,853             | 83%                       | 5,918                    | 7,891          | 115%                       |
| TOTAL USER FEES REVENUE                            | 2,397,952         | 2,579,034         | 2,638,266         | 93%                       | 1,800,302                | 2,400,402      | 100%                       |
| --- 4390- Revenue (discontinue unless misc)        | -                 | -                 | 17,420            | -                         | 615                      | 820            | 0%                         |
| --- 4310- Memorial Donations Revenue               | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4320- Grants                                   | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4999- Transfers in (out)                       | -                 | 1,252,536         | 975,576           | 0%                        | 939,402                  | -              | -                          |
| TOTAL OTHER REVENUE                                | -                 | 1,252,536         | 992,996           | 0%                        | 940,017                  | 820            | 0%                         |
| TOTAL REVENUE                                      | 2,397,952         | 3,831,570         | 3,631,262         | 63%                       | 2,740,319                | 2,401,222      | 100%                       |
| --- 5610- COGS - Cost of Goods Sold - non-food     | 13,490            | 9,873             | 23,874            | 137%                      | 10,675                   | 14,233         | 95%                        |
| --- 5620- Cafe Supplies - cost of good sold - food | 16,752            | 52,056            | 112,008           | 32%                       | 20,374                   | 27,165         | 62%                        |
| TOTAL COST OF GOODS SOLD                           | 30,242            | 61,928            | 135,882           | 49%                       | 31,049                   | 41,398         | 73%                        |
| --- 5010- Salaries - Reg FT-Ben                    | 466,451           | 578,125           | 435,371           | 81%                       | 359,474                  | 479,298        | 97%                        |
| --- 5015- Salaries - Reg PT - Ben                  | 301,342           | 273,966           | 208,764           | 110%                      | 167,420                  | 223,226        | 135%                       |
| --- 5018- Salaries - Reg PT - PERS-only            | 7,354             | 69,172            | 33,829            | 11%                       | 21,106                   | 28,142         | 26%                        |
| --- 5020- Salaries - Reg PT - no Ben               | 363,817           | 340,425           | 405,860           | 107%                      | 294,099                  | 392,132        | 93%                        |
| --- 5025- Salaries - Temporary PT - No Ben         | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5030- Salaries - Instructors - no Ben          | 268,868           | 302,596           | 331,811           | 89%                       | 197,378                  | 263,170        | 102%                       |
| --- 5035- Cafeteria Plan Contribution              | 95,720            | 103,518           | 114,174           | 92%                       | 90,349                   | 120,465        | 79%                        |
| --- 5040- Payroll Taxes                            | 106,352           | 105,584           | 95,555            | 101%                      | 78,925                   | 105,233        | 101%                       |
| --- 5050- LTD Insurance Premiums                   | 1,764             | 2,028             | 2,472             | 87%                       | 1,402                    | 1,869          | 94%                        |
| --- 5055- Pension Benefits                         | 55,493            | 82,121            | 60,767            | 68%                       | 45,283                   | 60,377         | 92%                        |
| --- 5060- Unemployment Benefits                    | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5065- Employee Incentive Bonus                 | -                 | -                 | -                 | -                         | 6,146                    | 8,195          | 0%                         |
| --- 5070- Employee Service Awards Expense          | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5057- Vacation/Sick Leave                      | -                 | -                 | -                 | -                         | (17,990)                 | -              | -                          |
| TOTAL PAYROLL                                      | 1,667,161         | 1,857,535         | 1,688,603         | 90%                       | 1,243,590                | 1,682,107      | 99%                        |
|  | 70%               | 72%               | 64%               |                           |                          | 70%            |                            |
| --- 5210- Consumables (food used as supplies)      | 492               | 2,580             | 1,500             | 19%                       | 357                      | 475            | 104%                       |
| --- 5215- Insurance - General                      | 61,267            | 48,797            | 48,102            | 126%                      | 60,820                   | 81,094         | 76%                        |
| --- 5220- Employee Travel/Parking                  | -                 | 900               | 750               | 0%                        | 305                      | 407            | 0%                         |
| --- 5222- Client transportation                    | 16,125            | 16,125            | 16,125            | 100%                      | 12,260                   | 16,347         | 99%                        |
| --- 5225- Office Supplies                          | 5,756             | 6,493             | 8,750             | 89%                       | 4,662                    | 6,216          | 93%                        |
| --- 5227- Gym/Locker room Supplies                 | 17,904            | 22,027            | 14,249            | 81%                       | 10,106                   | 13,474         | 133%                       |
| --- 5228- Program Supplies                         | 30,375            | 51,914            | 46,823            | 59%                       | 27,965                   | 37,286         | 81%                        |
| --- 5229- Janitorial supplies                      | 15,259            | 12,513            | 12,516            | 122%                      | 6,926                    | 9,235          | 165%                       |
| --- 5230- Other Supplies                           | -                 | 16,640            | -                 | -                         | 1,431                    | 1,908          | 0%                         |
| TOTAL GEN & ADMIN EXPENSES                         | 147,178           | 161,349           | 165,455           | 91%                       | 124,832                  | 166,442        | 88%                        |
| --- 5110- Employee Retention & Recognition         | 1,485             | 3,901             | 3,429             | 38%                       | 1,574                    | 2,098          | 71%                        |
| --- 5111- Employee Wellness                        | -                 | -                 | -                 | -                         | 11,828                   | 15,770         | 0%                         |
| --- 5112- Employee Assistance                      | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5115- ADP Payroll Processing Fees              | -                 | -                 | -                 | -                         | 2,355                    | 3,140          | 0%                         |
| --- 5120- Education & Training Seminars            | 6,363             | 9,454             | 7,500             | 67%                       | 1,533                    | 2,044          | 311%                       |
| --- 5125- Insurance - Worker's Comp                | 64,367            | 16,992            | 17,460            | 379%                      | 37,831                   | 50,441         | 128%                       |
| --- 5130- Recruitment                              | 2,177             | 2,280             | 2,622             | 95%                       | 1,326                    | 1,768          | 123%                       |
| --- 5140- Tuition Reimbursement                    | 4,000             | -                 | -                 | -                         | 666                      | 888            | 450%                       |
| --- 5145- Uniforms                                 | 6,564             | 6,560             | 3,310             | 100%                      | 142                      | 189            | 3474%                      |
| TOTAL HUMAN RESOURCES EXPENS                       | 84,956            | 39,187            | 34,321            | 217%                      | 57,254                   | 76,339         | 111%                       |
| --- 5311- IT Server Equipment                      | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5312- IT Workstations                          | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5313- Presentational Equipment                 | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5314- Phone Equipment                          | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5315- IT Repair & Maint Parts                  | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5316- IT Website / Internet Equipment          | 3,000             | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5317- IT Monitors & Printers                   | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5320- IT Network Expense                       | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5330- IT Software Expense                      | 58,320            | 44,699            | 60,643            | 130%                      | 33,624                   | 44,832         | 130%                       |

**Beach Cities Health District  
Fitness Centers Rollup  
Budget 2015-16**

|  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15   | % Var<br>Bud 16<br>Proj 15 |
|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|------------------|----------------------------|
| <b>TOTAL MIS EXPENSES</b>                      | <b>61,320</b>     | <b>44,699</b>     | <b>60,643</b>     | <b>137%</b>               | <b>33,624</b>            | <b>44,832</b>    | <b>137%</b>                |
| --- 5410- Advertising                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5415- Community Education Materials        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5420- Community Outreach                   | 1,100             | 1,100             | 1,100             | 100%                      | 425                      | 567              | 194%                       |
| --- 5425- Internet / Intranet / Website        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5430- Dues & Memberships                   | 2,074             | 3,658             | 3,658             | 57%                       | 2,774                    | 3,698            | 56%                        |
| --- 5435- Educational Materials                | 243               | 864               | 417               | 28%                       | 355                      | 474              | 51%                        |
| --- 5440- Mailing Services                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5445- Management of Volunteers             | 766               | -                 | -                 | -                         | 447                      | 596              | 129%                       |
| --- 5450- Meetings                             | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5455- Postage                              | 1,013             | 646               | 1,200             | 157%                      | 760                      | 1,013            | 100%                       |
| --- 5460- Printing                             | 6,088             | 4,654             | 1,800             | 131%                      | 2,639                    | 3,518            | 173%                       |
| --- 5465- Promotional Items/Materials          | -                 | -                 | -                 | -                         | (105)                    | (140)            | 0%                         |
| --- 5470- Subscriptions                        | 143               | 421               | 277               | 34%                       | 549                      | 732              | 20%                        |
| --- 5499- Business Promotion Allocation        | -                 | 191,776           | 165,178           | 0%                        | 164,082                  | 218,776          | 0%                         |
| <b>TOTAL COMMUNITY RELATIONS EXPE</b>          | <b>11,427</b>     | <b>203,119</b>    | <b>173,630</b>    | <b>6%</b>                 | <b>171,925</b>           | <b>229,234</b>   | <b>5%</b>                  |
| --- 5510- Building Maintenance & Repair        | 22,470            | 31,270            | 29,458            | 72%                       | 20,139                   | 26,852           | 84%                        |
| --- 5515- Equipment/Furniture < \$5,000        | 16,600            | 25,212            | 25,548            | 66%                       | 15,940                   | 21,253           | 78%                        |
| --- 5520- Equipment/ Lease                     | 64,164            | 64,164            | 68,986            | 100%                      | 45,698                   | 60,931           | 105%                       |
| --- 5525- Equipment/General Maintenance & Repa | 21,771            | 20,521            | 34,240            | 106%                      | 15,781                   | 21,041           | 103%                       |
| --- 5530- Landscape Maintenance                | 8,367             | 8,367             | 7,980             | 100%                      | 5,985                    | 7,980            | 105%                       |
| --- 5540- Electricity                          | 50,000            | 45,725            | 44,340            | 109%                      | 33,094                   | 44,125           | 113%                       |
| --- 5542- Gas                                  | 2,045             | 2,647             | 2,394             | 77%                       | 1,193                    | 1,590            | 129%                       |
| --- 5544- Water                                | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5546- Waste Removal                        | 2,748             | 2,676             | 3,180             | 103%                      | 1,606                    | 2,142            | 128%                       |
| --- 5548- Telephone                            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5550- Plant Service                        | 1,500             | 1,500             | 1,500             | 100%                      | 1,250                    | 1,667            | 90%                        |
| --- 5565- Janitorial Services                  | 94,800            | -                 | -                 | -                         | 44,200                   | 58,933           | 161%                       |
| --- 5598- Internal BOE allocation              | -                 | 191,865           | 185,429           | 0%                        | 143,901                  | -                | -                          |
| --- 5599- BOE allocation to tenants            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| <b>TOTAL FACILITIES EXPENSES</b>               | <b>284,465</b>    | <b>393,947</b>    | <b>403,055</b>    | <b>72%</b>                | <b>328,787</b>           | <b>246,515</b>   | <b>115%</b>                |
| --- 5710- Accounting Services                  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5715- Banking Services                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5720- Election Expense                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5725- Laundry Services                     | 55,680            | 50,638            | 40,212            | 110%                      | 44,149                   | 58,866           | 95%                        |
| --- 5730- Legal Services                       | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5740- Outside Services                     | 480               | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5744- Outside Service-Research             | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5746- Outside Services - H&F               | 93,573            | 88,596            | 60,309            | 106%                      | 54,781                   | 73,041           | 128%                       |
| --- 5747- Outside Services - Property          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5748- Engineering/Maintenance Services     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5750- Research Services                    | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5755- Service Contracts                    | 82,858            | 27,768            | 23,773            | 298%                      | 15,804                   | 21,071           | 393%                       |
| --- 5760- Taxes & Licensing                    | 968               | 968               | 968               | 100%                      | 811                      | 1,082            | 89%                        |
| <b>TOTAL PROFESSIONAL SERVICES EX</b>          | <b>233,559</b>    | <b>167,970</b>    | <b>125,262</b>    | <b>139%</b>               | <b>115,545</b>           | <b>154,060</b>   | <b>152%</b>                |
| --- 5910- Prospect South Bay                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5920- Interest Expense                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5999- Indirect Admin Services              | -                 | 873,852           | 772,704           | 0%                        | 655,371                  | -                | -                          |
| <b>TOTAL OTHER</b>                             | <b>-</b>          | <b>873,852</b>    | <b>772,704</b>    | <b>0%</b>                 | <b>655,371</b>           | <b>-</b>         | <b>-</b>                   |
| --- 5930- Grant Expense                        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5935- Health Fund                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5940- Holiday Assistance                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| <b>TOTAL FUNDS &amp; GRANTS</b>                | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                  | <b>-</b>                 | <b>-</b>         | <b>-</b>                   |
| <b>TOTAL OPERATING EXPENSES</b>                | <b>2,520,308</b>  | <b>3,803,587</b>  | <b>3,559,554</b>  | <b>66%</b>                | <b>2,761,978</b>         | <b>2,640,927</b> | <b>95%</b>                 |
| <b>NET INCOME (LOSS) BEFORE CAPEX</b>          | <b>(122,356)</b>  | <b>27,983</b>     | <b>71,709</b>     |                           | <b>(21,659)</b>          | <b>(239,705)</b> | <b>51%</b>                 |
| --- 6010- Capital Expenditure - Fitness Equip  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6020- Capital Expenditure - MIS            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6030- Capital Expenditure - FF&E           | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6040- Capital Expenditure - Parking        | -                 | -                 | -                 | -                         | 3,235                    | 4,314            | 0%                         |
| --- 6050- Capital Expenditure - Building       | 168,000           | 28,000            | 71,700            | 600%                      | 3,235                    | 4,314            | 3895%                      |
| <b>TOTAL CAPITAL EXPENDITURE</b>               | <b>168,000</b>    | <b>28,000</b>     | <b>71,700</b>     | <b>600%</b>               | <b>6,471</b>             | <b>8,627</b>     | <b>1947%</b>               |
| <b>NET INCOME (LOSS)</b>                       | <b>(290,356)</b>  | <b>(17)</b>       | <b>9</b>          |                           | <b>(28,129)</b>          | <b>(248,333)</b> |                            |

# BCHD FY2015-16 Budget

## Administrative Departments

- Executive
- Health Promotion and IT
- Finance
- Real Estate Services
- Human Resources and Volunteer Management



*Live Well. Health Matters.*

Department Description

**Administrative Departments**

Administration is comprised of the following component areas:

**Executive.** The CEO and administrative staff provide leadership and guidance to help departments and staff to maintain BCHD's mission, vision and goals. Centralized administrative services supports all district staff.

**Health Promotion.** Health Promotion provides all aspects of marketing and communications to District staff and board members. The department ensures that Beach Cities Health District's programs and services are represented in a manner that conveys our preventive health mission to the community we serve. The department handles media relations, graphic design, copywriting, copyediting, marketing communications, promotions, advertising, branding, creative content for internal and external Web sites, crisis communications, audiovisual production of board meeting videos, and publishing of the District's quarterly magazine, Live Well. Communications and Marketing oversees the district's community relations involvement in local business and service organizations and through participation in community events and fairs.

**Information Services** maintains BCHD's hardware, software and the network, configures and troubleshoots problems with computers, printers and telephones and provides long-term strategic planning.

**Financial Services.** The Finance Department provides support for the general ledger, accounts payable and receivable, payroll, financial reporting, treasury and leads the annual budget process. The department protects BCHD through audit and maintaining accounting controls. Finance also provides monthly management budgetary variance reports to all departments and monthly treasury and financial results reports to the CEO and elected Board of Directors.

**Real Estate Services** is handled by the Administration department and an outside vendor. The 514 N. Prospect, Redondo Beach property is managed under contract to Charles Dunn. All other sites are managed directly by BCHD administration.

**Human Resources.** Human Resources provides services that promote a work environment characterized by fair treatment, open communication, personal accountability, trust and mutual respect. Human Resources also maintains benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, and training programs. BCHD is also proud to be recognized for its award-winning work culture by receiving national recognition as a best place to work from the American Psychological Association, Modern Healthcare, Outside Magazine and the American Heart Association.

**Volunteer Management.** Under supervision of BCHD management, a volunteer corps of more than 600 people contributes 40,000 hours of service to the beach cities

community every year. There are opportunities for groups and individuals to utilize their gifts, talents, and passions throughout a variety of District programming, including:

- **Volunteering With Youth** through our partnerships with beach cities elementary schools to deliver nutrition and garden education. Volunteers can also be found at AdventurePlex, our fitness center created especially for youth, and is geared to challenge children physically, mentally and intellectually with non-stop activities in a safe, structured environment.
- **Volunteering With Adults** by providing administrative support to our departments. Volunteers staff our front desks, serve on committees, work on special projects, support special events, and even help recruit and place volunteers! Volunteers can also be found at the Center for Health & Fitness, providing a warm and welcoming experience to all members and guests.
- **Volunteering With Seniors** by keeping beach cities seniors healthy and independent in their homes for as safe and as long as possible. Volunteers can run errands, provide social visits, coach seniors through simple exercises for strength and balance training, or make check-in calls to see how they are doing and if we can be of any assistance.

Service Accomplishments

**Administration – Health Promotion**

**Program Goals:**

- Deepen the community’s awareness, participation and understanding of Beach Cities Health District and how the programs and services it provides are benefiting residents.
- Make accessing information on www.bchd.org easy and intuitive.
- Represent BCHD at community events and build/maintain relationships.
- Provide marketing and advertising support that help AdventurePlex and the Center for Health & Fitness achieve their revenue goals.

**Prior Year Accomplishments:**

- Provided 18-weeks of Summer Free Fitness to build community connectedness and to promote fun physical activity. The series included all three cities, with Yoga in Manhattan Beach from April 21-May 19, Zumba in Redondo Beach from June 2-July 28, and Boot Camp in Hermosa Beach from August 8-25. More than 4,475 people of all ages turned out to participate throughout the summer. Launched Free Fitness Weekends, a partnership between BCHD’s Center for Health & Fitness and 30 local fitness studios.
- Attended more than 110 community events to connect one-on-one with residents about Beach Cities Health District’s programs, services and facilities. In addition, collected more than 10,000 Blue Zones Project Pledges in one year.
- Distributed FY13-14 Annual report and quarterly LiveWell publication to 65,000 homes in the Beach Cities. The report and LiveWell focused on the need in the Beach Cities, as well as the impact Beach Cities Health District’s programs and services have made in the community.
- Health Promotion worked with Youth Services and AdventurePlex to develop a menu of healthy fundraising options for Parent Teacher Associations in the Beach Cities.
- Top stories the past year included CNN, Los Angeles Times, Yahoo News, LA Weekly, KABC TV, KCBS TV as well as an additional 166 news stories in local, regional and national print/online outlets.

**FY2015-16 Objectives:**

| Performance Measure   | Prior Year Actual                   | Current Year Estimate         | Next Year Estimate |
|---|-------------------------------------|-------------------------------|--------------------|
|   | FY2013-2014                         | FY2014-2015                   | FY2015-2016        |
| Increase Web traffic by five percent<br>1. BCHD.org,<br>2. AdventurePlex.org<br>3. BeachCitiesGym.com | 1. 40,400<br>2. 88,304<br>3. 35,609 | TBD (not complete)            | 42,420             |
| Increase BCHD Facebook fans   | 1,160                               | 259 new<br>2,128 (total fans) | 2,500 total fans   |
| Generate online and print media clips   | 123 print clips                     | 166 print clips               | 150 print clips    |
| Produce Beach Cities Health Update mailing  | Distributed                         | On target                     | On target          |

Service Accomplishments

**Administration - Finance Department**

*Accounting, Financial Reporting, Treasury, Budget & Audit*

**Program Goals:**

- Collect receivables promptly
- Process payroll and employee benefits bi-weekly
- Provide program managers, department heads, CEO and Board of Directors monthly budget-to-actual variance reports
- Prepare and recommend for approval the annual budget and annual audited financial statements

**Prior Year Accomplishments:**

- Produced FY2013-14 Comprehensive Annual Financial Report (CAFR), submitted to California Society of Municipal Finance Officers for review and received
- Produced FY2014-15 annual budget, submitted to California Society of Municipal Finance Officers for review and received 8<sup>th</sup> consecutive annual award for meritorious budgeting

**FY2015-16 Objectives:**

| Performance Measure   | Prior Year Actual                                   | Current Year Estimate                               | Next Year Estimate                 |
|---|---|---|------------------------------------|
|   | FY2013-14   | FY2014-15   | FY2015-16                          |
| Produce CAFR, submit for peer review, receive recognition for meritorious financial reporting | Award received for 4 <sup>th</sup> time             | Award received for 5 <sup>th</sup> time             | Award expected                     |
| Produce Budget, submit for peer review, receive recognition for meritorious budgeting         | Award received for 7 <sup>th</sup> consecutive year | Award received for 8 <sup>th</sup> consecutive year | Award expected                     |
| Complete independent audit with unqualified opinion   | Audit completed, unqualified opinion                | Audit completed, unqualified opinion                | Unqualified audit opinion expected |

**Administration –Real Estate Services**

*Real Estate Services*

**Program Goals:**

- Manage off-campus district properties
- Management of 514 Prospect campus building that is managed by Charles Dunn Real Estate Services
- Lease management, approximately \$2.5 million of District funding
- Mechanical systems and property management for 160,000 sq. ft. main building
- Capital budget and capital project management

**Prior Year Accomplishments:**

- Multiple capital projects

**FY2015-16 Objectives:**

| Performance Measure  | Prior Year Actual | Current Year Estimate | Next Year Estimate |
|----------------------|-------------------|-----------------------|--------------------|
|                      | FY2013-14         | FY2014-15             | FY2015-16          |
| Sq. Ft. Managed      | 239,000           | 246,000               | 246,000            |
| Lease Revenue        | \$2,499,168       | \$2,723,555           | \$2,949,918        |
| Capital Expenditures | \$244,200         | \$445,700             | \$916,000          |

**Beach Cities Health District  
Admin Services Rollup  
Budget 2015-16**

|  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15 | % Var<br>Bud 16<br>Proj 15 |
|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|----------------|----------------------------|
| --- 4020- Property Tax Revenue                     | 3,091,224         | -                 | -                 | -                         | 1,686,246                | 2,248,328      | 137%                       |
| TOTAL TAX REVENUE                                  | 3,091,224         | -                 | -                 | -                         | 1,686,246                | 2,248,328      | 137%                       |
| --- 4110- Lease Revenue                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4120- Revenue - POC                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4130- Revenue - Prospect South Bay             | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4140- Interest Revenue                         | 931,990           | -                 | -                 | -                         | 753,016                  | 1,004,021      | 93%                        |
| --- 4150- Limited Partnership Revenue              | 2,322,000         | -                 | -                 | -                         | 1,218,921                | 1,625,228      | 143%                       |
| TOTAL INVESTMENT REVENUE                           | 3,253,990         | -                 | -                 | -                         | 1,971,937                | 2,629,249      | 124%                       |
| --- 4210 Revenue - Classes / Group                 | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4220 Membership Revenue                        | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4230 Individual/Consult/Single-Day             | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4250 Childcare Revenue                         | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4260 Food/Beverage Revenue                     | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4270 Equipment Sales Revenue                   | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4280 Facility Rental                           | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4290 Retail Revenue                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL USER FEES REVENUE                            | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4390- Revenue (discontinue unless misc)        | -                 | -                 | -                 | -                         | 248                      | 331            | 0%                         |
| --- 4310- Memorial Donations Revenue               | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4320- Grants                                   | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 4999- Transfers in (out)                       | -                 | 180               | 240,336           | 0%                        | (3,701,151)              | -              | -                          |
| TOTAL OTHER REVENUE                                | -                 | 180               | 240,336           | 0%                        | (3,700,903)              | 331            | 0%                         |
| TOTAL REVENUE                                      | 6,345,214         | 180               | 240,336           | 3525119%                  | (42,720)                 | 4,877,907      | 130%                       |
| --- 5610- COGS - Cost of Goods Sold - non-food     | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5620- Cafe Supplies - cost of good sold - food | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| TOTAL COST OF GOODS SOLD                           | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5010- Salaries - Reg FT-Ben                    | 1,282,140         | 882,309           | 845,238           | 145%                      | 941,556                  | 1,255,408      | 102%                       |
| --- 5015- Salaries - Reg PT - Ben                  | 26,793            | -                 | -                 | -                         | 19,143                   | 25,524         | 105%                       |
| --- 5018- Salaries - Reg PT - PERS-only            | -                 | -                 | -                 | -                         | 78                       | 103            | 0%                         |
| --- 5020- Salaries - Reg PT - no Ben               | -                 | -                 | -                 | -                         | 225                      | 300            | 0%                         |
| --- 5025- Salaries - Temporary PT - No Ben         | 32,175            | -                 | -                 | -                         | 21,645                   | 28,860         | 111%                       |
| --- 5030- Salaries - Instructors - no Ben          | -                 | -                 | 6,000             | -                         | 286                      | 382            | 0%                         |
| --- 5035- Cafeteria Plan Contribution              | 134,407           | 77,250            | 57,930            | 174%                      | 94,466                   | 125,955        | 107%                       |
| --- 5040- Payroll Taxes                            | 102,593           | 47,811            | 49,854            | 215%                      | 64,147                   | 85,530         | 120%                       |
| --- 5050- LTD Insurance Premiums                   | 2,743             | 3,156             | 3,156             | 87%                       | 2,189                    | 2,918          | 94%                        |
| --- 5055- Pension Benefits                         | 96,027            | 134,607           | 136,998           | 71%                       | 122,607                  | 163,476        | 59%                        |
| --- 5060- Unemployment Benefits                    | 45,000            | 60,000            | 50,000            | 75%                       | 22,335                   | 29,780         | 151%                       |
| --- 5065- Employee Incentive Bonus                 | -                 | -                 | -                 | -                         | 620                      | 827            | 0%                         |
| --- 5070- Employee Service Awards Expense          | 2,600             | 3,850             | 1,500             | 68%                       | 1,575                    | 2,100          | 124%                       |
| --- 5057- Vacation/Sick Leave                      | -                 | -                 | -                 | -                         | (2,539)                  | -              | -                          |
| TOTAL PAYROLL                                      | 1,724,478         | 1,208,983         | 1,150,676         | 143%                      | 1,288,333                | 1,721,162      | 100%                       |
| --- 5210- Consumables (food used as supplies)      | 15,400            | 16,500            | 7,700             | 93%                       | 2,362                    | 3,150          | 489%                       |
| --- 5215- Insurance - General                      | 61,482            | 84,212            | 83,025            | 73%                       | 52,328                   | 69,771         | 88%                        |
| --- 5220- Employee Travel/Parking                  | 15,150            | 12,650            | 12,450            | 120%                      | 10,397                   | 13,862         | 109%                       |
| --- 5222- Client transportation                    | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5225- Office Supplies                          | 16,920            | 11,950            | 12,570            | 142%                      | 11,046                   | 14,727         | 115%                       |
| --- 5227- Gym/Locker room Supplies                 | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5228- Program Supplies                         | -                 | -                 | -                 | -                         | 21                       | 28             | 0%                         |
| --- 5229- Janitorial supplies                      | 2,400             | -                 | -                 | -                         | 137                      | 183            | 1313%                      |
| --- 5230- Other Supplies                           | 440               | -                 | -                 | -                         | 5,304                    | 7,073          | 6%                         |
| TOTAL GEN & ADMIN EXPENSES                         | 111,792           | 125,312           | 115,745           | 89%                       | 81,595                   | 108,793        | 103%                       |
| --- 5110- Employee Retention & Recognition         | 360               | 3,860             | 3,860             | 9%                        | 1,412                    | 1,883          | 19%                        |
| --- 5111- Employee Wellness                        | 12,000            | 48,800            | 23,300            | 25%                       | 8,040                    | 10,719         | 112%                       |
| --- 5112- Employee Assistance                      | -                 | -                 | -                 | -                         | -                        | -              | -                          |
| --- 5115- ADP Payroll Processing Fees              | 70,000            | -                 | -                 | -                         | 54,174                   | 72,232         | 97%                        |
| --- 5120- Education & Training Seminars            | 11,320            | 12,600            | 22,285            | 90%                       | 6,454                    | 8,606          | 132%                       |
| --- 5125- Insurance - Worker's Comp                | 11,177            | 6,084             | 5,724             | 184%                      | 4,602                    | 6,136          | 182%                       |
| --- 5130- Recruitment                              | 7,440             | 5,640             | 5,640             | 132%                      | 6,939                    | 9,251          | 80%                        |
| --- 5140- Tuition Reimbursement                    | -                 | 8,000             | 3,300             | 0%                        | 3,916                    | 5,222          | 0%                         |
| --- 5145- Uniforms                                 | 2,000             | 2,000             | 1,000             | 100%                      | 131                      | 175            | 1142%                      |
| TOTAL HUMAN RESOURCES EXPENS                       | 114,297           | 86,984            | 65,109            | 131%                      | 85,668                   | 114,224        | 100%                       |
| --- 5311- IT Server Equipment                      | 2,000             | -                 | 5,000             | -                         | 2,877                    | 3,836          | 52%                        |
| --- 5312- IT Workstations                          | 10,000            | 9,000             | 10,200            | 111%                      | 7,158                    | 9,544          | 105%                       |
| --- 5313- Presentational Equipment                 | -                 | 2,000             | 1,800             | 0%                        | 62                       | 83             | 0%                         |
| --- 5314- Phone Equipment                          | 6,600             | 2,000             | 4,600             | 330%                      | 4,691                    | 6,255          | 106%                       |
| --- 5315- IT Repair & Maint Parts                  | 1,188             | 1,500             | 720               | 79%                       | 1,398                    | 1,865          | 64%                        |
| --- 5316- IT Website / Internet Equipment          | -                 | -                 | 1,500             | -                         | 775                      | 1,033          | 0%                         |
| --- 5317- IT Monitors & Printers                   | 1,000             | 2,160             | 2,160             | 46%                       | 504                      | 672            | 149%                       |
| --- 5320- IT Network Expense                       | 2,200             | -                 | 2,200             | -                         | -                        | -              | -                          |
| --- 5330- IT Software Expense                      | 32,280            | 31,000            | 40,180            | 104%                      | 21,592                   | 28,790         | 112%                       |

**Beach Cities Health District  
Admin Services Rollup  
Budget 2015-16**

|  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15   | % Var<br>Bud 16<br>Proj 15 |
|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|------------------|----------------------------|
| TOTAL MIS EXPENSES                             | 55,268            | 47,660            | 68,360            | 116%                      | 39,058                   | 52,077           | 106%                       |
| --- 5410- Advertising                          | 161,168           | 177,488           | 78,311            | 91%                       | 156,321                  | 208,428          | 77%                        |
| --- 5415- Community Education Materials        | -                 | -                 | -                 | -                         | 18                       | 24               | 0%                         |
| --- 5420- Community Outreach                   | 42,550            | 73,500            | 15,500            | 58%                       | 39,699                   | 52,933           | 80%                        |
| --- 5425- Internet / Intranet / Website        | 10,000            | 40,000            | 6,600             | 25%                       | 1,923                    | 2,563            | 390%                       |
| --- 5430- Dues & Memberships                   | 19,516            | 6,280             | 5,435             | 311%                      | 18,181                   | 24,242           | 81%                        |
| --- 5435- Educational Materials                | 300               | 16,800            | 2,200             | 2%                        | 214                      | 285              | 105%                       |
| --- 5440- Mailing Services                     | 11,362            | 18,367            | 11,055            | 62%                       | 9,661                    | 12,882           | 88%                        |
| --- 5445- Management of Volunteers             | 4,820             | 4,280             | 3,280             | 113%                      | 279                      | 373              | 1294%                      |
| --- 5450- Meetings                             | 19,220            | 5,604             | 5,604             | 343%                      | 16,181                   | 21,575           | 89%                        |
| --- 5455- Postage                              | 60,359            | 76,525            | 61,612            | 79%                       | 45,948                   | 61,265           | 99%                        |
| --- 5460- Printing                             | 119,080           | 145,951           | 76,836            | 82%                       | 68,953                   | 91,937           | 130%                       |
| --- 5465- Promotional Items/Materials          | 36,950            | 57,050            | 38,550            | 65%                       | 34,972                   | 46,629           | 79%                        |
| --- 5470- Subscriptions                        | 240               | 1,440             | 2,749             | 17%                       | 1,816                    | 2,421            | 10%                        |
| --- 5499- Business Promotion Allocation        | -                 | (416,019)         | (165,178)         | 0%                        | (327,734)                | (436,979)        | 0%                         |
| TOTAL COMMUNITY RELATIONS EXPE                 | 485,565           | 207,266           | 142,554           | 234%                      | 66,434                   | 88,578           | 548%                       |
| --- 5510- Building Maintenance & Repair        | -                 | -                 | -                 | -                         | 44                       | 59               | 0%                         |
| --- 5515- Equipment/Furniture < \$5,000        | 1,000             | 1,300             | 1,300             | 77%                       | 3,061                    | 4,081            | 25%                        |
| --- 5520- Equipment/ Lease                     | 29,268            | 25,868            | 25,868            | 113%                      | 22,667                   | 30,222           | 97%                        |
| --- 5525- Equipment/General Maintenance & Repa | 3,500             | -                 | -                 | -                         | 3,751                    | 5,002            | 70%                        |
| --- 5530- Landscape Maintenance                | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5540- Electricity                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5542- Gas                                  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5544- Water                                | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5546- Waste Removal                        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5548- Telephone                            | 49,250            | 68,448            | 49,250            | 72%                       | 51,904                   | 69,205           | 71%                        |
| --- 5550- Plant Service                        | 1,400             | -                 | -                 | -                         | 116                      | 154              | 909%                       |
| --- 5565- Janitorial Services                  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5598- Internal BOE allocation              | -                 | -                 | 90,537            | -                         | -                        | -                | -                          |
| --- 5599- BOE allocation to tenants            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| TOTAL FACILITIES EXPENSES                      | 84,418            | 95,616            | 166,954           | 88%                       | 81,542                   | 108,722          | 78%                        |
| --- 5710- Accounting Services                  | 21,048            | -                 | -                 | -                         | 18,050                   | 24,067           | 87%                        |
| --- 5715- Banking Services                     | 96,000            | -                 | -                 | -                         | 72,132                   | 96,176           | 100%                       |
| --- 5720- Election Expense                     | -                 | -                 | -                 | -                         | 55,590                   | 74,120           | 0%                         |
| --- 5725- Laundry Services                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5730- Legal Services                       | 76,500            | 74,000            | 57,500            | 103%                      | 72,385                   | 96,513           | 79%                        |
| --- 5740- Outside Services                     | 313,992           | 223,262           | 190,185           | 141%                      | 178,204                  | 237,605          | 132%                       |
| --- 5744- Outside Service-Research             | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5746- Outside Services - H&F               | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5747- Outside Services - Property          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5748- Engineering/Maintenance Services     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5750- Research Services                    | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5755- Service Contracts                    | 24,000            | 29,896            | 21,099            | 80%                       | 15,795                   | 21,060           | 114%                       |
| --- 5760- Taxes & Licensing                    | 1,035             | -                 | -                 | -                         | 2,666                    | 3,554            | 29%                        |
| TOTAL PROFESSIONAL SERVICES EX                 | 532,575           | 327,158           | 268,784           | 163%                      | 414,821                  | 553,095          | 96%                        |
| --- 5910- Prospect South Bay                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5920- Interest Expense                     | 394,683           | -                 | -                 | -                         | 298,441                  | 397,922          | 99%                        |
| --- 5999- Indirect Admin Services              | -                 | (2,098,980)       | (2,089,704)       | 0%                        | (1,703,844)              | -                | -                          |
| TOTAL OTHER                                    | 394,683           | (2,098,980)       | (2,089,704)       | -19%                      | (1,405,403)              | 397,922          | -                          |
| --- 5930- Grant Expense                        | 45,000            | -                 | -                 | -                         | 39,700                   | 52,933           | 85%                        |
| --- 5935- Health Fund                          | -                 | -                 | 1,000             | -                         | -                        | -                | -                          |
| --- 5940- Holiday Assistance                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| TOTAL FUNDS & GRANTS                           | 45,000            | -                 | 1,000             | -                         | 39,700                   | 52,933           | 85%                        |
| <b>TOTAL OPERATING EXPENSES</b>                | <b>3,548,075</b>  | <b>(2)</b>        | <b>(110,522)</b>  | <b>-214601326%</b>        | <b>691,747</b>           | <b>3,197,507</b> | <b>111%</b>                |
| <b>NET INCOME (LOSS) BEFORE CAPEX</b>          | <b>2,797,139</b>  | <b>182</b>        | <b>350,858</b>    |                           | <b>(734,468)</b>         | <b>1,680,400</b> | <b>166%</b>                |
| --- 6010- Capital Expenditure - Fitness Equip  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6020- Capital Expenditure - MIS            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6030- Capital Expenditure - FF&E           | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6040- Capital Expenditure - Parking        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6050- Capital Expenditure - Building       | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| TOTAL CAPITAL EXPENDITURE                      | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| <b>NET INCOME (LOSS)</b>                       | <b>2,797,139</b>  | <b>182</b>        | <b>350,858</b>    |                           | <b>(734,468)</b>         | <b>1,680,400</b> |                            |

**Beach Cities Health District  
Real Estate Services Rollup  
Budget 2015-16**

|     |  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 8<br>Mos. Actual<br>FY15 | Proj'd<br>FY15   | % Var<br>Bud 16<br>Proj 15 |
|-----|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|------------------|----------------------------|
| --- | 4020- Property Tax Revenue                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
|     | <b>TOTAL TAX REVENUE</b>                       | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4110- Lease Revenue                            | 2,949,918         | 2,723,555         | 2,499,168         | 108%                      | 2,146,924                | 3,146,292        | 94%                        |
| --- | 4120- Revenue - POC                            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4130- Revenue - Prospect South Bay             | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4140- Interest Revenue                         | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4150- Limited Partnership Revenue              | -                 | -                 | -                 | -                         | -                        | -                | -                          |
|     | <b>TOTAL INVESTMENT REVENUE</b>                | 2,949,918         | 2,723,555         | 2,499,168         | 108%                      | 2,146,924                | 3,146,292        | 94%                        |
| --- | 4210- Revenue - Classes / Group                | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4220- Membership Revenue                       | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4230- Individual/Consult/Single-Day            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4250- Childcare Revenue                        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4260- Food/Beverage Revenue                    | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4270- Equipment Sales Revenue                  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4280- Facility Rental                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4290- Retail Revenue                           | -                 | -                 | -                 | -                         | -                        | -                | -                          |
|     | <b>TOTAL USER FEES REVENUE</b>                 | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4390- Revenue (discontinue unless misc)        | -                 | -                 | -                 | -                         | 149                      | 224              | 0%                         |
| --- | 4310- Memorial Donations Revenue               | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4320- Grants                                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 4999- Transfers in (out)                       | -                 | (1,447,824)       | (1,731,720)       | 0%                        | (1,083,555)              | -                | -                          |
|     | <b>TOTAL OTHER REVENUE</b>                     | -                 | (1,447,824)       | (1,731,720)       | 0%                        | (1,083,406)              | 224              | 0%                         |
|     | <b>TOTAL REVENUE</b>                           | <b>2,949,918</b>  | <b>1,275,731</b>  | <b>767,448</b>    | <b>231%</b>               | <b>1,063,518</b>         | <b>3,146,515</b> | <b>94%</b>                 |
| --- | 5610- COGS - Cost of Goods Sold - non-food     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5620- Cafe Supplies - cost of good sold - food | -                 | -                 | -                 | -                         | -                        | -                | -                          |
|     | <b>TOTAL COST OF GOODS SOLD</b>                | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5010- Salaries - Reg FT-Ben                    | 254,220           | 193,794           | 164,296           | 131%                      | 124,435                  | 178,712          | 142%                       |
| --- | 5015- Salaries - Reg PT - Ben                  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5018- Salaries - Reg PT - PERS-only            | -                 | -                 | 26,616            | -                         | -                        | -                | -                          |
| --- | 5020- Salaries - Reg PT - no Ben               | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5025- Salaries - Temporary PT - No Ben         | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5030- Salaries - Instructors - no Ben          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5035- Cafeteria Plan Contribution              | 15,882            | 21,396            | 21,396            | 74%                       | 19,764                   | 28,541           | 56%                        |
| --- | 5040- Payroll Taxes                            | 19,448            | 13,086            | 12,882            | 149%                      | 9,148                    | 13,142           | 148%                       |
| --- | 5050- LTD Insurance Premiums                   | 541               | 384               | 372               | 141%                      | 243                      | 354              | 153%                       |
| --- | 5055- Pension Benefits                         | 18,202            | 17,982            | 17,712            | 101%                      | 7,096                    | 10,345           | 176%                       |
| --- | 5060- Unemployment Benefits                    | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5065- Employee Incentive Bonus                 | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5070- Employee Service Awards Expense          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5057- Vacation/Sick Leave                      | -                 | -                 | -                 | -                         | (22,276)                 | -                | -                          |
|     | <b>TOTAL PAYROLL</b>                           | <b>308,293</b>    | <b>246,642</b>    | <b>243,274</b>    | <b>125%</b>               | <b>138,411</b>           | <b>231,094</b>   | <b>133%</b>                |
| --- | 5210- Consumables (food used as supplies)      | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5215- Insurance - General                      | 126,615           | 124,132           | 119,357           | 102%                      | 110,071                  | 162,216          | 78%                        |
| --- | 5220- Employee Travel/Parking                  | -                 | 660               | 500               | 0%                        | 100                      | 150              | 0%                         |
| --- | 5222- Client transportation                    | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5225- Office Supplies                          | -                 | 932               | 996               | 0%                        | 1,640                    | 2,456            | 0%                         |
| --- | 5227- Gym/Locker room Supplies                 | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5228- Program Supplies                         | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5229- Janitorial supplies                      | 11,040            | 20,628            | 19,504            | 54%                       | 14,160                   | 20,503           | 54%                        |
| --- | 5230- Other Supplies                           | -                 | 1,440             | 1,490             | 0%                        | 1,110                    | 1,516            | 0%                         |
|     | <b>TOTAL GEN &amp; ADMIN EXPENSES</b>          | <b>137,655</b>    | <b>147,792</b>    | <b>141,847</b>    | <b>93%</b>                | <b>127,081</b>           | <b>186,841</b>   | <b>74%</b>                 |
| --- | 5110- Employee Retention & Recognition         | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5111- Employee Wellness                        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5112- Employee Assistance                      | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5115- ADP Payroll Processing Fees              | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5120- Education & Training Seminars            | -                 | 2,400             | 2,400             | 0%                        | -                        | -                | -                          |
| --- | 5125- Insurance - Worker's Comp                | -                 | 2,688             | 2,532             | 0%                        | 282                      | 411              | 0%                         |
| --- | 5130- Recruitment                              | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5140- Tuition Reimbursement                    | -                 | 4,000             | 4,000             | 0%                        | -                        | -                | -                          |
| --- | 5145- Uniforms                                 | -                 | 900               | 900               | 0%                        | 805                      | 1,207            | 0%                         |
|     | <b>TOTAL HUMAN RESOURCES EXPENS</b>            | -                 | <b>9,988</b>      | <b>9,832</b>      | <b>0%</b>                 | <b>1,087</b>             | <b>1,618</b>     | <b>0%</b>                  |
| --- | 5311- IT Server Equipment                      | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5312- IT Workstations                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5313- Presentational Equipment                 | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5314- Phone Equipment                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5315- IT Repair & Maint Parts                  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5316- IT Website / Internet Equipment          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5317- IT Monitors & Printers                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5320- IT Network Expense                       | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- | 5330- IT Software Expense                      | -                 | -                 | -                 | -                         | -                        | -                | -                          |

**Beach Cities Health District  
Real Estate Services Rollup  
Budget 2015-16**

|  | Budget<br>FY15-16 | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 8<br>Mos. Actual<br>FY15 | Proj'd<br>FY15   | % Var<br>Bud 16<br>Proj 15 |
|--|-------------------|-------------------|-------------------|---------------------------|--------------------------|------------------|----------------------------|
| TOTAL MIS EXPENSES                             | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5410- Advertising                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5415- Community Education Materials        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5420- Community Outreach                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5425- Internet / Intranet / Website        | -                 | -                 | -                 | -                         | 575                      | 813              | 0%                         |
| --- 5430- Dues & Memberships                   | -                 | -                 | -                 | -                         | 1,586                    | 2,379            | 0%                         |
| --- 5435- Educational Materials                | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5440- Mailing Services                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5445- Management of Volunteers             | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5450- Meetings                             | -                 | 350               | 600               | 0%                        | 57                       | 76               | 0%                         |
| --- 5455- Postage                              | -                 | 120               | 360               | 0%                        | 32                       | 46               | 0%                         |
| --- 5460- Printing                             | -                 | -                 | 396               | -                         | -                        | -                | -                          |
| --- 5465- Promotional Items/Materials          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5470- Subscriptions                        | -                 | 144               | 144               | 0%                        | -                        | -                | -                          |
| --- 5499- Business Promotion Allocation        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| TOTAL COMMUNITY RELATIONS EXPE                 | -                 | 614               | 1,500             | 0%                        | 2,250                    | 3,313            | 0%                         |
| --- 5510- Building Maintenance & Repair        | 353,161           | 105,000           | 82,500            | 336%                      | 98,228                   | 146,536          | 241%                       |
| --- 5515- Equipment/Furniture < \$5,000        | -                 | -                 | 6,004             | -                         | -                        | -                | -                          |
| --- 5520- Equipment/ Lease                     | 83,448            | 83,448            | 41,724            | 100%                      | 62,586                   | 83,448           | 100%                       |
| --- 5525- Equipment/General Maintenance & Repa | -                 | 46,400            | 4,800             | 0%                        | 17,845                   | 26,700           | 0%                         |
| --- 5530- Landscape Maintenance                | 79,420            | 64,920            | 57,600            | 122%                      | 43,081                   | 64,261           | 124%                       |
| --- 5540- Electricity                          | 445,600           | 430,442           | 389,084           | 104%                      | 269,065                  | 403,597          | 110%                       |
| --- 5542- Gas                                  | 126,600           | 132,408           | 132,902           | 96%                       | 40,999                   | 61,498           | 206%                       |
| --- 5544- Water                                | 85,684            | 85,902            | 86,500            | 100%                      | (28,308)                 | (42,523)         | -201%                      |
| --- 5546- Waste Removal                        | 11,044            | 11,001            | 9,200             | 100%                      | 6,824                    | 10,236           | 108%                       |
| --- 5548- Telephone                            | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5550- Plant Service                        | 3,600             | 5,700             | 5,715             | 63%                       | 3,449                    | 4,923            | 73%                        |
| --- 5565- Janitorial Services                  | 70,080            | 124,000           | 107,700           | 57%                       | 73,860                   | 103,105          | 68%                        |
| --- 5598- Internal BOE allocation              | -                 | (223,179)         | (297,685)         | 0%                        | (167,391)                | -                | -                          |
| --- 5599- BOE allocation to tenants            | (723,617)         | (884,253)         | (857,379)         | 82%                       | (654,293)                | (981,439)        | 74%                        |
| TOTAL FACILITIES EXPENSES                      | 535,020           | (18,211)          | (231,335)         | -2938%                    | (234,056)                | (119,658)        | -447%                      |
| --- 5710- Accounting Services                  | 3,000             | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5715- Banking Services                     | -                 | -                 | -                 | -                         | 75                       | 113              | 0%                         |
| --- 5720- Election Expense                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5725- Laundry Services                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5730- Legal Services                       | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5740- Outside Services                     | 2,500             | -                 | -                 | -                         | 2,560                    | 3,413            | 73%                        |
| --- 5744- Outside Service-Research             | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5746- Outside Services - H&F               | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5747- Outside Services - Property          | 60,000            | -                 | 48,000            | -                         | 18,117                   | 26,906           | 223%                       |
| --- 5748- Engineering/Maintenance Services     | 145,633           | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5750- Research Services                    | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5755- Service Contracts                    | -                 | 144,229           | 132,287           | 0%                        | 113,751                  | 170,606          | 0%                         |
| --- 5760- Taxes & Licensing                    | 6,087             | 24,947            | 2,600             | 24%                       | 3,674                    | 5,472            | 111%                       |
| TOTAL PROFESSIONAL SERVICES EX                 | 217,220           | 169,176           | 182,887           | 128%                      | 138,177                  | 206,510          | 105%                       |
| --- 5910- Prospect South Bay                   | 55,000            | 51,720            | 57,816            | 106%                      | 64,709                   | 97,063           | 57%                        |
| --- 5920- Interest Expense                     | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5999- Indirect Admin Services              | -                 | 200,700           | 189,132           | 0%                        | 150,525                  | -                | -                          |
| TOTAL OTHER                                    | 55,000            | 252,420           | 246,948           | 22%                       | 215,234                  | 97,063           | -                          |
| --- 5930- Grant Expense                        | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5935- Health Fund                          | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 5940- Holiday Assistance                   | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| TOTAL FUNDS & GRANTS                           | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| <b>TOTAL OPERATING EXPENSES</b>                | <b>1,253,188</b>  | <b>808,421</b>    | <b>594,953</b>    | <b>155%</b>               | <b>388,184</b>           | <b>606,781</b>   | <b>207%</b>                |
| <b>NET INCOME (LOSS) BEFORE CAPEX</b>          | <b>1,696,730</b>  | <b>467,310</b>    | <b>172,495</b>    |                           | <b>675,334</b>           | <b>2,539,734</b> | <b>67%</b>                 |
| --- 6010- Capital Expenditure - Fitness Equip  | -                 | -                 | -                 | -                         | -                        | -                | -                          |
| --- 6020- Capital Expenditure - MIS            | -                 | 35,200            | -                 | 0%                        | -                        | -                | -                          |
| --- 6030- Capital Expenditure - FF&E           | -                 | 62,000            | -                 | 0%                        | -                        | -                | -                          |
| --- 6040- Capital Expenditure - Parking        | 83,000            | 39,500            | 20,800            | 210%                      | -                        | -                | -                          |
| --- 6050- Capital Expenditure - Building       | 665,000           | 281,000           | 151,700           | 237%                      | 203,812                  | 274,187          | 243%                       |
| TOTAL CAPITAL EXPENDITURE                      | 748,000           | 417,700           | 172,500           | 179%                      | 203,812                  | 274,187          | 273%                       |
| <b>NET INCOME (LOSS)</b>                       | <b>948,730</b>    | <b>49,610</b>     | <b>(5)</b>        |                           | <b>471,523</b>           | <b>2,265,547</b> |                            |

# BCHD FY2015-16 Budget

## WorkWell

The District's "WorkWell to LiveWell" Program for Healthy Families offers employers a variety of programs, tools and resources to promote a healthy work culture.



*Live Well. Health Matters.*

***New Products –“WorkWell-LiveWell” Employee Wellness Product***

**Health Priority:**

- Increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases for the adult population.

**Program Goals:**

- Create an employer wellness program based on the five dimensions of wellbeing (Purpose, Social, Financial, Physical, and Community) as defined by the Gallup-Healthways Wellbeing Index.
- The employer wellness program will provide accessible structured activities that promote the five dimensions of wellbeing.
- Structured activities will be developed and implemented within the context of quarterly, eight-week activities—“Thrive to Five” quarterly challenges.

**Prior Year Accomplishments:**

- This is a new program.

**FY 2015-16 Objectives:**

- Engage with one beach cities employer (city, school district, or private employer) to run a twelve-month pilot program, to include:
  - BCHD attendance at employer’s wellness committee meetings
  - Review of employer’s past/current wellness initiatives
  - Facilitate quarterly challenges
  - Provide employer wellness newsletter

**Beach Cities Health District**

**Work Well**

**Budget 2015-16**

|                   | Budget<br>FY15-16                        | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15 | % Var<br>Bud 16<br>Proj 15 |
|-------------------|--|-------------------|-------------------|---------------------------|--------------------------|----------------|----------------------------|
| 1-100-140-4020-00 | Property Tax Revenue                     | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL TAX REVENUE</b>                 | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4110-00 | Lease Revenue                            | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4120-00 | Revenue - POC                            | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4130-00 | Revenue - Prospect South Bay             | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4140-00 | Interest Revenue                         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4150-00 | Limited Partnership Revenue              | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL INVESTMENT REVENUE</b>          | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4210-00 | Revenue - Classes / Group                | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4220-00 | Membership Revenue                       | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4230-00 | Individual/Consult/Single-Day            | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4250-00 | Childcare Revenue                        | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4260-00 | Food/Beverage Revenue                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4270-00 | Equipment Sales Revenue                  | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4280-00 | Facility Rental                          | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4290-00 | Retail Revenue                           | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL USER FEES REVENUE</b>           | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4390-00 | Revenue (discontinue unless misc)        | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4310-00 | Memorial Donations Revenue               | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4320-00 | Grants                                   | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-4999-00 | Transfers in (out)                       | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL OTHER REVENUE</b>               | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL REVENUE</b>                     | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5610-00 | COGS - Cost of Goods Sold - non-food     | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5620-00 | Cafe Supplies - cost of good sold - food | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL COST OF GOODS SOLD</b>          | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5010-00 | Salaries - Reg FT-Ben                    | 52,646            | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5015-00 | Salaries - Reg PT - Ben                  | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5018-00 | Salaries - Reg PT - PERS-only            | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5020-00 | Salaries - Reg PT - no Ben               | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5025-00 | Salaries - Temporary PT - No Ben         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5030-00 | Salaries - Instructors - no Ben          | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5035-00 | Cafeteria Plan Contribution              | 5,612             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5040-00 | Payroll Taxes                            | 4,027             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5050-00 | LTD Insurance Premiums                   | 324               | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5055-00 | Pension Benefits                         | 3,769             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5060-00 | Unemployment Benefits                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5065-00 | Employee Incentive Bonus                 | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5070-00 | Employee Service Awards Expense          | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5057-00 | Vacation/Sick Leave                      | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL PAYROLL</b>                     | 66,378            | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5210-00 | Consumables (food used as supplies)      | 1,600             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5215-00 | Insurance - General                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5220-00 | Employee Travel/Parking                  | 1,150             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5222-00 | Client transportation                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5225-00 | Office Supplies                          | 500               | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5227-00 | Gym/Locker room Supplies                 | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5228-00 | Program Supplies                         | 1,000             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5229-00 | Janitorial supplies                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5230-00 | Other Supplies                           | 500               | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL GEN &amp; ADMIN EXPENSES</b>    | 4,750             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5110-00 | Employee Retention & Recognition         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5111-00 | Employee Wellness                        | 23,100            | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5112-00 | Employee Assistance                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5115-00 | ADP Payroll Processing Fees              | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5120-00 | Education & Training Seminars            | 1,300             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5125-00 | Insurance - Worker's Comp                | 1,140             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5130-00 | Recruitment                              | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5140-00 | Tuition Reimbursement                    | 4,000             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5145-00 | Uniforms                                 | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL HUMAN RESOURCES EXPENS</b>      | 29,540            | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5311-00 | IT Server Equipment                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5312-00 | IT Workstations                          | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5313-00 | Presentational Equipment                 | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5314-00 | Phone Equipment                          | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5315-00 | IT Repair & Maint Parts                  | -                 | -                 | -                         | -                        | -              | -                          |

**Beach Cities Health District**

**Work Well**

**Budget 2015-16**

|                   | Budget<br>FY15-16                     | Budget<br>FY14-15 | Budget<br>FY13-14 | % Var<br>Bud 16<br>Bud 15 | 9<br>Mos. Actual<br>FY15 | Proj'd<br>FY15 | % Var<br>Bud 16<br>Proj 15 |
|-------------------|---------------------------------------|-------------------|-------------------|---------------------------|--------------------------|----------------|----------------------------|
| 1-100-140-5316-00 | IT Website / Internet Equipment       | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5317-00 | IT Monitors & Printers                | 400               | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5320-00 | IT Network Expense                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5330-00 | IT Software Expense                   | 200               | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL MIS EXPENSES</b>             | <b>600</b>        | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5410-00 | Advertising                           | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5415-00 | Community Education Materials         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5420-00 | Community Outreach                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5425-00 | Internet / Intranet / Website         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5430-00 | Dues & Memberships                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5435-00 | Educational Materials                 | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5440-00 | Mailing Services                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5445-00 | Management of Volunteers              | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5450-00 | Meetings                              | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5455-00 | Postage                               | 250               | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5460-00 | Printing                              | 1,500             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5465-00 | Promotional Items/Materials           | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5470-00 | Subscriptions                         | 1,825             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5499-00 | Business Promotion Allocation         | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL COMMUNITY RELATIONS EXPE</b> | <b>3,575</b>      | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5510-00 | Building Maintenance & Repair         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5515-00 | Equipment/Furniture < \$5,000         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5520-00 | Equipment/ Lease                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5525-00 | Equipment/General Maintenance & Repa  | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5530-00 | Landscape Maintenance                 | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5540-00 | Electricity                           | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5542-00 | Gas                                   | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5544-00 | Water                                 | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5546-00 | Waste Removal                         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5548-00 | Telephone                             | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5550-00 | Plant Service                         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5565-00 | Janitorial Services                   | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5598-00 | Internal BOE allocation               | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5599-00 | BOE allocation to tenants             | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL FACILITIES EXPENSES</b>      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5710-00 | Accounting Services                   | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5715-00 | Banking Services                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5720-00 | Election Expense                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5725-00 | Laundry Services                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5730-00 | Legal Services                        | 1,000             | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5740-00 | Outside Services                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5744-00 | Outside Service-Research              | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5746-00 | Outside Services - H&F                | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5747-00 | Outside Services - Property           | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5748-00 | Engineering/Maintenance Services      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5750-00 | Research Services                     | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5755-00 | Service Contracts                     | 12,500            | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5760-00 | Taxes & Licensing                     | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL PROFESSIONAL SERVICES EX</b> | <b>13,500</b>     | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5910-00 | Prospect South Bay                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5920-00 | Interest Expense                      | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5999-00 | <b>Indirect Admin Services</b>        | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL OTHER</b>                    | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5930-00 | Grant Expense                         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5935-00 | Health Fund                           | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-5940-00 | Holiday Assistance                    | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL FUNDS &amp; GRANTS</b>       | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL OPERATING EXPENSES</b>       | <b>118,343</b>    | -                 | -                         | -                        | -              | -                          |
|                   | <b>NET INCOME (LOSS) BEFORE CAPEX</b> | <b>(118,343)</b>  | -                 | -                         | -                        | -              | -                          |
| 1-100-140-6010-00 | Capital Expenditure - Fitness Equip   | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-6020-00 | Capital Expenditure - MIS             | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-6030-00 | Capital Expenditure - FF&E            | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-6040-00 | Capital Expenditure - Parking         | -                 | -                 | -                         | -                        | -              | -                          |
| 1-100-140-6050-00 | Capital Expenditure - Building        | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>TOTAL CAPITAL EXPENDITURE</b>      | -                 | -                 | -                         | -                        | -              | -                          |
|                   | <b>NET INCOME (LOSS)</b>              | <b>(118,343)</b>  | -                 | -                         | -                        | -              | -                          |

# BCHD FY2015-16 Budget

## Budget Timeline And Accounting Basis



*Live Well. Health Matters.*

## Budget Timeline

December. The budget process begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets and requests Department feedback on the prior year process. Department Directors provide insight on how the Finance Department can better serve their areas in the upcoming year. Finance schedules in-service training and Q&A sessions.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison, multiplying current actual activity by two gives a rudimentary starting point.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February, followed by initial revenue projections. Once initial expense projections are submitted from Directors, the initial consolidation can be assembled.

March. Each Department's budget reviewed with the Finance Director in early March. The CEO is given a first-look of the consolidation in Mid-march and a period of review and adjustments follows from then until April.

April. Grant forecast commitment to Community Health Committee. Successive iterations of review and corrections continue seeking to balance the budget and maximize services allocating all available resources.

May. Finance Committee, comprised of two board members, appointed community members, the Finance Director and the Treasurer of one of the three Beach Cities, reviews prior to recommendation to the Board of Directors. The District Board of Directors is presented the budget for the May Board meeting.

Following completion of their review, adjustment and approval by resolution, the approved budget is sent to staff for implementation.

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## Accounting Basis

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BCHD's budget and financial reporting use the modified accrual basis of accounting, focusing on current financial resources measurement. Revenues are recognized as soon as they are both measurable and collectible within the current fiscal year. Expenditures are generally recorded when the liability is incurred.

# BCHD FY2015-16 Budget

## Description of Funds



*Live Well. Health Matters.*

## DESCRIPTION OF FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**General Fund.** All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes governmental activities such as Community Services, Community-Based Services, Property Management, Health & Fitness and District Administrative Departments.

**Special Revenue Fund.** Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in the current fiscal year was comprised solely of interest income.

# BCHD FY2015-16 Budget

## Fund Summary



*Live Well. Health Matters.*

**Beach Cities Health District  
Budget 2015-2016  
Fund Summary**

|                                   | <b>Budget<br/>FY14</b> | <b>Budget<br/>FY15</b> | <b>Proj'd<br/>FY15</b> | <b>Budget<br/>FY16</b> | <b>Increase<br/>(Decrease)</b> |
|-----------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Tax Revenue                       | 2,676,000              | 2,838,000              | 2,248,328              | 3,091,224              | 842,896                        |
| Lease Revenue                     | 2,515,835              | 2,723,555              | 3,146,292              | 2,949,918              | (196,374)                      |
| Interest Revenue                  | 986,442                | 935,239                | 1,004,021              | 931,990                | (72,031)                       |
| Partnership Revenue               | 2,185,700              | 2,224,300              | 1,625,228              | 2,322,000              | 696,772                        |
| User Fee Revenue                  | 2,640,466              | 2,579,033              | 2,402,526              | 2,397,952              | (4,574)                        |
| Other Revenue                     | 139,524                | 84,300                 | 63,410                 | 59,379                 | (4,031)                        |
| <b>TOTAL REVENUES</b>             | <b>11,143,967</b>      | <b>11,384,427</b>      | <b>10,489,805</b>      | <b>11,752,463</b>      | <b>1,262,658</b>               |
| <b>OPERATING EXPENSES</b>         |                        |                        |                        |                        |                                |
| Cost of Goods Sold                | 135,882                | 61,929                 | 41,398                 | 30,242                 | (11,156)                       |
| Payroll & Benefits                | 5,604,771              | 5,798,336              | 5,441,072              | 5,712,152              | 271,080                        |
| General & Administrative          | 518,753                | 479,913                | 518,268                | 454,195                | (64,073)                       |
| Human Resources                   | 177,822                | 257,377                | 212,449                | 252,349                | 39,900                         |
| Info Systems                      | 207,062                | 127,535                | 126,955                | 144,584                | 17,629                         |
| Community Relations               | 626,798                | 699,066                | 556,133                | 525,496                | (30,637)                       |
| Facilities                        | 370,029                | 504,251                | 236,065                | 905,528                | 669,463                        |
| Professional Services             | 1,177,446              | 1,112,849              | 1,140,152              | 1,220,272              | 80,120                         |
| Interest & Other                  | 476,715                | 446,391                | 494,985                | 449,683                | (45,302)                       |
| Funds & Grants                    | 1,367,495              | 1,451,049              | 551,629                | 1,358,040              | 806,411                        |
| <b>TOTAL OPERATING EXPENSES</b>   | <b>10,662,773</b>      | <b>10,938,696</b>      | <b>9,319,106</b>       | <b>11,052,541</b>      | <b>1,733,435</b>               |
| <b>NET INCOME (LOSS)</b>          | <b>481,194</b>         | <b>445,731</b>         | <b>1,170,699</b>       | <b>699,922</b>         | <b>(470,777)</b>               |
| <b>FUND BALANCE as of July 1</b>  |                        |                        | <b>39,836,815</b>      | <b>41,007,514</b>      |                                |
| <b>FUND BALANCE as of June 30</b> |                        |                        | <b>41,007,514</b>      | <b>41,707,436</b>      |                                |

**Beach Cities Health District**

**Budget 2015-16**  
**General Fund**

|                                   | <b>Budget<br/>FY14</b> | <b>Budget<br/>FY15</b> | <b>Proj'd<br/>FY15</b> | <b>Budget<br/>FY16</b> | <b>Increase<br/>(Decrease)</b> |
|-----------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Tax Revenue                       | 2,676,000              | 2,838,000              | 2,248,328              | 3,091,224              | 842,896                        |
| Lease Revenue                     | 2,515,835              | 2,723,555              | 3,146,292              | 2,949,918              | (196,374)                      |
| Interest Revenue                  | 969,775                | 935,239                | 1,004,021              | 931,990                | (72,031)                       |
| Partnership Revenue               | 2,185,700              | 2,224,300              | 1,625,228              | 2,322,000              | 696,772                        |
| User Fee Revenue                  | 2,640,466              | 2,579,033              | 2,402,526              | 2,397,952              | (4,574)                        |
| Other Revenue                     | 136,441                | 81,216                 | 60,326                 | 59,379                 | (947)                          |
| <b>TOTAL REVENUES</b>             | <b>11,124,217</b>      | <b>11,381,343</b>      | <b>10,486,721</b>      | <b>11,752,463</b>      | <b>1,265,742</b>               |
| <b>OPERATING EXPENSES</b>         |                        |                        |                        |                        |                                |
| Cost of Goods Sold                | 135,882                | 61,929                 | 41,398                 | 30,242                 | (11,156)                       |
| Payroll & Benefits                | 5,604,771              | 5,798,336              | 5,441,072              | 5,712,152              | 271,080                        |
| General & Administrative          | 518,753                | 479,913                | 518,268                | 454,195                | (64,073)                       |
| Human Resources                   | 177,822                | 257,377                | 212,449                | 252,349                | 39,900                         |
| Info Systems                      | 207,062                | 127,535                | 126,955                | 144,584                | 17,629                         |
| Community Relations               | 626,798                | 699,066                | 556,133                | 525,496                | (30,637)                       |
| Facilities                        | 370,029                | 504,251                | 236,065                | 905,528                | 669,463                        |
| Professional Services             | 1,177,446              | 1,109,849              | 1,140,152              | 1,217,185              | 77,033                         |
| Interest & Other                  | 476,715                | 446,304                | 494,985                | 449,683                | (45,302)                       |
| Funds & Grants                    | 1,367,495              | 1,451,049              | 551,629                | 1,358,040              | 806,411                        |
| <b>TOTAL OPERATING EXPENSES</b>   | <b>10,662,773</b>      | <b>10,935,609</b>      | <b>9,319,106</b>       | <b>11,049,454</b>      | <b>1,730,348</b>               |
| <b>NET INCOME (LOSS)</b>          | <b>461,444</b>         | <b>445,734</b>         | <b>1,167,615</b>       | <b>703,009</b>         | <b>3,207,316</b>               |
| <b>FUND BALANCE as of July 1</b>  |                        |                        | <b>38,630,049</b>      | <b>39,797,664</b>      |                                |
| <b>FUND BALANCE as of June 30</b> |                        |                        | <b>39,797,664</b>      | <b>40,500,673</b>      |                                |

**Beach Cities Health District**  
**Budget 2015-16**  
**Prospect One Fund**

|                                    | <b>Budget<br/>FY14</b> | <b>Budget<br/>FY15</b> | <b>Proj'd<br/>FY15</b> | <b>Budget<br/>FY16</b> | <b>Increase<br/>(Decrease)</b> |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Tax Revenue                        | -                      | -                      | -                      | -                      | -                              |
| Lease Revenue                      | -                      | -                      | -                      | -                      | -                              |
| Interest Revenue                   | 16,667                 | -                      | -                      | 0                      | -                              |
| Partnership Revenue                | -                      | -                      | -                      | -                      | -                              |
| User Fee Revenue                   | -                      | -                      | -                      | -                      | -                              |
| Other Revenue                      | 3,083                  | 3,084                  | 3,084                  | -                      | (3,084)                        |
| <b>TOTAL REVENUES</b>              | <b>19,750</b>          | <b>3,084</b>           | <b>3,084</b>           | <b>0</b>               | <b>(3,084)</b>                 |
| <b>OPERATING EXPENSES</b>          |                        |                        |                        |                        |                                |
| Cost of Goods Sold                 | -                      | -                      | -                      | -                      | -                              |
| Payroll & Benefits                 | -                      | -                      | -                      | -                      | -                              |
| General & Administrative           | -                      | -                      | -                      | -                      | -                              |
| Human Resources                    | -                      | -                      | -                      | -                      | -                              |
| Info Systems                       | -                      | -                      | -                      | -                      | -                              |
| Community Relations                | -                      | -                      | -                      | -                      | -                              |
| Facilities                         | -                      | -                      | -                      | -                      | -                              |
| Professional Services              | 3,000                  | 3,000                  | -                      | 3,000                  | 3,000                          |
| Interest & Other                   | 87                     | 87                     | -                      | 87                     | 87                             |
| Funds & Grants                     | -                      | -                      | -                      | -                      | -                              |
| <b>TOTAL OPERATING EXPENSES</b>    | <b>3,087</b>           | <b>3,087</b>           | <b>-</b>               | <b>3,087</b>           | <b>3,087</b>                   |
| <b>OPERATING SURPLUS (DEFICIT)</b> | <b>16,663</b>          | <b>(3)</b>             | <b>3,084</b>           | <b>(3,087)</b>         | <b>(6,171)</b>                 |
| Capital Expenditures               | -                      | -                      | -                      | -                      | -                              |
| Designated Energy Recovery         | -                      | -                      | -                      | -                      | -                              |
| <b>NET INCOME (LOSS)</b>           | <b>16,663</b>          | <b>(3)</b>             | <b>3,084</b>           | <b>(3,087)</b>         | <b>(6,171)</b>                 |
| <b>FUND BALANCE as of July 1</b>   |                        |                        | <b>1,206,766</b>       | <b>1,209,850</b>       |                                |
| <b>FUND BALANCE as of June 30</b>  |                        |                        | <b>1,209,850</b>       | <b>1,206,763</b>       |                                |

# BCHD FY2015-16 Budget

## Glossary of Budget Terms



*Live Well. Health Matters.*

## Glossary of Budget Terms

*Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.*

**Accrual Basis** - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Accounting System**- aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

**Accrued Interest** - Interest earned but not yet received.

**Allocate** - to distribute according to a plan or set apart for a special purpose. Examples: a. spread a cost over two or more accounting periods; b. charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

**Amortization** - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

**Appropriation** – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

**Auditor's Report** – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

**Available Fund Balance** --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

**Balance Sheet**- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

**Beginning Fund Balance** – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

**Board of Directors** – The District’s equivalent of a City Council, comprised of five elected officials.

**Bond** - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

**Budget** – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

**Budget Message** - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government’s experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

**Budgetary Comparisons.** Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

**Business-type activities.** One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

**Cash** – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

**Cash Basis** - a basis of accounting under which transactions are recognized only when cash changes hands.

**Capital Assets.** Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

**Capital Budget** – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

**Capital Improvement Project (CIP)** – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

**CEO** – Chief Executive Officer, the District's equivalent of a City Manager or an Executive Director.

**Comprehensive Annual Financial Report (CAFR)** - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

**Constant Maturity Treasury (CMT) Index** - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

**Cost reimbursement basis** – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

**Current financial resources measurement focus** – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

**Deferred Revenue.** Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

**Deficit.** (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

**Department** - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

**Depreciation.** (1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a capital asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

**Designation** – a portion of the fund balance that is set aside for a specific use, still spendable.

**Designated unreserved fund balance** – Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District's self-imposed limitations on the use of otherwise spendable resources.

**Direct Expense** – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

**Economic Resources Measurement Focus** – The intent to report all inflows, outflows and balances affecting or reflecting an entity's net assets. Used for proprietary and fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

**Enterprise Fund** – The fund type used to report activities for which fees are charged to external users for goods and services.

**Expenditure** – The cost of services rendered or goods received.

**Financial Audit.** An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

**Finding** – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

**Fiscal Year** – The 12-month period of time from July 1<sup>st</sup> to June 30<sup>th</sup>.

**Fixed Asset** – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

**Fixed Costs.** Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

**Fund.** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance.** The difference between fund assets and fund liabilities of governmental funds.

**General Fund** – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Conventions, norms, rules and procedures that serve as a the standard for fair presentation of financial statements.

**Government Accounting Standards Board (GASB)** - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

**Government Securities** - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

**Governmental Activities** – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

**Interest Rate** - The annual yield earned on an investment, expressed as a percentage.

**Inventory.** (1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices. (2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

**Investments.** Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

**Investment Revenue** – The interest income received from a portfolio of investments.

**Liquidity** - An asset that can easily and rapidly be converted into cash without significant loss of value.

**Local Agency Investment Fund (LAIF)** - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

**Matching Principle** - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

**Miscellaneous Income** - is that income realized that is not directly related to the sale of standard products and services.

**Modified Accrual Basis** accounting is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

**Note Payable.** In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

**Note Receivable.** A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

**Operating budget** – the financial plan, excluding capital expenditures, for the District's provision of services.

**Other Post-Employment Benefits (OPEB).** Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

**Overhead** - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

**Par Value** - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

**Pass-through Grants.** Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

**Portfolio** - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

**Prepaid Expenses** - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

**Principal** - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

**Property Tax** – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

**Property Tax Increment** – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

**Reserve** – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

**Revenue** – Source of income, such as from taxes, user fees, or interest.

**Safekeeping** - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

**Special District.** An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain

types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

**Special Revenue Fund** – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

**Unqualified Opinion.** An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

**Unrealized Gains and Losses.** A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

**Unrealized Revenues.** A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

**Unrestricted Net Assets.** That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

# BCHD FY2015-16 Budget

## Acronyms



*Live Well. Health Matters.*

## Glossary of Acronyms

*The Operating Budget of the Beach Cities Health District is available to the public; the related terminology below is provided to clarify references throughout the budget documents.*

**BCHD** – Beach Cities Health District  
**BOD** – Board of Directors  
**BOE** – Building Operating Expenses  
**CAPEX or Capex** – Capital Expenditures  
**CAFR** - Comprehensive Annual Financial Report  
**CBS** – Community-Based Services  
**CCS** – Community Care Services  
**CEO** – Chief Executive Officer  
**CHC** – Center for Health Connection  
**CHF** – Center for Health and Fitness  
**CIP** – Capital Improvement Plan  
**CMT** – Constant Maturity Treasury index  
**FASB** – Financial accounting standards board  
**FIFO** – First in first out  
**FY** – Fiscal Year.  
**G&A** – General and Administrative  
**GAAP** – Generally Accepted Accounting Principals  
**GASB** – Government Accounting Standards Board.  
**H&F** – Health & Fitness  
**HB** – Hermosa Beach  
**HE** – Health Education  
**HRC** – Health Resource Center  
**IS** – Information Systems  
**LAIF** – Local Agency Investment Fund.  
**LIFO** – Last in first out  
**MB** – Manhattan Beach  
**MIS** – Management of Information Systems  
**MRC** – Medical Reserve Corps  
**OPEB** – Other Post-employment Benefits  
**OSHA** – Occupational Safety and Health Act  
**PERS** – Public employee retirement system  
**POC** – Prospect One Corporation  
**RB** – Redondo Beach  
**STD** – Sexually-transmitted disease  
**YTD** – Year to Date