

# Beach Cities Health District

Serving the residents of Hermosa Beach, Manhattan Beach and Redondo Beach, California

Approved May 29, 2013

## Fiscal Year 2013–14

The funding to create a healthy beach community.

Creating real change.



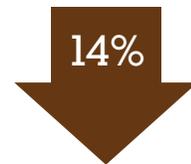
boost in exercise



boost in eating healthy



drop in smoking



drop in obesity



# Beach Cities Health District District Officials At July 1, 2013



Joanne Edgerton  
President



Vanessa Poster  
President Pro  
Tem



Noel Chun, M.D.  
Secretary-  
Treasurer



Marie Liu Corr,  
R.N.  
Director



Robert  
Grossman, M.D.  
Director

## **Board of Directors**

Joanne Edgerton, President  
Vanessa Poster, President Pre Tem  
Robert Grossman, M.D., Director  
Noel Chun, M.D., Director  
Marie Liu Corr, Director

## **Length of Service**

11 years  
16 years  
4 years  
7 years  
4 years

## **District Executive Leadership**

Susan Burden, Chief Executive Officer  
Lisa Santora, M.D., Chief Medical Officer  
Jackie Berling, Chief Resource Officer  
Steve Groom, Chief Financial Officer

9 years  
5 years  
11 years  
9 years

## **Finance Department**

Chris Bobonski, Financial Analyst  
Germaine Fisher, AP/AR Accountant  
Juliana Jenkins, Sr. Accountant  
Valerie Lee, Admin Support  
Frances Mitoma, Billing

6 years  
1 year  
9 years  
8 years  
12 years



Susan Burden  
CEO



Lisa Santora, M.D.  
CMO



Jackie Berling  
CRO



Steve Groom  
CFO

*Live Well. Health Matters.*



This is the 6th consecutive year this award was achieved by Beach Cities Health District. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education and professional development.

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# BCHD FY2013-14 Budget



## Budget Message



*Live Well. Health Matters.*

July 1, 2013

## FY2013-14 BUDGET MESSAGE

This budget serves the Beach Cities Health District’s mission, serving the health needs of the residents of Hermosa Beach, Manhattan Beach and Redondo Beach based on the board-approved health priorities. In this 7-page message, you will read about the district-wide budget; the support material provides more detail. This report highlights issues and opportunities facing the agency, identifies material changes from last year’s budget, discusses steps to improve our ability to deliver services and discloses major assumptions. The purpose of this message is to clearly summarize the complex and detailed information contained throughout the budget documents. This District Budget becomes the guide for services and financial activity for the year July 1<sup>st</sup> 2013 through June 30<sup>th</sup>, 2014.

The balanced approach taken by the Board, CEO and Finance staff provides services in the current year, maintains the necessary infrastructure of capital assets and provides security to grow our ability to pay for services keeping pace with inflation.

This year’s budgeted revenue increases slightly compared to prior year, providing for funding of the Blue Zones Project within a balanced budget. The District’s budget this year projects services at a total delivery cost of \$10.7 million on a property tax base of \$2.7 million. This leveraging is made possible by the supplemental funding streams of user fees, leases, investments and public-private partnership revenues. The high degree of user-fee participation is an indicator that residents find value in the health services offered by the District.

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**Beach Cities Health District will leverage \$2.7 million from Property Taxes to provide \$10.7 million in services to the community in 2013-14**

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### Budget Summary

The District budgets increased revenues and navigates the economics of recovering property values, record-low interest rates, and volatile partnership revenues, while maintaining the existing array of existing services.

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#### Comparison to Prior Year Budget

	FY13-14 Budget	FY12-13 Budget	Increase (Decrease)	%
Revenue	11,143,974	10,091,960	1,052,014	10.4%
Operating Expenses	(10,659,453)	(10,392,057)	(267,396)	2.6%
Net Income Before Capital	484,521	(300,097)	784,618	261.5%
Capital Expenditures	(244,200)	(299,900)	55,700	18.6%
	<u>240,321</u>	<u>(599,997)</u>	<u>840,318</u>	

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Financial accomplishments of this budget are:

- 1) Transitions the Blue Zones project from the joint venture with Healthways into a fully in-house program, a \$1.3 million service delivery
- 2) Achieves increased funding of \$1.1 million in partnership income, leasing property tax and user fees
- 3) Overcomes a decrease in interest income of \$284,000.
- 4) Includes capital expenditures
- 5) Provides for principal preservation, a proposed \$240,000 set-aside for fund balance.

**Revenue Comparison to Prior Year Budget**

	FY13-14 Budget	FY12-13 Budget	Increase (Decrease)	%
User Fees	2,640,466	2,582,724	57,742	2.2%
Property Tax	2,676,000	2,462,400	213,600	8.7%
Leases	2,515,835	2,178,016	337,819	15.5%
Interest Income	986,441	1,319,329	(332,888)	-25.2%
Limited Partnerships	2,185,700	1,333,000	852,700	64.0%
Other	139,532	216,491	(76,959)	-35.5%
<b>Total Revenues</b>	<b>11,143,974</b>	<b>10,091,960</b>	<b>1,052,014</b>	<b>10.4%</b>

Program accomplishments this budget provides are:

- Continue to measurably improve the health of the residents of Hermosa Beach, Manhattan Beach and Redondo Beach working as a “Blue Zone” in concert with the three cities, three school districts, local employers and in partnership with subject matter “Blue Zone” experts implementing community health best practices.
- Positively influence the independence, quality of life and reduced hospitalization of over 400 older and disabled adults, leveraging staff effort with over 4,500 volunteer visits.
- Directly deliver nutrition, physical education, substance abuse prevention and social and emotional healthy learning to over 8,000 elementary and middle school students
- Increase youth physical activity at our AdventurePlex facility, making fitness fun and serving over 2,900 through summer camp and 27,000 through drop-in play over the year.
- Continue to deliver medical fitness center services, delivering 10,600 exercise class encounters, and 4,600 personal training sessions, measurably improving active aging.
- Facilitate health care (over 1,000 medical, 250 pediatric and 2,000 counseling visits) for uninsured income-eligible residents, fielding about 3,000 informational phone calls.

**Population Served in the Beach Cities**

City	2010	
	Population*	%
Redondo Beach	68,105	55%
Manhattan Beach	36,773	30%
Hermosa Beach	19,599	16%
	<u>124,477</u>	100%

\*California State Department of Finance, May, 2011

Age Category	Population	%**
Youth	23,651	19%
Adult	89,623	72%
Senior	11,203	9%
	<u>124,477</u>	100%

\*\* US Census Bureau, 2000

The District’s health priorities are an integral part of this budget. Across the three lifespan categories of youth, adult and older adults, specific health targets remain at the core of this budget, including services for the uninsured or underinsured.

**Economic Issues Facing the District**

Recent years’ activity in the greater Real Estate market had adversely affected the District’s Property Tax projection. After three years of slight decline in the average assessed valuation by the Los Angeles County Tax Assessor following 2008-09, the current 2012-13 year is beginning to see increases in Property Tax, permitting a positive forecast.

The U.S. Bureau of Labor Statistics reported a March 2013 CPI-U (all urban consumers) of 1.29%; the 5-year average has been 2.08%.

The market decline in interest rates continues to affect the District’s Interest Revenue. District investments continue to mature only to be re-invested at current, lower, rates, which lowers the average portfolio yield. Interest on Notes Receivable related to leases from Lazar Ducot, and Leap & Bound Academy are at contracted rates. In January 2013, Silverado Senior Living paid down a \$7.9 million credit line which had been earning an average of 7.20%, now reinvested at portfolio rates forecast by PFM Asset Management to average 0.85% (last year’s was 1.07%).

**Budget and Comprehensive Annual Financial Reporting Awards**

The District is committed to excellence in our financial management resulting in transparency to our residents and taxpayers in the way we steward public funds.

Beach Cities Health District has received the Meritorious Operating Budgeting Award for six consecutive years from the California Society of Municipal Finance Officers and continues to be the only California healthcare district to do so.



This award program is designed to recognize those agencies whose budget and financial reports meet certain state-wide standards considered to be of the highest quality. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

**District Funding**

Funding sources come from five main categories: Property Tax (24 percent), User Fees (24 percent), Lease revenue (22 percent), Partnership Revenue (20 percent), and Interest on Investments (9 percent).

User Fee revenue is normally projected on the basis of historic usage trends of actual services with an objective incorporated for outreach to new service recipients. User fees are comprised of fees from direct users of Center for Health & Fitness and AdventurePlex. User Fee revenues are forecast to increase \$113,000 or 4½ percent over 2012-13 Budget. AdventurePlex increases \$77,000 (7 percent) and Center for Health & Fitness increases \$36,000 (3 percent).

**Diversified Funding Sources**

	FY13-14	
	Budget	%
Property Tax	2,676,000	24%
User Fees	2,640,466	24%
Leases	2,515,835	22%
Limited Partnerships	2,185,700	20%
Interest Income	1,034,978	9%
Other	139,544	1%
<b>Total Revenues</b>	<b>11,192,523</b>	<b>100%</b>

**Property Tax** rose 6.6 percent in 2012-13 over prior year and is forecast to increase 3 percent, based on consultant-provided data and the experience and forecasts of our overlapping cities.

**Lease revenues** are projected on the basis of existing leases. The primary increase for FY2013-14, as shown at table to right, is space previously leased by Providence Little Company of Mary vacated in March 2011 and leased to tenants at current market rates.

Two executed leases are particularly noteworthy. 1) *UCLA Health* has executed a lease for 8,708 sq. ft. on the 1<sup>st</sup> floor for \$219,000 starting October 2013. 2) *Beach Cities Child Development Center* executed a lease for 8,190 sq. ft. in the Lower Level

that includes a substantial amount of previously common area or exterior parking lot being converted to outdoor playground space, for \$83,000 starting November 2013.

**Partnership revenue** is comprised of the District’s limited partnership with Sunrise Senior Living, Hermosa Beach, and Beach District Surgery Center, located within our own 514 building. Sunrise is a mature operation with a calendar year budget from which we base our budget and is forecast an average of \$165,000 per month. This is a 44% increase from prior year, reflecting the new cashflow resulting from the October 2012 payoff of the \$9.7 million building mortgage. The Surgery Center is a mature operation and is budgeted to average \$17,000 per month based on current results which have seen a decline based on lower payments for services.

**Investment revenue** is a function of lease-related notes receivable and a portfolio of investments. Maturing bonds in the portfolio, energy savings and return of principal on the lease-related notes are subject to reinvestment risk at the prevailing market rates. PFM Asset Management, the District’s investment manager, is forecasting a 0.85% average return on district investments under their management, down from last year’s 1.07%. Silverado Senior Living paid off notes receivable, approximately \$7.8 million in December 2012, which averaged about 8%.

The decrease in interest from the long-term Ducot note receivable is the normal shift in the amortization from interest to principal from the fixed payment schedule. These factors, combined, will result in a \$332,000, or 25%, decline in budgeted interest revenue.

**Commitment to Existing Services**

The Health District’s General Fund serves the residents of the three cities of Hermosa, Manhattan and Redondo Beach, spanning all stages of life across the population. This budget provides for the service delivery serving our populace as follows:

**Lifespan Services – Blue Zones Project**

According to polling data verified by the Gallup-Healthways Wellbeing Index, data from 2010 to 2012 show successful outcomes in the first two years of this project. Smoking decreased 30%, Obesity dropped 14%, Exercise increased 10%, and Healthy Eating increased 9%. In October, 2010, the Board of Directors approved a three-year commitment to invest \$1,800,000, out of reserves over three years, bringing in \$3,500,000 outside funding, each year in a collaborative effort to improve the health, well-being and longevity of the Beach Cities’ populations, as

**Lease Revenue Sources**

	FY13-14 Budget	FY12-13 Budget	Increase (Decrease)	%
514 N. Prospect Ave.	1,930,599	1,613,094	317,505	20%
1837 Pacific Coast Highway	245,343	242,015	3,328	1%
601 Pacific Coast Highway	166,656	163,992	2,664	2%
2114 Artesia Blvd.	156,570	155,916	654	0%
Prospect One Corp	16,667	-	16,667	-
Flagler / Beryl lot	-	3,000	(3,000)	-100%
	<u>2,515,835</u>	<u>2,178,017</u>	<u>337,818</u>	<u>16%</u>

**Investment Earnings**

	FY13-14 Budget	FY12-13 Budget	Increase (Decrease)	%
Investment Portfolio	281,595	286,410	(4,815)	-2%
Ducot Note	703,531	740,302	(36,771)	-5%
Silverado Note	-	290,762	(290,762)	-100%
Leap & Bound Note	1,854	1,854	-	0%
	<u>986,980</u>	<u>1,319,328</u>	<u>(332,348)</u>	<u>-25%</u>

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measured by in-place tools brought by Healthways. FY2013-14 contains that last four months, or \$200,000, of the third of the three year project.

This budget provides for the addition of 6.5 FTEs beginning November 2013 to transition this program to being completely in-house and District-funded. During the twelve months budgeted in the FY1314 fiscal year, the first four months will be the ending four months of the previous Healthways contract, an expense of \$50,000 per month. Commencing November 2013, salaries will increase from \$16,000/month to \$46,000/month, 2 employees to 8.5. Community outreach will average \$32,000/month in advertising, community education, printing, postage and related expenses. As a result of the past three years capacity- and infrastructure building activity, the Blue Zones Project will continue to build upon the recent successes with the objective of increasing the health of the community through making permanent changes to the environment, policy and real-world social networks.

### **Lifespan Services – School Health**

The in-school youth services budget provides for Live Well Kids, physical education program services and maintaining our gardening and nutrition efforts in eight Redondo Beach Unified public schools, and LiveWell Tots, improving the early childhood healthy eating environment, increasing the knowledge of nutrition and healthy behaviors, and providing parent education for sustainability of healthy habits.

### **Older Adult Services**

The District's Older Adult Services Program provides the following services designed to improve the quality of life and maintain independence for older and disabled residents: confidential in-home assessment, care planning, advocacy, referrals to health and community services, in-home support and volunteer services.

Older Adult Care caseload, 450 to 550 frail elderly, continues to fully utilize budgeted Health Fund, the services BCHD provides to older and disabled residents. Demand for these services is anticipated to grow in future years correlating to the aging Baby Boom population.

The District's Center for Health Connection has provided medical, dental and counseling services for qualified children and adults in the South Bay who are uninsured or underinsured. As the implementation of the federal Affordable Health Act proceeds, District services focuses on assisting residents access health care, therefore Health Fund and case management spending is budgeted to decrease by \$189,000 while maintaining face-to-face staffing levels.

### **Fitness Services – AdventurePlex**

AdventurePlex revenues are budgeted to increase by \$22,000 compared to prior year budget and expenses are forecast to increase \$5,000, excluding indirect costs. The District's staffing and support of AdventurePlex reflects our commitment to quality, safety, and government's accountability to the public. AdventurePlex is unique in the community for commitment to credentialed staff and supervision, the facility built for optimizing community fitness, and healthy food in the café. As an indicator of improved efficiency this year, Salaries & Benefits are budgeted at 55% as a percent of revenue, an improvement from 56% last year.

### **Fitness Services – Center for Health & Fitness**

The Center for Health and Fitness (CHF) is a medically-based, health and fitness facility that targets chronic disease patients, rehab patients, older adults, and underactive, first-time or inconsistent exercisers of all ages, as well as offering memberships to the general public. Programs offered include Pilates, yoga, specialized personal training and classes for fitness and wellness. Classes offered include Pilates and yoga classes for fitness and wellness. We anticipate July membership of 2,133 growing to 2,418 by year-end.

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User fee revenues are budgeted to increase by \$36,000 compared to prior year budget and expenses are forecast to decrease \$36,000, excluding indirect costs. The District's staffing and support of CHF reflects our commitment to quality, safety. As an indicator of improved efficiency this year, Salaries & Benefits are budgeted at 72% as a percent of revenue, an improvement from 81% last year.

### **Administrative Services**

Administrative Services is comprised of Executive, Human Resources, Communications, and Finance. Human Resources includes Volunteer Management and Central Administrative Services; Finance includes Accounting and Financial Reporting, Information Systems, Property and the administration of Prospect One Corp.

Facilities expenses increases somewhat, most significantly in Equipment/Facility expense, an increase of \$42,000. In February, 2013, the BCHD Board of Directors approved the execution of a lease agreement with The Redondo Beach Unified School District to enable the relocation of District administrative offices to space with significantly reduced operating costs. The facility lease commences January, 2014, \$42,000 of which falls in the FY1314 budget year, allowing for the future lease of existing district administrative space and expansion of mission-aligned health services on the main district campus.

### **Special Revenue Fund**

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Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in this budget is comprised solely of interest income and expense related to the long-term lease of property on which the medical office buildings are located, plus the audit allocation for audit and income tax return filing. The interest revenue pertains to the 30-year note receivable from Ducot and the interest expense relates to the 30-year note payable to Ducot.

### **Capital Expenditures**

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The District defines Capital Expenditures as improvements that have a useful life exceeding one year and cost more than \$5,000. This budget makes a commitment \$244,200 for District capital needs. This represents a very conservative approach replacing only infrastructure elements that cannot be deferred.

Major accomplishments include Prospect building exterior signage, reserve for boiler/HVAC system, air handling equipment, and fencing replacement. AdventurePlex has capital funding for AdventurePlex cabinetry, furniture, flooring and HVAC and the Center for Health and Fitness will get replacement flooring.

### **For first-time readers**

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We include information as an aid in illustrating how this budget dovetails with many areas of the organization. The Board-approved health priorities of the Health District that this budget must address are included for reference. A current organizational chart is included. Descriptions of District Funds and Account structure are included to aid in understanding of how the various department budgets roll up to the total. And for readers who may not be familiar with budget terms or District-specific acronyms, there are two addendums that will be helpful.

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## Conclusion

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This budget:

- Preserves and enhances the wide array of existing community health services.
- Addresses the economic hurdles of recovering property values, record-low interest rates and volatile partnership revenues.
- Achieves a revenue improvement of \$1.1 million or 10.9 percent over last year's budget.
- Funds increased operating expenses of \$317,000 or 3 percent over last year's budget, of which is \$288,000 is increased Blue Zones Project service delivery.
- Provides for expenditures of \$10.7 million to deliver health and wellness services on a property tax base of \$2.7 million.

We believe that last point exemplifies the excellent value our residents, taxpayers and voters receive from Beach Cities Health District on their investment in health paid through their property tax bill.

Live well, health matters.

Susan Burden  
CEO  
Beach Cities Health District

Steve Groom  
CFO  
Beach Cities Health District

# BCHD FY2013-14 Budget

## Budget Adoption Resolution



*Live Well. Health Matters.*



*Live Well. Health Matters.*

**RESOLUTION NO. 524**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE BEACH CITIES HEALTH DISTRICT  
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE  
FISCAL YEAR 2013-2014**

WHEREAS, a preliminary budget for Fiscal Year 2013-14, July 1, 2013 to June 30, 2014, has been prepared by the Chief Executive Officer and staff; and

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS, the Finance Committee, a standing committee of the Board of Directors with responsibility for budget oversight to ensure the organization's financial health, has examined the preliminary budget for Fiscal Year 2013-14 and formulated a recommendation to the Board of Directors.

WHEREAS the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2013-14.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:**

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for Fiscal Year 2013-14.

2. That the amounts designated in the final Fiscal Year 2013-2014 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall not be increased except as provided herein.

3. Capital budget appropriation is authorized to completion of projects, not limited to spending within fiscal years.

4. The Board may approve, in subsequent public meetings, additional budgetary appropriations as needed.

5. That the following controls are hereby placed on the use and transfer of budgeted funds:

(a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.

(b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$10,000 shall require approval by the Board.

(c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.

(d) Except as provided by Section 5(b) herein, the Board must authorize any increase in the overall operating budget and capital budget.

6. That this resolution shall become effective as of, on and after the 1<sup>st</sup> day of July, 2013.

PASSED, APPROVED, AND ADOPTED THIS 29th DAY OF MAY, 2013.

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Joanne Z. Edgerton, President  
Board of Directors  
Beach Cities Health District

ATTEST:

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Dr. Noel Chun  
Secretary-Treasurer  
Board of Directors  
Beach Cities Health District

## EXHIBIT A

**Beach Cities Health District  
District Total Rollup  
Budget 2013-14**

	<b>Budget FY14</b>	<b>Budget FY13</b>	<b>Actual FY12</b>	<b>Budget FY12</b>	<b>Proj'd FY13</b>
Property Tax Revenue	2,676,000	2,462,400	2,453,868	2,450,400	2,597,700
Lease Revenue	2,515,835	2,178,016	2,074,595	1,678,266	2,239,221
Interest Revenue	986,441	1,319,329	1,783,309	1,921,990	1,464,158
Limited Partnership Revenue	2,185,700	1,333,000	1,214,941	1,443,567	1,675,534
User Fees Revenue	2,640,466	2,582,723	2,395,112	2,591,282	2,484,844
Other Revenue	139,532	216,491	143,620	139,799	215,049
<b>TOTAL REVENUE</b>	<b>11,143,974</b>	<b>10,091,960</b>	<b>10,065,445</b>	<b>10,225,304</b>	<b>10,676,505</b>
Cost of Goods Sold	135,882	137,230	147,862	144,590	139,111
Payroll	5,604,908	5,173,056	5,069,438	5,171,564	5,127,266
General & Administrative	518,755	485,263	357,269	463,842	457,282
Human Resources Related	177,054	202,427	131,915	160,710	177,988
Information Systems	207,052	139,504	108,083	157,472	126,684
Community Relations	625,311	338,476	259,174	225,755	320,401
Facilities Expenses	370,029	366,532	592,304	425,730	388,617
Professional Services	1,176,247	1,519,977	1,290,534	1,384,437	1,577,767
Interest and Other	476,716	497,505	994,441	516,235	506,709
Funds & Grants	1,367,499	1,532,088	1,413,255	1,527,154	1,473,130
<b>TOTAL OPERATING EXPENSES</b>	<b>10,659,453</b>	<b>10,392,057</b>	<b>10,364,275</b>	<b>10,177,489</b>	<b>10,294,954</b>
<b>NET INCOME (LOSS) BEFORE CAPEX</b>	<b>484,521</b>	<b>(300,098)</b>	<b>(298,830)</b>	<b>47,816</b>	<b>381,551</b>
Capital Expendures	244,200	299,900	361,551	247,815	297,847
Energy Recovery	-	-	-	400,000	-
<b>NET INCOME (LOSS)</b>	<b>240,321</b>	<b>(599,998)</b>	<b>(660,381)</b>	<b>(599,999)</b>	<b>83,704</b>

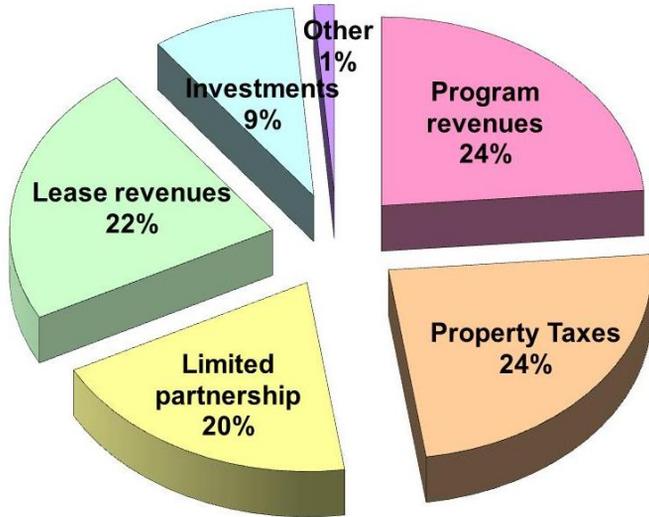
# BCHD FY2013-14 Budget

## Summary Charts

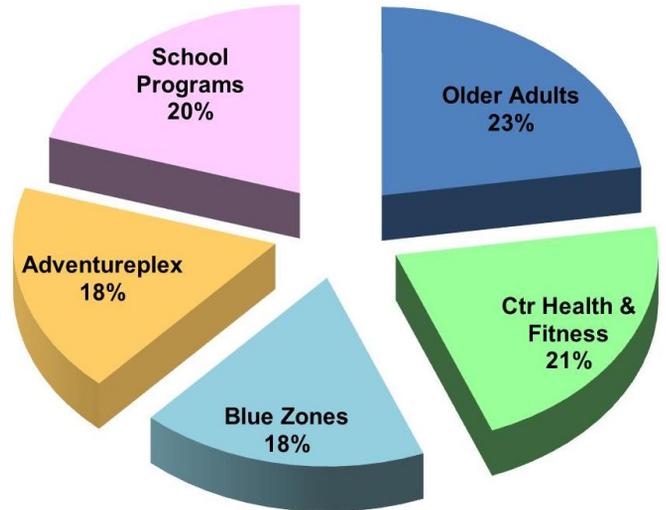


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# Revenues



# Expenses



## Beach Cities Health District's

### FY2013-14 budget

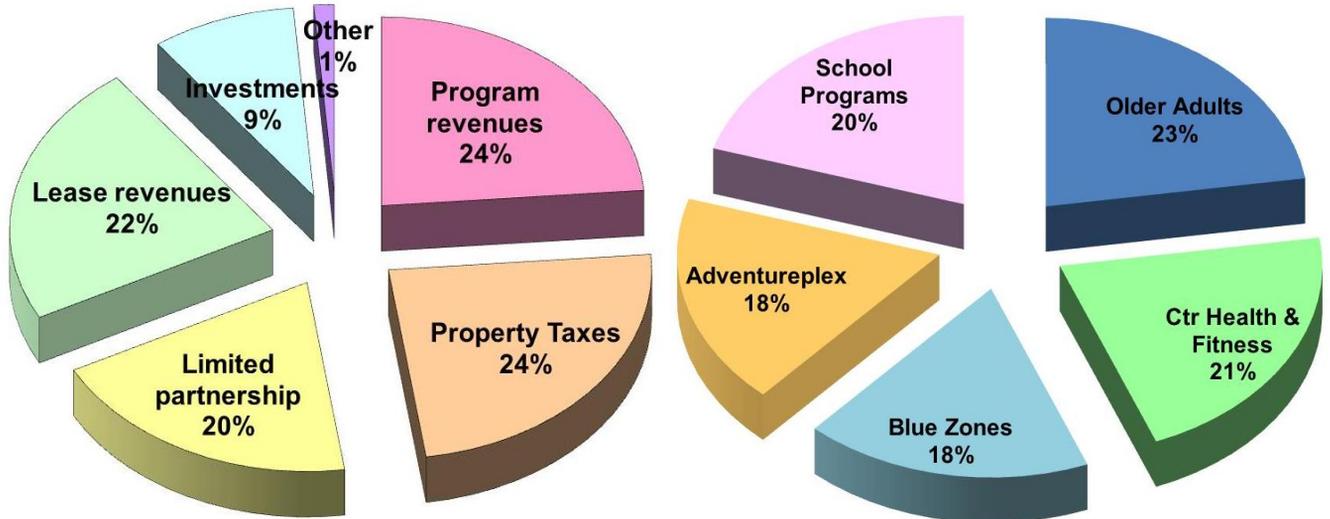
**leverages \$2.7 million in Property Tax**

**revenue to provide**

**\$10.7 million in services**

**to the community**

# Revenues - Expenses



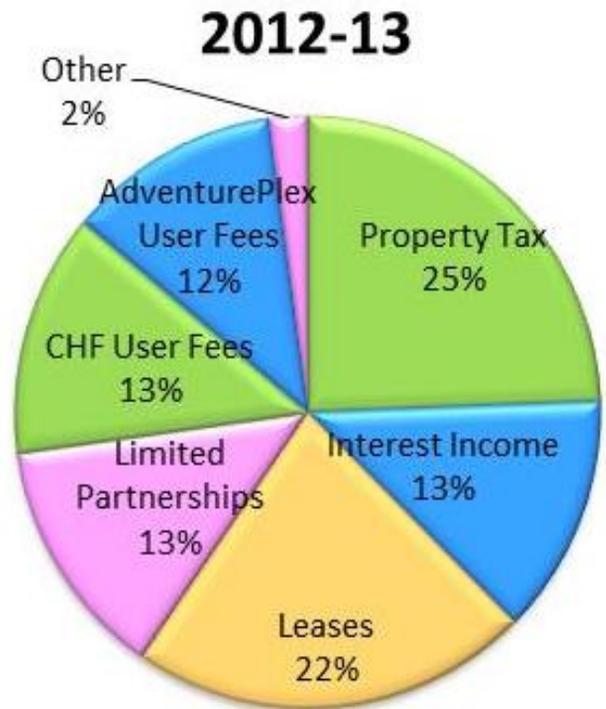
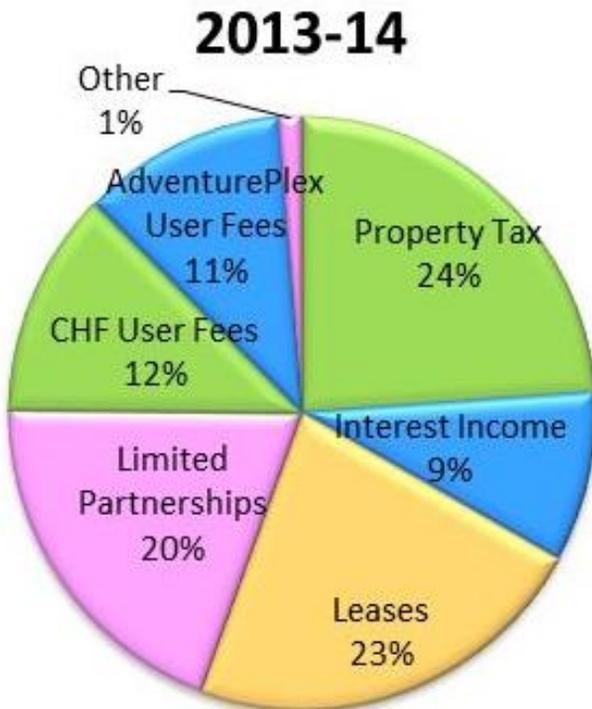
## Revenues

User Fees	2,640,466
Property Tax	2,676,000
Leases	2,515,835
Interest Income	986,441
Limited Partnerships	2,185,700
Other	139,532
<b>Total Revenues</b>	<b><u>11,143,974</u></b>

## Expenses

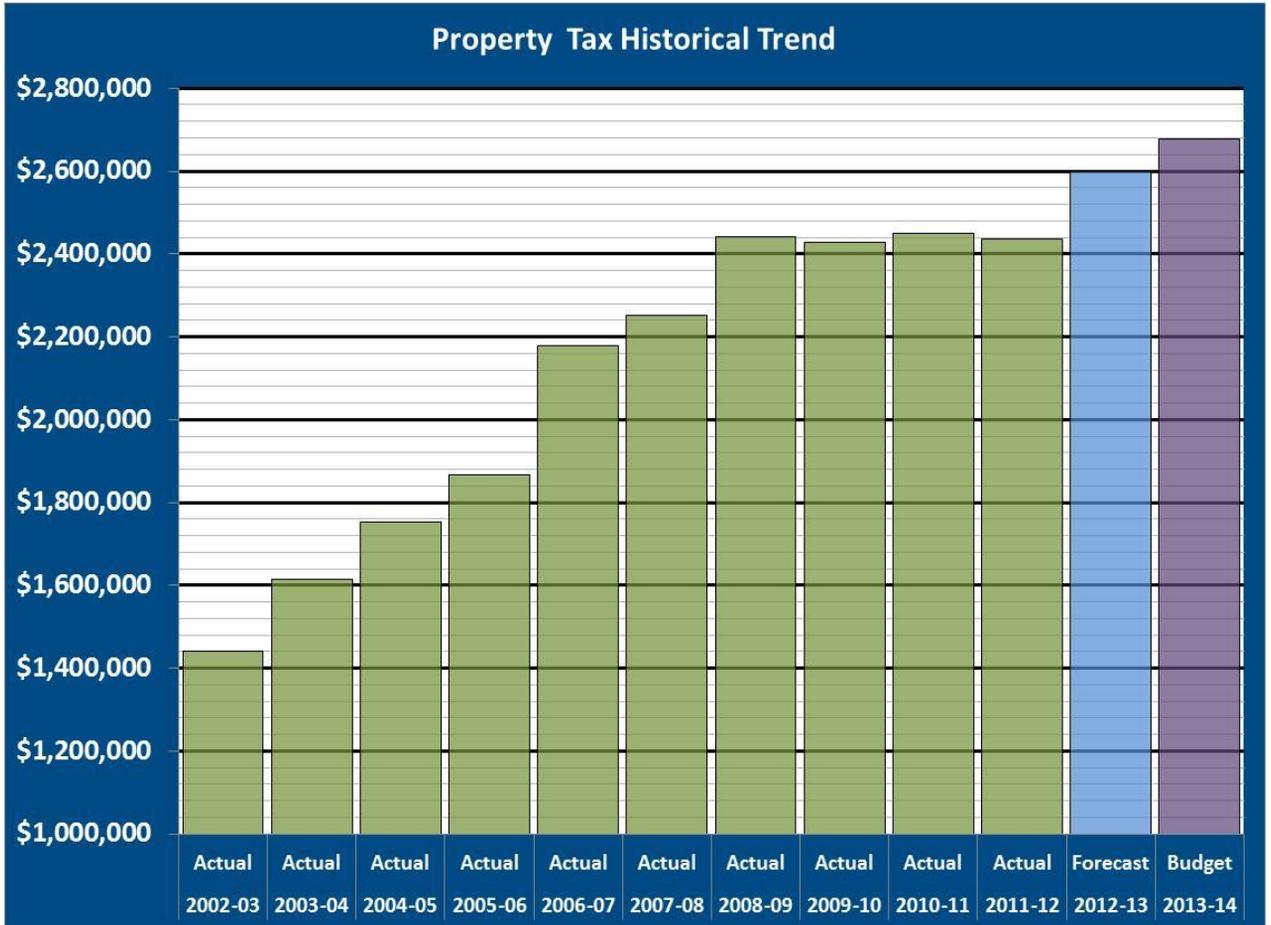
Older Adults	1,977,341
AdventurePlex	1,628,631
Center for Health & Fitness	1,930,923
Blue Zones Project	1,313,594
School Programs	2,104,732
Finance/Property	1,704,285
<b>Total Expenses</b>	<b><u>10,659,506</u></b>

# Revenues



	FY13-14		FY12-13	
	Budget	%	Budget	%
Property Tax	2,676,000	24.0%	2,462,000	24.4%
Interest Income	986,000	8.8%	1,319,000	13.1%
Leases	2,516,000	22.6%	2,234,000	22.1%
Limited Partnerships	2,186,000	19.6%	1,333,000	13.2%
CHF User Fees	1,371,000	12.3%	1,335,000	13.2%
AdventurePlex User Fees	1,267,000	11.4%	1,189,000	11.8%
Other	142,000	1.3%	219,000	2.2%
<b>Total Revenues</b>	<b>11,144,000</b>	<b>100.0%</b>	<b>10,091,000</b>	<b>100.0%</b>

Live Well. Health Matters.



		\$	\$ Incr	% Incr
2002-03	Actual	1,440,802		
2003-04	Actual	1,615,027	174,225	12.1%
2004-05	Actual	1,753,357	138,330	8.6%
2005-06	Actual	1,867,873	114,516	6.5%
2006-07	Actual	2,178,032	310,159	16.6%
2007-08	Actual	2,252,697	74,665	3.4%
2008-09	Actual	2,442,451	189,755	8.4%
2009-10	Actual	2,428,306	(14,146)	-0.6%
2010-11	Actual	2,450,400	22,094	0.9%
2011-12	Actual	2,436,156	(14,244)	-0.6%
2012-13	Forecast	2,597,719	161,563	6.6%
2013-14	Budget	2,676,000	78,281	3.0%

# BCHD FY2013-14 Budget

## Health Priorities



*Live Well. Health Matters.*

# Beach Cities Health District

## Health Priorities

2012-2015

<b>Youth (Birth to 17 years of age)</b>	<b>Adults (18 to 64 years of age)</b>	<b>Older Adults (65 years of age and older)</b>
Increasing physical activity, promoting healthy eating and preventing obesity	Increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases	Increasing physical activity, promoting healthy eating, reducing obesity and promoting self-management of chronic diseases
Preventing alcohol and drug use	Preventing drug abuse and excessive alcohol use	Preventing drug abuse and excessive alcohol use
Fostering emotional well-being from the earliest stages of life	Promote mental health by reducing risk factors and enhancing protective factors associated with mental illness	Enhancing social supporting and implementing evidence-based strategies to reduce depression
Support evidence-based tobacco control policies		
Address barriers to access to oral health care		
<p><i>Notes:</i></p> <ul style="list-style-type: none"> <li>• Health Priorities reviewed and approved by BCHD Board of Directors (May 30, 2012)</li> <li>• Health Priorities reviewed and approved by Strategic Planning and Community Health Committees</li> </ul> <p>Health Priorities based on health data from Community Health Snapshot and Chief Medical Officer Recommendations</p>		

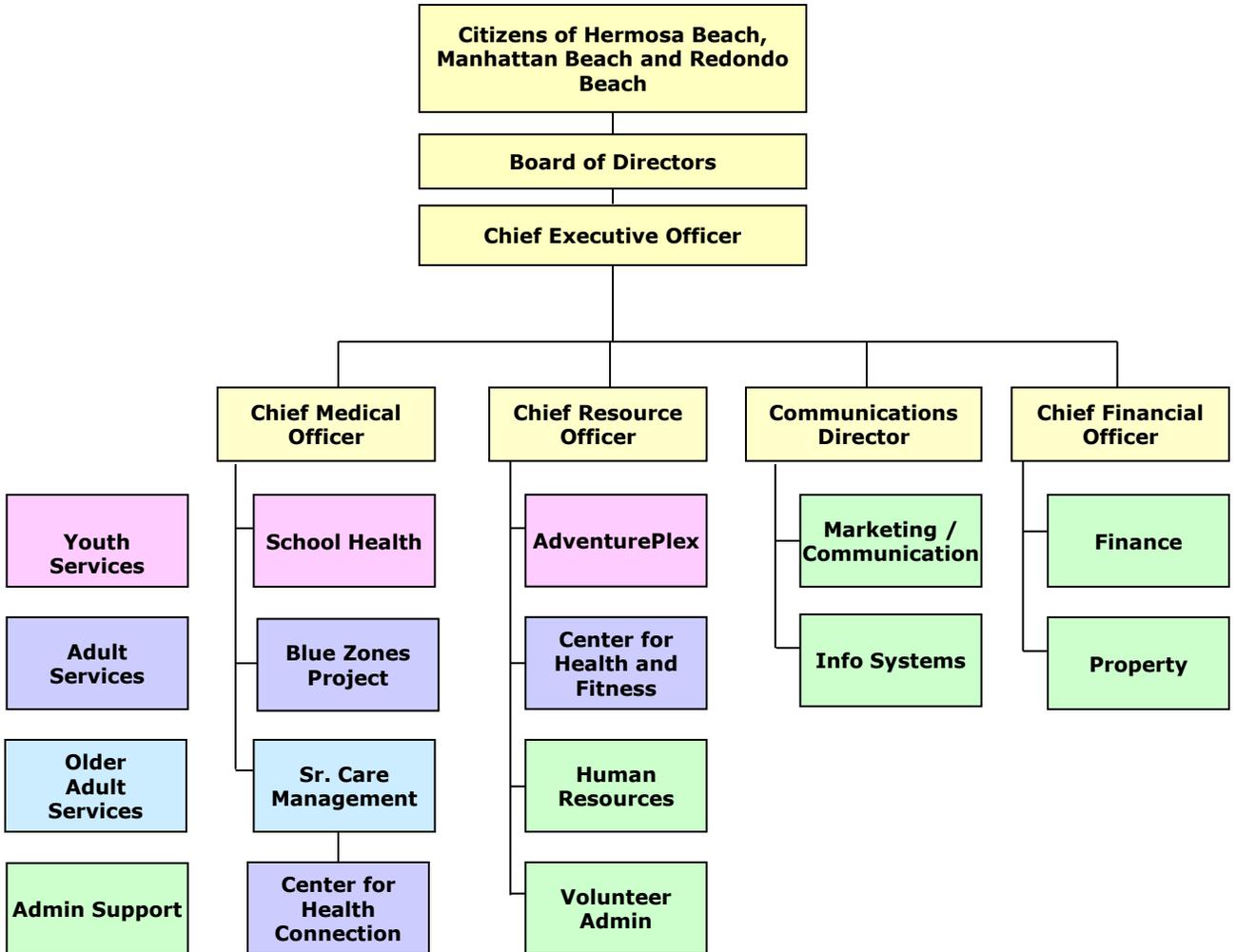
# BCHD FY2013-14 Budget

## Personnel



*Live Well. Health Matters.*

# Organization Chart



Beach Cities Health District  
 Budget 2013-14 - Personnel FTE Summary  
 Average FTEs

	<b>Budget FY14</b>	<b>Budget FY13</b>	<b>Budget FY12</b>
<b>Administration</b>			
Executive	2.00	2.00	2.00
Human Resources/Volunteers	5.00	5.00	5.00
Finance/IT/Property	7.43	6.70	7.60
Communications	3.00	3.00	3.00
	<u>17.43</u>	<u>16.70</u>	<u>17.60</u>
<b>Lifespan Services</b>			
Blue Zones Project*	6.00	2.00	1.00
Lifespan Admin	0.75	0.75	1.00
School Health	8.14	7.27	6.26
Senior Services	10.33	10.50	8.50
	<u>25.23</u>	<u>20.52</u>	<u>16.76</u>
<b>Fitness Centers</b>			
AdventurePlex	21.89	20.60	22.05
Center for Health & Fitness	16.12	17.50	17.31
	<u>38.01</u>	<u>38.10</u>	<u>39.36</u>
<b>District Total</b>	<u>80.67</u>	<u>75.32</u>	<u>73.72</u>

\* 6.0 FTEs added in November 2013 increases total Blue Zones staffing from 2.0 FTEs to 8.50, averaging 6.33 FTEs

Beach Cities Health District  
Budget 2013-14 - Personnel - FTE summary

		Prior Year	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total	Avg.
<b>Executive</b>																
170 CEO	Burden, Susan	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 CEO/Board Secretary	Carroll, Gloria	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
		2.00	2.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	24.00	2.00
<b>Human Resources</b>																
110 Director of Human Resource	Berling, Jacquelin	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
110 Human Resources Generalist	Johnson, Bernadette	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
110 Administrative Assistant II	Luna, Denise	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
110 Volunteer Services Mgr	Megan Vixie	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
110 Human Resources Generalist	Sarah Russo	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
150 Volunteer Services Mgr	Megan Vixie	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
150 Human Resources Generalist	Sarah Russo	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
		5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	60.00	5.00
<b>Finance</b>																
120 Financial Analyst	Bobonski, Chris	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Payables/Receivables Accot	Germaine Fisher	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Payroll/GL Accountant	Jenkins, Juliana	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 CFO	Groom, Stephen	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Contract and Billing Specialist	Mitoma, Frances	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
710 Sr. Manager Real Estate	Olin, Kelly	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
710 Maintenance Engineer	Vacant	-	-	-	-	-	-	-	-	-	0.25	0.25	0.25	0.25	1.00	0.08
710 Maintenance Engineer	Wright, Lewis	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
710 Administrative Assistant II	Lee, Valerie	0.25	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
730 Sr. Manager Real Estate	Olin, Kelly	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
730 Maintenance Engineer	Vacant	-	-	-	-	-	-	-	-	-	0.75	0.75	0.75	0.75	3.00	0.25
730 Maintenance Engineer	Wright, Lewis	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
730 Administrative Assistant II	Lee, Valerie	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	5.40	0.45
		6.70	7.10	7.10	7.10	7.10	7.10	7.10	7.10	7.10	8.10	8.10	8.10	8.10	89.20	7.43
<b>Communications</b>																
160 Communications Manager	Higa, Cristan	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Graphic Designer	Lyse, Ryan	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Graphic Designer	Eric Garner	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	36.00	3.00
<b>Senior Adult Care</b>																
200 Director of Community Care	Rafkin, Marilyn J	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	1.00	0.08
200 Director of Community Care	Lawson, Kerianne	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	Martinez, Jessica	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	Reighley, Michael J.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	Thomas, Ronda C	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	Hocking, Heather	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	Flaxman, Greg	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Intake Specialist--CHC	Diana Garcia	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Volunteer Specialist	Tara Guden	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 CHC Coordinator	TBD	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	Joy Schmidt	0.50	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
200 Administrative Assistant II	Whitaker, Sydney M	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
		10.50	11.25	10.25	10.25	10.25	10.25	10.25	10.25	10.25	10.25	10.25	10.25	10.25	124.00	10.33
<b>Lifespan Services - School Health</b>																
405 Youth Services Director	Oshita, Gretchen	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
405 Administrative Assistant	Nadejova, Katerina	0.63	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 LiveWell Tots Coordinator	Roxanne Luce	0.28	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Dietician	Winy Chen	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
482 Program Coordinator	Scotti, Donna	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
482 Registered Dietician	Winy Chen	1.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
482 Physical Education Specialist	Sanchez, Earl	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	10.62	0.88
482 Physical Education Specialist	Mike Morlock	1.00	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	0.88	10.62	0.88
482 Garden Coordinator	Tippett, Amber	0.50	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.50	0.63
483 Behavioral Health Education	Sandi Conley	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
		7.27	8.14	8.14	8.14	8.14	8.14	8.14	8.14	8.14	8.14	8.14	8.14	8.14	97.73	8.14

Beach Cities Health District  
 Budget 2013-14 - Personnel - FTE summary

	Prior Year	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total	Avg.
<b>Lifespan Services - Blue Zones</b>															
800 Director, Blue Zones Project Nakano, Lauren S.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Coordinator, School Health F TBD	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	8.00	0.67
800 Coordinator, Community He: Sarah Russo	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Coordinator, Healthy Comm: Gray, Jill	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	8.00	0.67
800 Engagement Specialist Lapen, Paige	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	8.00	0.67
800 Analyst, Community Policy Graves, Erica	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	8.00	0.67
800 Administrative Assistant, He: TBD	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	8.00	0.67
800 Coordinator, Food Environm: TBD	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	8.00	0.67
	2.00	2.00	2.00	2.00	2.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	72.00	6.00

<b>Fitness Centers - AdventurePlex</b>															
631 General Manager Cindy Foster	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
631 Data & Operations Specialist Paul Belknap	0.50	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
631 Adventure Staff (Adventure L MSR - Lead Class (Emily)	0.30	0.75	0.75	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	5.80	0.48
631 Adventure Staff (Adventure L MSR - Lead Outdoor (TBD	0.30	0.75	0.75	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	5.80	0.48
631 Adventure Staff (Adventure L MSR- (Stephanie)	0.30	0.75	0.75	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	5.80	0.48
631 Adventure Staff (Adventure L MSR - TBD	0.30	0.75	0.75	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	5.80	0.48
631 Adventure Staff (Adventure L MSR - (Dennise)	0.30	0.75	0.75	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	5.80	0.48
631 Adventure Staff (Adventure L MSR - (Brenda)	0.30	0.75	0.75	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	5.80	0.48
631 Adventure Staff (Adventure L Aleader - Queenie	0.30	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Justina	0.69	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Taja	0.20	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Itchel	0.20	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Lisa	0.20	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Ruby	0.20	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Yarithza	0.20	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Kevin	0.20	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
631 Adventure Staff (Adventure L Aleader - Kyle	0.49	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	0.22	2.64	0.22
632 Program Supervisor Trisha Contreras	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
632 Outdoor Staff Kyle	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff TBD	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff TBD	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff Kegan	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff TBD	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff Gary	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff Monica	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff Kevin	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff Itchel	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff John S.	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Outdoor Staff Taja	varies	0.18	0.18	0.11	0.11	0.11	0.11	0.14	0.11	0.11	0.11	0.11	0.14	1.52	0.13
632 Instructor Cooney, Lisa	varies	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	1.38	0.12
632 Instructor Vicari, Michael	varies	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.66	0.05
632 Instructor Connaughton, Angela	varies	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.68	0.06
632 Instructor Griffin, Monica	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.38	0.03
632 Instructor Jammer, Nikki	varies	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	2.77	0.23
632 Instructor Douglas, Taja	varies	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.55	0.05
633 Event Supervisor Sapien, Aja	0.33	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
633 Event Specialist Silva, Jareena	varies	-	0.20	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	7.70	0.64
633 Event Specialist Ortiz, Gema	varies	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
633 Event Staff tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
633 Event Staff tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
633 Event Staff tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
633 Event Staff tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
633 Event Staff tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
633 Event Staff tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
633 Event Staff tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
633 PNO Instructor tbd	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
634 Camp Supervisor Sapien, Aja	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
634 Assistant Camp Director Morro, Shana	varies	1.00	0.80	-	-	-	-	-	-	-	-	-	-	1.00	0.23
634 Assistant Camp Director TBD	varies	1.00	1.00	-	-	-	-	-	-	-	-	-	-	1.00	0.25
634 Camp Staff Year 1 TBD	varies	0.53	0.57	-	-	0.05	0.05	0.07	0.04	-	0.05	-	-	0.60	1.96
634 Camp Staff Year 1 TBD	varies	0.53	0.57	-	-	0.05	0.05	0.07	0.04	-	0.05	-	-	0.60	1.96
634 Camp Staff Year 1 TBD	varies	0.53	0.57	-	-	0.05	0.05	0.07	0.04	-	0.05	-	-	0.60	1.96
634 Camp Staff Year 1 TBD	varies	0.53	0.57	-	-	0.05	0.05	0.07	0.04	-	0.05	-	-	0.60	1.96



Beach Cities Health District  
 Budget 2013-14 - Personnel - FTE summary

	Prior Year	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total	Avg.
611 Instructor	Griffin, Monica	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	Bastarache, Mark	varies	0.07	0.06	0.06	0.06	0.06	0.06	0.03	0.07	0.06	0.06	0.06	0.71	0.06
611 Instructor	Cooney, Lisa	varies	0.08	0.07	0.09	0.10	0.10	0.10	0.13	0.10	0.13	0.10	0.10	1.20	0.10
611 Instructor	Dodge, Debra	varies	0.02	0.01	0.03	0.02	0.01	0.02	0.01	0.02	0.02	0.02	0.02	0.22	0.02
611 Instructor	Rowley, Charlotte	varies	0.04	0.08	0.09	0.10	0.15	0.14	0.19	0.12	0.11	0.11	0.11	1.35	0.11
611 Instructor	Fasen, Fred	varies	0.02	0.03	0.02	0.02	0.02	0.02	0.03	0.02	0.02	0.02	0.02	0.26	0.02
611 Instructor	Gierst, Michelle	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	Mohammadifar, N	varies	0.04	0.08	0.05	0.03	0.01	0.02	0.02	0.01	0.03	0.03	0.03	0.38	0.03
611 Instructor	Ho, Allison	varies	0.02	0.02	0.02	0.02	0.02	0.03	0.02	0.02	0.02	0.02	0.02	0.25	0.02
611 Instructor	Karel, Joyce	varies	0.05	0.05	0.02	0.03	0.02	0.02	0.03	0.02	0.03	0.03	0.03	0.36	0.03
611 Instructor	Amrani, Sandra	varies	0.03	0.03	0.03	0.03	0.02	0.03	0.03	0.02	0.03	0.03	0.03	0.30	0.03
611 Instructor	Mansfield, Cheryl	varies	0.04	0.08	0.06	0.05	0.05	0.01	0.05	0.05	0.05	0.05	0.05	0.59	0.05
611 Instructor	Miller, Sheila A.	varies	0.09	0.05	0.01	0.02	0.02	0.01	0.01	0.02	0.03	0.03	0.03	0.35	0.03
611 Instructor	Parker, Mary F.	varies	0.02	0.02	0.02	0.02	0.02	0.02	0.03	0.02	0.02	0.02	0.02	0.25	0.02
611 Instructor	Pioch, Samantha	varies	0.06	0.05	0.07	0.06	0.04	0.04	0.03	0.06	0.05	0.05	0.05	0.61	0.05
611 Instructor	Schraner, Manuela	varies	0.03	0.04	0.02	0.02	0.02	0.01	0.02	0.01	0.02	0.02	0.02	0.25	0.02
611 Instructor	Schunk, Lois	varies	0.21	0.11	0.19	0.25	0.21	0.15	0.21	0.20	0.19	0.19	0.19	2.29	0.19
611 Instructor	Simpson, Janet	varies	0.05	0.05	0.03	0.05	0.06	0.05	0.05	0.04	0.05	0.05	0.05	0.58	0.05
611 Instructor	Nadejova, K.	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
611 Instructor	Sutton, Stephanie	varies	0.10	0.21	0.09	0.12	0.09	0.13	0.09	0.07	0.11	0.11	0.11	1.34	0.11
611 Instructor	Teel, Deborah	varies	0.08	0.07	0.08	0.08	0.07	0.11	0.09	0.09	0.08	0.08	0.08	0.99	0.08
611 Instructor	Watkins, Sharon	varies	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
612 Personal Trainer Coordinator	Ragona, Rachel	varies	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
612 Personal Trainer--Training	Alnes, Lauren	varies	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	5.64	0.47
612 Personal Trainer--Training	P, Joanna	varies	0.36	0.36	0.36	0.36	0.36	0.36	0.36	0.36	0.36	0.36	0.36	4.32	0.36
612 Personal Trainer--Training	Peace, Michael	varies	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	5.64	0.47
612 Personal Trainer--Training	Huyhn, Julie	varies	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	0.47	5.64	0.47
612 Personal Trainer--Training	Malet, Derik	varies	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	3.24	0.27
612 Personal Trainer--Training	Lumbao, Julie	varies	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
613 Instructor	Aragona, Debra A.	varies	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	1.08	0.09
613 Instructor	Debold, Jeananne	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
613 Instructor	Emmetti, Maria	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
613 Instructor	Gierst, Michelle	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
613 Instructor	Hendrickson, B.	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
613 Instructor	Kirksey, Kamala	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
613 Instructor	Lestelle, Jamie	varies	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	6.36	0.53
613 Instructor	Mansfield, Cheryl	varies	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.36	0.28
613 Instructor	Murphy, Lilly	varies	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
613 Instructor	Schraner, Manuela	varies	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
613 Instructor	Walker, Umeko	varies	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	1.08	0.09
614 Instructor	Carpenter, Pamela	varies	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	1.08	0.09
614 Instructor	Bravick, Carrie	varies	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
614 Instructor	Diamond, Avra	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
614 Instructor	Gierst, Michelle	varies	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	Goldstein, Susan	varies	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
614 Instructor	Kelly, Jennifer	varies	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
614 Instructor	Larson, Lisa	varies	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
614 Instructor	Lehman, Sue	varies	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	0.27	3.24	0.27
614 Instructor	Losq, Timilie	varies	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
614 Instructor	Indelicato, Renee	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
614 Instructor	Market, Simone	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
614 Instructor	Page, Via	varies	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	Shuibi, Zania	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
614 Instructor	Tom, Kimberly J.	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
614 Instructor	Volk, Jamie	varies	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
614 Instructor	Pomeratz, Efrat	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
615 Instructor	Malit, Derick	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
615 Instructor	Butler, Jeff	varies	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
615 Instructor	Fitzpatrick, Tracy	varies	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
615 Instructor	Papageorgiou, J	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
615 Instructor	Saldana, Marc	varies	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
615 Instructor	Tobey, Samantha	varies	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
615 Instructor	Sabol, Sara	varies	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
	23.31	16.17	16.19	16.08	16.18	16.09	16.00	16.20	16.10	16.11	16.11	16.11	16.11	193.43	16.12
DISTRICT TOTAL	78.27	88.80	87.74	70.58	70.68	78.73	78.64	79.63	78.51	78.61	79.76	78.61	94.74	968.04	80.67

# BCHD FY2013-14 Budget

## Contract Services



*Live Well. Health Matters.*

Beach Cities Health District  
 Contract Services & Case Management Services  
 Budget FY 2013-14

Account	Description	FY 13-14 BUDGET	FY 12-13 BUDGET	FY 11-12 BUDGET
<b>Contract Services - Senior</b>				
1-200-200-5930-07	City of RB Senior/Adult Disabled Health Fair	4,483	4,483	4,483
1-200-200-5930-24	South Bay Adult Care Center	9,324	9,324	9,324
1-200-200-5930-29	The Center for the Partially Sighted	4,373	4,373	4,373
1-200-200-5930-31	The Salvation Army Meals on Wheels	58,045	58,045	58,045
1-200-200-5930-33	YMCA - Senior Nutrition	20,000	17,520	17,520
1-200-200-5930-34	RB Sr. Aid Program	4,124	4,124	5,952
	Senior Subtotal	<u>100,349</u>	<u>97,869</u>	<u>99,697</u>
<b>Contract Services - Youth</b>				
1-400-405-5930-10	HBCSD - Counseling	26,425	26,442	26,442
1-400-405-5930-11	HBCSD - Health Aides	25,110	30,360	30,360
1-400-405-5930-12	HBCSD - Nutrition	7,620	7,620	7,620
1-400-405-5930-13	HBCSD - Physical Education	44,111	44,111	44,111
1-400-405-5930-15	MBUSD - Counseling	95,376	95,376	95,376
1-400-405-5930-16	MBUSD - Nurses/Heath Aides	149,484	83,184	83,184
1-400-405-5930-17	MBUSD - Sub Abuse Program	9,048	9,048	9,048
1-400-405-5930-18	MBUSD - Physical Education	20,004	81,060	81,060
1-400-405-5930-19	RBUSD - Academy of Health and Fitness	-	-	-
1-400-405-5930-20	RBUSD - Counseling	127,398	127,398	127,398
1-400-405-5930-21	RBUSD - Nurses/Health Aides	115,497	115,452	115,452
1-400-405-5930-22	RBUSD - SARB 16	14,892	14,892	14,892
1-400-405-5930-34	HB Bully Prevention Program	5,868	5,868	5,868
1-400-405-5930-35	RB Bully Prevention Program	-	-	-
	RBUSD	-	100,000	-
	RB K-9	-	6,000	6,000
	Youth Subtotal	<u>640,833</u>	<u>746,811</u>	<u>646,811</u>
<b>Contract Services - Sr/CHC</b>				
1-200-200-5930-02	City of HB Paramedic services	21,840	21,840	21,840
1-200-200-5930-10	City of HB DV Advocacy Program	-	-	-
1-200-200-5930-03	City of MB Paramedic services	29,364	29,364	29,364
1-200-200-5930-11	City of MB DV Advocacy Program	-	-	-
1-200-200-5930-04	City of RB Paramedic services	48,000	48,000	48,000
1-200-200-5930-08	City of RB Police Dept.DV Program	17,100	13,272	13,272
1-200-200-5930-05	SB Youth Project Touch	32,991	32,991	-
1-200-200-5930-28	St. Andrew's Church Homeless/Needy	2,616	2,119	-
1-200-200-5930-30	Hospice Fndation/ The Gathering Place	40,800	33,062	-
1-200-200-5930-32	Wellness Community/Cancer Support	45,402	45,402	-
	Health Connection Subtotal	<u>238,113</u>	<u>226,050</u>	<u>112,476</u>
<b>Contract Services - Board</b>				
1-100-170-5930-00	MicroGrant	45,000	40,000	25,000
	Board subtotal	<u>45,000</u>	<u>40,000</u>	<u>25,000</u>
	<b>Grants total</b>	<b><u>1,024,295</u></b>	<b><u>1,110,730</u></b>	<b><u>883,984</u></b>
<b>Case Managed Services - Senior</b>				
1-100-110-5935-00	Hr/Admin Health Fund	1,000	2,500	5,000
1-200-200-5935-00	Senior Health Fund	190,000	170,000	190,000
		<u>191,000</u>	<u>172,500</u>	<u>195,000</u>
<b>Case Managed Services - Sr/CHC</b>				
1-200-200-5936-40	Adult Commodity	-	-	47,030
1-200-200-5936-50	Adult Medical	65,200	90,200	-
1-200-200-5936-53	Adults w/ minor children	-	-	21,904
1-200-200-5936-55	Adult Medical Non-Profit	-	-	64,296
1-200-200-5936-56	Adults w/out minor children	-	-	33,205
1-200-200-5936-60	Adult Counseling	-	-	-
1-200-200-5936-65	Adult Individual	40,000	68,402	90,550
1-200-200-5936-70	Adult Dental	-	-	-
1-200-200-5936-80	Adult Psychiatric	-	-	-
1-200-200-5936-90	Adult Group	-	-	24,964
1-200-200-5937-50	Child Medical	7,500	17,691	-
1-200-200-5937-52	Child Pediatric	-	-	23,419
1-200-200-5937-55	Child Medical NP	-	-	-
1-200-200-5937-60	Child Counseling	-	-	-
1-200-200-5937-65	Child Individual	25,000	51,978	68,808
1-200-200-5937-70	Child Dental	6,000	18,065	23,914
1-200-200-5937-80	Child Psychiatric	-	-	-
1-200-200-5937-90	Child Group	-	-	41,580
		<u>143,700</u>	<u>246,336</u>	<u>439,670</u>
	<b>Case Management Total</b>	<b><u>334,700</u></b>	<b><u>418,836</u></b>	<b><u>634,670</u></b>
		<u>1,358,994</u>	<u>1,529,566</u>	<u>1,518,654</u>

# BCHD FY2013-14 Budget

## District Profile / Demographics



*Live Well. Health Matters.*

Date: July 1, 2013

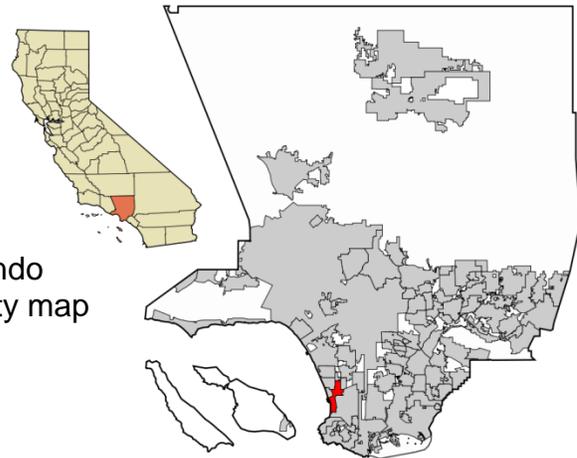
## Profile/Demographics

### Established

The Beach Cities Health District is a public government agency, one of 78 California Health Districts, in operation since 1955. In 1993, the District changed its name from the South Bay Hospital District to the Beach Cities Health District.

**Governing Body**  
Board of Five Directors

**Cities Served -**  
Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red in Los Angeles County map on right).



### Location -

The Beach Cities Health District is located in Redondo Beach, CA approximately 18 miles Southwest of Los Angeles and 5 miles South of Los Angeles Airport (LAX).

<b>City</b>	<b>2010</b>	
	<b>Population*</b>	<b>%</b>
Redondo Beach	68,105	55%
Manhattan Beach	36,773	30%
Hermosa Beach	19,599	16%
	<u>124,477</u>	100%

\*California State Department of Finance, May, 2011

<b>Age Category</b>	<b>Population</b>	<b>%**</b>
Youth	23,651	19%
Adult	89,623	72%
Senior	11,203	9%
	<u>124,477</u>	100%

\*\* US Census Bureau, 2000

# BCHD FY2013-14 Budget



## Financial Summaries



*Live Well. Health Matters.*

**Beach Cities Health District  
District Total Rollup  
Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13	% Var Bud 14 Proj 13
--- 4020- Property Tax Revenue	2,676,000	2,462,400	2,453,868	2,450,400	109%	2,597,700	103%
TOTAL TAX REVENUE	2,676,000	2,462,400	2,453,868	2,450,400	109%	2,597,700	103%
---					-		
--- 4110- Lease Revenue	2,515,835	2,178,016	2,074,595	1,678,266	116%	2,239,221	112%
--- 4120- Revenue - POC	-	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4140- Interest Revenue	986,441	1,319,329	1,783,309	1,921,990	75%	1,464,158	67%
--- 4150- Limited Partnership Revenue	2,185,700	1,333,000	1,214,941	1,443,567	164%	1,675,534	130%
TOTAL INVESTMENT REVENUE	5,687,976	4,830,345	5,072,845	5,043,823	118%	5,378,913	106%
---							
--- 4210 Revenue - Classes / Group	596,661	669,561	693,639	691,464	89%	618,524	96%
--- 4220 Membership Revenue	806,445	779,985	771,970	773,164	103%	728,654	111%
--- 4230 Individual/Consult/Single-Day	880,966	810,239	665,965	861,800	109%	836,814	105%
--- 4250 Childcare Revenue	20,172	8,700	8,476	7,500	232%	9,690	208%
--- 4260 Food/Beverage Revenue	242,134	246,157	234,847	242,439	98%	233,052	104%
--- 4270 Equipment Sales Revenue	-	-	-	-	-	-	-
--- 4280 Facility Rental	84,235	55,980	-	-	150%	48,687	173%
--- 4290 Retail Revenue	9,853	12,102	20,215	14,915	81%	9,425	105%
TOTAL USER FEES REVENUE	2,640,466	2,582,724	2,395,112	2,591,282	102%	2,484,846	106%
---							
--- 4390- Revenue (discontinue unless misc)	55,256	130,916	14,371	17,420	42%	147,904	37%
--- 4310- Memorial Donations Revenue	8,620	8,620	12,434	8,620	100%	8,620	100%
--- 4320- Grants	75,644	76,955	116,814	113,759	98%	58,525	129%
--- 4999- Transfers in (out)	12	-	-	-	-	-	-
TOTAL OTHER REVENUE	139,532	216,491	143,619	139,799	64%	215,049	65%
TOTAL REVENUE	11,143,974	10,091,960	10,065,444	10,225,304	110%	10,676,508	104%
---							
--- 5610- COGS - Cost of Goods Sold - non-food	23,874	31,030	41,514	38,390	77%	28,469	84%
--- 5620- Cafe Supplies - cost of good sold - food	112,008	106,200	106,348	106,200	105%	110,642	101%
TOTAL COST OF GOODS SOLD	135,882	137,230	147,862	144,590	99%	139,111	98%
---							
--- 5010- Salaries - Reg FT-Ben	3,282,741	3,076,335	2,934,782	3,011,023	107%	2,940,951	112%
--- 5015- Salaries - Reg PT - Ben	266,820	177,220	209,985	258,382	151%	230,625	116%
--- 5018- Salaries - Reg PT - PERS-only	60,445	96,972	30,825	70,806	62%	60,163	100%
--- 5020- Salaries - Reg PT - no Ben	441,910	433,886	445,778	405,330	102%	452,849	98%
--- 5025- Salaries - Temporary PT - No Ben	-	-	17,652	-	-	36,997	0%
--- 5030- Salaries - Instructors - no Ben	340,811	266,708	328,667	291,463	128%	297,610	115%
--- 5035- Cafeteria Plan Contribution	436,914	425,400	407,231	430,812	103%	397,575	110%
--- 5040- Payroll Taxes	286,128	264,743	273,601	262,650	108%	266,983	107%
--- 5050- LTD Insurance Premiums	18,192	17,844	41,762	21,984	102%	18,866	96%
--- 5055- Pension Benefits	419,343	382,298	307,978	347,114	110%	371,246	113%
--- 5060- Unemployment Benefits	50,004	30,000	30,350	50,000	167%	28,270	177%
--- 5065- Employee Incentive Bonus	100	100	735	20,700	100%	22,911	0%
--- 5070- Employee Service Awards Expense	1,500	1,550	-	1,300	97%	1,080	139%
--- 5057- Vacation/Sick Leave	-	-	40,093	-	-	1,144	0%
TOTAL PAYROLL	5,604,908	5,173,056	5,069,439	5,171,564	108%	5,127,270	109%
---							
--- 5210- Consumables (food used as supplies)	18,354	9,600	10,508	11,450	191%	9,418	195%
--- 5215- Insurance - General	250,488	257,150	167,736	228,582	97%	233,504	107%
--- 5220- Employee Travel/Parking	39,656	25,440	25,986	35,325	156%	24,531	162%
--- 5222- Client transportation	16,126	17,625	18,113	14,625	91%	17,625	91%
--- 5225- Office Supplies	34,004	27,844	32,114	38,957	122%	28,138	121%
--- 5227- Gym/Locker room Supplies	14,244	13,500	14,132	13,500	106%	8,442	169%
--- 5228- Program Supplies	95,735	88,217	63,428	83,457	109%	74,576	128%
--- 5229- Janitorial supplies	32,016	28,556	24,699	20,177	112%	35,692	90%
--- 5230- Other Supplies	18,132	17,330	554	17,768	105%	25,357	72%
TOTAL GEN & ADMIN EXPENSES	518,755	485,262	357,270	463,841	107%	457,283	113%
---							
--- 5110- Employee Retention & Recognition	8,565	7,825	12,053	9,825	109%	10,133	85%
--- 5111- Employee Wellness	23,304	23,600	501	3,000	99%	21,235	110%
--- 5112- Employee Assistance	-	-	3,159	3,600	-	-	-
--- 5115- ADP Payroll Processing Fees	30,300	25,052	29,373	27,584	121%	30,366	100%
--- 5120- Education & Training Seminars	44,853	32,150	25,580	37,491	140%	24,372	184%
--- 5125- Insurance - Worker's Comp	34,908	37,836	43,602	49,865	92%	30,880	113%
--- 5130- Recruitment	13,458	10,914	8,302	9,495	123%	12,962	104%
--- 5140- Tuition Reimbursement	11,300	58,000	4,328	13,100	19%	41,536	27%
--- 5145- Uniforms	10,366	7,050	5,018	6,750	147%	6,505	159%
TOTAL HUMAN RESOURCES EXPENSES	177,054	202,427	131,916	160,710	87%	177,989	99%
---							
--- 5311- IT Server Equipment	5,000	3,800	7,272	11,300	132%	732	683%
--- 5312- IT Workstations	14,700	10,800	20,070	19,600	136%	678	2168%
--- 5313- Presentational Equipment	1,800	1,600	-	1,600	113%	1,600	113%
--- 5314- Phone Equipment	4,896	4,600	1,008	2,200	106%	9,700	50%
--- 5315- IT Repair & Maint Parts	720	697	770	1,373	103%	122	590%
--- 5316- IT Website / Internet Equipment	36,500	1,500	-	1,500	2433%	1,720	2122%
--- 5317- IT Monitors & Printers	11,160	2,160	872	2,700	517%	1,864	599%

Beach Cities Health District District Total Rollup Budget 2013-14					% Var Bud 13 Bud 14	Proj'd FY13	% Var Bud 14 Proj 13	
	Budget FY14	Budget FY13	Actual FY12	Budget FY12				
--- 5320-	IT Network Expense	2,196	2,200	5,933	6,400	100%	-	-
--- 5330-	IT Software Expense	130,080	112,147	72,159	110,799	116%	110,268	118%
	<b>TOTAL MIS EXPENSES</b>	<b>207,052</b>	<b>139,504</b>	<b>108,084</b>	<b>157,472</b>	<b>148%</b>	<b>126,684</b>	<b>163%</b>
---	5410- Advertising	138,311	90,008	43,634	47,700	154%	44,500	311%
---	5415- Community Education Materials	20,000	-	561	-	-	596	3356%
---	5420- Community Outreach	85,610	23,600	20,488	28,406	363%	21,498	398%
---	5425- Internet / Intranet / Website	6,600	8,340	4,704	5,745	79%	600	1100%
---	5430- Dues & Memberships	26,517	24,277	18,692	11,593	109%	25,884	102%
---	5435- Educational Materials	5,377	4,706	1,046	5,156	114%	1,712	314%
---	5440- Mailing Services	21,055	11,055	14,714	9,600	190%	-	-
---	5445- Management of Volunteers	9,384	8,800	3,456	11,080	107%	5,800	162%
---	5450- Meetings	22,004	6,100	6,397	6,705	361%	9,633	228%
---	5455- Postage	84,993	41,499	64,515	32,462	205%	61,786	138%
---	5460- Printing	139,036	75,136	72,075	56,959	185%	90,282	154%
---	5465- Promotional Items/Materials	62,300	43,225	7,914	8,000	144%	20,477	304%
---	5470- Subscriptions	4,124	1,730	977	2,350	238%	2,459	168%
---	5499- Business Promotion Allocation	-	-	-	-	-	35,176	0%
	<b>TOTAL COMMUNITY RELATIONS E</b>	<b>625,311</b>	<b>338,476</b>	<b>259,173</b>	<b>225,756</b>	<b>185%</b>	<b>320,403</b>	<b>195%</b>
---	5510- Building Maintenance & Repair	111,962	124,158	106,720	112,108	90%	212,337	53%
---	5515- Equipment/Furniture < \$5,000	42,133	23,600	17,910	20,842	179%	37,084	114%
---	5520- Equipment/Facility Lease	136,572	94,471	54,481	82,843	145%	91,365	149%
---	5525- Equipment/General Maintenance & R	39,040	55,654	27,058	29,100	70%	20,940	186%
---	5530- Landscape Maintenance	65,580	63,640	56,687	55,440	103%	56,536	116%
---	5540- Electricity	433,424	431,056	384,899	447,098	101%	416,203	104%
---	5542- Gas	135,302	136,134	153,889	135,928	99%	123,004	110%
---	5544- Water	86,496	81,600	73,972	80,000	106%	88,792	97%
---	5546- Waste Removal	12,384	13,958	11,562	14,826	89%	11,917	104%
---	5548- Telephone	49,598	49,250	43,741	39,274	101%	37,784	131%
---	5550- Plant Service	7,212	6,315	10,943	8,220	114%	6,800	106%
---	5565- Janitorial Services	107,700	107,700	136,040	103,500	100%	107,173	100%
---	5598- Internal BOE allocation	-	-	-	-	-	-	-
---	5599- BOE allocation to tenants	(857,374)	(821,004)	(485,597)	(703,450)	104%	(821,316)	104%
	<b>TOTAL FACILITIES EXPENSES</b>	<b>370,029</b>	<b>366,532</b>	<b>592,305</b>	<b>425,729</b>	<b>101%</b>	<b>388,619</b>	<b>95%</b>
---	5710- Accounting Services	19,356	17,964	8,015	17,964	108%	14,964	129%
---	5715- Banking Services	86,004	87,000	80,781	80,000	99%	86,304	100%
---	5720- Election Expense	48,000	48,000	299	48,000	100%	377	12732%
---	5725- Laundry Services	40,212	54,550	52,986	60,600	74%	44,714	90%
---	5730- Legal Services	57,504	58,000	151,676	92,000	99%	151,982	38%
---	5740- Outside Services	545,442	901,778	680,200	865,290	60%	933,288	58%
---	5744- Outside Service-Research	75,000	75,000	-	-	100%	3,240	2315%
---	5746- Outside Services - H&F	60,305	45,822	45,241	46,905	132%	65,146	93%
---	5747- Outside Services - Property	48,000	45,000	86,696	-	107%	6,800	706%
---	5748- Engineering/Maintenance Services	-	-	-	-	-	38,608	0%
---	5750- Research Services	-	-	-	1,280	-	-	-
---	5755- Service Contracts	182,339	176,378	168,201	162,034	103%	207,774	88%
---	5760- Taxes & Licensing	14,085	10,485	16,438	10,365	134%	24,571	57%
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>1,176,247</b>	<b>1,519,977</b>	<b>1,290,533</b>	<b>1,384,438</b>	<b>77%</b>	<b>1,577,768</b>	<b>75%</b>
---	5910- Prospect South Bay	57,816	55,200	48,050	52,800	105%	60,726	95%
---	5910- Interest Expense	418,900	442,305	946,391	463,435	95%	445,983	94%
---	5999- Indirect Admin Services	-	-	-	-	-	-	-
	<b>TOTAL OTHER</b>	<b>476,716</b>	<b>497,505</b>	<b>994,441</b>	<b>516,235</b>	<b>96%</b>	<b>506,709</b>	
---	5930- Grant Expense	1,024,295	1,104,752	849,055	883,984	93%	1,140,930	90%
---	5935- Health Fund	334,704	418,836	558,503	634,670	80%	323,700	103%
---	5940- Holiday Assistance	8,500	8,500	5,697	8,500	100%	8,500	100%
	<b>TOTAL FUNDS &amp; GRANTS</b>	<b>1,367,499</b>	<b>1,532,088</b>	<b>1,413,255</b>	<b>1,527,154</b>	<b>89%</b>	<b>1,473,130</b>	<b>93%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>10,659,453</b>	<b>10,392,057</b>	<b>10,364,278</b>	<b>10,177,489</b>	<b>103%</b>	<b>10,294,966</b>	<b>104%</b>
	<b>NET INCOME (LOSS) BEFORE CAPEX</b>	<b>484,521</b>	<b>(300,097)</b>	<b>(298,834)</b>	<b>47,815</b>		<b>381,542</b>	<b>127%</b>
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020- Capital Expenditure - MIS	-	6,000	109,577	19,400	0%	24,947	0%
---	6030- Capital Expenditure - FF&E	-	-	-	15,815	-	-	-
---	6040- Capital Expenditure - Parking	20,800	51,500	30,093	59,500	40%	44,500	47%
---	6050- Capital Expenditure - Building	223,400	242,400	221,881	153,100	92%	228,400	98%
	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>244,200</b>	<b>299,900</b>	<b>361,551</b>	<b>247,815</b>	<b>81%</b>	<b>297,847</b>	<b>82%</b>
	<b>NET INCOME (LOSS)</b>	<b>240,321</b>	<b>(599,997)</b>	<b>(660,385)</b>	<b>(600,000)</b>		<b>83,695</b>	

**Beach Cities Health District  
District Total Rollup with Dept Detail  
Budget 2013-14**

	<b>Lifespan Services</b>	<b>Fitness Centers</b>	<b>Admin Support</b>	<b>Finance &amp; Property</b>	<b>Total Budget FY14</b>
--- 4020- Property Tax Revenue	-	-	-	2,676,000	2,676,000
TOTAL TAX REVENUE	-	-	-	2,676,000	2,676,000
--- 4110- Lease Revenue	-	-	-	2,515,835	2,515,835
--- 4120- Revenue - POC	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-
--- 4140- Interest Revenue	-	-	-	986,442	986,442
--- 4150- Limited Partnership Revenue	-	-	-	2,185,700	2,185,700
TOTAL INVESTMENT REVENUE	-	-	-	5,687,977	5,687,977
--- 4210 Revenue - Classes / Group	2,200	594,461	-	-	596,661
--- 4220 Membership Revenue	-	806,445	-	-	806,445
--- 4230 Individual/Consult/Single-Day	-	880,966	-	-	880,966
--- 4250 Childcare Revenue	-	20,172	-	-	20,172
--- 4260 Food/Beverage Revenue	-	242,134	-	-	242,134
--- 4270 Equipment Sales Revenue	-	-	-	-	-
--- 4280 Facility Rental	-	84,235	-	-	84,235
--- 4290 Retail Revenue	-	9,853	-	-	9,853
TOTAL USER FEES REVENUE	2,200	2,638,266	-	-	2,640,466
--- 4390- Revenue (discontinue unless misc)	37,832	17,420	-	-	55,252
--- 4310- Memorial Donations Revenue	8,620	-	-	-	8,620
--- 4320- Grants	75,640	-	-	-	75,640
--- 4999- Transfers in (out)	5,271,396	975,564	240,324	(6,487,272)	12
TOTAL OTHER REVENUE	5,393,488	992,984	240,324	(6,487,272)	139,524
<b>TOTAL REVENUE</b>	<b>5,395,688</b>	<b>3,631,250</b>	<b>240,324</b>	<b>1,876,705</b>	<b>11,143,967</b>
--- 5610- COGS - Cost of Goods Sold - non-food	-	23,874	-	-	23,874
--- 5620- Cafe Supplies - cost of good sold - food	-	112,008	-	-	112,008
TOTAL COST OF GOODS SOLD	-	135,882	-	-	135,882
--- 5010- Salaries - Reg FT-Ben	1,487,751	435,371	845,238	514,384	3,282,744
--- 5015- Salaries - Reg PT - Ben	58,056	208,764	-	-	266,820
--- 5018- Salaries - Reg PT - PERS-only	-	33,829	-	26,616	60,445
--- 5020- Salaries - Reg PT - no Ben	36,052	405,860	-	-	441,912
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	-	-
--- 5030- Salaries - Instructors - no Ben	3,000	331,811	6,000	-	340,811
--- 5035- Cafeteria Plan Contribution	187,284	114,174	57,930	77,526	436,914
--- 5040- Payroll Taxes	106,981	95,555	47,082	36,510	286,128
--- 5050- LTD Insurance Premiums	2,664	2,472	11,772	1,284	18,192
--- 5055- Pension Benefits	143,422	60,767	128,960	86,196	419,345
--- 5060- Unemployment Benefits	-	-	50,000	-	50,000
--- 5065- Employee Incentive Bonus	100	-	-	-	100
--- 5070- Employee Service Awards Expense	-	-	1,500	-	1,500
--- 5057- Vacation/Sick Leave	-	-	-	-	-
TOTAL PAYROLL	2,025,310	1,688,603	1,148,482	742,516	5,604,912
--- 5210- Consumables (food used as supplies)	9,150	1,500	7,700	-	18,350
--- 5215- Insurance - General	-	48,102	83,025	119,357	250,484
--- 5220- Employee Travel/Parking	23,106	750	12,450	3,350	39,656
--- 5222- Client transportation	-	16,125	-	-	16,125
--- 5225- Office Supplies	10,490	8,750	12,570	2,196	34,006
--- 5227- Gym/Locker room Supplies	-	14,249	-	-	14,249
--- 5228- Program Supplies	48,910	46,823	-	-	95,733
--- 5229- Janitorial supplies	-	12,516	-	19,504	32,020
--- 5230- Other Supplies	-	16,640	-	1,490	18,130
TOTAL GEN & ADMIN EXPENSES	91,656	165,455	115,745	145,897	518,752
--- 5110- Employee Retention & Recognition	1,272	3,429	3,860	-	8,561
--- 5111- Employee Wellness	-	-	23,300	-	23,300
--- 5112- Employee Assistance	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	-	-	-	30,300	30,300
--- 5120- Education & Training Seminars	9,766	7,500	22,285	5,300	44,851
--- 5125- Insurance - Worker's Comp	8,328	17,460	5,040	4,080	34,908
--- 5130- Recruitment	5,196	2,622	5,640	-	13,458
--- 5140- Tuition Reimbursement	4,000	-	3,300	4,000	11,300
--- 5145- Uniforms	5,160	3,310	1,000	900	10,370
TOTAL HUMAN RESOURCES EXPENSE	33,722	34,321	64,425	44,580	177,048
--- 5311- IT Server Equipment	-	-	5,000	-	5,000
--- 5312- IT Workstations	4,500	-	10,200	-	14,700
--- 5313- Presentational Equipment	-	-	1,800	-	1,800
--- 5314- Phone Equipment	300	-	4,600	-	4,900
--- 5315- IT Repair & Maint Parts	-	-	720	-	720
--- 5316- IT Website / Internet Equipment	35,000	-	1,500	-	36,500
--- 5317- IT Monitors & Printers	9,000	-	2,160	-	11,160

<b>Beach Cities Health District District Total Rollup with Dept Detail Budget 2013-14</b>		<b>Lifespan Services</b>	<b>Fitness Centers</b>	<b>Admin Support</b>	<b>Finance &amp; Property</b>	<b>Total Budget FY14</b>
---	5320- IT Network Expense	-	-	2,200	-	2,200
---	5330- IT Software Expense	29,259	60,643	40,180	-	130,082
	<b>TOTAL MIS EXPENSES</b>	<b>78,059</b>	<b>60,643</b>	<b>68,360</b>	<b>-</b>	<b>207,062</b>
---	5410- Advertising	60,000	-	78,311	-	138,311
---	5415- Community Education Materials	20,000	-	-	-	20,000
---	5420- Community Outreach	69,010	1,100	15,500	-	85,610
---	5425- Internet / Intranet / Website	-	-	6,600	-	6,600
---	5430- Dues & Memberships	3,443	3,658	18,431	985	26,517
---	5435- Educational Materials	2,756	417	2,200	-	5,373
---	5440- Mailing Services	10,000	-	11,055	-	21,055
---	5445- Management of Volunteers	6,100	-	3,280	-	9,380
---	5450- Meetings	8,400	-	13,004	600	22,004
---	5455- Postage	21,825	1,200	61,612	360	84,997
---	5460- Printing	60,000	1,800	76,836	396	139,032
---	5465- Promotional Items/Materials	23,750	-	38,550	-	62,300
---	5470- Subscriptions	949	277	2,749	144	4,119
---	5499- Business Promotion Allocation	-	165,178	(165,178)	-	-
	<b>TOTAL COMMUNITY RELATIONS</b>	<b>286,233</b>	<b>173,630</b>	<b>162,950</b>	<b>2,485</b>	<b>625,298</b>
---	5510- Building Maintenance & Repair	-	29,458	-	82,500	111,958
---	5515- Equipment/Furniture < \$5,000	9,285	25,548	1,300	6,004	42,137
---	5520- Equipment/ Lease	-	68,986	25,868	41,724	136,578
---	5525- Equipment/General Maintenance & Repair	-	34,240	-	4,800	39,040
---	5530- Landscape Maintenance	-	7,980	-	57,600	65,580
---	5540- Electricity	-	44,340	-	389,084	433,424
---	5542- Gas	-	2,394	-	132,902	135,296
---	5544- Water	-	-	-	86,500	86,500
---	5546- Waste Removal	-	3,180	-	9,200	12,380
---	5548- Telephone	350	-	49,250	-	49,600
---	5550- Plant Service	-	1,500	-	5,715	7,215
---	5565- Janitorial Services	-	-	-	107,700	107,700
---	5598- Internal BOE allocation	21,720	185,429	90,537	(297,685)	-
---	5599- BOE allocation to tenants	-	-	-	(857,379)	(857,379)
	<b>TOTAL FACILITIES EXPENSES</b>	<b>31,355</b>	<b>403,055</b>	<b>166,954</b>	<b>(231,335)</b>	<b>370,028</b>
---	5710- Accounting Services	-	-	-	19,356	19,356
---	5715- Banking Services	-	-	-	86,000	86,000
---	5720- Election Expense	-	-	48,000	-	48,000
---	5725- Laundry Services	-	40,212	-	-	40,212
---	5730- Legal Services	-	-	57,500	-	57,500
---	5740- Outside Services	318,957	-	190,185	36,300	545,442
---	5744- Outside Service-Research	75,000	-	-	-	75,000
---	5746- Outside Services - H&F	-	60,309	-	-	60,309
---	5747- Outside Services - Property	-	-	-	48,000	48,000
---	5748- Engineering/Maintenance Services	-	-	-	-	-
---	5750- Research Services	-	-	-	-	-
---	5755- Service Contracts	5,183	23,773	21,099	132,287	182,342
---	5760- Taxes & Licensing	830	968	-	12,287	14,085
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>399,970</b>	<b>125,262</b>	<b>316,784</b>	<b>334,230</b>	<b>1,176,247</b>
---	5910- Prospect South Bay	-	-	-	57,816	57,816
---	5920- Interest Expense	-	-	-	418,899	418,899
---	5999- Indirect Admin Services	1,127,868	772,704	(2,089,704)	189,132	-
	<b>TOTAL OTHER</b>	<b>1,127,868</b>	<b>772,704</b>	<b>(2,089,704)</b>	<b>665,847</b>	<b>476,715</b>
---	5930- Grant Expense	979,295	-	45,000	-	1,024,295
---	5935- Health Fund	333,700	-	1,000	-	334,700
---	5940- Holiday Assistance	8,500	-	-	-	8,500
	<b>TOTAL FUNDS &amp; GRANTS</b>	<b>1,321,494</b>	<b>-</b>	<b>46,000</b>	<b>-</b>	<b>1,367,494</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>5,395,667</b>	<b>3,559,554</b>	<b>(3)</b>	<b>1,704,219</b>	<b>10,659,437</b>
	<b>NET INCOME (LOSS) BEFORE CAPEX</b>	<b>21</b>	<b>71,697</b>	<b>240,327</b>	<b>172,486</b>	<b>484,530</b>
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-
---	6020- Capital Expenditure - MIS	-	-	-	-	-
---	6030- Capital Expenditure - FF&E	-	-	-	-	-
---	6040- Capital Expenditure - Parking	-	-	-	20,800	20,800
---	6050- Capital Expenditure - Building	-	71,700	-	151,700	223,400
	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>-</b>	<b>71,700</b>	<b>-</b>	<b>172,500</b>	<b>244,200</b>
	Energy Recovery	-	-	-	-	-
	<b>NET INCOME (LOSS)</b>	<b>21</b>	<b>(3)</b>	<b>240,327</b>	<b>(14)</b>	<b>240,330</b>

# BCHD FY2013-14 Budget



## Capital Expenditures



*Live Well. Health Matters.*

**Beach Cities Health District  
Capital Budget Planning FY 2013-2014**

<b>Item #</b>	<b>Code</b>	<b>Project Name</b>	<b>FY 13/14</b>
<b>Center for Health &amp; Fitness</b>			
710	6050	New flooring - CHF	<b>22,000</b>
<b>Center for Health &amp; Fitness Total</b>			<b>\$ 22,000</b>
<b>Adventure Plex</b>			
710	6030	New trim application to cabinets	<b>8,400</b>
710	6030	Repaint exterior metal fence	<b>5,000</b>
710	6030	Indoor Dining Tables, Chairs and Furniture	<b>15,000</b>
710	6050	Flooring replacement upstairs	<b>14,300</b>
710	6050	HVAC Exhaust Fan @ Adventure Room	<b>7,000</b>
<b>Adventure Plex Total</b>			<b>49,700</b>
<b>710 Properties Total</b>			<b>-</b>
<b>720: Parking 512, 520 &amp; lot</b>			
720	6040	Water sensor sprinkler controls	<b>8,300</b>
720	6040	Exterior signage - parking area/garage signs	<b>12,500</b>
<b>720: Parking 512, 520 &amp; lot Total</b>			<b>20,800</b>
<b>730: Beach Cities Health Center (514 Building)</b>			
730	6050	High-pressure boiler, DA Tank, Water treatment (HVAC)	<b>110,000</b>
730	6040	Fence replacement - power plant w/new slats	<b>8,500</b>
730	6050	LL chilled water coil replacement - electrical room	<b>10,200</b>
730	6050	SF3 coil replacement	<b>23,000</b>
<b>730: Beach Cities Health Center (514 Building) Total</b>			<b>151,700</b>
<b>BCHD TOTAL</b>			<b><u>\$ 244,200</u></b>

6010	Fitness Equipment
6020	Info Sys Equipment
6030	Furniture, Fixtures & Equipment
6040	Parking/Campus Improvements
6050	Building Improvements

**Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # TBD**

---

**PROJECT NAME: New Flooring – CHF fitness floor (cardio, equipment, etc.)**

**COST: \$22,000**

**DESCRIPTION/BACKGROUND: Replace carpet tiles with seamless, fitness-center standard Mondo-type flooring material**

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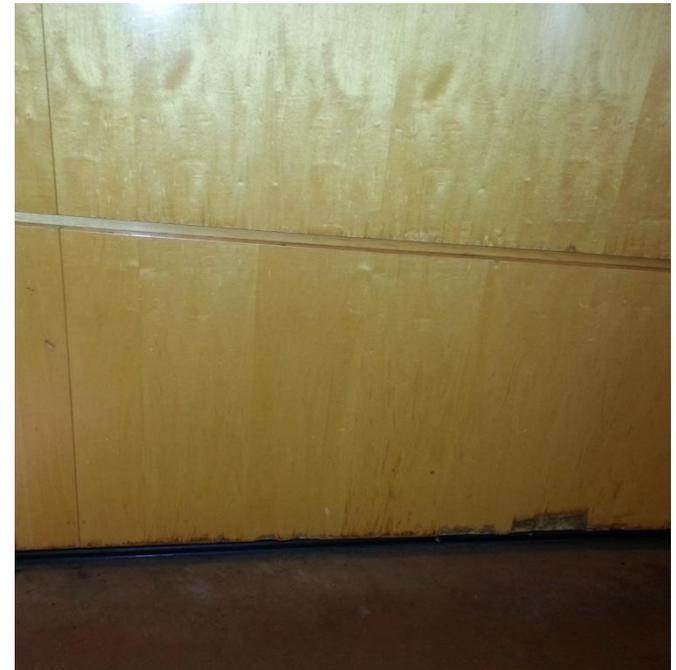


Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # **TBD**

**PROJECT NAME:** New Trim Application to Café'/Dining Room Cabinets @ A-Plex

**COST:** \$8,400

**DESCRIPTION/BACKGROUND:** Apply pine trim insert to existing cabinets to provide smooth finish for better cleaning and maintenance



**Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # TBD**

---

**PROJECT NAME: Repaint Exterior Metal Fence**

**COST: \$5,000**

**DESCRIPTION/BACKGROUND: Provide fresh coat of paint for exterior metal fence**

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Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # TBD

---

**PROJECT NAME:** Indoor Dining Tables, Chairs and Furniture

**COST:** \$15,000

**DESCRIPTION/BACKGROUND:** Replace café tables & chairs; replace 2<sup>nd</sup> floor study lounge furniture

---



Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # **TBD**

---

**PROJECT NAME: Flooring Replacement Upstairs**

**COST: \$14,300**

**DESCRIPTION/BACKGROUND: 2<sup>nd</sup> floor carpet tile replacement – study area**

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**Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # TBD**

---

**PROJECT NAME: HVAC Exhaust Fan – Adventure Room**

**COST: \$7,000**

**DESCRIPTION/BACKGROUND: Provide better air flow and exhaust odors**

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**Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # TBD**

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**PROJECT NAME: Water Sensor Sprinkler Controls**

**COST: \$8,300**

**DESCRIPTION/BACKGROUND: Reduce sprinkler water consumption by up to 70% over 12 months**

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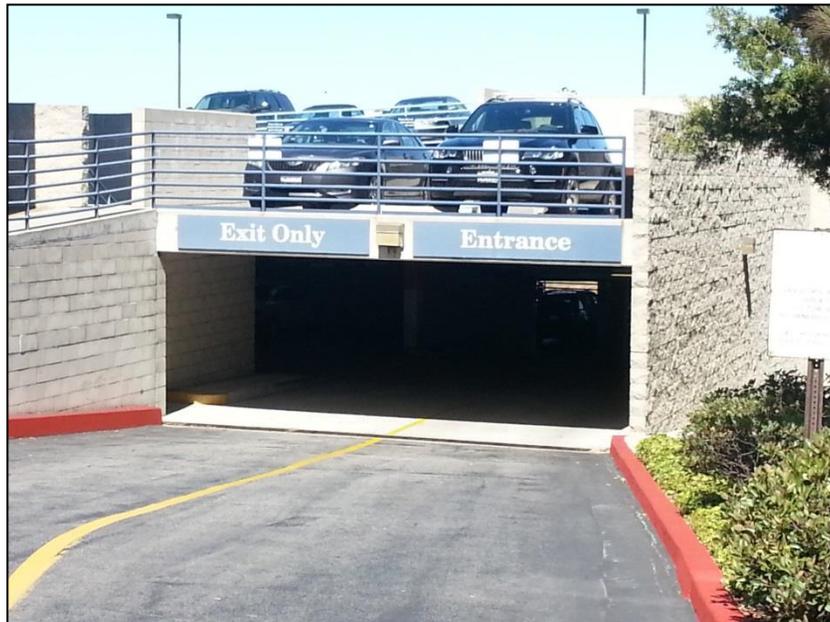


Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # **TBD**

**PROJECT NAME:** Exterior Signage – Parking Area/Garage Signs

**COST:** \$12,500

**DESCRIPTION/BACKGROUND:** Replace sun-faded signs with new signs in standard, exterior sign colors



Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # 93

**PROJECT NAME:** High-Pressure Boiler, DA Tank, Water Treatment (HVAC)

**COST:** \$110,000 additional funding request

**DESCRIPTION/BACKGROUND:** Install a new high-pressure boiler as the redundant equipment for all systems (steam, heat, hot water and air conditioning); replace original DA tank (feeds water to all boilers); replace chemical treatment water feed system (adds required chemicals to water to prevent scaling, rust, corrosion and mineral deposits)



**Current DA**

**New DA**



**Tank**

**Tank**

**BEFORE:** De-commissioned high-pressure boiler (B1) boiler



**AFTER:** New high-pressure boiler



**Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # TBD**

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**PROJECT NAME: Fence Replacement – Mechanical Plant**

**COST: \$8,500**

**DESCRIPTION/BACKGROUND: Replace aged fence and provide privacy inserts**

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Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # **TBD**

**PROJECT NAME:** LL Chilled Water Coil Replacement – Electrical Room

**COST:** \$10,200

**DESCRIPTION/BACKGROUND:** Provides cold air to lower level



Used, dirty coil



New coil

Beach Cities Health District  
Capital Improvement Plan  
Project Information - Capital Expenditure Request # **TBD**

**PROJECT NAME: SF3 Coil Replacement**

**COST: \$23,000**

**DESCRIPTION/BACKGROUND: Replace coil – serves fitness center, 3<sup>rd</sup> floor**



Used, dirty coil



New coil

# BCHD FY2013-14 Budget

## Department Overview and Account Structure



*Live Well. Health Matters.*

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## **Department Overview and Account Structure**

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The 2012-2013 Budget is comprised of the following 28 programs and departments, organized to roll up for manager-level and director-level budgetary control.

### **Youth Services**

- 405 Youth Services Administration and Grants
- 410 Grow Well
- 482 LiveWell Kids
- 483 School Health

### **Adult Services**

- 605 Adult Services Administration and Grants
- 500 Center for Health Connection, Case Management, Contract Services
- 800 Vitality City

### **Older Adult Services**

- 200 Senior Services, Care Management, Contract Services, Grants

### **Fitness Centers**

- Center for Health and Fitness
  - 611 Center for Health & Fitness
  - 612 Personal Training
  - 613 Pilates
  - 614 Yoga
  - 615 Fee Based
- AdventurePlex
  - 631 Operations
  - 632 Programs
  - 633 Events
  - 634 Camps
  - 635 Facilities Costs
  - 651 AdventurePlex Café

### **Administration**

- Human Resources / Risk Management
  - 110 Human Resources
  - 150 Volunteer Management
- 160 Communication and Marketing
- 170 Executive
- Finance
  - 120 Accounting and Financial Reporting
  - 130 Information Systems
  - Property
    - 710 Outlying Properties
    - 720 Prospect Campus
    - 730 514 Building

# BCHD FY2013-14 Budget



## LifeSpan Services

Success in the Schools  
Blue Zones Project  
Older Adults



*Live Well. Health Matters.*

Service Accomplishments

**Lifespan Services - School Health Programs**

**Health Priorities:**

- Overweight, obesity and physical inactivity, including diabetes prevention
- Alcohol, tobacco and other drug abuse
- Responsible sexual behavior, including STD prevention
- Family and peer violence

**Program Goals:**

LiveWell Tots (ages

- Improve the early childhood healthy eating environment
- Promote a positive relationship with fresh fruits and vegetables
- Advocate a positive nutrition attitude
- Increase the knowledge of nutrition and healthy behaviors
- Provide parent education for sustainability of healthy habits

LiveWell Kids (ages

- Increase access to, and consumption of, healthy foods
- Improve knowledge and behaviors about eating
- Increase physical activity

MindUp (ages

- Promote academic success,
- Increase student ability to deal with stress and anxiety
- Develop mindful attention skills for responsible decision making.

Project Alert (7<sup>th</sup> and 8<sup>th</sup> grade)

- Build resiliency
- Enhance protective factors
- Develop self-efficacy

**Moving Children**

- provide quality physical education instruction to both students and classroom teachers

**Prior Year Accomplishments / FY2013-14 Objectives:**

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2011-12	FY2012-13	FY2013-14
LWT - Number of children reached	NA	213	375 *
LWK - Number of children reached	6,270	6,215	8,330**
MindUp - Number of elementary students reached	NA	6,512	8,000
Moving Children – Number of students	3299	3451	3500
Project Alert- number of middle school students reached	2247	2250	2250

Department Description

**Lifespan Services - School Health Programs**

Youth Services is formed of the following subdivisions:

- Youth Obesity Prevention
- School Health Services including: school nurses, substance abuse prevention, mental health and counseling, physical education, and behavioral health education
- AdventurePlex

**Health Priorities**

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This department focuses on the following Health Priorities:

- Overweight, obesity and physical activity, with emphasis on primary prevention of diabetes
- Substance use disorders (including tobacco and alcohol)
- Mental health (including depression, loss, suicide prevention, and family and peer violence) Dental health services

**Youth Services Administration.** Oversees the direction, development, coordination and implementation of all District youth-focused programs and services. This administrative function seeks to bring synergy between the school/community-based programs and the business-related youth programming. This department is responsible for identifying and addressing relevant health needs and issues that affect youth; program development; leading community collaborations to create innovative partnerships that address community health needs and BCHD Priority Health Areas. Additionally, Youth Services provides programmatic oversight to a variety of school health programs funded by BCHD including:

- Nutrition Education
- Physical Education
- Counseling
- Substance Abuse
- Emotional and Social Health Education
- Truancy and School Drop-out Intervention

**School Health Services.** Beach Cities Health District's Youth Services Department provides a variety of physical, mental and social health programs for children within the beach cities school setting. These include: health education for elementary students; physical education for children kindergarten through sixth grade; lifeskills and substance abuse education for middle school students; and obesity prevention education at the elementary level.

Service Accomplishments

**Lifespan Services – Blue Zones Project**

**Health Priorities:**

- Measurably improve health through permanent changes in environment, policy and social networks.

**Program Goals:**

- Measurably improve well-being
- Change environments so healthy choices are easy choices
- Combine the “longevity” principles of Blue Zones, and comprehensive well-being solutions of Healthways to create a Blue Zones Community™ in the Beach Cities
- Engage 30,000 people in the Beach Cities—25 percent of the population—in Blue Zones-related activities over the three-year partnership with Healthways

**Prior Year Accomplishments:**

- The Gallup-Healthways Well-Being Index survey’s overall Beach Cities well-being score increased 3.0 points from 73.4 to 76.4 between the October 2010 and October 2012
- Our cumulative total of Beach Cities engagement represented more than 15,000 individual encounters.
- A total of 5,512 students were reached by school-based Blue Zones Project guided strategies, such as the MindUP™, Walking School Bus and Alliance for a Healthier Generation (AHG) programs. In the spring of 2012, AHG announced that Beryl Heights and Lincoln Elementary Schools (Redondo Beach Unified School District) received national recognition from its Healthy School Program at the Bronze level.
- A total of 153 Beach Cities employers have registered on the Blue Zones Project website and learned about evidence-based actions to create a healthier worksite. Over 1,700 employees have registered and pledged to adopt healthier behaviors.
- Forty-two locally owned Beach Cities restaurants have become designated Blue Zones Restaurants™ by embracing a new, more robust restaurant pledge.

**FY2013-14 Objectives:**

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2011-12	FY2012-13	FY2013-14
Blue Zones Designated Restaurants	-	45	60
Employees	-	1,500	2,000
Moai launches	-	2	4
Purpose workshop participants	-	500	150
Cities to adopt Living Streets Policies	-	-	3
Alliance or Blue Zones Designated Schools	-	-	6

## Program Description

### ***Lifespan Services – Blue Zones Project***

As a direct result of this program, the Beach Cities has seen a 14% decrease in obesity, 10% boost in exercising, 9% increase in healthy eating, and 30% reported decrease smoking. Over the course of two years, the Beach Cities has realized an unparalleled three-point gain in the Gallup-Healthways Well-Being Index® (WBI) overall score for well-being. The Gallup-Healthways Well-Being Index provides an in-depth, real-time view of Americans' well-being.

Adults represent the largest segment of beach cities residents, as adults 18-64 years old comprise more than 70% of our population. The adult population bears the greatest burden of preventable, chronic diseases. Unfortunately, the competing demands of work and family obligations are significant barriers to the adoption and maintenance healthy lifestyle behaviors.

In 2010, the “Beach Cities” of Hermosa Beach, Manhattan Beach and Redondo Beach embarked on a community well-being initiative called the Blue Zones Project™, with the primary goal of measurably improving health and well-being. During this three-year partnership, Beach Cities Health District (BCHD), Healthways and Blue Zones has taken a systematic, environmental approach to improving well-being through programs, policy, social networks and the built environment.

During the past two years, we have seen key stakeholders, from city managers to restaurateurs, support the health and well-being of our community by creating opportunities to eat healthy and live actively. Family, friends and neighbors have nudged us to adopt the Power 9® principles of the Blue Zones in four categories – moving naturally, downshifting, eating wisely, and belonging.

Our community is growing its understanding of the impact of our environment on our health and well-being. Following the initial three years of capacity building and multi-sector strategy implementation, November 1, 2013 will mark the transition of Blue Zones Project to a fully operational, fully funded program of the Beach Cities Health District. Pending BCHD Board of Directors approval of a new three-year licensing agreement with Healthways/Blue Zones, the Project will build on the initial success and will become a more integrated part of the community working towards Blue Zones Community Certification.

Service Accomplishments

**Older Adult Services Department**

**Program Goals:**

- Help older and disabled adults maintain a high quality of life, remain independent and minimize hospitalization
- Support and guide seniors along the continuum of successful aging
- Improve and maintain mental health by providing opportunities for socialization and civic engagement

**Prior Year Accomplishments:**

- The Care Management program served 17.5% of adults 85 and older and 3% of adults 60 and over living in the Beach Cities
- One hundred fifty volunteers participate in six Community Care Services volunteer programs

**FY2013-14 Objectives:**

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2011-12	FY2012-13	FY2013-14
Number of Care Management Clients	437	425	425
Care Manager visits with Clients (Home or Office)	1,062	1,000	1,000
Volunteer visits with clients	4,856	4,700	4,700
Officer of the Day Requests for Information or Service	1,141	1,200	1,200

Program Description

**Lifespan Services - Older Adult**

The Beach Cities Health District's Older Adult Services Program serves residents of Hermosa Beach, Manhattan Beach and Redondo Beach. Professional staff provide the following services designed to improve the quality of life and maintain independence for older and disabled residents in the three Beach Cities:

**Care Management**

- Confidential in-home assessment and ongoing contact to help define needs
- Care plans to achieve goals
- Linkages to health and community services and advocacy
- Access to District's Senior and Disabled Health Fund (for qualified residents)

**Peer Counseling Program:** Participants matched with highly skilled volunteers who provide confidential support and encouragement

**Conversation Companion Program:** Weekly visits from trained volunteers who offer companionship and opportunities to expand support systems

**Errand Volunteers:** Assistance with shopping and errands

**Educational Opportunities in a Support Group Setting:** Special programs for caregivers, people in the early stages of Alzheimer's disease, and those who have a chronic illness. Other time-limited, evidence-based groups are held during the year.

**MoveWell:** Physician-approved in-home exercise program for frail elderly, including weekly visits from trained volunteers

**Beach Cities Health District**  
**LifeSpan - Schools, Blue Zone Project, Sr.**  
**Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13	% Var Bud 14 Proj 13
--- 4020- Property Tax Revenue	-	-	-	-	-	-	-
TOTAL TAX REVENUE	-	-	-	-	-	-	-
--- 4110- Lease Revenue	-	-	-	-	-	-	-
--- 4120- Revenue - POC	-	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4140- Interest Revenue	-	-	-	-	-	-	-
--- 4150- Limited Partnership Revenue	-	-	-	-	-	-	-
TOTAL INVESTMENT REVENUE	-	-	-	-	-	-	-
--- 4210 Revenue - Classes / Group	2,200	2,200	3,499	2,200	100%	1,610	137%
--- 4220 Membership Revenue	-	-	-	-	-	-	-
--- 4230 Individual/Consult/Single-Day	-	-	-	-	-	-	-
--- 4250 Childcare Revenue	-	-	-	-	-	-	-
--- 4260 Food/Beverage Revenue	-	-	-	-	-	-	-
--- 4270 Equipment Sales Revenue	-	-	-	-	-	-	-
--- 4280 Facility Rental	-	-	-	-	-	-	-
--- 4290 Retail Revenue	-	-	-	-	-	-	-
TOTAL USER FEES REVENUE	2,200	2,200	3,499	2,200	100%	1,610	137%
--- 4390- Revenue (discontinue unless misc)	37,832	113,496	3	-	33%	121,298	31%
--- 4310- Memorial Donations Revenue	8,620	8,620	12,434	8,620	100%	8,620	100%
--- 4320- Grants	75,640	76,955	78,363	78,759	98%	58,525	129%
--- 4999- Transfers in (out)	5,271,396	5,387,100	4,339,248	4,346,664	98%	5,387,100	98%
TOTAL OTHER REVENUE	5,393,488	5,586,171	4,430,049	4,434,043	97%	5,575,543	97%
TOTAL REVENUE	5,395,688	5,588,371	4,433,548	4,436,243	97%	5,577,152	97%
--- 5610- COGS - Cost of Goods Sold - non-foo	-	-	3,681	-	-	2,250	0%
--- 5620- Cafe Supplies - cost of good sold - foo	-	-	-	-	-	-	-
TOTAL COST OF GOODS SOLD	-	-	3,681	-	-	2,250	0%
--- 5010- Salaries - Reg FT-Ben	1,487,751	1,209,575	1,074,127	1,165,419	123%	1,157,125	129%
--- 5015- Salaries - Reg PT - Ben	58,056	21,570	20,605	21,036	269%	32,076	181%
--- 5018- Salaries - Reg PT - PERS-only	-	41,124	22,703	41,124	0%	27,224	0%
--- 5020- Salaries - Reg PT - no Ben	36,052	24,406	44,134	27,712	148%	36,507	99%
--- 5025- Salaries - Temporary PT - No Ben	-	-	17,652	-	-	-	-
--- 5030- Salaries - Instructors - no Ben	3,000	3,000	-	4,025	100%	2,000	150%
--- 5035- Cafeteria Plan Contribution	187,284	162,738	140,214	137,757	115%	167,010	112%
--- 5040- Payroll Taxes	106,981	87,718	81,135	84,997	122%	83,097	129%
--- 5050- LTD Insurance Premiums	2,664	3,984	5,217	5,316	67%	3,363	79%
--- 5055- Pension Benefits	143,422	113,511	90,067	109,499	126%	110,127	130%
--- 5060- Unemployment Benefits	-	-	-	-	-	-	-
--- 5065- Employee Incentive Bonus	100	100	-	100	100%	-	-
--- 5070- Employee Service Awards Expense	-	-	-	-	-	-	-
--- 5057- Vacation/Sick Leave	-	-	(3,276)	-	-	(3,334)	0%
TOTAL PAYROLL	2,025,310	1,667,726	1,492,579	1,596,985	121%	1,615,193	125%
--- 5210- Consumables ( food used as supplies)	9,150	1,450	1,285	1,200	631%	1,000	915%
--- 5215- Insurance - General	-	-	-	-	-	-	-
--- 5220- Employee Travel/Parking	23,106	10,800	10,105	17,530	214%	10,741	215%
--- 5222- Client transportation	-	-	-	-	-	-	-
--- 5225- Office Supplies	10,490	8,740	6,250	10,380	120%	7,158	147%
--- 5227- Gym/Locker room Supplies	-	-	-	-	-	-	-
--- 5228- Program Supplies	48,910	31,190	14,162	37,850	157%	25,455	192%
--- 5229- Janitorial supplies	-	-	-	-	-	-	-
--- 5230- Other Supplies	-	-	-	-	-	-	-
TOTAL GEN & ADMIN EXPENSES	91,656	52,180	31,802	66,960	176%	44,354	207%
--- 5110- Employee Retention & Recognition	1,272	1,200	744	1,200	106%	1,150	111%
--- 5111- Employee Wellness	-	-	-	-	-	-	-
--- 5112- Employee Assistance	-	-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	-	4,620	5,119	3,888	0%	5,067	0%
--- 5120- Education & Training Seminars	9,766	7,130	5,459	10,480	137%	7,911	123%
--- 5125- Insurance - Worker's Comp	8,328	9,036	8,384	12,320	92%	6,192	134%
--- 5130- Recruitment	5,196	2,000	444	4,615	260%	1,298	400%
--- 5140- Tuition Reimbursement	4,000	18,000	209	11,900	22%	7,408	54%
--- 5145- Uniforms	5,160	2,700	-	700	191%	1,100	469%
TOTAL HUMAN RESOURCES EXPE	33,722	44,686	20,359	45,103	75%	30,126	112%
--- 5311- IT Server Equipment	-	-	-	-	-	-	-
--- 5312- IT Workstations	4,500	-	-	1,250	-	-	-
--- 5313- Presentational Equipment	-	-	-	-	-	-	-
--- 5314- Phone Equipment	300	-	-	-	-	-	-
--- 5315- IT Repair & Maint Parts	-	-	-	-	-	-	-
--- 5316- IT Website / Internet Equipment	35,000	-	-	-	-	-	-
--- 5317- IT Monitors & Printers	9,000	-	-	-	-	-	-

**Beach Cities Health District**  
**LifeSpan - Schools, Blue Zone Project, Sr.**  
**Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13	% Var Bud 14 Proj 13
--- 5320- IT Network Expense	-	-	-	-	-	-	-
--- 5330- IT Software Expense	29,259	25,659	25,479	32,559	114%	25,745	114%
TOTAL MIS EXPENSES	78,059	25,659	25,479	33,809	304%	25,745	303%
--- 5410- Advertising	60,000	-	-	-	-	-	-
--- 5415- Community Education Materials	20,000	-	-	-	-	-	-
--- 5420- Community Outreach	69,010	7,100	5,758	14,100	972%	7,050	979%
--- 5425- Internet / Intranet / Website	-	1,620	1,620	1,620	0%	-	-
--- 5430- Dues & Memberships	3,443	3,042	2,603	3,230	113%	1,924	179%
--- 5435- Educational Materials	2,756	2,406	726	3,006	115%	956	288%
--- 5440- Mailing Services	10,000	-	-	-	-	-	-
--- 5445- Management of Volunteers	6,100	5,520	-	5,020	111%	3,600	169%
--- 5450- Meetings	8,400	400	253	505	2100%	600	1400%
--- 5455- Postage	21,825	1,823	1,156	5,790	1197%	4,059	538%
--- 5460- Printing	60,000	2,460	1,371	3,670	2439%	1,403	4277%
--- 5465- Promotional Items/Materials	23,750	3,000	332	500	792%	-	-
--- 5470- Subscriptions	949	949	148	969	100%	150	633%
--- 5499- Business Promotion Allocation	-	-	-	-	-	-	-
TOTAL COMMUNITY RELATIONS E	286,233	28,320	13,966	38,410	1011%	19,742	1450%
--- 5510- Building Maintenance & Repair	-	-	-	-	-	-	-
--- 5515- Equipment/Furniture < \$5,000	9,285	1,085	134	1,100	856%	1,221	760%
--- 5520- Equipment/ Lease	-	-	-	-	-	-	-
--- 5525- Equipment/General Maintenance & R	-	-	-	-	-	-	-
--- 5530- Landscape Maintenance	-	-	-	-	-	-	-
--- 5540- Electricity	-	-	-	-	-	-	-
--- 5542- Gas	-	-	-	-	-	-	-
--- 5544- Water	-	-	-	-	-	-	-
--- 5546- Waste Removal	-	-	-	-	-	-	-
--- 5548- Telephone	350	-	10,256	9,814	-	-	-
--- 5550- Plant Service	-	-	-	-	-	-	-
--- 5565- Janitorial Services	-	-	-	-	-	-	-
--- 5598- Internal BOE allocation	21,720	69,400	64,908	111,397	31%	69,396	31%
--- 5599- BOE allocation to tenants	-	-	-	-	-	-	-
TOTAL FACILITIES EXPENSES	31,355	70,485	75,298	122,311	44%	70,617	44%
--- 5710- Accounting Services	-	-	-	-	-	-	-
--- 5715- Banking Services	-	-	-	-	-	-	-
--- 5720- Election Expense	-	-	-	-	-	-	-
--- 5725- Laundry Services	-	-	-	-	-	-	-
--- 5730- Legal Services	-	-	11,063	-	-	-	-
--- 5740- Outside Services	318,957	645,374	458,820	623,580	49%	648,424	49%
--- 5744- Outside Service-Research	75,000	75,000	-	-	100%	3,240	2315%
--- 5746- Outside Services - H&F	-	-	-	-	-	-	-
--- 5747- Outside Services - Property	-	-	-	-	-	-	-
--- 5748- Engineering/Maintenance Services	-	-	-	-	-	-	-
--- 5750- Research Services	-	-	-	-	-	-	-
--- 5755- Service Contracts	5,183	5,058	22,426	6,025	102%	4,206	123%
--- 5760- Taxes & Licensing	830	830	150	830	100%	-	-
TOTAL PROFESSIONAL SERVICES	399,970	726,262	492,459	630,435	55%	655,870	61%
--- 5910- Prospect South Bay	-	-	-	-	-	-	-
--- 5920- Interest Expense	-	-	-	-	-	-	-
--- 5999- Indirect Admin Services	1,127,868	1,483,500	1,055,352	1,116,540	76%	1,483,500	76%
TOTAL OTHER	1,127,868	1,483,500	1,055,352	1,116,540	76%	1,483,500	76%
--- 5930- Grant Expense	979,295	1,064,752	811,870	858,984	92%	1,072,494	91%
--- 5935- Health Fund	333,700	416,336	557,951	629,670	80%	323,700	103%
--- 5940- Holiday Assistance	8,500	8,500	5,697	8,500	100%	8,500	100%
TOTAL FUNDS & GRANTS	1,321,494	1,489,588	1,375,518	1,497,154	89%	1,404,694	94%
<b>TOTAL OPERATING EXPENSES</b>	<b>5,395,667</b>	<b>5,588,406</b>	<b>4,586,493</b>	<b>5,147,707</b>	<b>97%</b>	<b>5,352,089</b>	<b>101%</b>
<b>NET INCOME (LOSS) BEFORE CAPEX</b>	<b>21</b>	<b>(35)</b>	<b>(152,945)</b>	<b>(711,464)</b>		<b>225,063</b>	
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	-	-	-	-	-	-	-
--- 6030- Capital Expenditure - FF&E	-	-	-	-	-	-	-
--- 6040- Capital Expenditure - Parking	-	-	-	-	-	-	-
--- 6050- Capital Expenditure - Building	-	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE	-	-	-	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>21</b>	<b>(35)</b>	<b>(152,945)</b>	<b>(711,464)</b>		<b>225,063</b>	

# BCHD FY2013-14 Budget



## Fitness Centers

Success at AdventurePlex  
Center for Health & Fitness



*A Beach Cities Health District Program*

Service Accomplishments

***Fitness Services - AdventurePlex***

**Health Priority:**

- Increasing physical activity, promoting healthy eating and preventing obesity

**Program Goals:**

- Offer drop in play for children and families 7 days per week to increase physical activity using the “we make fitness fun” model
- Offer a variety of classes for children and families each quarter of the year
- Offer ongoing special events for children and families that introduce AdventurePlex facility and programs,
- Offer accredited seasonal camps for children throughout the year offering a health and fitness alternative to the camps prevalent in the South Bay when schools are not in session
- Offer a healthy catering and dining experience for children and families throughout the year

**Prior Year Accomplishments:**

- Named best indoor play facility in the Easy Reader Best of the Beach awards for 2012
- Named best birthday party destination in the Easy Reader Best of the Beach awards for 2011
- Named best land camp in the Easy Reader Best of the Beach awards for 2011
- Became a certified Vitality City Restaurant in 2011

**FY 2012-13 Objectives:**

<b>Performance Measure</b>	<b>Prior Year Actual</b>	<b>Current Year Estimate</b>	<b>Next Year Estimate</b>
	<b>FY2011-12</b>	<b>FY2012-13</b>	<b>FY2013-14</b>
Drop in Play	27,191	26,864	27,404
Classes	919	945	945
Birthday Parties	313.5	370	370
Campers	2,835	2,852	2,901

Department Description

***Fitness Services - AdventurePlex***

AdventurePlex is geared to challenge children - physically, mentally and intellectually - with non-stop activities in a safe, structured environment. It provides a fun place to play, with an Adventure Play Structure full of mazes, tunnels and slides; an outdoor rock climbing wall and ropes course; gymnasium; arts & crafts rooms; and fitness center.

**Operations Department**

The Operations Department oversees all of the AdventurePlex facility operations, including:

- Customer and Membership services.

The Operations Department is headed by the General Manager.

**Programs Department**

The Programs Department oversees the programs, classes and fitness portions of the AdventurePlex facility, including:

- Implementation and management of fitness and wellness classes.
- Ropes course and rock wall operations.

The Programs Department is headed by the Program Supervisor.

**Events Department**

The Events Department oversees the special events, birthday parties and rentals for AdventurePlex, including:

- Development, sales, facilitation and follow up of AdventurePlex events.

The Special Events Department is headed by the Events Specialists.

**Camps Department**

The camp department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.

The Camp Department is headed the Manager.

**Café and Maintenance Department**

The café and maintenance department oversees the full service café services and the cleaning throughout the facility, including:

- Upkeep exceeding expectations of the LA County Department of Health.

The Café and Maintenance Department is headed by the Café and Maintenance Supervisor.

Service Accomplishments

***Fitness Services - Center for Health & Fitness***

**FY 2013-14 Program Goals:**

- Continue to offer a variety of classes and programs for adults in the Beach Cities which enhance active aging.
- Continue to provide personal training services by degreed and nationally certified personal trainers.
- Develop outcomes measurements to track improvements in member’s health and fitness parameters.
- Create a Member Loyalty Incentive Program.

**Prior Year Accomplishments:**

- CHF Fit Rewards member retention and reward program launched.
- “Return To Wellness”, a partnered program for cancer patients with the Cancer Care Community.
- Second Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.
- SilverSneakers Fitness Program, with more than 200 active members each month.

**FY2012-13 Objectives**

<b>Performance Measure</b>	<b>Prior Year Actual</b>	<b>Current Year Estimate</b>	<b>Next Year Estimate</b>
	<b>FY2011-12</b>	<b>FY2012-13</b>	<b>FY2013-14</b>
Membership	610	899	899
Personal Training Sessions	4,657	4,659	4,676
Pilates and Yoga Classes	15,833	10,669	10,669

BUDGET

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Department Description

**Center for Health and Fitness**

Center for Health and Fitness (CHF) provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health.

**Operations Department**

The Operations Department oversees all of the CHF facility operations, including:

- Membership services, including recruitment, retention and childcare.

The Operations Department is headed by the General Manager and supported by the Member Services Representative and the Front Desk/Clubhouse Coordinator.

**Personal Training Department**

The Personal Training (PT) Department oversees all personal training, including:

- Highly educated and skilled trainers implementing complimentary fitness assessments and orientation sessions to help develop a personalized exercise program for each member.

The PT Department is headed by the Fitness & Personal Training Coordinator.

**Pilates Department**

The Pilates Department oversees the implementation of Pilates, including:

- Certified Pilates instructors providing classes to our membership.

The Pilates Department is headed by the Fitness & Personal Training Coordinator.

**Yoga Department**

The Yoga department oversees the implementation of Yoga, including:

- Certified Yoga instructors providing classes to our membership.

The Yoga Department is headed by the Fitness & Personal Training Coordinator.

**Fee Based Services Department**

The Fee Based Services department oversees the specialty classes, services and massage, including:

- Certified instructors, massage therapists and a Registered Dietician.

The Fee Based Services Department is headed by the Fitness & Personal Training Coordinator.

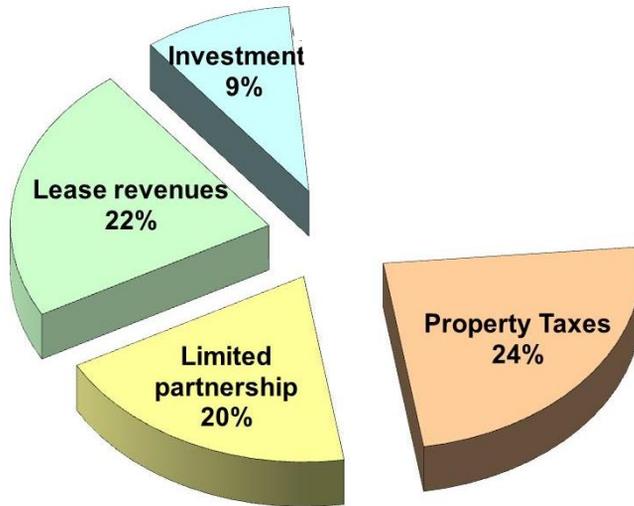
**Beach Cities Health District  
Fitness Centers Rollup  
Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13	% Var Bud 14 Proj 13
--- 4020- Property Tax Revenue	-	-	-	-	-	-	-
TOTAL TAX REVENUE	-	-	-	-	-	-	-
--- 4110- Lease Revenue	-	8,400	8,767	8,400	0%	79,605	0%
--- 4120- Revenue - POC	-	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4140- Interest Revenue	-	-	-	-	-	-	-
--- 4150- Limited Partnership Revenue	-	-	-	-	-	-	-
TOTAL INVESTMENT REVENUE	-	8,400	8,767	8,400	0%	79,605	0%
--- 4210 Revenue - Classes / Group	594,461	667,361	680,163	689,264	89%	616,914	96%
--- 4220 Membership Revenue	806,445	779,985	771,970	773,164	103%	728,654	111%
--- 4230 Individual/Consult/Single-Day	880,966	810,239	665,965	861,800	109%	836,814	105%
--- 4250 Childcare Revenue	20,172	8,700	8,476	7,500	232%	9,690	208%
--- 4260 Food/Beverage Revenue	242,134	246,157	234,847	242,439	98%	233,052	104%
--- 4270 Equipment Sales Revenue	-	-	-	-	-	-	-
--- 4280 Facility Rental	84,235	55,980	-	-	150%	48,687	173%
--- 4290 Retail Revenue	9,853	12,102	13,111	14,915	81%	9,425	105%
TOTAL USER FEES REVENUE	2,638,266	2,580,523	2,374,532	2,589,082	102%	2,483,235	106%
--- 4390- Revenue (discontinue unless misc)	17,420	17,420	6,821	17,420	100%	18,144	96%
--- 4310- Memorial Donations Revenue	-	-	-	-	-	-	-
--- 4320- Grants	-	-	-	-	-	-	-
--- 4999- Transfers in (out)	975,564	1,469,748	1,156,932	1,167,840	66%	1,469,748	66%
TOTAL OTHER REVENUE	992,984	1,487,168	1,163,753	1,185,260	67%	1,487,892	67%
TOTAL REVENUE	3,631,250	4,076,091	3,547,052	3,782,742	89%	4,050,732	90%
--- 5610- COGS - Cost of Goods Sold - non-foo	23,874	31,030	30,770	38,390	77%	26,219	91%
--- 5620- Cafe Supplies - cost of good sold - foo	112,008	106,200	106,348	106,200	105%	110,642	101%
TOTAL COST OF GOODS SOLD	135,882	137,230	137,117	144,590	99%	136,861	99%
--- 5010- Salaries - Reg FT-Ben	435,371	545,392	583,847	545,658	80%	475,691	92%
--- 5015- Salaries - Reg PT - Ben	208,764	155,650	189,380	237,346	134%	198,549	105%
--- 5018- Salaries - Reg PT - PERS-only	33,829	31,116	8,123	4,986	109%	4,173	81%
--- 5020- Salaries - Reg PT - no Ben	405,860	409,480	378,155	377,618	99%	416,342	97%
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	32,711	0%
--- 5030- Salaries - Instructors - no Ben	331,811	257,708	322,017	287,438	129%	295,610	112%
--- 5035- Cafeteria Plan Contribution	114,174	139,998	139,607	153,444	82%	109,800	104%
--- 5040- Payroll Taxes	95,555	94,454	107,212	98,073	101%	102,720	93%
--- 5050- LTD Insurance Premiums	2,472	5,004	4,194	4,092	49%	2,462	100%
--- 5055- Pension Benefits	60,767	63,671	61,722	67,585	95%	62,738	97%
--- 5060- Unemployment Benefits	-	-	-	-	-	-	-
--- 5065- Employee Incentive Bonus	-	-	735	20,600	-	22,911	0%
--- 5070- Employee Service Awards Expense	-	-	-	-	-	-	-
--- 5057- Vacation/Sick Leave	-	-	5,488	-	-	1,229	0%
TOTAL PAYROLL	1,688,603	1,702,473	1,800,479	1,796,840	99%	1,724,933	98%
--- 5210- Consumables ( food used as supplies)	1,500	450	504	450	333%	270	556%
--- 5215- Insurance - General	48,102	49,667	30,408	42,883	97%	39,494	122%
--- 5220- Employee Travel/Parking	750	2,040	2,322	3,840	37%	-	-
--- 5222- Client transportation	16,125	17,625	18,113	14,625	91%	17,625	91%
--- 5225- Office Supplies	8,750	5,527	9,297	10,128	158%	8,751	100%
--- 5227- Gym/Locker room Supplies	14,249	13,500	14,132	13,500	106%	8,442	169%
--- 5228- Program Supplies	46,823	57,027	43,667	45,607	82%	46,900	100%
--- 5229- Janitorial supplies	12,516	13,676	14,503	13,025	92%	13,394	93%
--- 5230- Other Supplies	16,640	16,640	83	16,878	100%	17,306	96%
TOTAL GEN & ADMIN EXPENSES	165,455	176,152	133,030	160,937	94%	152,181	109%
--- 5110- Employee Retention & Recognition	3,429	2,765	1,823	2,265	124%	2,723	126%
--- 5111- Employee Wellness	-	-	-	-	-	35	0%
--- 5112- Employee Assistance	-	-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	-	14,120	17,907	17,900	0%	18,202	0%
--- 5120- Education & Training Seminars	7,500	4,600	3,240	8,400	163%	4,065	185%
--- 5125- Insurance - Worker's Comp	17,460	20,124	24,784	26,349	87%	16,392	107%
--- 5130- Recruitment	2,622	2,674	3,276	2,640	98%	4,101	64%
--- 5140- Tuition Reimbursement	-	-	-	-	-	-	-
--- 5145- Uniforms	3,310	2,550	3,114	2,950	130%	2,530	131%
TOTAL HUMAN RESOURCES EXPE	34,321	46,833	54,144	60,504	73%	48,047	71%
--- 5311- IT Server Equipment	-	-	-	-	-	-	-
--- 5312- IT Workstations	-	-	-	-	-	-	-
--- 5313- Presentational Equipment	-	-	-	-	-	-	-
--- 5314- Phone Equipment	-	-	-	-	-	-	-
--- 5315- IT Repair & Maint Parts	-	-	-	-	-	-	-
--- 5316- IT Website / Internet Equipment	-	-	-	-	-	-	-
--- 5317- IT Monitors & Printers	-	-	-	-	-	-	-

**Beach Cities Health District  
Fitness Centers Rollup  
Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13	% Var Bud 14 Proj 13
--- 5320- IT Network Expense	-	-	3,850	4,200	-	-	-
--- 5330- IT Software Expense	60,643	48,696	17,420	42,348	125%	56,580	107%
<b>TOTAL MIS EXPENSES</b>	<b>60,643</b>	<b>48,696</b>	<b>21,270</b>	<b>46,548</b>	<b>125%</b>	<b>56,580</b>	<b>107%</b>
--- 5410- Advertising	-	-	-	-	-	-	-
--- 5415- Community Education Materials	-	-	-	-	-	596	0%
--- 5420- Community Outreach	1,100	1,100	1,679	1,900	100%	825	133%
--- 5425- Internet / Intranet / Website	-	-	-	-	-	-	-
--- 5430- Dues & Memberships	3,658	3,274	2,986	3,244	112%	3,758	97%
--- 5435- Educational Materials	417	-	320	-	-	135	309%
--- 5440- Mailing Services	-	-	-	-	-	-	-
--- 5445- Management of Volunteers	-	-	-	-	-	-	-
--- 5450- Meetings	-	-	-	-	-	-	-
--- 5455- Postage	1,200	1,500	2,162	2,200	80%	1,097	109%
--- 5460- Printing	1,800	8,008	8,857	11,602	22%	13,101	14%
--- 5465- Promotional Items/Materials	-	-	2,192	1,200	-	384	0%
--- 5470- Subscriptions	277	277	199	637	100%	276	100%
--- 5499- Business Promotion Allocation	165,178	177,189	139,020	108,750	93%	180,293	92%
<b>TOTAL COMMUNITY RELATIONS E</b>	<b>173,630</b>	<b>191,348</b>	<b>157,413</b>	<b>129,532</b>	<b>91%</b>	<b>200,464</b>	<b>87%</b>
--- 5510- Building Maintenance & Repair	29,458	23,858	20,357	12,508	123%	34,745	85%
--- 5515- Equipment/Furniture < \$5,000	25,548	19,515	15,825	15,442	131%	29,255	87%
--- 5520- Equipment/ Lease	68,986	75,031	50,780	63,403	92%	64,959	106%
--- 5525- Equipment/General Maintenance & Re	34,240	35,654	24,846	24,300	96%	17,380	197%
--- 5530- Landscape Maintenance	7,980	5,376	5,376	5,376	148%	5,334	150%
--- 5540- Electricity	44,340	42,772	35,735	39,460	104%	44,331	100%
--- 5542- Gas	2,394	3,232	2,945	2,440	74%	2,394	100%
--- 5544- Water	-	-	-	-	-	-	-
--- 5546- Waste Removal	3,180	2,958	2,379	2,326	108%	3,179	100%
--- 5548- Telephone	-	-	12,957	11,954	-	-	-
--- 5550- Plant Service	1,500	1,500	1,836	1,800	100%	1,500	100%
--- 5565- Janitorial Services	-	-	1,952	-	-	605	0%
--- 5598- Internal BOE allocation	185,429	180,367	168,660	182,845	103%	180,372	103%
--- 5599- BOE allocation to tenants	-	-	-	-	-	-	-
<b>TOTAL FACILITIES EXPENSES</b>	<b>403,055</b>	<b>390,263</b>	<b>343,647</b>	<b>361,854</b>	<b>103%</b>	<b>384,053</b>	<b>105%</b>
--- 5710- Accounting Services	-	-	-	-	-	-	-
--- 5715- Banking Services	-	-	-	-	-	-	-
--- 5720- Election Expense	-	-	-	-	-	-	-
--- 5725- Laundry Services	40,212	54,550	52,986	60,600	74%	44,714	90%
--- 5730- Legal Services	-	-	-	-	-	-	-
--- 5740- Outside Services	-	-	-	-	-	-	-
--- 5744- Outside Service-Research	-	-	-	-	-	-	-
--- 5746- Outside Services - H&F	60,309	45,822	45,241	46,905	132%	65,146	93%
--- 5747- Outside Services - Property	-	-	-	-	-	-	-
--- 5748- Engineering/Maintenance Services	-	-	-	-	-	-	-
--- 5750- Research Services	-	-	-	-	-	-	-
--- 5755- Service Contracts	23,773	23,429	15,592	21,501	101%	33,936	70%
--- 5760- Taxes & Licensing	968	968	855	848	100%	4,777	20%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>125,262</b>	<b>124,768</b>	<b>114,674</b>	<b>129,853</b>	<b>100%</b>	<b>148,572</b>	<b>84%</b>
--- 5910- Prospect South Bay	-	-	-	-	-	-	-
--- 5920- Interest Expense	-	-	-	-	-	-	-
--- 5999- Indirect Admin Services	772,704	1,258,692	845,772	952,056	61%	1,258,692	61%
<b>TOTAL OTHER</b>	<b>772,704</b>	<b>1,258,692</b>	<b>845,772</b>	<b>952,056</b>	<b>61%</b>	<b>1,258,692</b>	<b>61%</b>
--- 5930- Grant Expense	-	-	-	-	-	-	-
--- 5935- Health Fund	-	-	-	-	-	-	-
--- 5940- Holiday Assistance	-	-	-	-	-	-	-
<b>TOTAL FUNDS &amp; GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>3,559,554</b>	<b>4,076,455</b>	<b>3,607,548</b>	<b>3,782,715</b>	<b>87%</b>	<b>4,110,383</b>	<b>87%</b>
<b>NET INCOME (LOSS) BEFORE CAPEX</b>	<b>71,697</b>	<b>(363)</b>	<b>(60,496)</b>	<b>27</b>		<b>(59,651)</b>	<b>-120%</b>
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	-	-	-	-	-	-	-
--- 6030- Capital Expenditure - FF&E	-	-	-	15,815	-	-	-
--- 6040- Capital Expenditure - Parking	-	7,000	-	-	0%	-	-
--- 6050- Capital Expenditure - Building	71,700	14,000	-	-	512%	-	-
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>71,700</b>	<b>21,000</b>	<b>-</b>	<b>15,815</b>	<b>341%</b>	<b>-</b>	<b>-</b>
<b>NET INCOME (LOSS)</b>	<b>(3)</b>	<b>(21,363)</b>	<b>(60,496)</b>	<b>(15,788)</b>		<b>(59,651)</b>	

# BCHD FY2013-14 Budget



## Finance & Property Management

- Property Tax Revenue
- Lease Revenue
- Interest Income
- Partnership Revenue



*Live Well. Health Matters.*

Service Accomplishments

**Administration - Finance Department**

*Accounting, Financial Reporting, Treasury, Budget & Audit*

**Program Goals:**

- Collect receivables promptly
- Process payroll and employee benefits bi-weekly
- Provide program managers, department heads, CEO and Board of Directors monthly budget-to-actual variance reports
- Prepare and recommend for approval the annual budget and annual audited financial statements

**Prior Year Accomplishments:**

- Produced FY2011-12 Comprehensive Annual Financial Report (CAFR), submitted to California Society of Municipal Finance Officers for review and received
- Produced FY2012-13 annual budget, submitted to California Society of Municipal Finance Officers for review and received 6<sup>th</sup> consecutive annual award for meritorious budgeting

**FY2013-14 Objectives:**

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2011-12	FY2012-13	FY2013-14
Produce CAFR, submit for peer review, receive recognition for meritorious financial reporting	Award received for 3 <sup>rd</sup> time	Award expected	Award expected
Produce Budget, submit for peer review, receive recognition for meritorious budgeting	Award received for 5 <sup>th</sup> consecutive year	Award received for 6 <sup>th</sup> consecutive year	Award expected
Complete independent audit with unqualified opinion	Audit completed, unqualified opinion	Audit completed, unqualified opinion	Unqualified audit opinion expected

**Beach Cities Health District**  
**District Finance-POC-Property Rollup**  
**Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13	% Var Bud 14 Proj 13
--- 4020- Property Tax Revenue	2,676,000	2,462,400	2,453,868	2,450,400	109%	2,597,700	103%
TOTAL TAX REVENUE	2,676,000	2,462,400	2,453,868	2,450,400	109%	2,597,700	103%
---					-		
--- 4110- Lease Revenue	2,515,835	2,169,616	2,065,828	1,669,866	116%	2,159,616	116%
--- 4120- Revenue - POC	-	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4140- Interest Revenue	986,442	1,319,329	1,783,309	1,921,990	75%	1,464,158	67%
--- 4150- Limited Partnership Revenue	2,185,700	1,333,000	1,214,941	1,443,567	164%	1,675,534	130%
TOTAL INVESTMENT REVENUE	5,687,977	4,821,945	5,064,079	5,035,423	118%	5,299,307	107%
---							
--- 4210 Revenue - Classes / Group	-	-	-	-	-	-	-
--- 4220 Membership Revenue	-	-	-	-	-	-	-
--- 4230 Individual/Consult/Single-Day	-	-	-	-	-	-	-
--- 4250 Childcare Revenue	-	-	-	-	-	-	-
--- 4260 Food/Beverage Revenue	-	-	-	-	-	-	-
--- 4270 Equipment Sales Revenue	-	-	-	-	-	-	-
--- 4280 Facility Rental	-	-	-	-	-	-	-
--- 4290 Retail Revenue	-	-	-	-	-	-	-
TOTAL USER FEES REVENUE	-	-	-	-	-	-	-
---							
--- 4390- Revenue (discontinue unless misc)	-	-	7,547	-	-	8,162	0%
--- 4310- Memorial Donations Revenue	-	-	-	-	-	-	-
--- 4320- Grants	-	-	-	-	-	-	-
--- 4999- Transfers in (out)	(6,487,272)	(6,557,148)	(6,183,780)	(6,288,516)	99%	(6,557,148)	99%
TOTAL OTHER REVENUE	(6,487,272)	(6,557,148)	(6,176,233)	(6,288,516)	99%	(6,548,986)	99%
TOTAL REVENUE	1,876,705	727,197	1,341,714	1,197,307	258%	1,348,021	139%
---							
--- 5610- COGS - Cost of Goods Sold - non-foo	-	-	-	-	-	-	-
--- 5620- Cafe Supplies - cost of good sold - foo	-	-	-	-	-	-	-
TOTAL COST OF GOODS SOLD	-	-	-	-	-	-	-
---							
--- 5010- Salaries - Reg FT-Ben	514,384	482,166	507,776	517,860	107%	502,280	102%
--- 5015- Salaries - Reg PT - Ben	-	-	-	-	-	-	-
--- 5018- Salaries - Reg PT - PERS-only	26,616	24,732	-	24,696	108%	28,766	93%
--- 5020- Salaries - Reg PT - no Ben	-	-	22,229	-	-	-	-
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	-	-
--- 5030- Salaries - Instructors - no Ben	-	-	-	-	-	-	-
--- 5035- Cafeteria Plan Contribution	77,526	63,048	71,640	77,382	123%	64,994	119%
--- 5040- Payroll Taxes	36,510	34,217	36,073	36,210	107%	35,454	103%
--- 5050- LTD Insurance Premiums	1,284	1,932	2,575	2,472	66%	1,271	101%
--- 5055- Pension Benefits	86,196	81,219	41,761	47,844	106%	76,105	113%
--- 5060- Unemployment Benefits	-	-	-	-	-	-	-
--- 5065- Employee Incentive Bonus	-	-	-	-	-	-	-
--- 5070- Employee Service Awards Expense	-	-	-	-	-	-	-
--- 5057- Vacation/Sick Leave	-	-	9,893	-	-	3,249	0%
TOTAL PAYROLL	742,516	687,314	691,947	706,464	108%	712,118	104%
---							
--- 5210- Consumables ( food used as supplies)	-	-	-	-	-	-	-
--- 5215- Insurance - General	119,357	143,172	84,959	121,388	83%	122,886	97%
--- 5220- Employee Travel/Parking	3,350	3,350	1,477	3,350	100%	3,619	93%
--- 5222- Client transportation	-	-	-	-	-	-	-
--- 5225- Office Supplies	2,196	2,007	2,984	2,307	109%	2,874	76%
--- 5227- Gym/Locker room Supplies	-	-	-	-	-	-	-
--- 5228- Program Supplies	-	-	-	-	-	-	-
--- 5229- Janitorial supplies	19,504	14,880	10,195	7,152	131%	22,298	87%
--- 5230- Other Supplies	1,490	690	693	890	216%	1,199	124%
TOTAL GEN & ADMIN EXPENSES	145,897	164,099	100,309	135,087	89%	152,876	95%
---							
--- 5110- Employee Retention & Recognition	-	-	-	-	-	444	0%
--- 5111- Employee Wellness	-	-	-	-	-	-	-
--- 5112- Employee Assistance	-	-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	30,300	2,088	2,098	1,824	1451%	3,078	984%
--- 5120- Education & Training Seminars	5,300	5,400	3,604	6,040	98%	4,748	112%
--- 5125- Insurance - Worker's Comp	4,080	4,452	4,469	4,548	92%	3,712	110%
--- 5130- Recruitment	-	-	-	-	-	-	-
--- 5140- Tuition Reimbursement	4,000	4,000	-	1,200	100%	1,200	333%
--- 5145- Uniforms	900	800	1,038	2,100	113%	875	103%
TOTAL HUMAN RESOURCES EXPE	44,580	16,740	11,209	15,712	266%	14,057	317%
---							
--- 5311- IT Server Equipment	-	-	-	-	-	-	-
--- 5312- IT Workstations	-	-	-	-	-	-	-
--- 5313- Presentational Equipment	-	-	-	-	-	-	-
--- 5314- Phone Equipment	-	-	-	-	-	-	-
--- 5315- IT Repair & Maint Parts	-	-	-	-	-	-	-
--- 5316- IT Website / Internet Equipment	-	-	-	-	-	-	-
--- 5317- IT Monitors & Printers	-	-	-	-	-	-	-

**Beach Cities Health District  
District Finance-POC-Property Rollup  
Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13	% Var Bud 14 Proj 13
--- 5320- IT Network Expense	-	-	-	-	-	-	-
--- 5330- IT Software Expense	-	-	310	-	-	-	-
<b>TOTAL MIS EXPENSES</b>	-	-	310	-	-	-	-
--- 5410- Advertising	-	-	-	-	-	-	-
--- 5415- Community Education Materials	-	-	-	-	-	-	-
--- 5420- Community Outreach	-	-	2,500	-	-	-	-
--- 5425- Internet / Intranet / Website	-	120	1,020	600	0%	600	0%
--- 5430- Dues & Memberships	985	985	1,161	870	100%	1,165	85%
--- 5435- Educational Materials	-	-	-	-	-	239	0%
--- 5440- Mailing Services	-	-	-	-	-	-	-
--- 5445- Management of Volunteers	-	-	-	-	-	-	-
--- 5450- Meetings	600	100	345	600	600%	283	212%
--- 5455- Postage	360	200	282	360	180%	116	310%
--- 5460- Printing	396	200	308	400	198%	-	-
--- 5465- Promotional Items/Materials	-	-	-	-	-	-	-
--- 5470- Subscriptions	144	144	258	144	100%	156	92%
--- 5499- Business Promotion Allocation	-	-	-	-	-	-	-
<b>TOTAL COMMUNITY RELATIONS E</b>	<b>2,485</b>	<b>1,749</b>	<b>5,874</b>	<b>2,974</b>	<b>142%</b>	<b>2,559</b>	<b>97%</b>
--- 5510- Building Maintenance & Repair	82,500	100,300	86,363	99,600	82%	177,592	46%
--- 5515- Equipment/Furniture < \$5,000	6,004	2,500	341	4,000	240%	5,648	106%
--- 5520- Equipment/ Lease	41,724	-	-	-	-	-	-
--- 5525- Equipment/General Maintenance & R	4,800	20,000	-	4,800	24%	492	976%
--- 5530- Landscape Maintenance	57,600	58,264	51,311	50,064	99%	51,202	112%
--- 5540- Electricity	389,084	388,284	349,164	407,638	100%	371,872	105%
--- 5542- Gas	132,902	132,902	150,944	133,488	100%	120,610	110%
--- 5544- Water	86,500	81,600	73,972	80,000	106%	88,792	97%
--- 5546- Waste Removal	9,200	11,000	9,184	12,500	84%	8,738	105%
--- 5548- Telephone	-	-	961	970	-	-	-
--- 5550- Plant Service	5,715	4,815	9,107	6,420	119%	5,300	108%
--- 5565- Janitorial Services	107,700	107,700	134,088	103,500	100%	106,568	101%
--- 5598- Internal BOE allocation	(297,685)	(391,783)	(366,372)	(438,209)	76%	(391,788)	76%
--- 5599- BOE allocation to tenants	(857,379)	(821,004)	(485,597)	(703,450)	104%	(821,316)	104%
<b>TOTAL FACILITIES EXPENSES</b>	<b>(231,335)</b>	<b>(305,422)</b>	<b>13,465</b>	<b>(238,679)</b>	<b>76%</b>	<b>(276,290)</b>	<b>84%</b>
--- 5710- Accounting Services	19,356	17,964	8,015	17,964	108%	14,964	129%
--- 5715- Banking Services	86,000	87,000	80,781	80,000	99%	86,304	100%
--- 5720- Election Expense	-	-	-	-	-	-	-
--- 5725- Laundry Services	-	-	-	-	-	-	-
--- 5730- Legal Services	-	-	150	-	-	-	-
--- 5740- Outside Services	36,300	31,500	17,285	28,000	115%	34,200	106%
--- 5744- Outside Service-Research	-	-	-	-	-	-	-
--- 5746- Outside Services - H&F	-	-	-	-	-	-	-
--- 5747- Outside Services - Property	48,000	45,000	86,696	-	107%	6,800	706%
--- 5748- Engineering/Maintenance Services	-	-	-	-	-	38,608	0%
--- 5750- Research Services	-	-	-	-	-	-	-
--- 5755- Service Contracts	132,287	129,741	119,224	127,227	102%	155,758	85%
--- 5760- Taxes & Licensing	12,287	8,687	14,361	8,687	141%	17,286	71%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>334,230</b>	<b>319,892</b>	<b>326,512</b>	<b>261,878</b>	<b>104%</b>	<b>353,920</b>	<b>94%</b>
--- 5910- Prospect South Bay	57,816	55,200	48,050	52,800	105%	60,726	95%
--- 5920- Interest Expense	418,899	442,305	946,391	463,435	95%	445,983	94%
--- 5999- Indirect Admin Services	189,132	(654,660)	(190,752)	(204,132)	-29%	(654,660)	-29%
<b>TOTAL OTHER</b>	<b>665,847</b>	<b>(157,155)</b>	<b>803,689</b>	<b>312,103</b>	<b>-424%</b>	<b>(147,951)</b>	
--- 5930- Grant Expense	-	-	-	-	-	-	-
--- 5935- Health Fund	-	-	-	-	-	-	-
--- 5940- Holiday Assistance	-	-	-	-	-	-	-
<b>TOTAL FUNDS &amp; GRANTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,704,219</b>	<b>727,218</b>	<b>1,953,315</b>	<b>1,195,539</b>	<b>234%</b>	<b>811,288</b>	<b>210%</b>
<b>NET INCOME (LOSS) BEFORE CAPEX</b>	<b>172,486</b>	<b>(20)</b>	<b>(611,602)</b>	<b>1,768</b>		<b>536,734</b>	<b>32%</b>
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	-	-	-	-	-	-	-
--- 6030- Capital Expenditure - FF&E	-	-	-	-	-	-	-
--- 6040- Capital Expenditure - Parking	20,800	44,500	30,093	59,500	47%	44,500	47%
--- 6050- Capital Expenditure - Building	151,700	228,400	221,881	153,100	66%	228,400	66%
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>172,500</b>	<b>272,900</b>	<b>251,974</b>	<b>212,600</b>	<b>63%</b>	<b>272,900</b>	<b>63%</b>
<b>NET INCOME (LOSS)</b>	<b>(14)</b>	<b>(272,920)</b>	<b>(863,576)</b>	<b>(210,832)</b>		<b>263,834</b>	

# BCHD FY2013-14 Budget

## Administrative Departments



*Live Well. Health Matters.*

Service Accomplishments

**Administration - Communications and Marketing**

**Program Goals:**

- Provide marketing and advertising support that help AdventurePlex and the Center for Health & Fitness achieve their revenue goals.
- Improve community awareness, participation and understanding of Beach Cities Health District and it's offerings.
- Make accessing information on the Web easy and intuitive.
- Represent BCHD at community events and build/maintain relationships.

**Prior Year Accomplishments:**

- Los Angeles Times cover story and hundreds of other print and online news stories
- Nearly tripled BCHD Facebook fans, doubled Center for Health & Fitness fans and increased AdventurePlex Fans by more than 70 percent.
- Launched a series of online "daily deals," with businesses like Groupon and Living Social, that introduced AdventurePlex and the Center for Health & Fitness to new markets.
- Hosted the Center for Health & Fitness's first annual Spirit of Wellness event to recognize member achievements.
- Created all of the collateral for the launch of BCHD's LiveWell Tots program.

**FY2013-14 Objectives:**

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2010-2011	FY2011-12	FY2012-13
Increase Web traffic by five percent 1. BCHD.org, 2. AdventurePlex.org 3. BeachCitiesGym.com	1. Inaccurate data 2. 81,750 3. 35,242	1. 40,400 2. 88,304 3. 35,609	42,420
Increase BCHD Facebook fans	420	1,160	1,450
Generate online and print media clips	No data	123 print clips	135 print clips
Produce Beach Cities Health Update mailing	NA	Pending distribution	On target

Department Description

**Administrative Departments**

Administration is comprised of the following component areas:

**Executive.** The CEO and administrative staff provide leadership and guidance to help departments and staff to maintain BCHD's mission, vision and goals. Centralized administrative services supports all district staff.

**Communications and Marketing.** Communications and Marketing provides all aspects of marketing and communications to District staff and board members. The department ensures that Beach Cities Health District's programs and services are represented in a manner that conveys our preventive health mission to the community we serve. The department handles media relations, graphic design, copywriting, copyediting, marketing communications, promotions, advertising, branding, creative content for internal and external Web sites, crisis communications, audiovisual production of board meeting videos, and publishing of the District's quarterly magazine, Live Well. Communications and Marketing oversees the district's community relations involvement in local business and service organizations and through participation in community events and fairs.

**Finance.** This department ensures funding for BCHD programs in addition to managing properties and maintaining information technology equipment. The Finance department provides Financial, Information Services and Property Management support services.

- **Financial Services** provides general ledger, accounts payable and receivable, payroll, financial reporting, treasury and leads the annual budget process. The department protects BCHD through audit and maintaining accounting controls. Finance also provides monthly management budgetary variance reports to all departments and monthly treasury and financial results reports to the CEO and elected Board of Directors.

BCHD budgets have earned the CSMFO Meritorious Budget award since FY2007-08 and the Outstanding Financial Reporting award for the BCHD Comprehensive Annual Financial Report for the year ended June 30, 2009. The FY2013-14 budget contemplates maintaining these levels of accounting and financial reporting.

- **Information Services** maintains BCHD's hardware, software and the network, configures and troubleshoots problems with computers, printers and telephones and provides long-term strategic planning.
- **Property Management** ensures Beach Cities Health District and its owned properties maintain standards for safety and comfort. The department heads the Safety Committee to keep buildings and their occupants prepared in event of emergency and handles property and risk management.

**Human Resources.** Human Resources provides services that promote a work environment characterized by fair treatment, open communication, personal accountability, trust and mutual respect. Human Resources also maintains benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, training programs and work culture.

**Volunteer Management.** The District currently has approximately 600 volunteers, a stable program providing volunteer opportunities for a wide range of ages and interests across District programs.

- **Volunteer With Youth** keeps AdventurePlex camps running smoothly throughout the year. These volunteers insure that children are keeping energized and engaged in the community. The Clubhouse is a baby sitting service for children provided for members of the Center for Health and Fitness that is run by volunteers.
- **Volunteer With Adults** The Center for Health Information and Emergency Preparedness is a free education library that is open to the public and mainly run by volunteers. The GrowWell program enhances the health of 0-5 year olds by providing information of community resources to the parents of the beach cities.
- **Volunteer With Seniors** keeping the elderly healthy and helping their needs. The MoveWell In-Home Exercise Program uses volunteers to go to the residences and do manageable workouts with the senior citizens. There is also a errand running program that helps get the seniors that can not drive places they need to go and supplies that they need. Peer counseling one on one time is used for emotional support for keeping safe environment with nonjudgmental help from our volunteers to do what is in the best interest for their client.

**Beach Cities Health District  
Admin Services Rollup  
Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13
--- 4020- Property Tax Revenue	-	-	-	-	-	-
TOTAL TAX REVENUE	-	-	-	-	-	-
--- 4110- Lease Revenue	-	-	-	-	-	-
--- 4120- Revenue - POC	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-
--- 4140- Interest Revenue	-	-	-	-	-	-
--- 4150- Limited Partnership Revenue	-	-	-	-	-	-
TOTAL INVESTMENT REVENUE	-	-	-	-	-	-
--- 4210 Revenue - Classes / Group	-	-	-	-	-	-
--- 4220 Membership Revenue	-	-	-	-	-	-
--- 4230 Individual/Consult/Single-Day	-	-	-	-	-	-
--- 4250 Childcare Revenue	-	-	-	-	-	-
--- 4260 Food/Beverage Revenue	-	-	-	-	-	-
--- 4270 Equipment Sales Revenue	-	-	-	-	-	-
--- 4280 Facility Rental	-	-	-	-	-	-
--- 4290 Retail Revenue	-	-	50	-	-	-
TOTAL USER FEES REVENUE	-	-	50	-	-	-
--- 4390- Revenue (discontinue unless misc)	-	-	-	-	-	300
--- 4310- Memorial Donations Revenue	-	-	-	-	-	-
--- 4320- Grants	-	-	-	-	-	-
--- 4999- Transfers in (out)	240,324	(299,700)	597,696	759,300	-80%	(299,700)
TOTAL OTHER REVENUE	240,324	(299,700)	597,696	759,300	-80%	(299,400)
<b>TOTAL REVENUE</b>	<b>240,324</b>	<b>(299,700)</b>	<b>597,746</b>	<b>759,300</b>	<b>-80%</b>	<b>(299,400)</b>
--- 5610- COGS - Cost of Goods Sold - non-foo	-	-	-	-	-	-
--- 5620- Cafe Supplies - cost of good sold - fod	-	-	-	-	-	-
TOTAL COST OF GOODS SOLD	-	-	-	-	-	-
--- 5010- Salaries - Reg FT-Ben	845,238	839,202	715,544	765,900	101%	805,856
--- 5015- Salaries - Reg PT - Ben	-	-	-	-	-	-
--- 5018- Salaries - Reg PT - PERS-only	-	-	-	-	-	-
--- 5020- Salaries - Reg PT - no Ben	-	-	1,250	-	-	-
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	4,286
--- 5030- Salaries - Instructors - no Ben	6,000	6,000	-	-	100%	-
--- 5035- Cafeteria Plan Contribution	57,930	59,616	49,734	58,890	97%	55,772
--- 5040- Payroll Taxes	47,082	48,354	44,958	41,868	97%	45,712
--- 5050- LTD Insurance Premiums	11,772	6,924	29,510	10,104	170%	11,771
--- 5055- Pension Benefits	128,960	123,897	109,920	120,192	104%	122,277
--- 5060- Unemployment Benefits	50,000	30,000	30,350	50,000	167%	28,270
--- 5065- Employee Incentive Bonus	-	-	-	-	-	-
--- 5070- Employee Service Awards Expense	1,500	1,550	-	1,300	97%	1,080
--- 5057- Vacation/Sick Leave	-	-	28,485	-	-	-
TOTAL PAYROLL	1,148,482	1,115,543	1,009,751	1,048,254	103%	1,075,023
--- 5210- Consumables (food used as supplies)	7,700	7,700	8,719	9,800	100%	8,148
--- 5215- Insurance - General	83,025	64,311	52,369	64,311	129%	71,124
--- 5220- Employee Travel/Parking	12,450	9,250	9,645	8,610	135%	10,171
--- 5222- Client transportation	-	-	-	-	-	-
--- 5225- Office Supplies	12,570	11,570	13,561	15,450	109%	9,356
--- 5227- Gym/Locker room Supplies	-	-	-	-	-	-
--- 5228- Program Supplies	-	-	-	-	-	-
--- 5229- Janitorial supplies	-	-	-	-	-	-
--- 5230- Other Supplies	-	-	(223)	-	-	6,852
TOTAL GEN & ADMIN EXPENSES	115,745	92,831	84,071	98,171	125%	105,650
--- 5110- Employee Retention & Recognition	3,860	3,860	9,485	6,360	100%	5,817
--- 5111- Employee Wellness	23,300	23,600	501	3,000	99%	21,200
--- 5112- Employee Assistance	-	-	3,159	3,600	-	-
--- 5115- ADP Payroll Processing Fees	-	4,224	3,977	3,876	0%	4,020
--- 5120- Education & Training Seminars	22,285	15,020	11,981	12,155	148%	6,648
--- 5125- Insurance - Worker's Comp	5,040	4,224	5,340	6,648	119%	4,584
--- 5130- Recruitment	5,640	6,240	4,582	2,240	90%	7,563
--- 5140- Tuition Reimbursement	3,300	36,000	4,119	-	9%	32,928
--- 5145- Uniforms	1,000	1,000	866	1,000	100%	2,000
TOTAL HUMAN RESOURCES EXPE	64,425	94,168	44,011	38,879	68%	84,759
--- 5311- IT Server Equipment	5,000	3,800	7,272	11,300	132%	732
--- 5312- IT Workstations	10,200	10,800	20,070	18,350	94%	678
--- 5313- Presentational Equipment	1,800	1,600	-	1,600	113%	1,600
--- 5314- Phone Equipment	4,600	4,600	1,008	2,200	100%	9,700
--- 5315- IT Repair & Maint Parts	720	697	770	1,373	103%	122
--- 5316- IT Website / Internet Equipment	1,500	1,500	-	1,500	100%	1,720
--- 5317- IT Monitors & Printers	2,160	2,160	872	2,700	100%	1,864

**Beach Cities Health District  
Admin Services Rollup  
Budget 2013-14**

	Budget FY14	Budget FY13	Actual FY12	Budget FY12	% Var Bud 14 Bud 13	Proj'd FY13
--- 5320- IT Network Expense	2,200	2,200	2,083	2,200	100%	-
--- 5330- IT Software Expense	40,180	37,792	28,854	35,892	106%	27,943
<b>TOTAL MIS EXPENSES</b>	<b>68,360</b>	<b>65,149</b>	<b>60,928</b>	<b>77,115</b>	<b>105%</b>	<b>44,359</b>
--- 5410- Advertising	78,311	90,008	43,634	47,700	87%	44,500
--- 5415- Community Education Materials	-	-	561	-	-	-
--- 5420- Community Outreach	15,500	15,400	9,145	11,000	101%	13,623
--- 5425- Internet / Intranet / Website	6,600	6,600	2,064	2,400	100%	-
--- 5430- Dues & Memberships	18,431	16,976	11,943	4,249	109%	19,037
--- 5435- Educational Materials	2,200	2,300	-	2,150	96%	382
--- 5440- Mailing Services	11,055	11,055	14,714	9,600	100%	-
--- 5445- Management of Volunteers	3,280	3,280	3,456	4,580	100%	2,200
--- 5450- Meetings	13,004	5,600	5,526	5,600	232%	8,750
--- 5455- Postage	61,612	37,976	59,587	23,612	162%	56,514
--- 5460- Printing	76,836	64,468	61,539	41,175	119%	75,778
--- 5465- Promotional Items/Materials	38,550	40,225	5,391	6,300	96%	20,093
--- 5470- Subscriptions	2,749	360	372	600	764%	1,877
--- 5499- Business Promotion Allocation	(165,178)	(177,189)	(139,020)	(108,750)	93%	(145,117)
<b>TOTAL COMMUNITY RELATIONS E.</b>	<b>162,950</b>	<b>117,059</b>	<b>78,912</b>	<b>50,216</b>	<b>139%</b>	<b>97,637</b>
--- 5510- Building Maintenance & Repair	-	-	-	-	-	-
--- 5515- Equipment/Furniture < \$5,000	1,300	500	1,614	300	260%	960
--- 5520- Equipment/ Lease	25,868	19,440	3,701	19,440	133%	26,406
--- 5525- Equipment/General Maintenance & Re	-	-	2,212	-	-	3,068
--- 5530- Landscape Maintenance	-	-	-	-	-	-
--- 5540- Electricity	-	-	-	-	-	-
--- 5542- Gas	-	-	-	-	-	-
--- 5544- Water	-	-	-	-	-	-
--- 5546- Waste Removal	-	-	-	-	-	-
--- 5548- Telephone	49,250	49,250	9,255	8,416	100%	37,784
--- 5550- Plant Service	-	-	-	-	-	-
--- 5565- Janitorial Services	-	-	-	-	-	-
--- 5598- Internal BOE allocation	90,537	142,016	132,804	143,967	64%	142,020
--- 5599- BOE allocation to tenants	-	-	-	-	-	-
<b>TOTAL FACILITIES EXPENSES</b>	<b>166,954</b>	<b>211,206</b>	<b>149,586</b>	<b>172,123</b>	<b>79%</b>	<b>210,237</b>
--- 5710- Accounting Services	-	-	-	-	-	-
--- 5715- Banking Services	-	-	-	-	-	-
--- 5720- Election Expense	48,000	48,000	299	48,000	100%	377
--- 5725- Laundry Services	-	-	-	-	-	-
--- 5730- Legal Services	57,500	58,000	140,463	92,000	99%	151,982
--- 5740- Outside Services	190,185	224,904	204,020	213,710	85%	250,664
--- 5744- Outside Service-Research	-	-	-	-	-	-
--- 5746- Outside Services - H&F	-	-	-	-	-	-
--- 5747- Outside Services - Property	-	-	-	-	-	-
--- 5748- Engineering/Maintenance Services	-	-	-	-	-	-
--- 5750- Research Services	-	-	-	1,280	-	-
--- 5755- Service Contracts	21,099	18,150	10,828	7,275	116%	13,874
--- 5760- Taxes & Licensing	-	-	1,072	-	-	2,508
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>316,784</b>	<b>349,054</b>	<b>356,682</b>	<b>362,265</b>	<b>91%</b>	<b>419,405</b>
--- 5910- Prospect South Bay	-	-	-	-	-	-
--- 5920- Interest Expense	-	-	-	-	-	-
--- 5999- Indirect Admin Services	(2,089,704)	(2,087,532)	(1,740,168)	(1,876,980)	100%	(2,087,532)
<b>TOTAL OTHER</b>	<b>(2,089,704)</b>	<b>(2,087,532)</b>	<b>(1,740,168)</b>	<b>(1,876,980)</b>	<b>100%</b>	<b>(2,087,532)</b>
--- 5930- Grant Expense	45,000	40,000	37,185	25,000	113%	68,436
--- 5935- Health Fund	1,000	2,500	552	5,000	40%	-
--- 5940- Holiday Assistance	-	-	-	-	-	-
<b>TOTAL FUNDS &amp; GRANTS</b>	<b>46,000</b>	<b>42,500</b>	<b>37,737</b>	<b>30,000</b>	<b>108%</b>	<b>68,436</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>(3)</b>	<b>(22)</b>	<b>81,511</b>	<b>43</b>	<b>15%</b>	<b>17,974</b>
<b>NET INCOME (LOSS) BEFORE CAPEX</b>	<b>240,327</b>	<b>(299,678)</b>	<b>516,235</b>	<b>759,257</b>		<b>(317,374)</b>
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	-	6,000	109,577	19,400	0%	24,947
--- 6030- Capital Expenditure - FF&E	-	-	-	-	-	-
--- 6040- Capital Expenditure - Parking	-	-	-	-	-	-
--- 6050- Capital Expenditure - Building	-	-	-	-	-	-
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>-</b>	<b>6,000</b>	<b>109,577</b>	<b>19,400</b>	<b>0%</b>	<b>24,947</b>
<b>NET INCOME (LOSS)</b>	<b>240,327</b>	<b>(305,678)</b>	<b>406,658</b>	<b>739,857</b>		<b>(342,321)</b>

# BCHD FY2013-14 Budget

## Budget Timeline And Accounting Basis



*Live Well. Health Matters.*

## Budget Timeline

December. The budget process begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets and requests Department feedback on the prior year process. Department Directors provide insight on how the Finance Department can better serve their areas in the upcoming year. Finance schedules in-service training and Q&A sessions.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison, multiplying current actual activity by two gives a rudimentary starting point.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February, followed by initial revenue projections. Once initial expense projections are submitted from Directors, the initial consolidation can be assembled.

March. Each Department's budget reviewed with the Finance Director in early March. The CEO is given a first-look of the consolidation in Mid-march and a period of review and adjustments follows from then until April.

April. Grant forecast commitment to Community Health Committee. Successive iterations of review and corrections continue seeking to balance the budget and maximize services allocating all available resources.

May. Finance Committee, comprised of two board members, appointed community members, the Finance Director and the Treasurer of one of the three Beach Cities, reviews prior to recommendation to the Board of Directors. The District Board of Directors is presented the budget for the May Board meeting.

Following completion of their review, adjustment and approval by resolution, the approved budget is sent to staff for implementation.

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## Accounting Basis

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BCHD's budget and financial reporting use the modified accrual basis of accounting, focusing on current financial resources measurement. Revenues are recognized as soon as they are both measurable and collectible within the current fiscal year. Expenditures are generally recorded when the liability is incurred.

# BCHD FY2013-14 Budget

## Description of Funds



*Live Well. Health Matters.*

## DESCRIPTION OF FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**General Fund.** All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes governmental activities such as Community Services, Community-Based Services, Property Management, Health & Fitness and District Administrative Departments.

**Special Revenue Fund.** Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in the current fiscal year was comprised solely of interest income.

# BCHD FY2013-14 Budget

## Fund Summary



*Live Well. Health Matters.*

**Beach Cities Health District**

**Budget 2013-2014**

**Fund Summary**

	<b>Budget FY12</b>	<b>Budget FY13</b>	<b>Proj'd FY14</b>	<b>Budget FY14</b>	<b>Increase (Decrease)</b>
Tax Revenue	2,450,400	2,462,400	2,597,700	2,676,000	78,300
Lease Revenue	1,678,266	2,233,997	2,239,221	2,499,168	259,947
Interest Revenue	1,921,990	1,319,330	1,464,158	1,003,108	(461,050)
Partnership Revenue	1,443,567	1,333,000	1,675,534	2,185,700	510,166
User Fee Revenue	2,591,282	2,502,854	2,484,846	2,640,466	155,620
Other Revenue	139,799	216,496	215,049	139,532	(75,517)
<b>TOTAL REVENUES</b>	<b>10,225,304</b>	<b>10,068,077</b>	<b>10,676,508</b>	<b>11,143,974</b>	<b>467,466</b>
<b>OPERATING EXPENSES</b>					
Cost of Goods Sold	144,590	137,226	139,111	135,882	(3,229)
Payroll & Benefits	5,171,564	5,173,060	5,127,270	5,604,908	477,638
General & Administrative	463,842	485,273	457,283	518,755	61,472
Human Resources	160,710	202,437	177,989	177,126	(863)
Info Systems	157,472	133,645	126,684	207,052	80,368
Community Relations	225,755	338,467	320,403	625,311	304,908
Facilities	425,730	360,537	388,619	370,029	(18,590)
Professional Services	1,384,438	1,507,940	1,577,768	1,176,247	(401,521)
Interest & Other	516,235	497,505	506,709	476,716	(29,993)
Funds & Grants	1,527,154	1,532,087	1,473,130	1,367,499	(105,631)
<b>TOTAL OPERATING EXPENSES</b>	<b>10,177,490</b>	<b>10,368,177</b>	<b>10,294,966</b>	<b>10,659,525</b>	<b>364,559</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>47,814</b>	<b>(300,100)</b>	<b>381,542</b>	<b>484,449</b>	<b>102,907</b>
Capital Expenditures	247,815	299,900	297,847	244,200	(53,647)
Designated Energy Recovery	400,000	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>(600,001)</b>	<b>(600,000)</b>	<b>83,695</b>	<b>240,249</b>	<b>#REF!</b>
<b>FUND BALANCE as of July 1</b>			<b>40,793,026</b>	<b>40,876,721</b>	
<b>FUND BALANCE as of June 30</b>			<b>40,876,721</b>	<b>41,116,970</b>	

**Beach Cities Health District**

**Budget 2013-2014**

**General Fund**

	<b>Budget FY12</b>	<b>Budget FY13</b>	<b>Proj'd FY14</b>	<b>Budget FY14</b>	<b>Increase (Decrease)</b>
Tax Revenue	2,450,400	2,462,400	2,597,700	2,676,000	78,300
Lease Revenue	1,678,266	2,233,997	2,239,221	2,499,168	259,947
Interest Revenue	1,147,715	1,319,330	1,464,158	986,441	(477,717)
Partnership Revenue	1,443,567	1,333,000	1,675,534	2,185,700	510,166
User Fee Revenue	2,591,282	2,502,854	2,484,846	2,640,466	155,620
Other Revenue	447,551	213,412	215,049	153,116	(61,933)
<b>TOTAL REVENUES</b>	<b>9,758,781</b>	<b>10,064,993</b>	<b>10,676,508</b>	<b>11,140,891</b>	<b>464,383</b>
<b>OPERATING EXPENSES</b>					
Cost of Goods Sold	144,590	137,226	139,111	135,882	(3,229)
Payroll & Benefits	5,171,564	5,173,060	5,127,270	5,604,908	477,638
General & Administrative	463,842	485,273	457,283	518,755	61,472
Human Resources	160,710	202,437	177,989	177,126	(863)
Info Systems	157,472	133,645	126,684	207,052	80,368
Community Relations	225,755	338,467	320,403	625,311	304,908
Facilities	425,730	360,537	388,619	370,029	(18,590)
Professional Services	1,381,351	1,504,853	1,577,768	1,173,247	(404,521)
Interest & Other	52,800	497,505	506,709	476,629	(30,080)
Funds & Grants	1,527,154	1,532,087	1,473,130	1,367,499	(105,631)
<b>TOTAL OPERATING EXPENSES</b>	<b>9,710,968</b>	<b>10,365,090</b>	<b>10,294,966</b>	<b>10,656,438</b>	<b>361,472</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>47,813</b>	<b>(300,097)</b>	<b>381,542</b>	<b>484,453</b>	<b>102,911</b>
Capital Expenditures	247,815	299,900	297,847	244,200	(53,647)
Designated Energy Recovery	400,000	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>(600,001)</b>	<b>(599,996)</b>	<b>83,696</b>	<b>240,254</b>	<b>#REF!</b>
<b>FUND BALANCE as of July 1</b>			<b>39,548,171</b>	<b>39,631,867</b>	
<b>FUND BALANCE as of June 30</b>			<b>39,631,867</b>	<b>39,872,121</b>	

**Beach Cities Health District  
Budget 2013-2014  
Prospect One Fund**

	<b>Budget FY12</b>	<b>Budget FY13</b>	<b>Proj'd FY14</b>	<b>Budget FY14</b>	<b>Increase (Decrease)</b>
Tax Revenue	-	-	-	-	-
Lease Revenue	-	-	-	-	-
Interest Revenue	774,275	-	-	16,667	16,667
Partnership Revenue	-	-	-	-	-
User Fee Revenue	-	-	-	-	-
Other Revenue	(307,752)	3,084	-	(13,584)	(13,584)
<b>TOTAL REVENUES</b>	<b>466,523</b>	<b>3,084</b>	<b>-</b>	<b>3,083</b>	<b>3,083</b>
<b>OPERATING EXPENSES</b>					
Cost of Goods Sold	-	-	-	-	-
Payroll & Benefits	-	-	-	-	-
General & Administrative	-	-	-	-	-
Human Resources	-	-	-	-	-
Info Systems	-	-	-	-	-
Community Relations	-	-	-	-	-
Facilities	-	-	-	-	-
Professional Services	3,087	3,087	-	3,000	3,000
Interest & Other	463,435	-	-	87	87
Funds & Grants	-	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>466,522</b>	<b>3,087</b>	<b>-</b>	<b>3,087</b>	<b>3,087</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>1</b>	<b>(3)</b>	<b>-</b>	<b>(4)</b>	<b>(4)</b>
Capital Expenditures	-	-	-	-	-
Designated Energy Recovery	-	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>1</b>	<b>(3)</b>	<b>0</b>	<b>(4)</b>	<b>(4)</b>
<b>FUND BALANCE as of July 1</b>			<b>1,244,855</b>	<b>1,244,855</b>	
<b>FUND BALANCE as of June 30</b>			<b>1,244,855</b>	<b>1,244,851</b>	

# BCHD FY2013-14 Budget

## Glossary of Budget Terms



*Live Well. Health Matters.*

## Glossary of Budget Terms

*Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.*

**Accrual Basis** - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Accounting System**- aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

**Accrued Interest** - Interest earned but not yet received.

**Allocate** - to distribute according to a plan or set apart for a special purpose. Examples: a. spread a cost over two or more accounting periods; b. charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

**Amortization** - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

**Appropriation** – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

**Auditor's Report** – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

**Available Fund Balance** --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

**Balance Sheet**- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

**Beginning Fund Balance** – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

**Board of Directors** – The District’s equivalent of a City Council, comprised of five elected officials.

**Bond** - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

**Budget** – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

**Budget Message** - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government’s experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

**Budgetary Comparisons.** Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

**Business-type activities.** One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

**Cash** – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

**Cash Basis** - a basis of accounting under which transactions are recognized only when cash changes hands.

**Capital Assets.** Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

**Capital Budget** – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

**Capital Improvement Project (CIP)** – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

**CEO** – Chief Executive Officer, the District's equivalent of a City Manager or an Executive Director.

**Comprehensive Annual Financial Report (CAFR)** - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

**Constant Maturity Treasury (CMT) Index** - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

**Cost reimbursement basis** – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

**Current financial resources measurement focus** – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

**Deferred Revenue.** Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

**Deficit.** (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

**Department** - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

**Depreciation.** (1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a capital asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

**Designation** – a portion of the fund balance that is set aside for a specific use, still spendable.

**Designated unreserved fund balance** – Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District's self-imposed limitations on the use of otherwise spendable resources.

**Direct Expense** – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

**Economic Resources Measurement Focus** – The intent to report all inflows, outflows and balances affecting or reflecting an entity's net assets. Used for proprietary and fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

**Enterprise Fund** – The fund type used to report activities for which fees are charged to external users for goods and services.

**Expenditure** – The cost of services rendered or goods received.

**Financial Audit.** An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

**Finding** – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

**Fiscal Year** – The 12-month period of time from July 1<sup>st</sup> to June 30th.

**Fixed Asset** – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

**Fixed Costs.** Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

**Fund.** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance.** The difference between fund assets and fund liabilities of governmental funds.

**General Fund** – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Conventions, norms, rules and procedures that serve as a the standard for fair presentation of financial statements.

**Government Accounting Standards Board (GASB)** - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

**Government Securities** - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

**Governmental Activities** – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

**Interest Rate** - The annual yield earned on an investment, expressed as a percentage.

**Inventory.** (1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices. (2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

**Investments.** Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

**Investment Revenue** – The interest income received from a portfolio of investments.

**Liquidity** - An asset that can easily and rapidly be converted into cash without significant loss of value.

**Local Agency Investment Fund (LAIF)** - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

**Matching Principle** - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

**Miscellaneous Income** - is that income realized that is not directly related to the sale of standard products and services.

**Modified Accrual Basis** accounting is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

**Note Payable.** In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

**Note Receivable.** A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

**Operating budget** – the financial plan, excluding capital expenditures, for the District's provision of services.

**Other Post-Employment Benefits (OPEB).** Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

**Overhead** - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

**Par Value** - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

**Pass-through Grants.** Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

**Portfolio** - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

**Prepaid Expenses** - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

**Principal** - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

**Property Tax** – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

**Property Tax Increment** – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

**Reserve** – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

**Revenue** – Source of income, such as from taxes, user fees, or interest.

**Safekeeping** - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

**Special District.** An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain

types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

**Special Revenue Fund** – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

**Unqualified Opinion.** An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

**Unrealized Gains and Losses.** A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

**Unrealized Revenues.** A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

**Unrestricted Net Assets.** That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

# BCHD FY2013-14 Budget

## Acronyms



*Live Well. Health Matters.*

## Glossary of Acronyms

*The Operating Budget of the Beach Cities Health District is available to the public; the related terminology below is provided to clarify references throughout the budget documents.*

- BCHD** – Beach Cities Health District
- BOD** – Board of Directors
- BOE** – Building Operating Expenses
- BSC** – Breastfeeding Support Center
- CAPEX or Capex** – Capital Expenditures
- CAFR** - Comprehensive Annual Financial Report
- CBS** – Community-Based Services
- CCS** – Community Care Services
- CEO** – Chief Executive Officer
- CHC** – Center for Health Connection
- CHF** – Center for Health and Fitness
- CIP** – Capital Improvement Plan
- CMT** – Constant Maturity Treasury index
- FASB** – Financial accounting standards board
- FIFO** – First in first out
- FY** – Fiscal Year.
- G&A** – General and Administrative
- GAAP** – Generally Accepted Accounting Principals
- GASB** – Government Accounting Standards Board.
- H&F** – Health & Fitness
- HB** – Hermosa Beach
- HE** – Health Education
- HRC** – Health Resource Center
- IS** – Information Systems
- LAIF** – Local Agency Investment Fund.
- LIFO** – Last in first out
- MB** – Manhattan Beach
- MIS** – Management of Information Systems
- MRC** – Medical Reserve Corps
- OPEB** – Other Post-employment Benefits
- OSHA** – Occupational Safety and Health Act
- PERS** – Public employee retirement system
- POC** – Prospect One Corporation
- RB** – Redondo Beach
- STD** – Sexually-transmitted disease
- VC** – Vitality City / Blue Zones project with HealthWays
- YTD** – Year to Date